



**United Way of
Northwest Vermont**

**Prevention Center of Excellence
Funding Memorandum of Agreement
between *United Way of Northwest Vermont, Inc.* and *Town of Richmond***

Type of Funding:	Substance Use Disorder Prevention
Source of Funding:	Vermont Prevention Center of Excellence, VT Department of Health, ADAP (Federal Awarding Agency: DHHS; SAMHSA)
Amount of Funding:	\$ 14,960
Recipient:	Town of Richmond
Grant Period:	July 2021 – September 2021

DESCRIPTION OF FUNDING SOURCE & PURPOSE

United Way of Northwest is the recipient of the Vermont Prevention Center of Excellence (PCE) grant awarded through the Vermont Division of Alcohol and Drug Abuse Programs (ADAP) with federal funds from Department of Health & Human Services and SAMHSA State Opioid Response.

The goal the PCE grant is to reduce the onset and prevalence of substance misuse among youth in young adults in Vermont through facilitating a planning process and 5-year strategic plan for creation of a Regional Prevention Network that will focus on prevention of substance misuse among youth and young adults and supporting substance use prevention capacity and infrastructure at the community and regional levels through subgrants to local community organizations.

United Way's PCE subgrants will focus on one or more the following priorities:

- Supporting on-going work: providing stability and capacity for on-going prevention work through grants to organizations actively engaged in community-wide or region-wide collaborative efforts to prevent substance misuse among youth and young adults.
- Focusing on priority populations: supporting programs or activities serving populations of youth and/or young adults who report disproportionately higher rates of substance misuse and/or experience disparate outcomes and/or greater risk factors in our region (as demonstrated by local youth surveys), including youth or young adults who identify as Black, Indigenous, People of Color (BIPOC), or LGBTQ+, and/or youth and young adults from households with low income/limited financial resources.
- Building capacity: supporting prevention capacity, readiness, and/or implementation strategies in communities that do not currently have an active substance misuse prevention coalition.

FUNDING CONDITIONS

Town of Richmond agrees to:

- use the PCE funds to support prevention activities as described in the organization's proposal to United Way and as approved by United Way.

- provide services or activities that are open to all people in the target population for those services or activities, without regard to race, color, religion, gender, national origin, age, military status, sexual orientation, pregnancy, ancestry, ability, or any category protected by law.
- ensure these funds are used as proposed by the organization and as approved by United Way (or as adjusted through a mutually agreed upon amendment to the proposed budget).
- ensure these funds are used as “payer of last resort” (per United Way’s agreement with ADAP); all other funding sources must be exhausted prior to use of funds provided under this agreement.
- use no more than 10% of these funds for indirect costs.
- return any unexpended funds to United Way by September 30, 2021 (or establish an agreement prior to September 30 with United Way for the expenditure of remaining funds).
- acknowledge United Way and ADAP as funders in communications about the work supported by these funds.
- inform United Way of any significant changes to the programs or activities supported by these funds.
- Submit a final report to United Way by no later than September 30, 2021 confirming the use of funds and providing additional details as requested by United Way to illustrate the scope and impact of the activities supported through these funds.

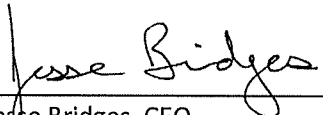
In signing this agreement, Town of Richmond affirms that:

- the activities to be supported by these funds do not duplicate work that is already funded by ADAP.
- the funds will be expended, and the proposed work will be completed, by September 30, 2021.
- the organization can accept and manage federal funds, will comply with any relevant restrictions for use of federal funds, and will request clarification from United Way if needed at any time. (For more information regarding federal funding through ADAP, see: <https://www.healthvermont.gov/alcohol-drugs/grants-contracts>)
- the organization will keep United Way updated on any barriers to completing the work as proposed and/or requests for adjustments to the proposed work, timeline, or use of funds.
- all activities supported by these funds will follow current COVID protocols defined by the VT Department of Health.

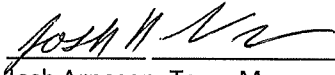
United Way agrees to:

- distribute these funds as part of United Way’s grant from ADAP.
- communicate with the organization as needed to identify how United Way can support the success of the activities supported by this grant.
- contact the organization by September 1, 2021 to request a final report as described above.

Signature indicates acceptance of and agreement with the terms detailed in this Memorandum of Agreement.



 Jesse Bridges, CEO
 United Way of Northwest Vermont



 Josh Arnesen, Town Manager
 Town of Richmond, Vermont

_____ July 27, 2021 _____
 Date

_____ 7/27/21 _____
 Date