

Town of Richmond

Request for Special Appropriations

Request for Fiscal Year: 2021

Organization's Name: Hale and Hearty Senior Club  
Address: C/O Michael Storrs 486 Grandview Drive  
City, State, Zip: Richmond, VT 05477  
Website address: \_\_\_\_\_

**A. GENERAL INFORMATION**

1. Program Name: Hale and Hearty Senior Club

2. Contact Person/Title: Michael Storrs / President

Telephone Number: 802 434 4522

E-mail address: mikestorrs@aol.com

3. Total number of individuals served in the last complete fiscal year by this program:  
59 Members

4. Total number of the above individuals who are Town residents: 59  
Please attach any documentation that supports this number.

Percent of people served who are Town residents: 100%

5. Amount of Request: \$4100

6. Total Program Budget: \$5000 Percent of total program budget  
you are requesting from the Town of Richmond:  
82%

7. Please state or attach the mission of your agency: To provide monthly meetings  
and trips of social, informational, and educational interest for senior citizens in the  
Richmond community.

8. Will the funding be used to:  
X Maintain an existing program \_\_\_\_\_ Expand an Existing Program  
\_\_\_\_\_ Start a new program

9. Has your organization received funds from the Town in the past for this or a similar  
program? Yes

If yes, please answer the following:

a. Does the amount of your request represent an increase over your previous  
appropriation? If yes, explain the reason(s) for the increase.

No

b. Were any conditions or restrictions placed on the funds by the Selectboard? \_\_\_\_\_  
If yes, describe how those conditions or restrictions have been met.

No

## B. PROGRAM OVERVIEW

1. Statement of Need: Identify the issue or need that the program will address (use statistical data to justify the need for the program). To what extent does this need or problem exist in the Town of Richmond? This organization provides an opportunity for senior citizens of Richmond to meet and socialize with others and to receive information regarding available services, activities, entertainment, and information of general interest.

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### 2. Program Summary:

a. Identify the target/recipients of program services. Specify the number of Town residents your program will serve during the fiscal year and explain the basis upon which this number is calculated. Indicate any eligibility requirements your program has with respect to age, gender, income or residence. This club has 59 current members. Membership is open to any resident of Richmond age 60 and older and their spouse of any age.

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b. Identify what is to be accomplished or what change will occur from participating in the program. How will people be better off as a result of participating in the program? Describe the steps you take to make the project known to the public, and make the program accessible and inclusive? Seniors will be better informed about available services and programs and will be better able to maintain good health and participate in town activities. Meetings and programs are warned in advance on Front Porch Forum, and in e mails to all members.

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### 3. Program Funding:

a. Identify how Town funds, specifically, will be used (i.e., funds will provide "X" amount of units of service.) Town funds will be used to partially fund trips for members and for supplies for monthly meetings.

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b. List the other agencies to whom you are submitting a request for funds for this program and the amount requested. How would this program be modified should revenues be lost? No other requests for funding are being submitted. If this funding is lost monthly meetings might still continue but subsidies for activities and field trips would not be possible and would make their cost unaffordable for many seniors.

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## C. ORGANIZATIONAL CAPACITY

1. Describe your agency's capability to provide the program including its history, previous experience providing this service, management structure and staff expertise. This organization has been providing these services for over 20 years. Our tour committee has been in place for several years and selects each year's tour(s) with input from the membership. A program committee has been formed to arrange for the monthly meeting programs.

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2. How will you assess whether/how program participants are better off? Describe how you will assess program outcomes. Your description should include: what (what kind of data), how (method/tool for collecting the data), from whom (source of data) and when (timing of data collection). Direct feedback from participants and discussion at meeting about what types of programs may be desired as future activities.

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3. Summarize or attach program and or service assessments conducted in the past two years.

None

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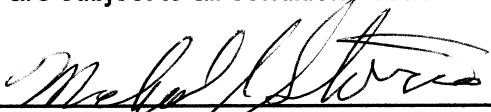
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4. Does your organization have a strategic plan and a strategic planning process in place? No If yes, please attach your plan.

The strategic plan should include a mission statement, goals, action steps to achieve the goals, and measures that assess the accomplishments of the goals.

5. What is the authorized size of your board of directors? 4  
How many meetings were held by the board last year? No formal meetings.  
Some discussion in e mail correspondence.

I, the undersigned, confirm the information contained herein is accurate and can be verified as such. I understand and agree that if the requested funds are approved, the disbursement of funds are subject to all conditions established by the Richmond Selectboard.

Signature of Applicant  Date 10/1/2019

Michael J. Storrs / President  
Print Name of Applicant and Title