## Richmond Planning Commission

Wednesday, February 7th, 2018

Unapproved Minutes

Members Present: Mark Fausel, Alison Anand, Scott Nickerson, Joy Reap

Others Present: Jessica Draper, Town Planner; Virginia Clarke

Called to Order: 7:10pm

Public Comment

 NA

Administrative Items & Updates

 Jessica Draper clarified the timeline for technical plan review and edits, and suggested scheduling further informational meetings before the hearings start in June. Mark Fausel suggested that if we hold such meetings they should be in April before the warning goes out in May.

Town Plan

 The planning commission discussed changes proposed by the planner and changes proposed by Virginia Clarke to the Community Development, Emergency Resilience, and Housing technical plans. It was discussed that the format going forward will have numbered actions, and the list of actions will be titled as such. It was also discussed that an overall target will be added to the plan as 2026, as well as certain sooner targets that will be added to individual priority actions.

The main goal of Virginia Clarke’s proposed changes to all three plans was to make them more Richmond specific. The planning commission also received feedback that the actions should be more specific as to how they may be accomplished. The planning commission accepted most of the proposed changes, and created compromised changes that included components of both of the proposals. Changes submitted by Peter and Marie Thomas were also considered and incorporated into the agreed upon changes.

The planning commission decided to reschedule discussion of the Education technical plan for the next meeting. They also decided to schedule Transportation and Economic Development for the next meeting. It was decided to continue the subcommittee of Mark Fausel, Alison Anand, Jessica Draper, and Virginia Clarke in order to hasten the editorial process. The planner was instructed to make the agreed upon changes to the three plans that were reviewed and post them to the website as soon as they are ready, and send an email announcing their revisions to the group of interested parties.

It was noted that Jeff Forward is working with Melanie Needle of CCRPC on the Energy technical plan, and that Jessica Draper is also working with Emily Nosse-Leirer from CCRPC on reviewing edits and compliance with statute. Virginia Clarke mentioned that Martha Turner is working on content for the new Historic Resources technical plan. Mark Fausel and Alison Anand intend to attend the next Conservation Commission meeting to discuss the Natural Resources and Future Land Use technical plans.

Adjourn

Joy Reap made the motion to adjourn, seconded by Scott Nickerson, all in favor, so moved.

Meeting adjourned at 9:11pm

Respectfully submitted, Jessica Draper, Town Planner