

INVITATION TO BID

TOWN OF RICHMOND, VT

2024 Line Striping

Version date of this Invitation: March, 2024

BID REQUEST & SCOPE-OF-WORK

2024 RICHMOND LINE STRIPING PROJECTS

Bid Announcement issued 03/19/24!

GENERAL SPECIFICATIONS:

The Town of Richmond Vermont is seeking a line striping contractor to line stripe 5 town roads within the Town of Richmond in the months of May / June 2024. In addition to this work, we are requesting an additional price on work in the fall after a scheduled paving project. The work specifications are described as follows:

1. Paint 4" wide white fog (edge) lines within 1 foot of the paved edge of the roads listed below.
2. Retroreflective glass traffic beads are to be installed with all paint.
3. Waterborne traffic paint applied at 15 mils per foot for fog and centerline painting.
4. Paint machine to be truck mounted capable of painting several miles per day.
5. Follow behind truck, warning signs and traffic cones are to be used while applying paint to ensure lines are dry before traffic contacts them.
6. Intersections and parking spaces to be skipped to allow for proper break in lines for turning traffic.
7. Paint (2) 4" yellow centerline stripes (double yellow) with 4" space between each line for centerline painting.

LOCATION OF WORK:

MAY / JUNE 2024 WORK

All work in this section shall be completed no later than June 30, 2024, but preference will be given to contractors that can complete the work as early as May 1, 2024. Please indicate on the bid form when you anticipate performing the work if awarded the contract on April 16, 2024.

HUNTINGTON ROAD – .70 MILES (7392 LF)

WHITE FOG LINES BOTH SIDES OF ROAD AS OUTLINED IN THE GENERAL SPECIFICATIONS

COCHRAN ROAD – 3.68 MILES (38,860 LF)

WHITE FOG LINES BOTH SIDES OF ROAD AS OUTLINED IN THE GENERAL SPECIFICATIONS

HINESBURG ROAD – 3.90 MILES (41184 LF)

WHITE FOG LINES BOTH SIDES OF ROAD AS OUTLINED IN THE GENERAL SPECIFICATIONS

EAST HILL ROAD – 1.20 MILES (25344 LF)

DOUBLE YELLOW CENTERLINE AND WHITE FOG LINES AS OUTLINED IN THE GENERAL SPECIFICATIONS

WES WHITE HILL ROAD - .90 MILES (19008 LF)

DOUBLE YELLOW CENTERLINE AND WHITE FOG LINES AS OUTLINED IN THE GENERAL SPECIFICATIONS

OCTOBER 2024 FOG LINE PAINTING

HUNTINGTON ROAD – 3.45 MILES (36432 LF)

WHITE FOG LINES BOTH SIDES OF ROAD AS OUTLINED IN THE GENERAL SPECIFICATIONS

BID ANNOUNCEMENT

Sealed bids can be received in advance by the Town of Richmond via mail at PO Box 285, Richmond VT 05477, or delivered in person to the Town Center, 203 Bridge St. Richmond VT, 05477 until **Noon, on Wednesday, April 10, 2024**, at which time they will be opened and read aloud. The submittal of the Town's **BID FORM** (one page, herein on page 6 of 7) is the only required document to be provided by the bid deadline and must be in a sealed envelope clearly labeled "**2024 Striping Bid**" and be responsive to all requests. Do not fax or email your bid.

The bid opening may be attended in person at 203 Bridge Street Richmond, VT 05477 or via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/82590191516?pwd=OFkxRIJMb25LbVg5emQvamdqMEhuQT09>

Meeting ID: 825 9019 1516

Passcode: 082152

Insurance certificates will be required prior to the start of work. No bid bond or performance bond is required. The selectboard anticipates awarding the bid during their monthly meeting on **April 15, 2024**, and the decision may be to award or not to award a contract. The Town further reserves the right to award contracts to one or more bidders deemed to be in the best interest of the taxpayers. Bid Forms not filled out completely or with obvious errors may be rejected by the Town.

During the bid phase of the project, questions may be directed to Dillon LaForce, Assistant Richmond Highway Foreman; 802-434-2631 or pgosselin@richmondvt.gov.

SCOPE OF WORK:

1. All traffic control during construction
2. Construction signage in accordance with MUTCD
- 3. Surface temperature of existing pavement to be no less than 50 degrees and air temp to be 50 degrees and rising at the time new paint is applied.**
4. Placement of fog line and centerline painting as specified in general specifications.

FOR ALL WORK:

The contractor shall furnish all materials, equipment, and labor to complete the required construction as described herein in its entirety to the specifications and the terms of this contract including all incidentals as directed by the Richmond Highway Foreman or his representative. Unless otherwise specified all work shall be completed in accordance with State of Vermont AOT Standard Specifications (current edition).

STOP WORK:

If the Work is defective, or if the Contractor fails to supply sufficient skilled workers or suitable materials or equipment, or fails to furnish or perform the required documents in the Contract Documents, or fails to furnish or perform the Work in conformance with the contract or in such a way that the completed Work will conform to the Contract Documents, the Town may order the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated. Authorization to start work must be issued by the Town.

PREBID CONFERENCE:

Please contact Dillon LaForce at (802) 434-2631 for a tour of locations and paving details.

QUESTIONS DURING BID PERIOD AND DURING THE CONTRACT:

Questions may be directed to Dillon LaForce, Assistant Richmond Highway Foreman at (802) 434-2631 or by email at: pgosselin@richmondvt.gov.

RECEIPT OF BIDS:

1. No bidder may withdraw their Bid within 30 days after the actual date of opening.
2. The prospective bidders are responsible for inspecting the site and for reading and being thoroughly familiar with this scope of work and the bid documents.
3. The failure or omission of a bidder to do any of the foregoing shall in no way relieve them of any obligation with respect to their Bid.

AWARD OF CONTRACT:

The Select board reserves the right to reject any or all bids or to waive any informality when they deem it to be in the best interest of the Town. Also, the Town reserves the right to alter the list of roads that are proposed to be striped. Bids must be valid for ninety (90) days from the date of opening.

TIME FOR COMMENCEMENT AND COMPLETION:

Work on this project shall be between **May 1, 2024 – June 30, 2024**. Additional fall striping on **Huntington Road: October 1, 2024 – November 1, 2024**.

SUB-CONTRACTORS:

Each bidder shall identify any sub-contractors to be used in the completion of this contract.

SCHEDULING:

The contractor must notify the Highway Department at least 5 days prior to initiating any schedule of work under a Striping Contract. Commencing work without prior notice will result in forfeiture of payment for that section of work.

TERMS AND CONDITIONS:

1. In the event the Town is dissatisfied with the slow progress or inconsistency in the performance of the work, with respect to the completion of the various aspects of construction, the Town shall give the Contractor written notice in which the Town shall specify in detail, the cause for dissatisfaction. Should the Contractor fail or refuse to remedy the matters complained of within five days after the Contractor receives the written notice, the Town shall employ such additional help as the Town deems advisable. In such events, the Town shall be entitled to collect from the Contractor, any expenses in completing the work.
2. The Contractor agrees not to subcontract or assign any portion of the work without written consent of the Town.
3. Upon completion or termination of the work, the Contractor shall remove from the vicinity of the work, all equipment and all temporary structures, waste materials and rubbish resulting from their operations, leaving the premises in a neat and presentable condition. In the event of failure to do so, the Town, at the expense of the Contractor, may do the same.
4. All work shall conform to VOSHA and OSHA regulations.
5. An invoice will be accepted after the work is 100% complete.
6. Payment will be made within 30 days of invoice.
7. By accepting an award, the bidder accepts and agrees to comply with all terms, conditions, and specifications in this invitation to bid.
8. Any alteration from the scope of work herein agreed upon involving extra cost of labor or material will be executed only upon written order for same and will become an extra charge over the sum mentioned in this Contract.
9. All disputes arising relative to this contract will be settled by Vermont law.
10. The contractor is responsible for Traffic Control per MUTCD and VAOT Specifications.

INSURANCE REQUIREMENTS:

The Contractor and all sub-contractors shall provide and maintain in force, the following insurance coverage:

1. Workers' Compensation including occupational disease and employer's liability with coverage as required by statute, but not less than: \$100,000/\$500,000/\$100,000.
2. Comprehensive General Liability
 - i. Remove the XCU exclusion so that explosion, collapse and underground property damage are included. Completed operations liability shall be kept in force for one year
 - ii. Bodily injury and property damage - combined single limit:
\$500,000 each occurrence; \$1,000,000 aggregate
 - iii. Products/completed operations:
\$1,000,000 aggregate
3. Comprehensive Automobile Liability including coverage for owned, non-owned and hired vehicles.
 - i. Bodily injury and property damage - combined single limit:
\$500,000 each occurrence; \$500,000 aggregate
 - ii. Products/completed operations:
\$1,000,000 each occurrence; 1,000,000 aggregate
4. Insurance certificates, naming the Town of Richmond, VT, as additional insured, shall be submitted to the Town Treasurer's Office, with any other required contractor information, before the start of any work. Required documents shall be delivered to the Town Manager's Office, 203 Bridge Street, P.O. Box 285, Richmond – Information: (802) 434-2631.

All coverage shall contain the provision that the Town will receive a 15 day notice of cancellation or material change.

PENALTY PROVISIONS:

The contractor may request an extension for any reason, however, approval for any extension is subject to Town Manager review and approval and the Town Manager is not required to provide a reason for approving or denying the extension request. Any approved extension shall be in writing signed by the Contractor and Town in order to be valid. No extension requests will be considered after the deadline has passed and the Contractor will have no right to complete any unfinished work without an approved extension by the Town Manager. Regardless of the time frame the work is completed the original bid price accepted by the Town shall not be increased.

WARRANTY:

The contractor shall warranty materials and workmanship for a period of one (1) year from the date of completion. Defects and associated need for repairs shall be reviewed with the Contractor prior to the remedial work being ordered by the Town. The contractor or its subcontractor shall complete all remedial work at no additional cost to the Town within 60 days of any such order to repair. The Town will be in writing and proof of receipt by Contractor may be in the form of an email acknowledging the request for remedial work or certified letter delivered to Contractor by the Town.

GENERAL NOTES:

1. All traffic control shall be provided by the contractor in accordance with the MUTCD, VOSHA and VTRANS Guidance. Assistance from police officers will not be provided by the Town.
2. Working hours are limited from Monday to Saturday, 7:00 AM to 7:00 PM unless prior approval is granted by the Select board or Select board designee.
3. For the ANY FEDERAL HOLIDAY the contractor must be clear of all roads and no work will be allowed. The contractor is not allowed back to work on any road until 7:00 AM the next business day following the holiday.
4. Contractor and subcontractors shall have all vehicles marked with their company name.
5. The contractor will conduct one (1) overall contract pre-construction on-site meeting with the Highway Assistant Foreman shortly after award of the contract.
6. The Town of Richmond will not provide restroom facilities.
7. The Contractor shall perform project housekeeping/clean-up daily. A 24-hour contact must be provided to the Town of Richmond for all issues as needed in regards to the project for any safety, signage, or other emergency as needed.
8. The Contractor's performance will be measured based on the following:
 - Compliance with the Scope of Work and VTRANS Specifications
 - Meeting agreed upon schedule dates
 - Submission of all deliverables as specified
9. The contractor shall obtain permission from any private property owner on whose property construction equipment may be parked.

Bid Package Sent to:

Line Striping Contractors:

L&D safety marking
www.ldsafetymarking.com
(802) 223-6154

Roadsafe traffic systems
www.roadsafetraffic.com
(978) 615-4660

K5 corporation
www.k5corporation.com
(781) 982-9229

Proline striping
www.prolinestriping.com
(317) 403-9575