

Selectboard Minutes  
9/7/2021

Members Present by Zoom: Bard Hill, David Sander, Jay Furr

Members In-Person: Christine Werneke, June Heston

Absent:

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Others Present In- Person: Josh Arneson, Town Manager; Linda Parent, Town Clerk, Mary Houle, Sheri Lynn, Jean Bressor, Gary Bressor, Breck Knauff (VYCC), Michael Casella (Casella Waste) and the meeting was recorded by MMCTV

Others Present by Zoom: Kathy Daub-Stearns, Admin.; Kendall Chamberlain, Water & Sewer Superintendent; Ravi Venkataraman, Planner; Connie Bona, Finance; Martha McSherry, Abby Bruzas, Jay Furr, Katie Mather, Tammy Avonda, Martha Nye, Sally McCoy, Ryan, Bradley Holt, Kevin McAleer, Amy, Alise Certa, Bob Perry, Jason Pelletier, Allen Knowles, Joan Hathaway, Jonathan N., KP W, Lauke Parke, Michele Morris, Patty Brushette, Rod West, Sarah Reeves (CSWD), Gray's iPhone, Jessica Arendt, John Linn, Erik Filforn, Jack Linn, J Murray 5, AJ LaRosa, Peter Moore, Dan & Chantel Ryan, Frances Thomas, Nathaniel Merrill, Michael Marks, Bill, Karen Ward

**Called to Order:** 7:02 PM

**Welcome by** Christine

**Public Comment:**

1. Mary Houle asked the Selectboard to add the introduction of wolves, and possibly elk, to the Andrews Community Forest to a future Selectboard agenda. Mary saw information on Front Porch Forum regarding the issue.
2. Bradley Holt wanted to comment on a warned agenda item. Christine responded that if his comment was related to a warned item to please hold until it came up in the agenda and there would be public discussion at that time.

**Additions to the Agenda:** none

**II. Items for Presentation or Discussion with those present**

**a) Consideration of making an appointment to fill a vacancy on the Selectboard**

Christine reported:

- that a Selectboard member recently resigned that held a three (3) year seat
- that Letters of Interest were received to fill the seat until Town Meeting Day when a vote could be had
- that Christine asked prospective candidates to confirm their intent. Gary Bressor, Mary Houle, and Jay Furr confirmed their interest in the position. Katie Mather withdrew her letter due to potential COVID disruptions to life.

Discussion included:

- that Bard noted that in the past the Selectboard has looked for new people who have not served in the position to get new perspectives, Christine said it could be a consideration.

- that Christine said questions would be asked by Selectboard members with candidates responding to all questions in turn.

*Bard asked that each candidate make a short statement about why they want to fill the vacancy.*

Mary Houle responded:

- that she had served on the Selectboard previously and had perfect attendance, was prepared for meeting and in turbulent times differences were resolved without legal consequences. She said that when she served Selectboard members were liaisons to different departments. She said she missed only four (4) meetings in twelve (12) years until recently. Mary Houle said she served in different positions over time and has taken care of the town's gardens and flowers for years, originally due to the cost.

Jay Furr responded:

- that he has been a resident since 2002 and is a software consultant who traveled 40 weeks of the year until COVID and wishes ZOOM had come around before now. He said he is a Justice Of the Peace and a weigher of coal. Jay Furr said he put his name forward because he wanted to bring fresh viewpoints.

Gary Bressor responded:

- that he would pick a candidate who would not run because he thought it would bring a broader selection of people seeking to be elected at Town Meeting, that the things that interest him are the Water Sewer extension saying that it needs to be passed and tie in the mobile home park to make the town more affordable for people to move to Richmond, he said what the gateway zoning will be important and he would like to be part of that. Gary Bressor went on to say that the Town Center building repairs or tearing down of the buildings was something he wanted to see the numbers for. He thought the town was different from the 1990's as a result of the all the trail work bringing in young people. He had served in the mid-1980's and if chosen the term would end on the date 50 years later from his first appointment.

*June asked each candidate if they would be interested in running after serving*

- that Jay Furr said he would be interested in running. If appointed he would be putting a ton of work in and continuing the work made sense. He added that if suddenly people were able to hop on planes he would not run, but until then, he would run.

- that Gary Bressor said would not run again to provide an open shot at having fresh faces serve, but he said, he would run if not appointed now.

- that Mary Houle said she would consider running based on her six (6) month experience

*Bard asked each candidate if there was a reason they should or should not be appointed vs the other two candidates?*

- that Gary Bressor responded, No.

- that Mary Houle responded that the amount of participation should be considered, that she questioned a candidate's coming out when they had not participated in any way until now.

- that Jay Furr responded that the other two candidates would be great with their experience, he had been one of the people that pushed Cody Quattrocci into running and there are many issues like affordable housing and racial equity that he would like to be the spokesperson for those groups.

*Christine asked each candidate, as they thought about the work ahead, was there any specific areas they were interested in.*

- that Mary Houle replied that the Water Sewer Commission could take care of the water expansion. Affordable Housing was of interest saying that there does seem to be an unequal division. Mary thought about 20% of land in Richmond was permanently conserved and having a new set of eyes on planning could make a difference. She said accessory dwellings used to be allowed and should be expanded and that the thinking "not in my backyard" had to go.

- that Jay Furr responded he was interested in affordable housing, the Water Sewer district expansion, the town wide property reevaluation, the recreation survey wish list. Jay said the parking committee did a great job and there is more than can be done. Doing what we can to support the schools, making Richmond a welcoming place for young people, to make a thriving economy were all his interests adding that if the current plan is not working then it needs to be looked at and if it is working than how can we leverage it would be his perspective.

- that Gary Bressor responded that he was interested in the Water Sewer work, planning and development work, and he thought the conservation of the land at 20% could be expanded, affordable housing answers he said did not need mean replacing single family homes with six (6) family units. He thought the gateway could be looked at for housing and commercial expansion.

Christine moved to find that premature public knowledge about the appointment to the Selectboard would cause the Town or person to suffer a substantial disadvantage; David seconded. Roll Call Vote: Bard, June, David, and Christine voted affirmatively. Motion passed.

Christine moved that we enter into executive session to discuss the appointment to the Selectboard under the provision of 1 VSA 313 (a) (3);

David asked for a friendly amendment to include Josh Arneson. Christine accepted the friendly amendment. David

Christine moved that we enter into executive session and invite Josh Arneson, Town Manager to discuss the appointment to the Selectboard under the provision of 1 VSA 313 (a) (3); David seconded. Roll Call Vote: Bard, June, David, and Christine voted affirmatively. Motion passed.

Bard moved to end executive session; Christine seconded. Roll call vote: Bard, David, June, and Christine voted affirmatively. Motion passed. Executive session ended 7:58PM

At 7:59 the regular meeting resumed. Bard said all four (4) candidates were highly qualified, and the inclusion of new people had been important so with that consideration he made the following motion:

Bard moved to appoint Jay Furr to fill the current vacancy on the Selectboard until an election can be held at Town Meeting in 2022 to fill the remaining two years of the three-year term; David seconded. Roll Call Vote: Bard, June, David, and Christine voted affirmatively. Motion passed.

Discussion included:

- that David said it was a tough choice to choose between the candidates
- that Christine thanked everyone who participated in the process and appreciated the interest of the candidates.

Linda Parent swore Jay Furr in reading the Selectboard's Oath of Office. Jay Furr was directed to come sign the document the next day at Town Center.

**b) Public Hearing for Vermont Community Development Program Implementation Grant**

Josh reported:

- that this was part of the grant process
- that the board would need to reaffirm the grant

Bard moved to open the Public Hearing for Vermont Community Development Program Implementation Grant; David seconded. Roll Call Vote: Jay, Bard, June, David, and Christine voted affirmatively. Motion passed.

Breck Knauff, executive director of the Vermont Youth Corp (VYCC) reported:

- that he thanked the Selectboard for the opportunity to apply for the grant
- that the plan is to try to save an historic house located in front of the monitor barn that has not been restored that would provide an increase, and improvement in the housing for staff and program participants
- that having enough labor to harvest the food that is used to help people with food insecurity is the goal
- that the plan is to convert the house and make the basement usable and add an outdoor space
- that VYCC would be responsible for raising the funds not provided by the grant
- that VYCC has received a letter of support from Regional Planning Commission
- that this would not impact resident's property taxes

Discussion included:

- that Christine asked about the floor plans, Brecht responded that there were apartments and then an area more like dorm rooms with a communal kitchen with a total of 10 bedrooms adding that the water and septic conditions were being taken into consideration
- that Mary Houle asked about the town having some sort of financial override, she also asked about whether they pay taxes or not, Brecht responded that as a result of this project taxes would not go up. As far as compensation to the town for work done, administrating the grant is being worked on.
- that Mary Houle asked about DRB permitting, Brecht said he was working with them. Mary Houle said he was required to have permits in hand.

- that Mary Houle asked about what people paid for housing, he replied, that two full time positions the farm manager and another position live there full time to be able to perform their duties and they paid nothing
- that Mary Houle noted lack of maintenance on the property
- that Mary Houle felt there were questions still not answered and the blanks needed to be filled in, Brecht replied that the strategy for competing the forms required outside entities to provide information, he would write the narrative that will fill in some of the information once he received that information and was very aware of the deadline and was confident that it would be met. Mary felt she was looking for numbers and having the Selectboard continue to approve this without them was concerning. She wanted to know if he was willing to provide the information, he said he would provide any information requested. June said that grants take time to put things together, that the only one that loses is VYCC if the grant does not come together. Bard said we need more affordable housing, and 10 people living there for nothing was a good thing. Brecht replied that the plans double the amount of housing and the people are low to moderate incomes. Bard wanted to know where those people are now living, Brecht said this would increase participation, Bard said so they are not currently living in Richmond
- that Brecht said VYCC staff and participants are service oriented people that were a fun, hardworking community. At the heart of this he said was providing an opportunity for young people.
- that Christine said that this hearing was required as a confirmation of the Town's willingness to continue with the grant applicant, take questions and receive information. Jay Furr commented that the VYCC is an incredible asset and thanked them for the work they do.

David moved to close the Public Hearing for Vermont Community Development Program Implementation Grant; Bard seconded. Roll Call Vote: Bard, Jay, June, David, and Christine voted affirmatively. Motion passed.

David moved to affirm, based on information from the public hearing, that the Town of Richmond would like to apply for the Vermont Community Development Program in collaboration with the Vermont Youth Conservation Corps (VYCC); Jay seconded. Roll Call Vote: Bard, June, Jay, David, and Christine voted affirmatively. Motion passed.

**c) Consideration of awarding the contract to operate a solid waste management transfer facility**

Christine reported:

- that an RFP was issued, and two responses were received
- that a small group was formed to come up with a scoring criteria and recommendation

Josh reported:

- that the group reviewed the applications and contacted communities the respondents currently operate in
- that the reuse zone was included by Cassella where CSWD would not have a reuse zone
- that Casella does not currently operate a reuse zone at any location
- that there would be some down time if CSWD was not chosen
- that Casella would seek to hire anyone laid off by CSWD
- that Casella scored higher than CSWD

Discussion included:

- that June said Casella listed three references and two did not respond after several attempts
- that Rod said he spoke with several drop off sites of Casella's and noted that none of them wanted to run a reuse zone. Casella gave up a reuse zone recently turning it over to the town to run. Rod wanted to have the town ask CSWD to have a third party run a reuse zone inside and maybe charge for it to cover costs. He did not think Casella would put the effort into having the reuse zone.
- that Bard said that over eighteen (18) months there were many discussions about the closing of the reuse zones. Past discussions about the town or someone else managing a reuse zone with CSWD has not been acceptable by CSWD. He said reducing the waste stream is important. He was concerned that making a request to CSWD now would defy the RFP process.
- that Christine said that due to the scoring it seemed the recommendation would be Casella, June said it was an assessment the group did and that the board would make the decision, that there were reasons to keep CSWD. She was concerned that Casella would stop the reuse zone after the contract was up.
- that Jay agreed with Bard about putting good things in the trash and having a reuse zone and if there was one for 5 years, that would be better than not having one.
- that Mary Houle thought going with Casella would be best based on CSWD's response to traffic going through private roads.
- that Sarah from CSWD said she respected the process and would abide by whatever decision was made. She said she took offense to the last comment made. She said the decision to close the reuse zone was revisited three times by their full board and thanked the Selectboard for the opportunity.
- that Michael Casella from Casella Waste said they partner with Goodwill and said if CSWD was interested Casella would purchase anything CSWD was willing to have them purchase.
- that Christine said this was a difficult decision and keeping things out of the trash that are usable was important. She said the reuse zone provided an exchange for community members and she thought people would like to have it in the transfer station.
- that Christine said that no action could be a consideration also
- that Bard reminded others that someone, not on the Selectboard had asked CSWD to keep the reuse zone and within days the person had 150 signatures. He said that CSWD had their reasons for not having a reuse zone and asked whether a reuse zone was wanted or not. .
- that June said she would be sad to see a 30year partnership with CSWD end

Jay moved to award the contract for the solid waste management transfer facility to Casella Waste Management; David seconded. Roll Call Vote: Bard, David, Jay, and Christine voted affirmatively, June voted no. Motion passed.

Christine said Jos Arneson will work to have this move forward and will communicate with people about the transition.

**d) Consideration of response to VTrans letter regarding the Rt. 2 repaving project**

Christine reported:

- that updates have been ongoing

- that letters had been sent to the Secretary of Transportation Flynn and the Governor. The response from VTRANS was included in the packet
- that the stormwater changes being sought were denied and continue to be problematic
- that action needs to be taken and the options are: we ask to stop the project and seek support from legislators and others that could advocate for us or continue with the project as presented

Discussion included:

- that Rod West said he did not feel having the project done now was imperative and thought the town should stay STOP and not let the work needed be only half done
- that Allen Knowles agreed with Rod West saying do it once, do it right, and if it means putting off the project until all the elements of the needed work can be addressed that would be best
- that Bard said repaving and replacing the road should be two different things. This would not be repaving, it would be digging up the old concrete roadbed and replacing the road. Bard thought the stormwater issue was the largest issue not being addressed. That curbs and sidewalks are not typically included in projects.
- that Christine asked the board if a letter should go to the Transportation Secretary and Governor from the Town stopping the project until it could be done right including the stormwater, so sidewalks, stormwater and repaving could be done at the same time
- that Bard said the road work, curbs and sidewalks are different funding sources and it could be years before there would be funding for both. Christine replied that the width of the road was agreed on but not the sidewalks and curbs saying what it came down to the stormwater piece. David said sidewalks can be done after, but not before.

David moved to ask the State to postpone construction until there was confirmation of stormwater infrastructure and wider 6' shoulders on the road; Bard seconded. Roll Call Vote: Bard, David, Jay, and Christine voted affirmatively, June voted no. Motion passed.

**e) Consideration of appointment to fill vacancy on the Parking Advisory Committee**

Kevin McAleer said his goal was to volunteer and be more involved in the local government. He said he worked for the Town of Colchester during their infrastructure improvements and thought his experience matched the needs of the position.

David moved to appoint Kevin McAleer to the Parking Advisory Committee to fill the vacant seat with the term expiring in 2023; June seconded. Roll Call Vote: Bard, Jay, June, David, and Christine voted affirmatively. Motion passed.

**f) Consideration of approval of Richard's Ride**

Christine reported:

- that this an event that would close Cochran Road

Discussion included:

- that Karen Ward said the event has taken place many times previously.
- that Mary Houle asked if the Selectboard should have organizers notify residents off of Cochran Rd also, she asked that the list of persons receiving the letter be supplied

to the Selectboard and that renters and property owners both be notified. Karen Ward said Mary Houle had good points. Mary Houle said there should be contact information for the organizers by email or phone. Karen Ward said she would be in touch with Josh Arneson to provide the information requested.

David moved to approve the closure of Cochran Rd., from Cochran's Ski Area to Dugway Rd., from 11:00 am to 1:00 pm on Saturday, October 9, 2021; to allow for a safe Children's Bike Ride which is part of the Richard's Ride event and the organizer will follow all requirements for notification; June seconded. Roll Call Vote: Bard, Jay, June, David, and Christine voted affirmatively. Motion passed.

**g) Consideration of reducing the number of members on the Housing Committee**

Ravi reported:

- that this advisory committee has had seven (7) members with two (2) seats open for some time.
- that having a quorum had been a problem when another seat became open recently

Jay moved to reduce the number of full-time positions on the Richmond Housing Committee from nine to seven; June seconded. Roll Call Vote: Bard, Jay, June, David, and Christine voted affirmatively. Motion passed.

**h) Consideration of setting a hearing date to consider amendments to Richmond Zoning Regulations regarding nonconforming lots, certificates of occupancy, State permit references, performance standards, and Development Review Board term appointment dates**

Ravi reported:

- that the details would be discussed at the meeting
- that these changes would align Town regulations with State legal requirements
- that DRB appointments would align with the rest of the town's committees and boards

Discussion included:

- that Christine said the amendments are posted on the website and at the hearing changes would be allowed to the draft regulation. Ravi added that minor changes could be made during or after the public hearing but significant changes to the language would require a new meeting to be warned.

David moved to receive the proposals to amend Richmond Zoning Regulations Sections 3.8.5, 4.6, 4.13, 5.2.1, 5.3.5, 5.6.2, 5.6.3, 5.6.4, 5.6.5, 5.6.6, 5.6.7, 5.6.8, 5.8 and 8.2 to hold a public hearing on October 4, 2021; Bard seconded. Roll Call Vote: Bard, June, Jay, David, and Christine voted affirmatively. Motion passed.

**i) Consideration of approval of financial policies**

Christine reported:

- that these were items tied to what the auditors want to see

Connie reported:

- that any procedures were removed from the policy and she was happy to have these done while the auditors are here.

Discussion included:

- that June commented related to the Grant Procurement Policy, page 5, she had posted a question that was incorporated into the changes and needed to be removed.
- that June asked how volunteer work would be recorded. Connie said she could not think of anytime that happened. June said volunteer work can be used as part of a match with a grant, Connie said their hours would need to be tracked and would be a grant manager task.
- that Connie will send Josh the clean copy and Josh will send it out for signature by Docusign.

June moved to approve the Grant Procurement Policy as amended; David seconded. Roll Call Vote: Bard, Jay, June, David, and Christine voted affirmatively. Motion passed.

Discussion continued:

- that June said some of the things removed were policy, not procedure, and each item was gone over. Connie disagreed with some of the items determined as policy saying she saw them as controls. June thought they should stay in. Connie thought some of the changes were confusing in draft form.
- that changes were made to the document, Connie thought it should come back for approval. This will be brought back for approval.

**j) Consideration of forming a committee to focus on the Coronavirus Local Fiscal Recovery Funds**

Christine reported:

- that there is a need to start organizing a group to be ready
- that she thought two members of the Selectboard, as well as Connie & Josh for staff, and community members for an advisory committee that could filter through the possibilities.

Discussion:

- that June volunteered to be on the committee
- that the amount of money the Town will received changed. The new amount is \$1.2 million paid out in payments, Josh said we received the first payment, Connie was not certain.
- that Jay volunteered to be on the committee
- that a request should go out for community members to serve on the board
- that Bard thought having criteria around proposals that come in would be important
- that having a broad selection of stakeholders will be important
- that much of the criteria is set by government regulations and anyone on the committee should read it before deciding to be on the committee
- that the scope of the committee should be clear, Christine wondered if the committee should be created with two Selectboard members, Town Manager, Finance Dept. and up to five community members with the committee being an advisory group that would receive ideas from the community and make recommendations to the Selectboard. Bard thought there could be values and parameters set up about who benefits.

- that this committee will be around for a few years
- that Connie said this money is to help Richmond economics
- that Bard thought having a charter document would be helpful, Christine thought having it defined without dwelling on the wording

June moved to approve creating the Coronavirus Local Fiscal Recovery Funds Committee to include two Selectboard members, the Town Manager, the Financial Director and five community members; Bard seconded. Roll Call Vote: Bard, June, Jay, David, and Christine voted affirmatively. Motion passed.

**k) Consideration of approval of an Owner's Representative Agreement**

Christine reported:

- that this was discussed previously, and this is back for approval of amounts
- that the owners rep will prepare scopes of work, requests for proposal and make recommendations, then manage the work being done according to the bid documents
- that "immediate need" projects have been identified
- that the funding is coming from the Town Center Fund
- that the reason for adding the \$2000 is related to item (l) for items that come up

Jay moved to enter into an agreement with Apex Consulting for the planning and bid phase of projects at the Town Center and Library Buildings, with funding to come from the Town Center Reserve Fund, in an amount not to exceed \$11,789 and to authorize an additional \$2,000 from the Town Center Reserve Fund for projects to be managed by Apex Consulting at the Town Center and Library which are approved by the Town Manager and not included in the original scope of work with Apex Consulting; June seconded. Roll Call Vote: Jay, Bard, June, David, and Christine voted affirmatively. Motion passed.

**l) Consideration of approval of use of Town Center Fund to replace sump pump in Library elevator**

Christine reported:

- that the Bread Loaf project had gone well, it was discovered that the sump pump in the elevator shaft is not working and needs to be replaced.

David moved to approve the use of \$3,250 from the Town Center Reserve Fund to replace the elevator pit sump pump in the Library building; Jay seconded. Roll Call Vote: Bard, Jay, June, David, and Christine voted affirmatively. Motion passed.

**m) Consideration of approving a voting delegate for Vermont League of Cities and Towns Annual Meeting**

Christine reported:

- that the Selectboard appoints the delegate and historically it has been the Town Manager. She said Josh is willing to fill that role.

David moved to appoint Town Manager Josh Arneson as the voting delegate from Richmond to the Vermont League of Cities and Towns Annual Meeting; June seconded. Roll Call Vote: Jay, Bard, June, David, and Christine voted affirmatively. Motion passed.

**n) Consideration of approval of Access Permit # 21-17 for Parcel ID HV2427**

Josh reported:

- that this is a request to move the access about 20' east
- that the highway foreman went out and approved the access site lines
- that no culvert is necessary at this access
- that those are the requirements, and the width of the access is addressed in the zoning regulations. the max width is 36' and this access is 25' in line with regulations.

Discussion included:

- that Christine noted that the access is not based on what the land will be used for, this is for access to the land and is not about the use of the land and the use is not up for discussion tonight but wanted to be clear about what was before the board.
- that Mr. Holt said there are people who are concerned.
- that AJ Larosa said he was representing several residents and that the standard of access is determined by how many lots are being served and it was expected that there would be more than one lot. He believed that the permit should be held up until further information could be gotten. He felt that at a future hearing the owner would say, we have an access permit, but that the permit was never intended to serve 8-9 lots.
- that Michael Marks said that the Selectboard had authority to take into consideration whether the access will have a negative impact on the roadway system. He said that the proposal is clearly for an access that was meant to serve more than one parcel. He said if the Selectboard did not do something now, they will have to deal with the aftermath. He asked that they pause, see if his words had any validity, and take the time to make an informed decision. Bard said he appreciates the eloquence and thought it was appropriate to seek legal advice from the town's attorney. Christine said she did not think it required legal advice. Bard said he would defer to Ravi. Josh said after consulting with Ravi and Keith the access permit is for one parcel, and if there were an application for a subdivision it would go to the DRB, the driveway would need to be approved. The Board could say it could be approved for one primary and one secondary structure. Christine said this would be granting a move of an existing access so that it is out of the wetlands setback and the request met the requirements of the permit.
- that Jay Furr thought having the access limited to a single-family residence would solve the issue
- that there is more than one driveway now and the application states there is future expansion planned
- that Michael Marks thought the culverts that were put in for "AG use" and that the owner was taking shortcuts and the Selectboard needed to open their eyes.
- that the SB could decide to act, not act, decline, or approve the access permit.
- that Jay said the application had ambitious plans, Christine said the Selectboard could say the application could be limited to a single-family home and not endorse future lots. It would be part of the motion and written into the access permit. Bard said there is incongruity in the application between what the owner and the town Highway Foreman. June agreed with Bard and understood that the permit would be restrictive. She wondered if Tammy Avonda wanted to comment. Tammy Avonda said she wanted to build a barn and needed to improve the driveway to get trucks in.
- that David said VLCT has guidance on issuing access permits and quoted their guidance and that the state guidance was also quoted. He felt pausing and getting

some guidance on revoking an access permit was warranted. This will come back at the next meeting.

- that David Kelk asked to be shown as present at the meeting
- that Bradley Holt commented that this was before the DRB board and there were thirty (30) residents that were represented

**o) Consideration of moving the Williams Hill Rd. hearing to the Richmond Free Library**

Christine reported:

- that due to the size of the meeting room and the number of people that may attend moving to the library would be safer
- that the meeting will take place on Sept. 21, 2021

June moved to change the location of the public hearing to consider discontinuance of a portion of the class 4 section of town highway 20, also known, as Williams Hill Road and/or Palmer Road to the Richmond Free Library; David seconded. Roll Call Vote: Jay, Bard, June, David, and Christine voted affirmatively. Motion passed.

**p) Update on survey work for the Williams Hill Rd. hearing**

Josh reported:

- that Chris Haggerty found the centerline of the road and it is consistent with a photo and found other documents that were found
- that September 14<sup>th</sup> at 6PM is the site visit and there is no ability for the Selectboard to take or answer questions

**q) Announcement that the Bridge St. Waterline Replacement Project between Church St. and Volunteers' Green is scheduled to begin on Sept. 13**

Christine reported:

- that Josh has been very active making certain everyone knows about the project and that morning traffic will be flowing at least one lane during the hours of 7-8 AM

### **III. Approval of Minutes, Warrants and Purchase Orders**

**Minutes:**

David moved to approve the Minutes of 8/16/2021; June seconded. Roll Call Vote: Bard, Christine, June, Jay, and David voted affirmatively. Motion passed.

**Purchase Orders:**

David moved to approve PO 4215 to Clark's Truck Center for a loan for a new HVG13, 2022 Tandem truck complete with plow and body package in an amount not to exceed \$151,884.; Jay seconded. Roll Call Vote: Bard, Jay, June, David, and Christine voted affirmatively. Motion passed.

David moved to approve PO 4253 to Bread Loaf for the Library HVAC & Moisture Mitigation in an amount not to exceed \$161,200.; June seconded. Roll Call Vote: Bard, June, Jay, David, and Christine voted affirmatively. Motion passed.

David moved to approve PO 4255 to NEMRC, for the town-wide reappraisal in an amount not to exceed \$64,500.; June seconded. Roll Call Vote: Jay, Bard, June, David, and Christine voted affirmatively. Motion passed.

David moved to approve PO 4256 to NEMRC for the annual Listing Services in an amount not to exceed \$22,980.; June seconded. Roll Call Vote: Bard, June, David, Jay, and Christine voted affirmatively. Motion passed.

Discussion included:

June asked if the listing services are part of the reappraisal should the Town be paying this. Josh said this is an accounting to track the listing services expenses. June would like to see the actual amounts.

David moved to approve PO 4257 to Sullivan, Powers & Co., PC for the FY21 Audit in an amount not to exceed \$37,700.; Jay seconded. Roll Call Vote: Jay, Bard, June, David, and Christine voted affirmatively. Motion passed.

#### **Invoices and warrants:**

David moved to approve the warrants as presented; Jay seconded. Roll Call Vote: Bard, David, June, Jay, and Christine voted affirmatively. Motion passed.

June said that the "various vendor" PO's cause her problems. She wanted to know why a PO was not done for each purchase. Josh said this helps keep us on budget and Pete does not have to write a PO every time he purchases something. This will come back at a future meeting.

Jay moved to approve the invoice from Claypoint for the asbestos assessment at the Library during the HVAC project for \$781. to be paid out of the Town Center Funds; David seconded. Roll Call Vote: Bard, Christine, June, and David voted affirmatively. Motion passed.

Discussion included:

- that there was money coded to the Town Center for Graystone because it was not included in the BreadLoaf contract. Christine noted that was a different process than was done before. Josh thought a separate motion could be made.

#### **IV. Discuss Items for Next Agenda**

PO's

financial policy

review access permit

next steps with ARPA

delegate lead person to review anomalies in the warrants

approve MOU between Library Trustees and the Selectboard

#### **V. Executive Session if necessary - none**

#### **VI. Adjourn**

Bard moved to Adjourn; Jay seconded. Roll Call Vote: Jay, June, Bard, David, and Christine voted affirmatively. Motion passed. Meeting ended at: 11:52.