

Town of Richmond
Recreation Committee Meeting

AGENDA

Tuesday, March 1, 2022 at 7 - 8:30 PM

Town Office Meeting Room, 3rd Floor, Main Conference Room, or online at:

Join Zoom Meeting: <https://us02web.zoom.us/j/86357302307>

Join by phone: (929) 205-6099

Meeting ID: 863 5730 2307

- I. Call to Order (by 7:05pm)
- II. Welcome and Roll Call
- III. Public comment for non-agenda items (7:05-7:15)
- IV. Williston Recreation Committee: (7:15 - 7:35): Bob Metz rec committee changes and shifts that have taken place over the years.
- V. Approval of Minutes from previous meeting (7:35-7:40): [February 1, 2022](#).
- VI. Business: (7:40 - 8:30)
 - a. Recreation Committee Member Recruitment and (Sheri) - [Appointment process](#) and email from Josh.
 - b. July 4th activities (Ravi)
 - c. [Recreation Resource List](#) (Sheri)
 - d. Input on building a community center for Richmond and the Mount Mansfield school district level - input you may have and extent of involvement at this early stage. (Ravi and Annie Lajoie).
 - e. Area: Funding/Grant Writing:
 - i. Return to the discussion about the VOREC grant. Status of grant (Ravi) and next steps if needed.
 - ii. **Help Make Your Community a Better Place!** The Vermont Department of Housing and Community Development, the Vermont Department of Health, the Vermont Community Foundation, and Patronicity are thrilled to announce the launch of [Better Places](#), a statewide community grant program that empowers Vermonters to create vibrant and inclusive public places in the hearts of Vermont communities. Visit the website to [learn more](#).
 - f. Review the Volunteers Green Priorities below; is this accurate?
 - g. Next meeting: **Who can take notes at the April 5 meeting? Are we moving to virtual?** Set agenda items for next meeting (Jessica Brodie , Executive Director, Vermont Recreation and Parks Association)
 - h. Motion to Adjourn: 8:30

Members:

- Chrissy Keating (Bolton Representative)
- Mark Fausel
- Harland Stockwell
- Kate Anderson (Co-Chair)
- Kate Kreider
- Sheri Lynn (Huntington Representative) (Co-Chair)

Town of Richmond Recreation Committee
Vision, Mission, and Objectives

Vision Statement

To provide community members with boundless opportunities to spend their leisure time.

Mission Statement:

We serve the Communities of Richmond, Huntington, and Bolton by overseeing and designing a variety of diverse recreational programs accessible to all residents. These programs shall enhance community cooperation and resilience, and encourage active mind, body and spirit.

Goals

1. *Improve access to a variety of recreational activities that promote wellbeing through increasing awareness of opportunities in the Richmond, Bolton, and Huntington community.*
2. *Promote collaboration in offerings to the community in addressing the health related social needs of a diverse population.*
3. *Increase community engagement by designing positive, cost-effective programs for all residents that promote wellbeing and resiliency.*
4. *Guide the creation and management of aesthetically pleasing, safe, healthful, and enjoyable public areas in Richmond, Bolton, and Huntington*

Rec Committee Work Plan Table

| Areas | Objectives | Mark X for priority | Comments Lead | Subcommittee if needed |
|---|-----------------------------|----------------------------|---|--|
| Outreach & Education supports Goals 1 - 4 | NEW website events postings | X | Understand capabilities of the website by attending selectboard meeting 1.18 . It is 6 months out and will use | 1. Sheri 2. Mark 3. Kate 4. Chrissy |

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|-------|--|---------------------|---|------------------------|
| | | | the contents of the rec brochure. Kirsten and Sheri are working on this. | |
| | Create an education and outreach plan designed around engaging residents in all three towns | | Lead? This is possible committee and subcommittee work. | |
| | <p>Finalize Recreation Brochure - now known as the Recreation Resource List</p> <p>Purpose at one time was a brochure but with the new website will develop the rec committee portion of the website</p> | | <p>The list is completed. The content will make up the rec committee portion of the new website.</p> <p>Include many community resources Senior Center (invite Martha Nye back) and businesses. Add the Resource software Wellbeing initiative.</p> | |
| | Create a feedback/inquiry form | X | | |
| | Reach out to Mount Mansfield Unified Union School District (MMUUSD) school board or high school to gauge interest in mentorship or community service, internship opportunities in our community. | | Need to recruit volunteers for a number of things (Lead?) | |
| | Explore what other | X | Sheri will reach | |

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|---------------------------------------|---|---------------------|---|--|
| | recreation departments are doing in the state (Williston, Essex, Hinesburg, Colchester, South Burlington, etc.) & nationally to keep communities mentally and physically well in rural areas. | | out to the other committee chairs to attend meeting | |
| | Collaborate with Lake Iroquois Recreation District | | Ongoing (Lead?) | |
| | Review the Community Senior Center’s programs to determine areas of collaboration or how they may be able to support other Rec Committee objectives | | Martha Nye Who can connect? (Lead?) | |
| | Create a PR plan to educate the community and visitors of Richmond’s recreational opportunities through the town website and social media. | | Not this year | |
| Volunteers Green supports Goals 1 & 4 | 4th of July Activity | X | | 1. Kate K 2. Community Advisors 3. Trish |
| | Continue to allow for public events such as festivals, parades, and vendor fairs and create a streamlined approval process for such uses | X | ongoing | |
| | Create a park use/event form including clear guidelines and information resources for permit applicants, clarifying requirements and steps for permitting and approval. | | Ravi reported that this is ready and online. May want to make it visible on the new website | |

| Areas | Objectives | Mark X for priority | Comments Lead | Subcommittee if needed |
|--|--|---------------------|--|--|
| | Create a 12-month work plan for Village Green | X | | |
| | Update the Municipal Park Ordinance | | Ravi reported this is underway. | |
| | Ensure that Volunteers Green is maintained and publicly accessible/usable for residents and visitors | | This falls under VOREC grant | |
| | Assess for signage needs at Volunteers Green | | This would come under the VOREC grant | |
| Funding/ Grant writing supports Goals 2 & 4 | NEW | | | 1. Kirsten 2. Chrissy 3. Ravi 4. Community Advisors |
| | NEW | | | |
| | VOREC (Vermont Outdoor Recreation Economic Collaborative) application | X | Possible steering committee if grant is awarded. Public engagement process (Lead?) | |
| | Identify possible methods of funding further recreation and community engagement opportunities | | | |