

Richmond Transportation Committee  
Richmond Town Center  
Meeting Minutes – May 7, 2020

All participants attended the meeting remotely.

Committee members: Cathleen Gent (co-chair), Chris Cole (co-chair), Jon Kart

Others participating: Town Planner Ravi Venkataraman

Cathleen Gent opened the meeting at 5:50 PM.

Meeting Minutes: April 15, 2020 – Motion by Chris Cole, seconded by Jon Kart, to approve the minutes. No changes were offered. The motion was approved unanimously.

The Transportation Committee reviewed comments offered by the Richmond Selectboard on April 20<sup>th</sup> for the Transportation Implementation Plan and the Public Participation Plan.

Transportation Implementation Plan – Transportation Committee members made several changes to the Transportation Implementation Plan. Cathleen Gent will add those changes to the document and send out a final version for committee review.

Public Participation Plan – The Selectboard did not offer any specific changes to the public participation plan therefore no changes were made to this document. The key message from the Selectboard is to communicate with a broad range of Richmond residents and stakeholders as well as to document information about meetings, surveys, etc. Cathleen Gent will send this document out for final committee review.

Develop Detailed Public Participation Plan

Committee members discussed developing a survey for Front Porch Forum to get input for the Transportation Implementation Plan. At the next meeting, members will settle on assignments for completing outreach strategies and will organize the community survey.

Due to time constraints, the remaining agenda topics were postponed to the next meeting.

*At 6:25 PM, Jon Kart offered a motion to adjourn, seconded by Chris Cole. Motion passed unanimously.*

Minutes taken by Cathleen Gent