

Richmond Transportation Committee

Meeting Minutes – July 27, 2021

Committee members: Cathleen Gent (chair), Chris Cole (vice-chair), Allen Knowles, Mark Damico, Erik Filkorn

Absent: James Floyd, Jon Kart

Others present: Ravi Venkataraman (Town Planner), Jamie Smith (Green Mountain Transit)

Ravi Venkataraman was present at the meeting physical location and all other participants participated remotely.

A quorum was reached and the chair convened the meeting at 6:05 PM.

Green Mountain Transit: Jamie Smith discussed the process and options for towns to join Green Mountain Transit. Committee members asked a number of questions related to studies, community match, and assessments. Smith will follow up with additional information for the committee. Smith left the meeting at this time. The topic will be discussed again at a future meeting.

Meeting Minutes: July 13, 2021 minutes moved by Cole, seconded by Knowles. There were no changes and the minutes were approved unanimously.

UPWP FY22 Grant Approval: (Filkorn joined the meeting at 6:37 PM.) The committee discussed recommendations for consultants for the two FY22 UPWP projects. Knowles suggested that the committee should follow the recommendation made by CCRPC staff. *Motion by Knowles, seconded by Damico, that the Richmond Transportation Committee support the recommendation by CCRPC staff to retain Dubois and King for the Bike/Ped Master Plan – phase 2 and for Stantec for the sidewalk scoping study.* Damico posed a question about whether some knowledge will be lost by not using the firm that did the Bike/Ped Master Plan – phase one. There was general consensus that Dubois and King, as a Vermont firm, has a good knowledge base and will get up to speed quickly. *Voting on motion: unanimous vote to approve the motion.*

The committee discussed the next steps for the Bridge Street study. Venkataraman explained that the sidewalk scoping project covers a major portion of the Bridge Street study. He also brought up the idea of phasing the Bridge Street work, for instance, doing striping, adding crosswalks, and phasing construction. Damico pointed out the down side of phasing construction is that there are multiple disruptions to businesses and vehicles. Venkataraman added that costs can escalate, and projects take longer to complete. The committee decided to ask the firm doing the FY22 scoping study to look at the specific pros and cons of phasing Bridge Street work.

With little time left in the meeting, the Transportation Committee briefly discussed the Town Plan review project and the Williams Hill Class 4 Road topic. Committee members have reviewed and edited the Google doc with Town Plan activities prepared by James Floyd and Chris Cole. Venkataraman will review that document and provide that to the Planning Commission, if it looks to be complete. The Transportation Committee will discuss Williams Hill Class 4 Road at the next meeting.

Adjourn – At 6:59 PM, motion to adjourn by Knowles, seconded by Cole. Approved unanimously.

-Minutes taken by Cathleen Gent