

Suggested/ Possibly Goals for Water /Sewer Board

August 5, 2019

1. Budget

- a. Review quarterly where we are vs Budget
- b. Review big swings and adjust if necessary or appropriate.

2. System improvements:

- a. Hydrant plugs not installed is an example.
- b. How do we improve so that errors are minimized or same error does not happen again.

3. Develop a plan for a department that can run without having a chief operator present for a planned vacation or for succession.

- a. Staffing
- b. Possibly need to look at working with neighboring town and establishing a mutual agreement .
- c. Develop a plan to retaining key people or make our department easy to take over.

4. Records

- a. Moving to digital (at the rate we are going , it will take 5 years to get there?)
 - i. Too long
 - ii. It may not be what we need.
- b. Backup
- c. Some paper needed
- d. **Have** a large (2) prints, one showing exiting and one showing 5 or 10 year plan replacement.

• Develop the team

- e. Meet with team ..i.e Green Mountain Engineering
- f. May be Planning commission
 - i. Identify future Growth and roads

5. Have Fun, respect each other....