

## 2019 Municipal Calendar Selectboard Notes

### Richmond Water and Sewer Commission Calendar 2019

Month	Meeting Date	Meeting Agenda Items
January	Monday, 7th	Finalize Capital Plan. Budget Status Report
	<i>Holiday - Monday 21st</i>	<i>Martin Luther King Jr. Day</i>
	Tuesday, 22nd	
February	Monday 4th	
	<i>Holiday - Monday 18th</i>	<i>President's Day</i>
	Tuesday 19th	
March	Monday 4th	
	Tuesday 5th	<i>Town Meeting</i>
	Monday 18th	SB to appoint the three members of the SB who will also serve on the WS Commission for the next year. Begin to look at budget and rates for the next fiscal year.
April	Monday 1st	Mail Water Resources Annual Customers Meeting Notice Mail Water Quality Report "CCR" to all water customers Budget Status Report Discuss date for Annual Customers' Meeting (typically the Tuesday after the third Monday in May) Continue to look at budget and rates for the next fiscal year. One year terms begin for the three SB members of the Commission. Reorganization: Appoint Chair and Vice Chair
	Monday 15th	Put out notice to solicit applications for the two one year term seats on the Commission that are non SB members. Finalize date and notice for Annual Meeting Continue to look at budget and rates for the next fiscal year.

## 2019 Municipal Calendar Selectboard Notes

### Richmond Water and Sewer Commission Calendar 2019

Month	Meeting Date	Meeting Agenda Items	
<b>May</b>	<b>Monday 6th</b>	Continue to look at budget and rates for the next fiscal year. Commissions & Boards to sign annual Code of Ethics Review of Power Point presentation for Annual Customers Meeting	
	<b>Monday 20th</b>	Review of Power Point presentation for Annual Customers Meeting	
	<b>Tuesday 21st</b>	Annual Customers Meeting (typically the Tuesday after the third Monday in May) WS commission to vote on budget and rates for the next fiscal year.	
	<i><b>Holiday - Monday 27th</b></i>	<i><b>Memorial Day</b></i>	
<b>June</b>	<b>Monday 3rd</b>	Review of letters of interest for appointments to the Water and Sewer Commission and consider recommendations to the Selectboard	
	<b>Monday 17th</b>		
<b>July</b>	<b>Monday 1st</b>	Budget Status Report One year terms begin for the two non-SB Commission members	
	<i><b>Holiday - Thursday 4th</b></i>	<i><b>Independence Day</b></i>	
	<b>Monday 15th</b>		
<b>August</b>	<b>Monday 5th</b>		
	<b>Monday 19th</b>		
<b>September</b>	<i><b>Holiday Monday 2nd</b></i>	<i><b>Labor Day</b></i>	
	<b>Tuesday, 3rd</b>		
	<b>Monday 16th</b>	Begin work on Capital Plan	

## 2019 Municipal Calendar Selectboard Notes

### Richmond Water and Sewer Commission Calendar 2019

Month	Meeting Date	Meeting Agenda Items
<b>October</b>	Monday 7th	Budget Status Report
	<i>Holiday - Monday -14th</i>	<i>Columbus Day</i>
	Monday 21st	Continue Capital Plan discussions
<b>November</b>	Monday 4th	
	<i>Holiday - Monday 11th</i>	<i>Veterans Day</i>
	Monday 18th	Continue Capital Plan discussions
	<i>Holiday - Thursday 28th</i>	<i>Thanksgiving</i>
<b>December</b>	Monday 2nd	Continue Capital Plan discussions
	Monday 16th	
	<i>Holiday - Tuesday - 24th</i>	<i>Christmas Eve</i>
	<i>Holiday - Wednesday 25th</i>	<i>Christmas</i>
	<i>Holiday - Tuesday -31st</i>	<i>New Year's Eve</i>