



## DEVELOPMENT PERMIT FEES (per Development Fee Ordinance 2015-3)

This schedule of fees, effective applies to zoning, subdivision and public works fees. Adopted by the Selectboard on September 5, 2017. Effective November 11, 2017.

Please note: Subsequent to receiving Development Review Board Approval (DRB), in most cases applicants are required to obtain a Zoning Permit to implement the approved project.

Zoning	
Minimum permit fee, includes fences, signs and etc. (include permit recording fee)	\$ 40.00
Residential Construction per square foot (including decks, porches and etc.) or \$30.00 whichever is greater *	\$ 0.20 + \$10 recording fee
Commercial Construction per square foot, or \$30.00 whichever is greater *	\$ 0.30 + \$10 recording fee
Boundary Adjustment (includes permit recording fee)	\$ 80.00
Certificate of Occupancy (includes permit recording fee)	\$ 10.00
Conditional Use and Site Plan Review Application ( includes DRB Decision recording fee) †	\$340.00
Site Plan Review Application ( includes DRB Decision recording fee) †	\$ 140.00
Site Plan Review – Administrative Amendment (includes permit recording fee)	\$60.00
Appeal of Zoning Administrative Officer Decision (includes DRB Decision recording fee)	\$150.00
As-built Zoning Permits	Double regular fee

Subdivision Approvals (does not include Mylar / Final Plat recording fee)	Fee
Subdivision Review – Administrative (include permit recording fee)	\$80.00
Sketch Plan Review	No Fee
Preliminary Subdivision Review (3 or less lots) (includes DRB Decision recording fee)	\$340.00
Preliminary Subdivision Review (4 or more lots) (includes DRB Decision recording fee) †	\$440.00 for 4 lots plus \$50.00 per each additional lot
Final Subdivision Review (3 or less lots) (includes DRB Decision recording fee)	\$340.00
Final Subdivision Review (4 or more lots) (includes DRB Decision recording fee)	\$340.00
Preliminary & Final Subdivision Review (concurrent reviews) (3 or less lots)	\$540.00
Preliminary & Final Subdivision Review (concurrent reviews) (4 or more lots) †	\$640.00 for 4 lots plus \$50.00 per each additional lot
Rural Road Plan Review (for the development of a road serving 4 – 9 houses) † (if required independent from a Subdivision Application)	\$200.00
Subdivision Amendment - Administrative (includes permit recording fee)	\$ 80.00
Subdivision Amendment - DRB	\$140.00

Public Works	Residential	Commercial
Town Highway Access (includes recording fee)	\$ 110.00	\$110.00
Use of Public Right-of-Way (includes inspection fee applications/no recording fee applies)	\$200.00	\$200.00

Impact Fees	Single-Family	Multi-Family/unit	Mobile Home	Non-Residential
* Fire	\$ 218.70	\$ 153.09	\$ 153.09	\$ 0.11 per s.f.

Other Fees		
Water and Sewer Allocation and Service Fees	For development on the municipal water and sewer system additional fees apply for new development and changes of use.	Contact Municipal Manager for rates and approvals.
† Technical Review Fees	Some development projects may require the submission of an additional fee. See <i>Procedures and Standards for Technical Review Fees</i> for more info.	Minimum Fee \$500

Change 6-5-15  
 No School fee  
 only  
 Fire impact fee  
 See Zoning

Town of Richmond  
 Development Permit Fees  
 (per Development Fee Ordinance 2015-3)

This schedule of fees, effective June 5, 2015 applies to zoning, subdivision and public works fees.

Zoning and Construction	
Zoning -- Minimum permit fee (includes recording fee)	\$ 40.00
Zoning -- Per Square Foot, Residential (includes recording fee)	\$ 0.20
Zoning -- Per Square Foot, Commercial (includes recording fee)	\$ 0.30
Request for Permit Information (includes site visit)	\$ 50.00
Boundary Adjustment (includes recording fee)	\$ 75.00
Certificate of Occupancy (includes recording fee)	\$ 10.00
DRB Conditional Use Hearing (except Subdivision)(does not include recording fee)	\$300.00
Site Plan Review (Administrative)(does not include recording fee)	\$ 50.00
Site Plan Review Hearing (DRB) (does not include recording fee)	\$ 100.00

Subdivision (does not include recording fee)	
Sketch Plan Review	No fee
Preliminary Subdivision (4 or less lots)	\$200.00 plus \$100.00/new unit
Preliminary Subdivision (5 or more lots)	\$400.00 plus \$100.00/new unit
Administratively Created Lots	\$ 100.00
Subdivision Amendment (Administrative)	\$ 60.00
Subdivision Amendment (DRB)	\$200.00

Public Works	Residential	Commercial
Town Highway Access [includes recording fee]	\$ 100.00	\$100.00
Use of Public Right-of-Way [separate inspection fee applications/no recording fee applies]	\$100.00	\$100.00

Impact Fees	Single-Family	Multi-Family/unit	Mobile Home	Non-Residential
Fire	\$ 218.70	\$ 153.09	\$ 153.09	\$ 0.11 per s.f.

Recording Fees	Cost per page
All permits and DRB Decisions are recorded within the land records	\$10
All Subdivision Final Plats (Mylar) are recorded within the land records	\$15

Other Fees		
Water and Sewer Allocation and Service Fees	For development on the municipal water and sewer system additional fees apply for new development and changes of use.	Please contact the Municipal Manager for rates and approvals.
Technical Review Fees	Some development projects may require the submission of an additional fee. See <i>Procedures and Standards for Technical Review Fees</i> for more information.	Minimum Fee \$500

**AN ORDINANCE OF THE TOWN OF RICHMOND  
2012-04**

**AN ORDINANCE AMENDING CERTAIN FEES  
IN THE TOWN OF RICHMOND**

The Selectboard of the Town of Richmond hereby ordains that the following shall serve as the fee schedule for certain zoning and land development services:

**Section I. Fee Schedule**

This schedule of fees, effective September 4, 2012, applies to zoning, subdivision and public works fees.

<b>Zoning and Construction</b>	
Zoning -- Minimum permit fee (includes recording fee)	\$ 40.00
Zoning -- Per Square Foot, Residential (includes recording fee)	\$ 0.20
Zoning -- Per Square Foot, Commercial (includes recording fee)	\$ 0.30
Request for Permit Information (includes site visit)	\$50.00
Boundary Adjustment (includes recording fee)	\$ 75.00
Certificate of Occupancy (recording fee only)	\$10.00
Temporary Certificate of Occupancy (includes recording fee)	\$ 60.00
DRB Conditional Use Hearing or Appeal of Zoning Decision (does not include recording fee)	\$150.00
Site Plan Review (Administrative) (does not include recording fee)	\$ 50.00
Site Plan Review Hearing (DRB) (does not include recording fee)	\$ 100.00
For development within the Flood Hazard Overlay District for development or repairs that would not require DRB or zoning approval outside of the Flood Hazard Overlay District	\$10 per recorded page

<b>Subdivision (does not include recording fee)</b>	
Sketch Plan Review	No fee
Preliminary Subdivision (4 or less lots)	\$200.00 plus \$100.00/new unit
Preliminary Subdivision (5 or more lots)	\$400.00 plus \$100.00/new unit
Administratively Created Lots	\$ 100.00
Subdivision Amendment (Administrative)	\$ 60.00
Subdivision Amendment (DRB)	\$200.00

I hereby certify that the Richmond Selectboard adopted the above ordinance on the 1st day of October, 2012 and that no voter petition was filed within the time period thereafter prescribed

24 VSA 1973.  
12/03/2012

Linda M Parent Town Clerk

Public Works	Residential	Commercial
Use of Public Right-of-Way (separate inspection fee applies/no recording fee applies)	\$ 100.00	\$ 100.00
Town Highway Access [includes recording fee]	\$ 100.00	\$ 100.00
Technical Review Fee (4 or less lots)*	\$ 600.00	\$ 1,200.00
Technical Review Fee (5 to 9 lots)*	\$1,800.00	\$2,000.00
Technical Review Fee (10 to 50 lots)*	\$2,800.00	\$3,800.00
Technical Review Fee (more than 50 lots)*	\$3,600.00	\$5,200.00

Impact Fees	Single-Family	Multi-Family/unit	Mobile Home	Non-Residential
School	\$ 2,828.00	\$ 1,228.00	\$ 1,776.00	\$ 0.00
Fire	\$ 218.70	\$ 153.09	\$ 153.09	\$ 0.11 per s.f.

**Section II. Severability.**

If any section or part of this ordinance is deemed to be invalid or unenforceable, the remaining sections or parts of this Ordinance shall remain valid and enforceable.

Adopted by the Richmond Selectboard this 1 day of October, 2012

RICHMOND, VT TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD

December 3 A.D. 2012

At 8 o'clock 00 minutes A M. and recorded in

Book 216 Page 115-116 of Land Records

Attest: Linda M Parent Town Clerk

[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]

27512

Unless a petition is filed in accordance with Section 1973 of Title 24 Vermont Statutes Annotated, this ordinance shall become effective sixty days after the date of its adoption. If a petition is filed in accordance with Section 1973 of Title 24 Vermont Statutes Annotated, the taking effect of this ordinance shall be governed by Section 1973(e) of Title 24 Vermont Statutes Annotated.