



**SFY22 MUNICIPAL ROADS GRANTS-IN-AID PROGRAM
 EQUIPMENT PURCHASE**

TO: Vermont Municipal Officials
FROM: Chris Dubin - Senior Transportation Planner, Chittenden County RPC
RE: Letter of Intent to Participate in a **Municipal Roads Grants-in-Aid Program:
 Equipment Purchase**

The Vermont Department of Environmental Conservation (DEC) offers select municipalities funding to purchase one piece of equipment that will support Municipal Roads General Permit (MRGP) implementation. Your municipality is eligible for equipment funding. Equipment eligible for purchase is described below.

Since your municipality was in compliance with the MRGP as of December 1, 2020, you are eligible to apply for this funding. Municipalities are encouraged to check their current MRGP compliance status [here](#) to maintain eligibility for future funding. Ongoing compliance with the MRGP includes submission of all fees, forms, and reporting. Questions regarding MRGP compliance should be directed to Jim Ryan, Municipal Roads Program Coordinator at 802-490-6140 or jim.ryan@vermont.gov. Details and information about the MRGP can be found [here](#).

DEC will reimburse up to 80% of the municipality’s documented equipment cost, up to the State maximum award amount in the table below. If demand exceeds available funding, then equipment purchase will be prioritized for municipalities with the greatest number of hydrologically connected municipal road miles.

To request a grant for your municipality to purchase equipment, please fill out, sign, and return the Letter of Intent to Participate in the Equipment Purchase program on the following page by NOVEMBER 19, 2021. You will receive a NOTICE TO PROCEED letter if your request has been approved. Do not make any purchases before you receive that letter.

Municipalities may request to purchase one of the eligible types of equipment below:

Equipment type	Estimated equipment cost	State maximum award (80% of equipment cost)	Cash match required (20% of equipment cost)
Roller compactors for attachment to grader to improve road crown	\$7,500	\$6,000	\$1,500**
Leaf blowers to clean leaves and sediment from ditches and reduce culvert plugging	\$7,000	\$5,600	\$1,400
Hydroseeders to accelerate revegetation of disturbed soil areas	\$7,500	\$6,000	\$1,500
Plate or jumping-jack compactors to install drainage culverts	\$4,000	\$3,200	\$800
Tractor-mounted shoulder discs to remove high road shoulders	\$8,000	\$6,400	\$1,600**
Haybale shredder to distribute hay mulch on disturbed soil areas	\$8,038	\$6,430	\$1,608

Stone screener to clean out and replace stone in ditch	\$5,900	\$4,720	\$1,180**
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*** If equipment was fabricated by the municipality, in-kind labor may be used in the calculation of required 20% match.*

If you have any questions about the Municipal Roads Grants-in-Aid Program equipment purchase, please contact Chris Dubin - Senior Transportation Planner, Chittenden County RPC

Thank you for your attention, and we look forward to hearing from you soon.

Sincerely,

Chris Dubin - Senior Transportation Planner, Chittenden County RPC

**LETTER OF INTENT TO PARTICIPATE IN THE
MUNICIPAL ROADS GRANTS-IN-AID PROGRAM
EQUIPMENT PURCHASE**

We, the Legislative Body of the Municipality of _____ certify that
the municipality will:

- Upon a notice to proceed, purchase one piece of equipment, **indicated by check mark below**, to support MRGP implementation and provide 20% cash match for equipment purchase by the final completion date of **June 30, 2022**. Funds from other federal or state grant programs or local match for those other federal and state grant programs cannot be included as match.
- Indicate piece of equipment requesting to purchase (**check one**):
 - Roller compactors for attachment to grader to improve road crown (State maximum award amount \$6,000, cash match required \$1500 or 20% of equipment cost)
 - Leaf blowers to clean leaves and sediment from ditches and reduce culvert plugging (State maximum award amount \$5,600, cash match required \$1400 or 20% of equipment cost)
 - Hydroseeders to accelerate revegetation of disturbed soil areas (State maximum award amount \$6,000, cash match required \$1500 or 20% of equipment cost)
 - Plate or jumping-jack compactors to install drainage culverts (State maximum award amount \$3,200, cash match required \$800 or 20% of equipment cost)
 - Tractor-mounted shoulder discs to remove high road shoulders (State maximum award amount \$6,400, cash match required \$1,600 or 20% of equipment cost)
 - Haybale shredder to distribute hay mulch on disturbed soil areas (State maximum award amount \$6,430, cash match required \$1,608 or 20% of equipment cost)
 - Stone screener to clean out and replace stone in ditch (State maximum award amount \$4,720, cash match required \$1,180 or 20% of equipment cost)
- Purchase the equipment following relevant municipal procurement practices or policies.
- Submit a signed Transfer of Ownership Request & Operations and Maintenance Agreement letter (template to be provided).
- Work with your local Regional Planning Commission to complete the equipment reporting requirements including the final performance report form (to be provided), invoices/receipts, photos of equipment in use, and a copy of the maintenance manual OR a list of tasks needed to keep the equipment functional for at least 10 years.

_____ Date: _____

(Duly Authorized Representatives)

This signed letter is due by November 19, 2021

Return signed letter via email to the Municipal Roads Grants-in-Aid Program via the Northwest Regional Planning Commission at GIA@nrpcvt.com.