

Town of Richmond

Request for Special Appropriations

Request for Fiscal Year: _____ 2019 _____

Organization's Name: __ Richmond Community Band _____
Address: __ 444 Snipe Ireland Rd. _____
City, State, Zip: __ Richmond, VT 05477 _____
Website address: _____

A. GENERAL INFORMATION

1. Program Name: __ Richmond Community Band _____

2. Contact Person/Title: __ Michael Lawler/President _____

Telephone Number: __ 434-4793 _____

E-mail address: __ lawler@wcvr.com _____

3. Total number of individuals served in the last complete fiscal year by this program:
29 band members, dozens of typical audience members, hundreds of audience on 7/4/17.

4. Total number of the above individuals who are Town residents: 11 in band, dozens in audience, hundreds on 7/4/18.

Please attach any documentation that supports this number.

Percent of people served who are Town residents: 38% of band, majority of audience.

5. Amount of Request: _____ \$400 _____

6. Total Program Budget: _____ \$800 _____ Percent of total program budget you are requesting from the Town of Richmond: _____ 50% _____

7. Please state or attach the mission of your agency: __ Richmond Community Band rehearses to share music and foster camaraderie among participant musicians, to share with the public at free performances, including a float in the annual Richmond Fourth of July parade, and a concert afterwards.

8. Will the funding be used to:

Yes Maintain an existing program Expand an Existing Program

Start a new program

9. Has your organization received funds from the Town in the past for this or a similar program? _____ Yes _____

If yes, please answer the following:

a. Does the amount of your request represent an increase over your previous appropriation? If yes, explain the reason(s) for the increase.

No _____

b. Were any conditions or restrictions placed on the funds by the Selectboard? _____
If yes, describe how those conditions or restrictions have been met.

No _____

B. PROGRAM OVERVIEW

1. Statement of Need: Identify the issue or need that the program will address (use statistical data to justify the need for the program). To what extent does this need or problem exist in the Town of Richmond?

____Richmond Community Band fulfills the long tradition of New England town bands providing music performance and audience opportunities for residents, while also serving participant musicians and audience residents of neighboring towns without bands who visit Richmond, especially on the 4th of July.

2. Program Summary:

a. Identify the target/recipients of program services. Specify the number of Town residents your program will serve during the fiscal year and explain the basis upon which this number is calculated. Indicate any eligibility requirements your program has with respect to age, gender, income or residence.

____Any member of Richmond or neighboring towns with an interest in playing concert band music is welcome to play in Richmond Community Band, and anyone may attend the performances. The majority of band members are from Richmond and neighboring towns without town bands such as Huntington, Jericho, and Underhill, whose residents regularly attend the Richmond Fourth of July parade and activities. Several long term member musicians travel from Burlington, Shelburne, Waterbury Center, and Duxbury to help us out. We will as usual present a float in the 4th of July parade for the hundreds in the audience, and perform a subsequent concert.

b. Identify what is to be accomplished or what change will occur from participating in the program. How will people be better off as a result of participating in the program? Describe the steps you take to make the project known to the public, and make the program accessible and inclusive?

____The band is a well known feature of the annual 4th of July parade, satisfying member musicians and a large audience. At our concert following the parade, we plan to again feature our usual guest conductor Matt Felis, and we will invite interested audience members to join or contact us. Subsequent performances attract stalwart concert-goers, and often lure audience from passing bicycles, cars, and canoes, besides children and care givers visiting the park. We advertise in the Front Porch Forum and with an orange sandwich board sign at the four corners.

3. Program Funding:

a. Identify how Town funds, specifically, will be used (i.e., funds will provide "X" amount of units of service.)

____The allotment from the town will be used primarily to compensate our musical conductor(s), and to cover 4th of July float expenses such as decorations, candy, and honoraria, if accepted, to the driver and loaners of equipment (tractor, hay wagon, hay bales). Other expenses include music and maintenance and band uniforms (shirts).

b. List the other agencies to whom you are submitting a request for funds for this program and the amount requested. How would this program be modified should revenues be lost?

____We do not request funds from other agencies. When we have insufficient revenues, we defer music and uniform (band shirt) purchases and conductor compensation.

C. ORGANIZATIONAL CAPACITY

1. Describe your agency's capability to provide the program including its history, previous experience providing this service, management structure and staff expertise. ___

2019 will be our 22nd continuous year, Richmond Community Band has been performing music every year since it's revival in 1998. Several conductors alternatively direct this musical group. Long time members inform newer participants of logistics for rehearsals and performances, all participants contribute to operations.

2. How will you assess whether/how program participants are better off? Describe how you will assess program outcomes. Your description should include: what (what kind of data), how (method/tool for collecting the data), from whom (source of data) and when (timing of data collection). ___

We don't know how to quantify how much the musicians enjoy playing, or how much the audience enjoys our performances. Given frequent summer vacations and other events competing for band member and audience time, attendance fluctuates, but we will continue to perform regardless of the audience count.

3. Summarize or attach program and or service assessments conducted in the past two years. ___

NA

4. Does your organization have a strategic plan and a strategic planning process in place? ___ No ___ If yes, please attach your plan.

The strategic plan should include a mission statement, goals, action steps to achieve the goals, and measures that assess the accomplishments of the goals.

5. What is the authorized size of your board of directors? ___ 3 ___
How many meetings were held by the board last year? ___ One ___

I, the undersigned, confirm the information contained herein is accurate and can be verified as such. I understand and agree that if the requested funds are approved, the disbursement of funds are subject to all conditions established by the Richmond Selectboard.

Signature of Applicant Michael E. Lawler Date 12/29/18

Michael Lawler/President
Print Name of Applicant and Title