
**RICHMOND SELECTBOARD
REGULAR MEETING
September 17, 2018 MINUTES**

Members Present: Bard Hill; David Sander; Stephen Ackerman; Roger Brown; Christy Witters

Absent: None

Others Present: Paul Bohne, Interim Town Manager; Mary Houle, Linda Parent, Marshall Paulsen, Alex Naumann, Charlie Baker; CCRPC Director, Greg Elias, Josh Arneson, Gary Bressor, Marcia Gardner, Fran Thomas, Terry Hute, Greg Western, Judy Rosovsky and Ruth Miller was present to videotape the meeting for MMCTV Channel 15.

Bard Hill called the meeting to order at 6:30 PM.

Welcome

Executive Session; Personnel Matters-Town Manager Recruitment Committee Update
MOTION by Mr. Sander, seconded by Ms. Witters, to find that premature public knowledge would place the Town at a substantial disadvantage.

VOTE: 5-0, motion passed

MOTION: By Mr. Sander, seconded by Ms. Witters, to enter into executive session for the purpose of discussing personnel matters involving the recruitment of a Town Manager and to invite the Recruitment Committee and the Interim Town Manager.

VOTE: 5-0, motion passed

Mr. Hill asked if there were any comments from the public. There were none.

1. Items for Discussion with Those Present

a. Welcome Paul Bohne, Interim Town Manager

Mr. Hill welcomed Paul Bohne as the interim Town Manager. He pointed out that Mr. Bohne had served in this capacity in 2016 when the Town Manager was out on medical leave.

b. Regional Planning Commission Annual Report

Charles Baker, Director of the CCRPC reported on the activities carried out by the Commission staff during the past year. He emphasized the support for the process of updating the Richmond Town Plan and transportation projects that impacted Richmond.

c. Round Church Lighting and Tree Removal Request

Gary Bressor and Fran Thomas described a project that would add two decorative lights on the green across the road from the Round Church. Mr. Bressor assured the Board that the LED lights were full cut off with optics to concentrate the light along the road and would not shine into the sky. The

lights would be powered from the Round Church. The cost of the project is estimated to be about \$12,000.

The proposed location one of the lights is currently occupied by a tree. Ms. Thomas stated that the tree is not in good health and there is another tree near-by that is also in poor health. She asked if both could be taken down.

Mary Houle pointed out that the Tree Warden should be contacted prior to their removal and that a public hearing might be required.

The Board expressed support for the project.

d. Police Discussion: Electronic Control Devices: Policy, Training and Deployment.

Paco Aumand presented a proposed policy regarding Electronic Control Devices (ECD) that included new language concerning de-escalation training. After discussion, a motion was made by Mr. Sander/ seconded by Ms. Wittier, to approve the Policy on training and the use of ECDs and the purchase of ECDs from UVM.

MOTION by Mr. Sanders, seconded by Ms. Witters to approve the request.

VOTE: 5-0; motion passed.

e. Conservation Reserve Fund Request: Trail Maintenance

Greg Western and Judy Rosovsky presented a project to upgrade the crossing of Johnnie Brook on the trail between the Richmond-Hinesburg Road and Johnnie Brook Road. They described the project which included a new approach ramp meeting standards. They asked the Board for \$1,000 from the Conservation Fund for the project.

MOTION by Ms. Witters, seconded by Mr. Ackerman, to approve the expenditure.

VOTE: 5-0; the motion passed.

2. Other Business

a. Town Plan: Article for Voters

Mr. Hill pointed out that the Board needs to approve a Ballot article for the Town Plan for the November 6th vote.

MOTION by Mr. Brown, seconded by Mr. Sanders, to approve a ballot article for the Town Plan to be on the November 6th voting.

VOTE: 5-0; the motion passed.

b. Budget Status & Review for next budget.

The Manager pointed out that a budget status report and a review report were distributed as a prelude for budget discussions going forward.

c. Reports from Selectboard and Town Manager; Police Report: Works in Progress.

Mr. Bohne pointed out the Police Report.

III. Approval of Minutes, Warrants and Purchase Orders

a. Minutes of September 4, 2018

Motion: by Mr. Sander, seconded by Mr. Brown to approve the minutes of September 4th.

VOTE: 5-0; the motion passed.

b. Approval of Bank Notes for Highway Truck, Road Grader and Fire Truck
MOTION: by Mr. Sander, seconded by Mr. Ackerman, to approve the Bank notes for the highway truck, fire truck and road grader.

VOTE: 5-0; the motion passed

c. GL Grant Procurement Policy

MOTION: by Mr. Sander, seconded by Mr. Brown, to adopt the GL Grant Procurement Policy.

VOTE: 5-0; the motion passed.

Discuss Items for Next Agenda and Adjourn

Update on the Stream Bank Stabilization Project and status of the CSWD closing of the Richmond Reuse Zone.

MOTION; by Mr. Sander, seconded by Mr. Ackerman, to adjourn.

VOTE: 5-0 the motion passed and the Board adjourned.

Respectfully submitted,

Paul W. Bohne III, Interim Town Manager

Approved By Bard Hill, Chair