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RICHMOND SELECTBOARD  
REGULAR MEETING  
OCTOBER 1<sup>st</sup>, 2018 MINUTES

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Members Present: Bard Hill; David Sander; Stephen Ackerman; Roger Brown; Christy Witters

Absent: None

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Others Present: Paul Bohne, Town Manager; Mary Houle, Josh Arneson, Peter Gosselin, Marie Thomas, Megan Cockrell, Joe Golden, Logan Hegg, Adam Sherman and John Kart

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Bard Hill called the meeting to order at 7:00 PM.

**1. Welcome and Public Comment**

Mr. Hill welcomed those in attendance.

Mrs. Thomas spoke of attending a Leadership Conference where there was an emphasis on citizenship and pursuing a requirement that all high school students would be required to serve their municipality in some manner.

**2. Items for Discussion with Those Present**

- a. Consider Approval of a Right-of-way Request from Vermont Electric Co-op for underground Installation of a Power Line on Williams Hill Road.

Mr. Gosselin, Richmond Road Foreman, described the project and recommended approval.

**MOTION by Mr. Brown, seconded by Mr. Sander, to approve the Right-of Way request from the VEC Co-op.**

**VOTE: 5-0, the motion passed.**

- b. Discussion of the "Reuse Zone" at the Richmond Transfer Station with Richmond Representatives to the Chittenden Solid Waste District (CSWD) Board, Adam Sherman and Logan Hegg.

Mr. Hill described how the CSWD Board got to the decision that it did and how they voted to end the "Reuse Zones".

Mr. Sherman proposed that the CSWD Board revote on this matter and there was discussion on strategies to gain support for the Richmond "reuse Zone" (and perhaps others) to be reopened.

Mr. Golden questioned whether the CSWD decision was consistent with their mission to reduce waste since some items that could be reused by members of the public, might be thrown in the trash.

Mr. Sherman stated that the topic was well discussed and voted on twice.

Ms. Thomas asked whether there was any data regarding the reasons for closing the "reuse Zones" such number of accidents and amount of inappropriate items being left.

It was pointed out that Richmond had great operators and that the items left were of great value to low-moderate incomes residents.

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- 1 c. Discussion with Representatives of Sylvan Ridge Regarding Transferring Ownership of their  
2 Private Road to the Town.

3 Mr. Legett stated that the issue at hand is a place for the school bus to turn around.  
4

5 Questions were raised by the Board as to whether the Road was built to Town specs, what was  
6 the decision of the DRB in terms of future ownership and whether the Road had a storm water  
7 permit.  
8

9 Ms. Houle stated that if there are more than three houses on the road it is considered a  
10 development. Also an offer of dedication to the Town from the Developer would have to be in  
11 place.  
12

13 Mr. Gosselin, Town Highway Foreman, produced as copy of the Town Public Works  
14 Specifications which addressed the construction of a Town road and the process needed to  
15 have the Town accept a road as part of its system. A copy was given to Mr. Legett.  
16

17 Mr. Gosselin will place “bus turnaround ahead” signs where appropriate.  
18

19 **3. Other Business**

- 20 a. Consider Closing Baker Street for a Block Party

21 **MOTION by Mr. Sanders made a motion, seconds by Ms. Witters, to close Baker Street**  
22 **for the block party.**

23 **VOTE: 5-0; motion passed**  
24

- 25 b. Update on the Riverview Commons Mobile Home Park Elevation Project

26 Mr. Bohne explained the basic outlines of the project to lift some mobile homes in the park  
27 above the flood stage and place them on new pads using 75% FEMA Funds.  
28

29 Ms. Thomas, the administrator for the project, provided more detail on the project including  
30 raising the issue of making sure that the mobile home owners were willing participants and  
31 were aware of the risks of moving some of the older, added onto mobile homes. She felt that  
32 the Town needed to be clear as to the responsibility and that the Town needed to be held  
33 harmless in the event of damage.  
34

35 Mr. Hill expressed the sentiment that there be no cost to the Town for this project.  
36

37 Ms. Thomas thought that perhaps FEMA administrative funds could cover up-front legal costs  
38 for the Town.  
39

40 Ms. Witters asked whether repair to the undercarriage of the homes might be eligible for  
41 FEMA funds.  
42

43 Ms. Thomas would check with the Boston FEMA office to see if their attorneys could be  
44 helpful.  
45

- 46 c. Status of the Hiring of a New Town Manager.

47 Mr. Sander stated that the Board had interviewed several applicants and narrowed the field to  
48 two candidates. An offer had been made to one of the candidates and it should be known soon  
49 whether a new manager will be hired.  
50

1 d. Reports form the Selectboard and Town Manager, Police Report and Works in Progress  
2 The Police Report was noted as being circulated. Mr. Bohne informed the Board that the  
3 administration was in the final steps of hiring a Class 2 certified police officer.  
4

5 **4. Approval of Warrants and Purchase Orders**

6 The Board signed the Note from TD Bank for the Fire Truck.  
7

8 **MOTION by Mr. Sander, seconded by Ms. Witters, to approve the PO for Cargil Salt.**  
9 **VOTE: 5-0; motion passed.**

10  
11 **MOTION by Mr. Sander; seconded by Ms. Witters, to approve the PO for American Rock**  
12 **Salt.**

13 **VOTE: 5-0; motion passed.**  
14

15 **MOTION by Mr. Sander, seconded by Ms. Witters, to approve the PO for the purchase of**  
16 **stone.**

17 **VOTE: 5-0; motion passed**  
18

19 **MOTION by Mr. Brown, seconded by Mr. Sander to approve the payments to the Municipal**  
20 **Bond Bank.**

21 **VOTE: 5-0; motion passed.**  
22

23 **5. Executive Session**

24 **MOTION by Mr. Sander moved, seconded by Ms. Witters, to find that the premature public**  
25 **knowledge would place the Town at a substantial disadvantage.**

26 **VOTE: 5-0; Motion Passed**  
27

28 **MOTION by Mr. Sander, seconded by Mr. Ackerman, to enter into executive session for the**  
29 **purpose of discussing personnel matters involving the recruitment of a Town Manager and**  
30 **to invite the interim Town Manager.**

31 **VOTE: 5-0; Motion Passed**  
32

33 The board exited executive session at 9:12 pm.  
34

35 **Discuss Items for the next agenda**

36 Items to be considered at the October 15 meeting are; questions regarding items in the Warrant, the  
37 new Town Manager, the Reuse Zone and a Driveway Access Permit.  
38

39  
40 **MOTION by Mr. Ackerman, seconded by Mr. Sander, to adjourn the meeting.**

41 **VOTE: 5-0; Motion passed.**

42 **The meeting adjourned at 9:15 pm.**  
43

44 Respectfully Submitted by Paul Bohne III, Interim Town Manager  
45

46 Approved by Bard Hill, Chair