

**RICHMOND WATER AND SEWER
COMMISSION MEETING
June 5, 2017 MINUTES**

Members Present: Bard Hill; David Sander; Lincoln Bressor; Fran Huntoon

Members Absent: Bob Reap

Others Present: Kendall Chamberlin, Water Resources; Maureen Kangley; and Fisher Wagg was present from MMCTV to tape the meeting.

Welcome and Public Comment

Fran, Bard, Lincoln and David met Allan Huizenga from Green Mountain Engineering and Kendall Chamberlain at the water storage tank for a walking tour and assessment of the apparent leak seepage from the tank at 5:30 pm. The group visually observed seepage from the tank on several places on the west facing wall. It was noted that there may also be seepage on the other three walls which are below grade, as well as the bottom 2/3 of the west face which is also below grade.

A large wet spot was also observed on the south end of the concrete block retaining wall along the western edge of the property. The source of this water is unknown. It was theorized this may be ground water following a now disconnected conduit below grade. It was decided to ask for an extension of the warranty from the contractor due to the ongoing seepage concerns. Alan and Kendall answered questions from the commissioners.

The walking tour concluded at 6:00pm.

Water and Sewer meeting at the Town Center

The meeting was called to order at 6:15 pm by Chairman Bard Hill. In attendance were Chairman Bard Hill, vice chair David Sander, Lincoln Bressor, and Fran Huntoon. Robert Reap was absent.

Chairman Hill gave a brief overview of the walking tour of the tank, summarizing the observance of several wet spots on the western face of the tank. The commission discussed the decision to ask the contractor for an extension of the warranty to address the seepage concerns.

There were no public comments.

The water tank funding loans were discussed. The memo on the funding situation was forwarded to the Selectboard, but not the water and sewer commissioners. The commission discussed the situation. It was decided to recommend the Selectboard seek gap funding through the municipal bond bank.

Rate discussion

The budget was discussed. There was discussion about removing the creamery parcel from the rate structure due to no construction of new buildings having occurred as of yet. The commission decided it would be prudent to pull the creamery parcel out of the budget. There was clarification on the

1 history of allocation fees paid by the parcel. Kendall gave a history of the allocation fees billed and
2 paid on the property, stating all past due fees have been paid.

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4 It was decided to continue the discussion of rates at the next meeting, understanding the next bills are
5 going out in July.

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7 Superintendents Report:

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9 Kendall presented purchase orders 3259-3263 for the next fiscal year.

10 Purchase order 3259 in the amount of \$4,000 for waste line cleaning and repair.

11 Purchase order 3260 in the amount of \$3,000 for mechanical repairs.

12 Purchase order 3261 in the amount of \$60,000 to Chittenden County Solid Waste for sludge disposal.

13 Purchase order 3262 in the amount of \$26,000 for water line repair

14 Purchase order 3263 in the amounts of \$6,600 for Sodium Aluminate, and \$49,500 for sludge de-
15 watering.

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17 Motion to approve purchase orders 3259-3263 inclusive was made by Fran Huntoon, seconded by
18 Lincoln Bressor. Motion was approved 4-0.

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20 Kendall produced a permit to report monitoring needing a signature. In the absence of the Town
21 Manager, this permit needed a signature from the Water/Sewer Chair. Fran Huntoon moved a motion
22 to have Chair Bard Hill sign the document, seconded by Lincoln Bressor. The motion was approved
23 4-0.

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25 Vehicle update:

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27 Kendall discussed the decision to purchase a pickup truck vs. a van as earlier proposed. The board
28 questioned the reasoning for the change to a pickup truck. Kendall shared input from the town
29 manager, water and sewer employees and customers preferring a pick up over a van. Kendall reported
30 a pickup truck would cost \$28,000 plus a \$10,000 cargo box insert which would give the truck van
31 like abilities. The board had concerns about this decision being rushed, and decided to postpone the
32 purchase of a replacement vehicle for now.

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34 Items for discussion at the next meeting:

35 Budget discussion

36 Board reorganization

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38 Adjourn

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40 Mr. Bressor offered a motion to adjourn at 7:02 pm and was seconded by Mr. Sander. So voted.