

1 Richmond Planning Commission

2 Regular Meeting

3 Wednesday, November 18, 2015

4 Approved Minutes

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5 **Members Present:** Brian Tellstone, Sean Foley, Mark Fausel (Vice Chair), Bruce LaBounty  
6 (Chair), Lauck Parke, Marc Hughes, Joy Reap

7 **Others Present:** Clare Rock (Town Planner/Staff to the DRB), see attached sign in sheet

8  
9 **7:05 PM LaBounty opened the meeting**

10  
11 **Public Comment**

12 No public comment

13  
14 **Town Plan**

15  
16 Planning In Vermont Overview/presentation – Rock presented the “Planning in Vermont”  
17 presentation.

18  
19 Draft Vision Statement – the PC reviewed the second draft of the Vision Statement. Rock provided  
20 an overview of the steering committees changes and added they voted to support the Vision  
21 Statement.

22  
23 Discussion followed about the second draft and the implications of adopting or approving the draft  
24 as a final document. One comment suggested the vision document should remain as a draft, along  
25 with the draft completed plan, as it will not become final until it is voted upon by either the select  
26 board or by the town voters.

27  
28 Further discussion continued about should the PC proceed with the first page of the vision  
29 document and use the second and third pages, with the “achieving our vision means:” as simply  
30 talking points for the next phase of the process.

31  
32 Discussion also included the use of the word “provide” and cautious about making such statement  
33 in the town plan as there may be confusion or mis interpretation about whether the town will be  
34 actually providing such things. Suggestion was made to change words from “provide” and “protect”  
35 to “promote.”

36  
37 Tellstone made a motion to approve the draft vision documents (3-pages) as a working document,  
38 seconded by Hughes. Three in favor, one against and one abstention. So voted.

39  
40 Fausel made a motion to formally recognize and voice appreciation for the work of the steering  
41 committee, seconded by Foley. All in favor. So voted.

42  
43 Format - Brief discussion on the format of the Plan, Foley requested Rock follow up with  
44 Chittenden County Regional Planning Commission (CCRPC) to ensure the format would include  
45 the statutory requirements as outlined by Rock.

46  
47 Schedule and Engagement Activities - Rock provided a brief update based upon the steering  
48 committees comments from the previous meeting. The schedule shall be revisited and discussed  
49 further before proceeding with the schedule as initially presented.

50  
51 **Adjourn**

52  
53 Tellstone made a motion to adjourn, seconded by Fausel, all in favor. So voted.

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- 2 The meeting ending at 9:00PM.
- 3
- 4 Respectfully submitted by Clare Rock, Town Planner/Staff to the DRB