

Water Commission Minutes
11-18-2019

Called to Order: 6 PM

Members Present: Fran Huntoon, David Sander, Christy Witters, Bard Hill,

Absent: Don Morin

Others Present: Josh Arneson, Town Manager; Kendall Chamberlin, Water & Sewer Superintendent. Kathy Daub-Stearns, Admin. Assist.; Mary Houle, Christy Witters and Ruth Miller was present to videotape the meeting for MMCTV Channel 15.

1. **Welcome** by Bard. No comments.

2. **Additions or Deletions to the Agenda.**

There was a discussion regarding adoption of various Town Policies that the W & S Commission has been following but haven't formally adopted including how to manage warrants. Bard suggested the commission review the policies and have further discussion.

3. **Other Business:**

a. **Communication plan for residents and business owners on Bridge St.**

Now that the bond has passed Bard would like to have business owners and residents updated on a weekly basis. To mitigate the impact construction flaggers, detour signs, where to park and the possibility of doing the construction at night was discussed. Josh suggested using Front Porch Forum for updating residents. Bard felt the Transportation Committee should be brought into the discussion as well as getting input from residents.

b. **Review of policy for apprenticeship program and pay grid adjustments from the summer**

David moved to approve the pay grid policy for the apprenticeship program, Christy seconded. All were in favor.

c. **Superintendent's Report**

1. Kendall reported that the dryer in Brattleboro was online and working well. Using one after the press Richmond currently uses would have the result of reducing material currently made to be fertilizer quality that could potentially be sold depending on the market. Mary asked if there would be a need for special permits to use the fertilizer and Kendall said there would be no need.

2. Kendall expressed the need for a new truck by June since the one being used cannot pass inspection due to rust, and it has a blown head gasket.

3. Kendall reported that the mixer was back online after emergency repairs were completed to the sludge transfer line and that the repairs would be costly.

4. Kendall informed the Board he is not in favor of having the Town install curb stops on private lines, that it would not be consistent with the existing Town Policy.

5. Kendall noted that there may be plans to rework Railroad Street by an individual and that whatever is done should be done to Town specs.

6. Kendall reported that the plant is handling 3-4 x more than the amount haulers normally bring in due to other facilities being closed for repairs.

7. Kendall thanked the Highway Dept. for fixing the holes made to repair of the sludge line making it possible for haulers to access the transfer station.

4. Approval of Minutes, Warrants and Purchase Orders

a. Corrections to the draft 11/4/2019 minutes were noted. David moved to have the amended minutes approved, Christy seconded. All in favor.

5. Discuss Items for Next Agenda and Adjourn

- a. Policy review, blanket adoption of policies or review one by one.
- b. Review of Warrant Policy

David moved to adjourn, Christy seconded. All in favor the meeting adjourned at 6:55 PM.