

1 Richmond Planning Commission

2 Regular Meeting

3 Wednesday, Nov 30, 2016

4 Unapproved Minutes

5 **Members Present:** Sean Foley, Brian Tellstone, Alex Brosam, Lauck Parke, Clare Rock (Staff)

6 **Absent:** Joy Reap, Marc Hughes,

7 **Others Present:** Bruce LaBounty

8
9 Foley opened the meeting at 7:05pm

10
11 Public Comment – none

12
13 Administrative Items & Updates

14 - Approve meeting minutes – November 2, 2016

15 Motion by Fausel to approve the minutes, seconded by Tellstone, all in favor. So voted.

16
17 - Staff Updates –

- 18 ○ Public Safety Committee Meeting, meet last Thursday at 6:30pm and
19 again on Monday. They are still trying to narrow the scope of the project
20 ○ Buttermilk Update – update on application hearing schedule, working
21 with transportation engineer / traffic discussion.
22 ○ Zoning Officer – update of zoning activity, and still looking to fill the
23 position.
24 ○ Regional Energy Planning Update:
25 ■ Rock met with CC and CCRPC. The CCRPC will only
26 incorporate localized constraints if they part of an adopted town
27 policy, like the town plan.
28 ■ Draft maps will be released in Early December 2016
29 ■ CCRPC draft plan will be ready in 2017 (or 2018?)
30 ■ CCRPC will be hosting an Energy Planning Standards training on
31 December 8, 2016. Brosam will be attending, Parke also
32 interested and Foley.
33 ■ Foley would like the data that is generated from the LEAP
34 software – ask CCRPC
35 ■ Foley would like to get to work on a Richmond energy plan, he’s
36 already sourced some of the data.
37 ○ Parke would like to follow up on the idea to invite large land owners to a
38 discussion about natural and working lands.
39 ○ Scenario Modeling Schedule – Rock provided an overview of the project
40 which CCRPC will help with early next year. Rock will ask CCRPC for
41 some background information to distribute in January.
42

43 Zoning Changes

44 - Review and approve PC report

45 Sean Foley updated the draft report, titled “Richmond Planning Commission
46 reporting Form for Municipal Bylaw Amendments”, PC reviewed the documents.

47
48 - Review adoption process, timeline and set public hearing date

49 Motion by tellstone to approve the report as written by Foley and accessory dwelling language
50 dated November 9, seconded by Fausel, all in favor. So voted.

51
52 Motion by Fausel, seconded by Tellstone to proceed with the Public Hearing on January 4, 2017, as
53 outlined in memo, all in favor. So voted.

- 1
- 2 - Consideration of other zoning changes – n/a since we cannot adopt any changes
- 3 after March 5, 2017 or until we have a new town plan. Till then these will be
- 4 hold.
- 5
- 6 - Process of receiving zoning changes request
- 7 o Sean Foley will make the draft report into a template/form format so it
- 8 can be handed out to people who want to request a change.

9 Town Plan

10 Discussion about Economic Opportunity chapter. Discussion about the vision statement and the
11 inclusion of the “promoting renewable energy.” Foley outlined why its not economically
12 advantageous for homeowners to invest in solar. It is economically viable for developers and
13 installers. Additionally ideas included the need to promote technology and the supporting systems
14 such as high speed internet and telecommunications, plus increasing broadband. Some businesses
15 like cabinet shops need 3-phase power which is available in the RT 2 corridor. Present incentives
16 for solar on roof tops.

17

18

19 Adjourn

20 *Tellstone made a motion to adjourn, seconded by Parke, all in favor, so voted.*

21

22 The meeting ending at 9:08pm

23 Respectfully submitted by Clare Rock, Town Planner