

1 Richmond Planning Commission

2 Regular Meeting

3 Wednesday, August 6, 2014

4 Approved Minutes

5 **Members Present:** Bruce LaBounty (Vice-Chair), Brian Tellstone, Mark Fausel (Chair), Lauck
6 Parke, Ann Cousins, Marc Hughes.

7 **Absent:** Sean Foley

8 **Others Present:** Jon Kart, Clare Rock (Town Planner/Staff to the DRB)

9
10 **7:05 PM Fausel opened the meeting**

11
12 **Public Comment:** n/a

13
14 **Administrative Items:**

15
16 Rock shared the following items:

17 Memo from Williston re proposed zoning changes in Williston. Anyone who wants a copy of the
18 proposed changes please let Rock know. LaBounty reference that the town should pay attention to
19 Lake Iroquois in regard to the Shoreline Protection Act.

20
21 Rock provided an overview of the recently submitted HMPG applications. The Town submitted 22
22 applications for the elevation of 17 mobile home park lots and 4 residential buildings and one
23 commercial building. Care LaBounty has been assisting the Town with the applications.

24
25 Cousins asked about the CCRPC PAC meetings, Rock provided a recap of the last PAC meeting.
26 Cousins stated the PAC sounds like a great network and the PC should continue to support
27 Richmond's involvement.

28
29 **Meeting Minutes – July 23, 2014**

30
31 *Parke moved to approve the meeting minutes, Cousins seconded. All in favor, so voted. LaBounty*
32 *and Tellstone abstained.*

33
34 **Flood Hazard Overlay District Regulations**

35
36 The following items were discussed and changed:

- 37
- The topic of prohibiting new accessory apartments vs new dwelling units in the floodplain.
38 The PC agreed the Town should prohibit new dwelling units (not just accessory apartments.)
 - Add “fill as need to elevate existing structures” to FHOD chart as included within the memo
39 dated July 31, 2014.
 - Add a new definition “new fill for structural elevation” – add definition as amended in
40 memo.
41
42

43
44 Discussion followed about how to quantify the amount of fill, should Richmond allow fill, and how
45 much fill. The PC agreed to adding r) 3. Jon Kart stated that the Richmond Regulations should
46 ensure the town is still eligible for funding under the ERAF program and for credit under the NFIP
47 Community Rating System (CRS).

48
49 *Motion by Cousins to amend 6.8.15 r) by adding #3: fill maybe bought in for the purpose of new*
50 *elevated existing structural in such as way that it reasonably minimizes impacts. Four in favor, one*
51 *opposed and one abstention.*

52

1 Rock will make the changes to the document ready for the PC review before 8/20. Rock will also
2 add Cousin's recommendation (from email comments) of 6.8.3 b for the PC review on 8/20.

3

4 **Agenda for next meeting**

5

6 Energy discussion with for 8/20, for approximately half an hour. Followed by final review of FHOD
7 for 45 minutes, then Gateway Discussion. Rock will make track changes of previous discussed
8 Gateway changes and provide to the PC members ready for the next meeting. The PC agreed to end
9 the 8/20 meeting at 9:30 pm, instead of 9pm, to provide more time for agenda items.

10

11 **Adjourn**

12

13 *Tellstone made a motion to adjourn, seconded by Cousins. So voted.*

14

15 The meeting ending at 9:10 PM.

16

17 Respectfully submitted by Clare Rock, Town Planner/Staff to the DRB