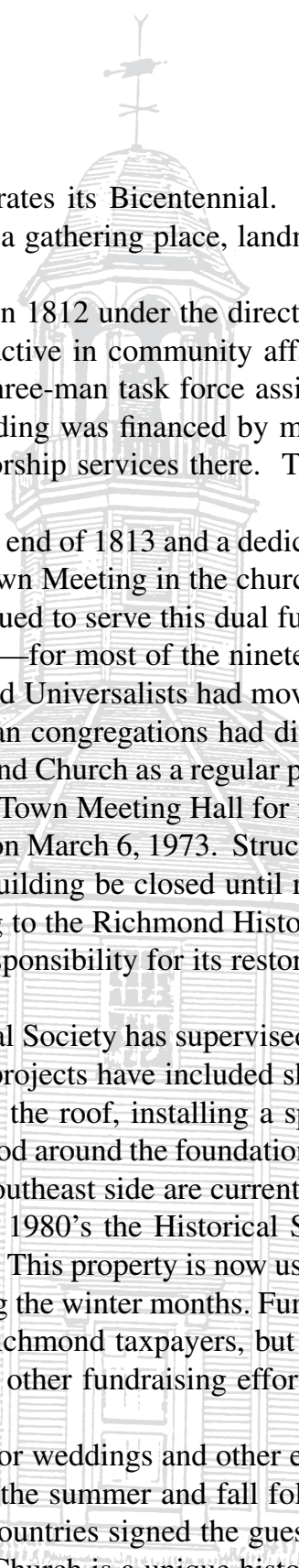




**TOWN OF  
RICHMOND, VERMONT**

**218<sup>TH</sup> ANNUAL REPORT  
FISCAL YEAR 2011-2012**



In 2013, the Round Church celebrates its Bicentennial. For 200 years, the church has served the people of Richmond as a gathering place, landmark and source of community pride.

Construction of the church began in 1812 under the direction of William Rhodes, a local builder and blacksmith who was active in community affairs. In February of that year, Rhodes had been appointed to a three-man task force assigned to raise money and draw up plans for the church. The building was financed by members of five Protestant congregations who wished to hold worship services there. Together they contributed about \$3,080.00.

Construction was completed by the end of 1813 and a dedication worship service was held on February 9, 1814. The first Town Meeting in the church took place a few weeks later on March 1st. The building continued to serve this dual function—as a meetinghouse for both civic and religious gatherings—for most of the nineteenth century. By the 1880's, however, the Congregationalists and Universalists had moved into their own facilities and the Baptist, Methodist and Christian congregations had disbanded or were absorbed into other churches. The era of the Round Church as a regular place of worship was over, but it continued to serve as Richmond's Town Meeting Hall for many more years.

The last Town Meeting took place on March 6, 1973. Structural problems were discovered later that year, requiring that the building be closed until repairs could be completed. In 1976, the town deeded the building to the Richmond Historical Society for a period of 40 years and the Society took over responsibility for its restoration. The Round Church was reopened in 1981.

Since then, the Richmond Historical Society has supervised maintenance and operation of the Round Church. Maintenance projects have included shoring up the balcony, painting the church as needed, re-shingling the roof, installing a sprinkler system, repointing the foundation and replacing rotten wood around the foundation. One of the 16 vertical beams and two horizontal beams on the southeast side are currently under repair for rotten wood and carpenter ant damage. In the 1980's the Historical Society purchased two plots of land adjacent to the Round Church. This property is now used for event parking and by the community as a sledding hill during the winter months. Funds for maintenance and repairs since 1976 have not come from Richmond taxpayers, but from the income generated by weddings and visitors, grants, and other fundraising efforts conducted by the Richmond Historical Society.

The Round Church can be rented for weddings and other events from May through October, and is open to visitors during the summer and fall foliage seasons. In 2012 visitors from all 50 states and 27 foreign countries signed the guest register. A National Historic Landmark since 1996, the Round Church is a unique historic site of national significance as well as an integral part of this community.

# ANNUAL FISCAL REPORT

TOWN OF RICHMOND, VERMONT  
2011 - 2012

Warning for the  
Two Hundred and Eighteenth  
1795 - 2012

ANNUAL TOWN MEETING  
March 5, 2013



Chartered October 1794



Bring This Report to Annual Meeting.

*Keep this report as a reference manual.*

Lunch will be available in the cafeteria at a nominal charge  
Courtesy of Beacon Light Grange #557 and Camels Hump  
Cafeteria Staff

Child care will be available in the Health Education Room  
at a nominal charge provided by the Richmond Congrega-  
tional Church Blaze Group

Abstract of Minutes Town &

School Meeting - March 1, 2011 .....	5-7	Listers.....	22
Ballot Sample.....	76	Mount Mansfield Community Television, Inc .....	47
Champlain Valley Agency on Aging .....	41	Mt. Mansfield Union School District Report .....	70-72
Chittenden County Regional		Proposed Budget .....	73
Planning Commission .....	45	Officials (Federal, State, Local).....	77
Chittenden East Supervisory Union #12		Our Community Cares Camp.....	46
Proposed Budget .....	65-69	Parade & Fireworks Committee.....	41
Special Education Budget.....	67	Planning Commission .....	35
CESU Annual Report.....	63-64	Police Advisory Board.....	31
Transportation Budget.....	69	Police Department .....	30
Chittenden Solid Waste District .....	49	Property Sales .....	26
Chittenden Unit for Special Investigations .....	47	Recreation Committee .....	37
Conservation Commission .....	37	Richmond Area Teen Center.....	51
Delinquent Tax Report.....	10	Richmond Community Band .....	48
Delinquent Tax Policy.....	10	Richmond Historical Society .....	38-39
Development Review Board .....	36	Richmond Land Trust .....	40
Dog Licenses.....	24	Richmond Rescue .....	33
Economic Development Committee .....	27	Richmond School District:	
Elderly & Disabled Transportation Program .....	51	School Board Annual Report .....	52
Employee Wage Scale.....	31	Elementary Annual Report.....	52-53
Energy Coordinator.....	47	Budget Report & Notes.....	52-62
Financial Reports .....	11-19	Richmond Trails.....	46
General Fund Statement of Revenue & Exp.....	18-19	Riverview Cemetery.....	40
Proposed 2013-2014 Budget.....	11-17	Selectboard Report.....	8
Reserved Fund Balances .....	18	Town Clerk .....	24
Tax Rate Calculation.....	9	Town Committees & Boards.....	4
Taxes Raised Statement.....	9	Town Government - Organization Meetings.....	3
Fire Department .....	32	Town Officials.....	3
Greater Burlington Industrial Corp.....	41	Vermont Center for Independent Living .....	48
Green Up Vermont .....	50	Vermont State Representative .....	42-43
Hale & Hearty Senior Club.....	50	Vermont Youth Conservation Corps & Monitor Barn...50	
Health Officer.....	33	Visiting Nurse Association.....	37
Highway Department .....	27	Vital Records:Marriages, Deaths, Births.....	25
Gravel Plans/Cost.....	28	Warning (official) - Annual Town/School Meeting...74-75	
Paving Plans/Cost .....	29	Water Resources Budget .....	21-22
Howard Center for Human Services .....	48	Water Resources Report.....	20
Lake Iroquois Association.....	44	Water Resources Statement of Revenue & Expenses.....	23
Lake Iroquois Recreation District.....	44	Western Slopes Business Association .....	42
Library.....	34	Zoning Department.....	35

ELECTED OFFICIALS

POSITION	NAME	TERM	TERM ENDS
Town Moderator	Clinton Buxton	1 Year	2013
Town Clerk	Linda M. Parent	3 Year	2013
Town Treasurer	Mark Aridgides	3 Year	2013
Cemetery Trustees	Curran Robinson	5 Year	2013
	Dennis Gile	5 Year	2014
	M. Eileen Buxton	5 Year	2015
	Troy E. Liberty	5 Year	2016
	Linda M. Parent	5 Year	2017
Constable	Roz Payne	1 Year	2013
Delinquent Tax Collector	Laurie Brisbin	1 Year	2013
Library Trustee	Kristen Hayden-West	5 Year	2013
	Scott Cole	5 Year	2014
	Laurie Dana	5 Year	2015
	Karen Tufano	5 Year	2016
	Cammy Richelli	5 Year	2017
Listers	vacant	3 Year	2013
	Mary Houle	3 Year	2014
	Cara LaBounty	3 Year	2015
Selectboard	Neil Boyden	3 Year	2013
	Chris Granda	2 Year	2013
	June Heston	3 Year	2014
	Amy Lord	2 Year	2014
	Ashley Lucht	3 Year	2015
School Directors	Steve Znamierowski	3 Year	2013
	Scott Lowe	2 Year	2013
	Catherine Burns	2 Year	2014
	Wendy Gagliardi	3 Year	2014
	Jon Milazzo	3 Year	2015
State Representative	Anne O'Brien	2 Year	2015
Union School Directors	Michael Marks	3 Year	2013
	Lucinda Preston	3 Year	2013
	Alison Anand	3 Year	2014
	Wendy Gagliardi	3 Year	2014
	John "Chip" Noonan	3 Year	2015

Justices of the Peace	All 2 Year terms ending	2014
Denise Begins Barnard	Marshall Paulsen	
Francis Churchill	Sue Pochop	
Lori Cohen	Linda Robinson	
Cheryl Hard	Mark Shepard	
James "Jeff" Hard	C Jane CanLandingham	
Keith Kasper	Becky Vigneault	

SCHEDULED TOWN MEETINGS & OFFICE HOURS

Selectboard	1st & 3rd Mondays of each month	7:00PM	Town Center
Planning Commission	1st & 3rd Wednesday of each month	7:00PM	Town Center
Development Review Board	2nd Wednesday of each month	7:00PM	Town Center
Conservation Commission	2nd Tuesday of each month	7:00PM	Town Center
Recreation Committee	1st Tuesday of each month	7:00PM	Town Center
Economic Development Commission	3rd Friday of each month	7:30AM	TBA
Police Advisory Board	2nd Thursday January - April - July - October	7:00PM	Town Center
Library Trustees	1st Thursday of each month	6:00PM	Library
Richmond Trails Committee	3rd Tuesday of each month	7:00PM	Town Center
Water & Sewer Commissioners	3rd Monday of each month	6:30PM	Town Center
Richmond Elementary School Board	3rd Wednesday of each month	6:30PM	Richmond Elementary School
Mt. Mansfield Union School Board	2nd Thursday of each month	7:00PM	Alternating CHMS BRMS & MMUHS

[www.cesu.k12.vt.us](http://www.cesu.k12.vt.us) - for up-to-date meetings & meeting agendas  
[www.richmondvt.com](http://www.richmondvt.com) - for up-to-date meetings & meeting agendas

TOWN CLERK'S OFFICE HOURS - 434-2221 / 434-3139  
 Monday 8:00AM - 5PM  
 Tuesday - Wednesday - Thursday 8:00AM - 4PM  
 Friday 8:00AM - NOON

TOWN MANAGER'S OFFICE HOURS - 434-5170  
 Monday 8:00AM - 5:00PM  
 Tuesday - Wednesday - Thursday - Friday 8:00AM - 4PM

TOWN PLANNER & ZONING ADMINSTRATOR OFFICE HOURS - 434-2430  
 Monday - Thursday 9:00AM - 3:00PM or by appointment

*Many thanks to the residents and town employees who submitted articles and photos for this town report. Richmond's Old Round Church is the most photographed building in the Town of Richmond. Pictures of the Old Round Church have appeared in various publications and personal photos throughout the world. Celebrating its bicentennial is an amazing opportunity to reflect on the history of our town.  
 Linda M Parent, CVC, Town Clerk*

# TOWN OF RICHMOND COMMITTEES AND BOARDS

## CONSERVATION COMMISSION

Ernie Buford - Chair  
Joe McHugh  
Jayne Sheridan

Alison Lane Anand  
Wright Preston

## SELECTBOARD

Chris Granda-Chair  
June Heston-Vice Chair  
Ashley Lucht

Neil Boyden  
Amy Lord

## DEVELOPMENT REVIEW BOARD

David Sunshine-Chair  
Brian Werneke -Vice Chair  
Fred Fortune

Stephen Ackerman  
Jason Webster

## POLICE ADVISORY BOARD

Andrew Squires-Chair  
Alexis "Bill" Parent  
Jack Linn  
Gary Margolis

Denise Barnard  
Isaac Cowan  
Ronald Mack  
Dennis Wortheim

## ECONOMIC DEVELOPMENT COMMITTEE

Anne O'Brien  
Heidi Bormann  
Stephanie Douglas-Hughes  
Ian Wyatt

Denise Barnard  
Ann Cousins  
Ellen Kane  
Lauck Parke

## RECREATION COMMITTEE

Harland Stockwell-Chair

## RICHMOND TRAILS COMMITTEE

Ian Stokes-Chair  
John Hammerslough  
Tyler Merritt

Steve Bower  
Kathleen Kavanagh  
Martha Marciel

## JULY 4th PARADE & FIREWORKS COMMITTEE

Susan Glennon  
Reg Mobbs  
Linda Parent  
John Durant

Barbara LaPlant  
Richard Niquette  
Ken Nussbaum

## WATER & SEWER COMMISSIONERS

Ashley Lucht-Chair  
Bruce Bailey  
Chris Granda

Amy Lord  
Harold Irish

## PLANNING COMMISSION

Gary Bressor  
Louis Borie-Vice Chair

Mark Fausel-Chair  
Christy Witters



(photo by Dean Batt)

# ABSTRACT MINUTES OF THE 217TH ANNUAL SCHOOL AND TOWN MEETING

RICHMOND, VERMONT

MARCH 6, 2012

The legal voters of the Town of Richmond met at Camels Hump Middle School at 9 am to transact business. Moderator Clinton Buxton called the meeting to order. An honor guard from Boy Scout Troop #23 presented the Flags of our Country and the State of Vermont. The Pledge of Allegiance was recited. Buxton asked that we observe a moment of silence for the members of the military who serve to protect the freedoms we have today. Roberts Rules of Order were reviewed.

Linda M. Parent, Town Clerk read the warning for the meeting.

### **Article 1. To hear & act upon the reports of the School Officers.**

The article was moved by Jeffrey Hard, second by Erik Filkorn, to accept the report of the School Officers. Jon Milazzo, School Board Chair, introduced the following School Board members: Julie Waite, Scott Lowe, Steve Znamierowski. Also present were Michael Berry-Richmond Elementary School Principal, JoAnne Russell- Assistant to the CESD Business Manager, Robert Fahey CESD Business Manager and Lauren Wooden CESD Assistant Superintendent. Julie Waite was recognized for her four years of service to the RES School Board. Christy Witters asked that the School Board consider universal access to preschool for to preschoolers in Richmond. Steve Znamierowski replied that universal kindergarten is a decision of a community vote, not a sole decision of the School Board. Report was accepted by vote of the assembly.

### **Article 2. Shall the voters of the Richmond Town School District authorize the school board under 16 V.S.A. 562(9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?**

Passed by vote of the assembly.

### **Article 3. To transact any other school business that may come legally before this meeting.**

There was no discussion.

### **Articles 4-8. To elect school and town officers for terms posted on ballot.**

(To be voted by Australian ballot)

### **Article 9. Shall the voters of the Richmond Town School District appropriate \$4,091,238 necessary for the support of its schools for the year beginning July 1,**

**2012?** (To be voted by Australian ballot).  
There was no discussion.

School Meeting adjourned at 9:30am

Town Meeting began at 9:35am

### **Article 10. To hear and act upon the reports of the Town Officers.**

The article was moved by Frances Thomas, second by Mary Houle. Jon Kart, Selectboard Chairperson introduced the following Selectboard members: Christopher Granda, Neil Boyden, June Heston and Erik Filkorn. Town Administrator Geoffrey Urbanik was introduced.

Mr. Kart announced that the Selectboard now feels that they had acted inappropriately mailing a letter to all residents asking for support of the warned articles #12, 13, 14 & 15 on the ballot. The decisions made on these articles would be tabulated as voted. Jeff Forward will work with the Selectboard regarding the PACE District. The article regarding the Citizens United Decision was only an advisory vote.

Jeff Forward, Town Energy Coordinator announced several projects had been completed this year at the Town Center. Daniel Martin and Gary Bressor completed the renovation on the portico. Maxwell Bressor had completed insulation of the attic. Mr. Forward asked that in the future a report on the status of the Town Buildings be included.

Roz Payne asked for a report on the Richmond Area Teen Center, located in the Town Center basement that had been destroyed by Tropical Storm Irene. Sue Pochop, RATC board member responded.

Christopher Carfaro asked how the Safe Routes to School project was coming along. Mr. Kart reported that the grant was used for traffic calming procedures and that the grant funds were not enough to cover the costs of any expanded work.

Donna Saks asked that a street light be installed at the entrance to School Street.

Alison Anand asked for a report on the status of the flood plain maps. Mr. Urbanik reported that there

was a 90 day appeal period and that the town had hired a consulting firm to complete the report for the Winooski River base elevation totals. Mr. Granda reported that the balance needs to be found with regard to the unknown future costs of the appeal versus the benefit for the town & residents.

The reports of the town officers were accepted.

**Article 11. To vote a budget of \$2,979,746 to meet the expenses and liabilities of the Town.**

Mr. Urbanik presented a power point report on the proposed town budget.

Chief Al Buck, Richmond Police, gave a presentation on the proposed use of two military humvees that were obtained from Fort Drum. One of these vehicles will be outfitted for emergency use, while the other will be used as a parts vehicle. Much discussion was given as for the need of these vehicles. Chief Buck reported that the humvees would be painted and minimally outfitted for use by the police, fire & rescue for emergency purposes only. There would be no additional request of funding for these vehicles in this budget.

Donna Saks asked about the Town using FEMA mitigation money to purchase a home on Cochran Road that was destroyed by Tropical Storm Irene. Mr. Kart announced that the Town has filed to FEMA for these funds to remove the home, on one acre of land and dismantle the buildings. No further structures could be placed on the acre of land. It could be used for such purposes as a community garden or passive recreation. Mr. Urbanik reported that the home was located at 2614 Cochran Road.

Richmond Rescue asked for an increase of \$16,000 for their appropriation from the Town. Rodney West moved, second by Christopher Carfaro, to increase budget line #10-8-90-5-95.10, the amount of \$16,000, changing the total amount of the appropriation from \$48,100 to \$64,100. Rescue representatives reported that if the increase was not approved, they would be forced to cut services. Many residents asked that the Rescue be forthcoming with the following:

- 3-5 year strategic plan for rescue operations & finances
- Profit & loss report for the fiscal ending June 30, 2012
- Current list of Richmond Rescue Board of Directors
- Provide year to date accounting of this year's operating budget to include expenses &

revenues

- Provide a copy of current Rescue by-laws
- Include the services of a financial professional into rescue's budget to track costs & create reports
- Provide a quarterly financial report to the Towns of Richmond, Bolton & Huntington
- Accept an appointed representative from Richmond, Bolton & Huntington to sit in the Rescue Board of Directors, with voting rights
- Provide a certified audit with balance sheets, including an detailed income and expense statement to be published in the annual town report

Amendment voted by paper ballot: Result of vote: YES (add \$16,000) 115, NO (do not increase) 89.

Mr. Buxton recessed the meeting for lunch, to resume at 12:45pm.

Henry Bush moved, second by Max Bressor, to reduce line 10-7-90-5-90.20 (police cruiser purchase) by \$36,000 and suggest that the police department consider buying cars that will last longer than 4 years. This amendment was defeated by voice vote.

Ernest Spence called the question, second by Darcy Spence, to vote on the budget presented, with the Rescue amendment included to a total of \$2,995,746. So approved by those present by voice vote.

**Article 12. Shall the voters designate the Town of Richmond as a Property Assessed Clean Energy (PACE) District as provided by 24 VSA Chapter 87 (Section 3261 et seq)? (To be voted by Australian ballot) No motion to discuss**

**Article 13. Shall the Town of Richmond amend its charter to allow the Selectboard to appoint a Town Manager? (To be voted by Australian ballot) No motion to discuss**

**Article 14. Shall the Town of Richmond amend its charter to change the office of Collector of Delinquent Taxes from an elected position to a position appointed by the Selectboard? (To be voted by Australian ballot) No motion to discuss**

**Article 15. In light of the United States Supreme Court's Citizens United decision that equates money with speech and gives corporations rights constitutionally intended for natural persons, shall the town of Richmond vote yes or no on March 6, 2012 to urge the Vermont**



**Congressional Delegation and the U.S. Congress to propose a U.S. Constitutional amendment for the States' consideration which provides that money is not speech, and that corporations are not persons under the U.S. Constitution, that the General Assembly of the State of Vermont pass a similar resolution, and that the town send its resolution to Vermont State and Federal representatives within thirty days of passage of this measure?** (To be voted by Australian ballot) A show of hands was given for approval of the Citizens United article.

**Article 16. To transact any other Town business that may come legally before this meeting.**

Frances Thomas announced that a committee has been appointed by the Richmond Historical Society to make plans for the 200th anniversary of the Old Round Church. The plan is to have monthly events during the year of 2013. The grand celebration will be held August 9-10-11, 2013. Anyone wishing to help with the celebration was encouraged to see a committee member.

Maureen Kangley asked that we all become advocates for soldiers serving our country and support an imprisoned soldier, Bradley Manning.

Henry Bush moved, second by Max Bressor, to suggest to the Selectboard that the recently acquired humvees be mothballed for the year that they are required to be kept and then sold to cover the costs of transport. Motion was defeated by voice vote. Ernest Buford recognized Alison Anand for her 20+ years of serving on the Richmond Conservation Commission.

Representative Anne O'Brien reported on the legislative activities in Montpelier. She showed all the "I am Vermont Strong" license plates that are now available to support flood recovery & the VT Food Bank. She announced that Senator Doyle's annual legislative survey was available.

Scout Master George Patnaude announced that five Boy Scouts have achieved the rank of Eagle Scout. Congratulations to Andrew Ash, Andrew Danilich, Garron LaFountain, Ryan Kennedy and Kyle Warner.

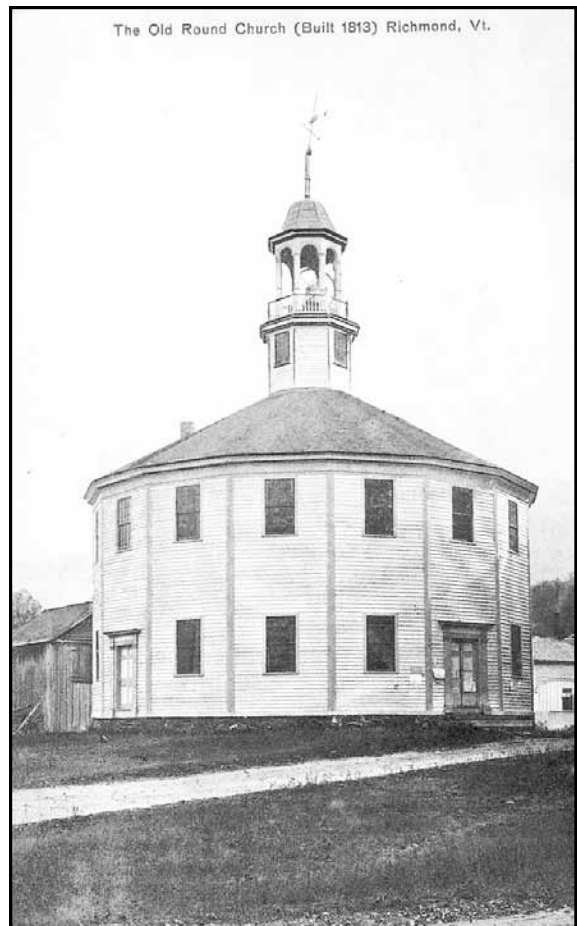
Marcy Harding and Christopher Granda recognized Erik Filkorn and Jon Kart for their many years of service on the Selectboard.

Lori Cohen moved, second by Dean Batt, that the town budget be voted on by Australian ballot, not to preclude discussion at Town Meeting. Many in attendance reported they thought it would be a monumental change to an important tradition. Motion was defeated by voice vote.

Town Clerk Linda Parent thanked Boy Scout Troop #23 for their help setting up and taking down the gymnasium, the Richmond Highway Department for transporting election materials, Justices of the Peace, Ballot Clerks, Beacon Light Grange for providing lunch and Richmond Congregational Church Youth Group for providing Daycare.

Motion was made by Michael Meiman, second by Donna Saks, to adjourn the meeting at 2:00pm. This was passed by vote of the assembly.

Respectfully Submitted,  
Linda M. Parent, CVC  
Clinton Buxton, Moderator



The Old Round Church (Built 1813) Richmond, Vt.

1909 postmarked postcard.

## SELECTBOARD

Dear Fellow Residents of Richmond,

The year beginning in March 2012 was relatively quiet, which was welcome after the floods of 2011. The Select Board and town employees were able to focus on recovery efforts, and on continuing to upgrade Richmond's infrastructure.

### **Infrastructure**

Although most of the visible damage from Tropical Storm Irene in August of 2011 has been repaired, we all continue to feel the effects. Our full list of repairs is almost complete, with just a few things outstanding at the Volunteers Green playground left to finish this coming spring. Irene inflicted \$189,000 in damages to town facilities. We have recovered about \$90,000 from our VLCT insurance and over \$70,000 from FEMA in disaster assistance. Most importantly, many residents gave generously of their time, energy and money to help their neighbors, and Richmond, recover.

In the proposed town budget for the coming year (FY2014), the Selectboard has committed to continuing to improve and repair our roads and sidewalks. We are also asking residents to separately approve the development of the Depot Street parking lot. We will continue to search for grants to help pay for this project.

Last year we completed the rebuilding of Jericho Road (and underlying water, wastewater and storm water infrastructure) under budget. Despite requests from the town to avoid scheduling conflicts the State finished painting the Bridge Street Bridge while Jericho Road was also partially shut down, creating traffic challenges in the middle of town. Now that both projects are complete we hope residents are enjoying a smoother commute. Browns Court and Esplanade were also paved for the first time in over twenty years, with upgrades to the entire water line under Browns Court and part of the sewer line under Esplanade. The village water system is working well, but is also showing its age. The Selectboard intends to work with the Water & Sewer Commissioners to make necessary improvements and manage associated costs.

### **Finance and Policies**

Increased costs for many items, and particularly town employee health insurance, make it difficult to address town infrastructure maintenance needs while also keeping town budget increases (and impacts on property taxes) at a manageable level. Richmond continues to enjoy financial good health, but the 2011 annual audit uncovered issues with financial management and record-keeping. In 2012 the select board moved to correct the problems and the preliminary results of the fiscal year 2012 audit show that we have improved our financial policies and controls. While more work needs to be done, we are moving towards higher standards and productivity of our financial office.

In November, residents voted down a proposed comprehensive revision to Richmond's zoning prepared by the Planning Commission. Unfortunately, many of

the problems with our current zoning which the revision would have repaired remain. The select board will work with the Planning Commission to address them in a way that is more acceptable to voters.

### **Town Employees**

The most significant change in staff is that we said goodbye to Richmond's Town Administrator and hello to Richmond's Town Manager, both Geoffrey Urbanik. At last year's Town Meeting the town approved two charter amendments, including the shift to a Town Manager, which the legislature then passed as bills that Governor Shumlin signed into law. This formalized a process begun two years ago and should allow town government to function more efficiently, and respond better to resident's needs.

This year we said goodbye to a number of town employees, and hello to some new ones. In the Police Department, Officer Andrew Graham left and we hired Officer Brett Lindemuth. Officer Josh Hansell graduated from the police academy and came on board full time. In the Highway Department, Steve Towers became the new Assistant Foreman. In Water Resources, Thacher Evans moved on and Dylan Spurlock was hired as Water Resources part time Maintenance Worker. In Administration, we reorganized the town's financial management and said good bye to Finance Director Kim Moreno. A new Financial Assistant position will be permanently filled in 2013. Finally, this year the Selectboard said hello to new members Amy Lord and Ashley Lucht, who replaced long-serving members, Erik Filkorn and Jon Kart.

### **Looking Ahead to 2013**

As the national economy continues to improve, now is the time to nurture economic development in Richmond. A revitalized Economic Development Committee has been meeting for several months and we are excited to hear about plans for new businesses in town. We are also looking to lower heating costs for town facilities from energy efficiency improvements made last year, and from converting to natural gas, now that Vermont Gas System service has been extended to Richmond.

This August the town will celebrate the 200th anniversary of the Old Round Church. The Richmond Historical Society is planning a number of events and we hope everyone will find time to join us in the celebration. We also hope that more residents will join the members of the Select Board, Development Review Board, Planning Commission and all the other town committees. Richmond is run by volunteers and it works because residents contribute their time, energy and experience. It is a great way to learn about the town, and to meet your neighbors.

Sincerely,  
Chris Granda  
Chair, Richmond Select Board

Revenue Budget Accounts	Budget FY 2012	Actual FY 2012	Budget FY 2013	Budget FY 2014
<b>10-6-01 PROPERTY TAX REVENUE</b>				
10-6-01-1-01.10 Current Year Property Tax	1,366,874	1,369,179	1,417,016	1,425,314
10-6-01-1-01.11 Delinquent Tax	-	-	-	-
10-6-01-1-01.12 Delinquent Tax Penalty	11,000	7,119	10,000	10,000
10-6-01-1-01.13 Delinquent Tax Interest	11,000	30,576	11,000	11,000
10-6-01-1-01.14 Current Taxes - Interest	11,000	10,070	11,000	11,000
10-6-01-1-01.15 Richmond Housing Taxes	7,200	-	7,200	7,200
10-6-01-1-01.16 VYCC	8,400	8,781	8,400	8,500
10-6-02-2-10.10 Act 60 Reappraisal Grant	1,700	-	1,700	1,700
10-6-02-2-10.12 Fish & Game	150	-	-	-
10-6-02-2-10.13 Railroad Tax	1,400	1,331	1,400	1,400
10-6-02-2-10.14 Current Use Program	51,000	61,729	51,000	51,000
10-6-02-2-10.15 Per Parcel Revenue for Listing	-	-	-	16,036
10-6-02-2-10.16 Per Parcel Lister Education	-	-	-	399
10-6-10-1-01.11 Zoning Permits/Hearing Fees	16,000	21,480	16,000	16,000
10-6-10-1-20.01 Water/Sewer Admin.	14,000	14,000	14,000	14,000
10-6-10-1-20.02 Elementary School Payment	8,500	1,366	8,500	8,500
10-6-10-1-20.03 Town Center Rent - Utilities	-	-	-	15,000
10-6-10-1-20.05 Surplus Funds	-	-	-	23,000
10-6-10-1-40.05 Interest on Investments	2,000	1,007	2,000	500
10-6-10-1-99.11 Miscellaneous - Other	-	83,542	-	-
10-6-10-3-11.10 Beverage Licenses	800	800	800	800
10-6-10-3-11.11 Dog Licenses	5,100	5,620	5,100	5,100
10-6-10-3-30.10 Recording Fees	26,000	28,866	26,000	26,000
10-6-10-3-30.12 Vault Time / Copies	4,000	3,978	4,000	4,000
10-6-10-3-30.13 Certified Copies	1,200	848	1,200	1,200
10-6-10-3-30.14 Marriage Licenses	200	260	200	200
10-6-10-3-30.15 Vehicle Registration Fees	600	472	600	600
10-6-20-2-01.10 Police - Local Fines	500	1,840	500	500
10-6-20-2-02.10 Police Receipts	1,200	1,317	1,200	1,200
10-6-20-2-03.00 CESU Contribution - SRO	22,000	27,665	22,000	26,000
10-6-20-2-20.10 Police Grants	-	1,233	-	-
10-6-20-2-20.11 Uniform Traffic Tickets	21,000	22,878	21,000	21,000
10-6-20-2-97.00 Sale of Town Property	2,000	-	2,000	2,000
10-6-35-3-00.10 Rentals & Bolton Fees	2,000	5,140	2,000	2,000
10-6-40-1-99.10 Fire Revenue	-	5,278	-	-
10-6-60-6-00.10 Field Use Fees	500	420	1,000	500
<b>Total General Fund Revenue</b>	<b>1,597,324</b>	<b>1,716,795</b>	<b>1,646,816</b>	<b>1,711,649</b>
11-6-01-1-01.10 Current Year Property Tax	1,134,650	1,134,650	1,238,480	1,331,040
11-6-02-2-05.10 Highway State Aid	107,000	109,179	107,000	109,200
11-6-50-0-01.10 Overweight Permits	1,000	1,085	1,000	1,000
11-6-50-0-01.11 Access Permits	150	265	150	150
11-6-50-1-99.00 Transfer from Cemetery	2,300	2,300	2,300	Included in tax
11-6-50-3-0101 Surplus Funds	-	-	-	35,000
11-6-50-1-99.10 Miscellaneous Revenue	-	127,296	-	-
<b>Total Highway Revenue</b>	<b>1,245,100</b>	<b>1,374,774</b>	<b>1,348,930</b>	<b>1,476,390</b>
<b>Total General &amp; Highway Revenue</b>	<b>2,842,424</b>	<b>3,091,570</b>	<b>2,995,746</b>	<b>3,188,039</b>
<b>(non tax revenue)</b>	<b>340,900</b>	<b>587,741</b>	<b>340,900</b>	<b>431,685</b>

**INDEPENDENT AUDITORS**

Richmond Elementary School has engaged Fothergill, Segale and Valley to audit the school district for the year ended June 30, 2012. Excerpts from the audited financial statements have been included in this report. The Town of Richmond has engaged Mudgett, Jennett, & Krogh-Wisner, P.C. to audit the Town's basic financial statements for the year ended June 30, 2012. The audited financial statements for Richmond Elementary School and the Town of Richmond will be available for public inspection at the Town Clerk's office and published on the Town's website under the documents section at [www.richmondvt.com](http://www.richmondvt.com) – see "2012 Town Audit."

## POLICY REGARDING COLLECTION OF DELINQUENT TAXES

1. The Warrant for collection of delinquent taxes is turned over to the Collector of Delinquent Taxes following the final tax due date of May 15th. When the warrant is received, and each month afterwards, the collector will send a notice to each taxpayer indicating the amount of taxes, penalty and interest due until full payment is received.
2. If payment in full cannot be made, it is the responsibility of the delinquent tax payer to contact the Collector to make arrangements for a payment schedule. If no arrangements for a payment schedule are made, then additional collection procedures will be followed as described below in numbers 5 & 6.
3. Partial payments will be applied first to interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the penalty fee.
4. If delinquent taxes on real estate in amounts less than \$1500 are not paid in full and for which no satisfactory payment arrangements have been made within sixty (60) days of the first notice, or if a payment agreement has not been met, the Collector of Delinquent Taxes may file a complaint with Small Claims Court and/or pursue other legal collection procedures including a Tax sale as described in paragraph 5 below.
5. If delinquent taxes on real estate in amounts of \$1500 or

more are not paid in full and for which no satisfactory payment arrangements have been made within sixty (60) days of the first notice, or if a payment agreement has not been met, the Collector of Delinquent Taxes will begin the tax sale process in accordance with State Statute to pay the delinquent taxes, interest, penalty and allowable fees, as follows:

- a. The Collector will notify the taxpayer of the tax sale decision, the date by which full payment must be received, and the cost to expect once the tax sale process begins.
  - b. The Collector will notify all mortgage holders, lessees and lien holders in accordance with statute.
  - c. Once the deadline date has expired and full payment has not been received, the Collector will proceed with the tax sale in accordance with State Statute (32 V.S.A. Section 5252).
  - d. Cost of preparing and conduction the sale, including legal fees and advertising, will be charged to the delinquent taxpayer.
6. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. Section 1535.
7. In the event that no one purchases the property at the tax sale, or if in the judgment of the tax collector, proceeding with the tax sale in inadvisable, the tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.

### DELINQUENT TAX REPORT-OUTSTANDING as of 6/30/12

Tax Year	Principal	Interest	Penalty	Other	Credits	Total Outstanding
2005-2006	\$287.03	\$0.00	\$22.96	\$0.00	\$0.00	\$309.99
2006-2007	\$699.41	\$397.71	\$55.96	\$0.00	\$0.00	\$1,153.08
2007-2008	\$453.84	\$131.37	\$36.30	\$0.00	\$0.00	\$621.51
2008-2009	\$614.04	\$239.38	\$49.11	\$0.00	\$0.00	\$902.53
2009-2010	\$13,015.47	\$2,244.75	\$1,041.27	\$0.00	\$0.00	\$16,301.49
2010-2011	\$39,427.44	\$5,002.43	\$3,154.23	\$0.00	\$0.00	\$47,584.10
2011-2012	\$133,579.33	\$6,450.82	\$10,686.38	\$0.00	\$0.00	\$150,716.53
<b>Total Outstanding</b>	<b>\$188,076.56</b>	<b>\$14,466.46</b>	<b>\$15,046.21</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$217,589.23</b>

### DELINQUENT TAX REPORT-COLLECTED as of 6/30/12

Tax Year	Principal	Interest	Penalty	Other	Credits	Total Outstanding
2004-2005	\$387.00	\$420.35	\$30.96	\$0.00	\$0.00	\$838.31
2005-2006	\$239.32	\$463.16	\$19.13	\$0.00	\$0.00	\$721.61
2006-2007	\$173.07	\$13.08	\$13.85	\$0.00	\$0.00	\$200.00
2007-2008	\$266.44	\$33.91	\$21.32	\$0.00	\$0.00	\$321.67
2008-2009	\$15,297.59	\$5,793.70	\$1,223.80	\$0.00	\$0.00	\$22,315.09
2009-2010	\$36,565.75	\$9,740.11	\$2,893.51	\$0.00	\$0.00	\$49,199.37
2010-2011	\$76,401.30	\$10,219.90	\$6,112.10	\$0.00	\$0.00	\$92,733.30
2011-2012	\$127,600.05	\$1,075.45	\$3,937.19	\$0.00	\$120.18	\$132,732.87
<b>Total Outstanding</b>	<b>\$256,930.52</b>	<b>\$27,759.66</b>	<b>\$14,251.86</b>	<b>\$0.00</b>	<b>\$120.18</b>	<b>\$299,062.22</b>

Town of Richmond  
 FY2014 Budget Worksheet

Final  
 1/7/2013

Expense Budget Accounts	Budget FY 2012	Actual FY 2012	Budget FY 2013	Budget FY 2014	FY13/14 % Change
<b>TOWN ADMINISTRATION</b>					
10-7-10-0-10.00 Salaries	242,000	251,542	188,100	185,000	-1.65%
10-7-10-0-10.01 Delinquent Tax Collector	10,000	12,993	10,000	10,000	0.00%
10-7-10-0-10.03 Salaries Elections	2,700	465	2,700	2,700	0.00%
10-7-10-0-10.05 Selectboard	3,750	2,250	3,750	3,750	0.00%
10-7-10-0-11.00 SS/Medicare - Adm.	20,150	23,623	17,450	14,050	-19.48%
10-7-10-0-12.00 Municipal Retirement	8,300	11,748	5,900	10,125	71.61%
10-7-10-0-15.00 Health Insurance	64,900	76,526	51,500	50,000	-2.91%
10-7-10-0-15.03 Long Term Disability	5,200	6,005	4,100	4,100	0.00%
10-7-10-0-17.00 Recognitions/Awards	1,000	1,110	800	800	0.00%
10-7-10-1-20.00 Office Supplies	8,000	8,901	6,000	3,250	-45.83%
10-7-10-1-20.01 Recording Books	3,000	3,365	3,000	3,600	20.00%
10-7-10-1-21.00 Postage - Adm.	7,500	5,941	8,700	7,500	-13.79%
10-7-10-1-22.00 Office Equipment	7,000	5,999	8,100	8,100	0.00%
10-7-10-1-24.00 Advertising - Adm.	7,500	10,929	6,000	4,000	-33.33%
10-7-10-1-25.03 Town Reports	5,000	5,298	5,000	5,000	0.00%
10-7-10-1-27.00 Training/Education	1,500	1,935	1,325	1,500	13.21%
10-7-10-1-29.00 Travel - Adm.	750	722	300	150	-50.00%
10-7-10-1-30.00 Telephone	5,000	4,818	5,400	5,400	0.00%
10-7-10-1-42.00 Association Dues	500	310	500	500	0.00%
10-7-10-1-45.00 Contract Services Admin	8,000	10,548	5,300	15,500	192.45%
10-7-10-1-45.02 Contract Services Animal	1,000	382	1,000	2,000	100.00%
10-7-10-1-45.03 Contract Services Election	4,700	2,343	4,700	4,700	0.00%
10-7-10-1-45.04 Technology	1,000	918	1,000	1,000	0.00%
10-7-10-2-31.00 Heat	5,500	5,500	5,500	20,000	263.64%
10-7-10-2-32.00 Electricity	9,000	9,233	9,000	9,000	0.00%
10-7-10-2-33.00 Water and Sewer	3,600	3,103	3,600	3,600	0.00%
10-7-10-2-34.00 Trash Removal	1,900	32,330	1,900	1,900	0.00%
10-7-10-2-62.00 Building Maintenance	11,000	39,930	11,000	11,000	0.00%
10-7-10-2-62.01 Landscaping & Tree Maint	4,000	6,463	2,000	2,000	0.00%
10-7-10-3-42.01 VLCT Membership Dues	4,763	4,763	4,925	5,000	1.52%
10-7-10-3-43.00 Legal	24,000	21,861	9,000	7,500	-16.67%
10-7-10-3-44.00 Independent Auditors	19,000	35,730	21,200	21,200	0.00%
10-7-10-3-46.00 Engineering Review	3,000	12,360	3,000	3,000	0.00%
10-7-10-3-48.00 General Insure/VLCT PACIF	86,401	97,821	90,000	95,000	5.56%
10-7-10-3-80.00 County Tax	21,200	35,180	22,000	23,000	4.55%
10-7-10-3-80.01 TC/Library Bldg Interest	1,000	1,000	581	-	-100.00%
10-7-10-3-80.02 Notes Payable Interest	3,000	-	-	-	0.00%
10-7-90-2-90.00 TC/Library Bldg Bond Adm	4,500	4,500	4,500	-	-100.00%
<b>Total - Town Administration</b>	<b>620,314</b>	<b>758,443</b>	<b>528,831</b>	<b>544,925</b>	<b>3.04%</b>

**Town of Richmond  
FY2014 Budget Worksheet  
Final  
1/7/2013**

Expense Budget Accounts	Budget FY 2012	Actual FY 2012	Budget FY 2013	Budget FY 2014	FY13/14 % Change
<b>LISTERS</b>					
10-7-12-0-10.00 Salaries	8,000	9,513	8,000	16,000	100.00%
10-7-12-0-11.00 SS/Medicare	600	712	600	1,200	100.00%
10-7-12-1-20.00 Office Supplies Listing	-	-	-	850	0.00%
10-7-12-1-27.00 Training/Education	-	-	-	400	0.00%
10-7-12-1-29.00 Travel	-	-	-	400	0.00%
10-7-12-1-45.00 Contract Services Listing	1,000	689	1,000	2,000	100.00%
10-7-12-3-47.00 Tax Map Maintenance	3,500	1,098	3,500	1,500	-57.14%
10-7-90-1-91.00 Reappraisal Reserve	9,100	9,100	9,100	5,600	-38.46%
Total - Listers	22,200	21,112	22,200	27,950	25.90%
<b>PLANNING AND ZONING</b>					
10-7-15-0-10.00 Salaries			69,900	69,900	0.00%
10-7-15-0-11.00 SS/Medicare - Adm.			4,000	4,625	15.63%
10-7-15-0-12.00 Municipal Retirement			3,100	3,100	0.00%
10-7-15-0-15.00 Health Insurance			15,000	17,000	13.33%
10-7-15-0-15.03 Long Term Disability			1,100	1,100	0.00%
10-7-15-1-20.00 Office Supplies			1,000	2,900	190.00%
10-7-15-1-21.00 Postage - PZ			300	1,200	0.00%
10-7-15-1-24.00 Advertising - PZ			1,500	4,200	0.00%
10-7-15-1-27.00 Training/Education			175	175	0.00%
10-7-15-1-29.00 Travel - PZ			400	725	81.25%
10-7-15-1-42.00 Association Dues			-	0	0.00%
10-7-15-1-45.00 Contract Services Planning and Zoning			2,700	3,100	14.81%
10-7-15-3-43.00 Legal			15,000	7,700	-48.67%
Total - Planning and Zoning	-	-	114,175	115,725	1.36%

Tax Rate Estimate FY2014					
	Grandlist Estimate	Amount To Be Raised	Tax Rate		
Current Fiscal Year	At Town Meeting 2012 was 4,338,303				
FY 2012 - 2013	7/1/12 \$ 4,369,554	\$ 2,655,496	\$ 0.6077	GF rate for tax billing purposes	
		\$ 2,655,496	\$ 0.6077	Total calculated rate	
			\$ 0.6077	Town rate/SB Approved	
Next Fiscal Year					
FY 2013 - 2014	1/1/13 \$ 4,368,168	\$ 2,756,354	\$ 0.6310	GF rate for tax billing purposes	
(Estimated April 2013 GL)		\$ -	\$ -	Deficit rate for tax billing, none projected	
		\$ 2,756,354	\$ 0.6310	Total calculated rate	
			\$ 0.6310	Town Rate/SB - To be set July 2013	
			0.0233		
			3.84%		

Amount to be Raised from FY14 Property Taxes	
\$ 1,711,649	GF Expense
\$ (286,335)	GF Non-Property Tax Revenues
\$ 1,425,314	<b>GF Property Taxes to be Raised</b>
\$ 1,476,390	Highway Expense
\$ (145,350)	HWY Non-Property Tax Revenues
\$ 1,331,040	<b>HWY Property Taxes to be Raised</b>
\$ 2,756,354	<b>Total Amount to be Raised</b>

**Town of Richmond  
FY2014 Budget Worksheet**

**Final  
1/7/2013**

<b>Expense Budget Accounts</b>	<b>Budget FY 2012</b>	<b>Actual FY 2012</b>	<b>Budget FY 2013</b>	<b>Budget FY 2014</b>	<b>FY13/14 % Change</b>
<b>POLICE DEPARTMENT</b>					
10-7-20-0-10.00 Regular Salaries	235,000	261,352	248,000	262,000	5.65%
10-7-20-0-10.03 Auxiliary	10,000	-	10,000	-	-100.00%
10-7-20-0-10.30 Health Insurance Opt Out	14,800	9,108	13,320	13,320	0.00%
10-7-20-0-10.99 Overtime	22,000	16,401	26,000	26,000	0.00%
10-7-20-0-11.00 Social Security/Medicare	23,000	21,509	23,000	23,000	0.00%
10-7-20-0-12.00 Municipal Retirement	11,000	4,262	11,000	11,000	0.00%
10-7-20-0-15.00 Health Insurance	55,500	20,457	44,000	44,000	0.00%
10-7-20-1-16.00 Uniforms	3,500	5,712	5,500	6,000	9.09%
10-7-20-1-20.00 Office Supplies	2,500	2,006	2,500	2,500	0.00%
10-7-20-1-22.00 Office Equipment	1,500	4,106	1,500	2,500	66.67%
10-7-20-1-22.01 Computer - Office	7,000	6,186	7,000	7,000	0.00%
10-7-20-1-27.00 Training/Education	4,000	2,149	4,000	3,000	-25.00%
10-7-20-1-29.00 Travel	250	-	250	250	0.00%
10-7-20-1-30.00 Telephone	6,000	5,888	6,000	6,000	0.00%
10-7-20-3-20.00 Police Supplies	2,300	5,184	4,000	5,200	30.00%
10-7-20-3-35.00 Equipment Repair	2,500	2,423	2,500	2,500	0.00%
10-7-20-5-50.00 Gas & Diesel	14,500	25,318	16,000	25,000	56.25%
10-7-20-5-52.00 Police Cruiser Repair	4,500	5,976	7,000	6,000	-14.29%
10-7-20-5-52.18 Police Cruiser Equipment	500	375	1,000	1,500	50.00%
10-7-20-5-52.19 Police Cruiser Tires	4,000	2,328	4,500	4,000	-11.11%
10-7-90-5-90.20 Police Cruiser Purchase	26,000	27,198	36,000	36,000	0.00%
10-7-90-5-93.01 Police Capital Reserve	2,000	2,000	2,000	2,000	0.00%
<b>Total - Police Department</b>	<b>452,350</b>	<b>429,940</b>	<b>475,070</b>	<b>488,770</b>	<b>2.88%</b>
<b>LIBRARY DEPARTMENT</b>					
10-7-35-0-10.00 Salaries	102,500	\$102,889.30	111,696	122,548	9.72%
10-7-35-0-10.30 Health Insurance Opt Out	7,400	\$7,314.63	6,660	6,660	0.00%
10-7-35-0-11.00 Social Security/Medicare	8,508	\$8,411.38	8,700	8,961	3.00%
10-7-35-0-12.00 Municipal Retirement	3,484	\$3,317.15	3,500	3,605	3.00%
10-7-35-0-15.00 Health Insurance	1,500	\$1,409.95	1,500	1,500	0.00%
10-7-35-1-20.00 Office Supplies	2,000	\$2,654.92	2,000	2,000	0.00%
10-7-35-1-21.00 Postage	1,200	\$1,200.00	1,200	1,000	-16.67%
10-7-35-1-22.00 Computer	3,000	\$2,090.28	2,500	2,500	0.00%
10-7-35-1-27.00 Training/Education	300	\$90.00	300	300	0.00%
10-7-35-1-29.00 Travel	300	\$185.03	300	300	0.00%
10-7-35-1-30.00 Telephone	2,500	\$2,144.02	2,500	2,500	0.00%
10-7-35-2-31.00 Heat	4,000	\$3,901.89	5,500	5,500	0.00%
10-7-35-2-32.00 Electricity	6,000	\$3,325.34	5,500	4,500	-18.18%
10-7-35-2-33.00 Water and Sewer	1,000	\$620.50	600	650	8.33%
10-7-35-2-62.00 Maintenance	7,200	\$8,691.49	9,000	9,000	0.00%
10-7-35-2-80.01 TC/Library Bldg Interest	1,350	\$2,175.58	1,350	-	-100.00%
10-7-35-3-20.01 Books	11,750	\$12,316.64	11,750	11,750	0.00%
10-7-35-3-45.01 Programs	700	\$719.50	700	700	0.00%
10-7-90-2-90.01 TC/Library Bldg Bond Libr	10,500	\$10,500.00	10,500	-	-100.00%
10-7-90-2-92.01 Library Reserve	8,000	\$8,000.00	8,000	16,000	100.00%
<b>Total - Richmond Free Library</b>	<b>183,192</b>	<b>181,958</b>	<b>193,756</b>	<b>199,974</b>	<b>3.21%</b>

Town of Richmond  
 FY2014 Budget Worksheet

Final  
 1/7/2013

Expense Budget Accounts	Budget FY 2012	Actual FY 2012	Budget FY 2013	Budget FY 2014	FY13/14 % Change
<b>FIRE DEPARTMENT</b>					
10-7-40-0-10.00 Salaries	16,000	15,671	16,000	16,000	0.00%
10-7-40-0-11.00 Social Security/Medicare	1,200	1,130	1,300	1,300	0.00%
10-7-40-1-18.00 Medical	100	-	100	100	0.00%
10-7-40-1-27.00 Training/Education	500	147	500	500	0.00%
10-7-40-1-29.00 Travel	400	-	400	400	0.00%
10-7-40-1-30.00 Telephone	2,200	2,592	2,400	2,500	4.17%
10-7-40-1-95.00 Public Relations	200	61	200	200	0.00%
10-7-40-2-31.00 Heat	3,000	4,375	5,500	3,500	-36.36%
10-7-40-2-32.00 Electricity	1,750	1,666	1,750	1,750	0.00%
10-7-40-2-33.00 Water and Sewer	700	731	900	750	-16.67%
10-7-40-2-62.00 Maintenance	1,500	1,418	1,500	3,000	100.00%
10-7-40-5-35.01 Radio Repair	1,500	1,748	2,000	2,000	0.00%
10-7-40-5-35.03 Radio Dispatch	5,600	1,703	6,065	6,000	-1.07%
10-7-40-5-50.00 Gas, Oil & Diesel Fuel	2,000	4,165	3,000	4,200	40.00%
10-7-40-5-52.00 Fleet Maintenance	8,000	4,203	1,500	8,000	433.33%
10-7-40-5-53.01 Equipment Repair	1,500	1,354	1,500	1,500	0.00%
10-7-40-5-55.00 Supplies	1,500	1,300	1,500	1,500	0.00%
10-7-40-5-57.00 Equipment Purchase	9,600	6,373	9,600	9,600	0.00%
10-7-40-5-80.01 2001 Eng #1 Interest	8,500	8,500	Complete		0.00%
10-7-40-5-80.03 2005 Engine Interest	6,200	6,152	5,780	5,400	-6.57%
10-7-40-5-80.04 2011 Engine Interest	-	-	9,000	3,600	0.00%
10-7-90-5-90.01 2001 Eng #1 Bond exp 2010	20,000	20,000	Complete	-	0.00%
10-7-90-5-90.03 2005 Engine Bond	10,000	10,000	10,000	10,000	0.00%
10-7-90-5-92.00 Fire Engine 2011 Note	50,500	50,500	50,500	50,500	0.00%
10-7-90-5-93.00 Fire Capital Reserve	30,000	30,000	28,500	28,500	0.00%
<b>Total - Fire Department</b>	<b>182,450</b>	<b>173,789</b>	<b>159,495</b>	<b>160,800</b>	<b>0.82%</b>



Joyce and Louie Boutin  
 with Rev. William  
 Wintersteen,  
 August 1984  
 (photo by Harriet Riggs)



**Town of Richmond  
FY2014 Budget Worksheet**

**Final  
1/7/2013**

<b>Expense Budget Accounts</b>	<b>Budget FY 2012</b>	<b>Actual FY 2012</b>	<b>Budget FY 2013</b>	<b>Budget FY 2014</b>	<b>FY13/14 % Change</b>
<b>RECREATION &amp; TRAILS</b>					
10-7-60-0-10.00 Recreation Salaries	3,800	3,510	3,800	3,800	0.00%
10-7-60-0-11.00 Social Security/Medicare	300	283	300	300	0.00%
10-7-60-1-42.00 Association Dues	100	-	250	250	0.00%
10-7-60-2-32.00 Electricity	700	1,056	700	800	14.29%
10-7-60-2-33.00 Water and Sewer	600	440	600	600	0.00%
10-7-60-2-34.00 Trash Removal	650	228	650	450	-30.77%
10-7-60-2-62.00 Park Maintenance	3,500	1,574	3,500	26,500	657.14%
10-7-60-2-62.01 Trails Maintenance	1,000	1,240	1,000	1,000	0.00%
10-7-60-3-95.01 Special Events	900	-	500	500	0.00%
10-7-90-2-92.02 Conservation Fund 1Cent	43,500	43,381	43,500	43,500	0.00%
<b>Total - Recreation &amp; Trails</b>	<b>55,050</b>	<b>51,712</b>	<b>54,800</b>	<b>77,700</b>	<b>41.79%</b>
<b>APPROPRIATIONS</b>					
10-8-90-5-95.02 CV Agency on Aging	1,800	-	1,800	1,800	0.00%
10-8-90-5-95.03 Flags	650	907	650	650	0.00%
10-8-90-5-95.04 GBIC	100	100	100	100	0.00%
10-8-90-5-95.05 Howard Center	100	100	100	100	0.00%
10-8-90-5-95.06 Metropolitan Planning Org	2,670	-	Combined CCRPC		0.00%
10-8-90-5-95.07 No.VT Resource Conservation	-	-	-	-	0.00%
10-8-90-5-95.08 Regional Planning	2,800	6,672	5,630	5,697	1.19%
10-8-90-5-95.09 Richmond Community Band	400	-	400	400	0.00%
10-8-90-5-95.10 Richmond Rescue	48,100	48,100	64,100	64,100	0.00%
10-8-90-5-95.11 Hale & Hearty	4,100	4,100	4,100	4,100	0.00%
10-8-90-5-95.12 Transportation Svcs -SSTA	2,300	2,524	2,300	2,300	0.00%
10-8-90-5-95.13 Visiting Nurses	9,548	9,548	9,834	9,834	0.00%
10-8-90-5-95.14 VT Ctr for Independent Living	100	100	375	375	0.00%
10-8-90-5-95.15 Front Porch Forum	100	-	100	100	0.00%
10-8-90-5-95.20 CUSI Domestic Task Force	8,000	7,240	8,000	5,249	-34.39%
10-8-90-5-92.21 Lake Iroquois Association	400	400	400	400	0.00%
10-8-90-5-92.22 Lake Iroquois District	600	600	600	600	-
<b>Total - Appropriations</b>	<b>81,768</b>	<b>80,391</b>	<b>98,489</b>	<b>95,805</b>	<b>-2.73%</b>
<b>General Fund Total</b>	<b>1,597,324</b>	<b>1,697,344</b>	<b>1,646,816</b>	<b>1,711,649</b>	<b>3.94%</b>



*1973 Town Meeting. Justice of the Peace  
Harold Hallock verifies a ruling with  
Town Clerk Ruth Burnett.  
(photo by Harriet Riggs)*

**Town of Richmond**  
**FY2014 Budget Worksheet**  
**Final**  
**1/7/2013**

Expense Budget Accounts	Budget FY 2012	Actual FY 2012	Budget FY 2013	Budget FY 2014	FY13/14 % Change
<b>11-7-50 HIGHWAY</b>					
11-7-50-0-10.00 Regular Salaries	213,000	210,746	223,000	<u>229,000</u>	2.69%
11-7-50-0-10.30 Health Insurance Opt Out	14,800	28,405	19,980	<u>19,980</u>	0.00%
11-7-50-0-10.98 Overtime	25,000	28,151	25,000	<u>27,500</u>	10.00%
11-7-50-0-11.00 Social Security/Medicare	19,400	18,997	21,000	<u>20,000</u>	-4.76%
11-7-50-0-12.00 Municipal Retirement	12,325	12,309	12,500	<u>12,750</u>	2.00%
11-7-50-0-15.00 Health Insurance	56,525	27,700	44,150	<u>35,000</u>	-20.72%
11-7-50-0-16.00 Uniforms	2,400	2,308	2,600	<u>2,600</u>	0.00%
11-7-50-1-20.00 Office Supplies	500	308	500	<u>1,500</u>	200.00%
11-7-50-1-29.00 Travel	-	-	-	<u>-</u>	0.00%
11-7-50-1-30.00 Telephone	1,700	1,857	1,700	<u>1,900</u>	11.76%
11-7-50-2-29.00 Education / Licenses	400	405	400	<u>400</u>	0.00%
11-7-50-2-31.00 Heat	6,000	5,148	6,500	<u>6,500</u>	0.00%
11-7-50-2-32.00 Electricity	2,400	2,539	2,400	<u>2,400</u>	0.00%
11-7-50-2-33.00 Water and Sewer	750	1,063	750	<u>1,000</u>	33.33%
11-7-50-2-34.00 Trash Removal	1,300	937	1,200	<u>1,200</u>	0.00%
11-7-50-2-62.00 Maintenance	10,000	8,856	7,000	<u>7,000</u>	0.00%
11-7-50-3-32.01 Street Lights	13,500	14,229	13,500	<u>13,500</u>	0.00%
11-7-50-3-80.01 Dump Truck Interest			6,100	<u>-</u>	-100.00%
11-7-50-3-80.02 Equipment Note Interest(11 Dump;	9,300	3,418	3,500	<u>7,800</u>	122.86%
11-7-50-3-80.09 1996 Hwy Garage Interest	7,900	7,533	7,900	<u>6,250</u>	-20.89%
11-7-50-3-80.11 Depot Street Interest	-	- Complete		<u>-</u>	0.00%
11-7-50-3-80.12 Excavator Interest	-	-	3,000	<u>2,552</u>	-14.93%
11-7-50-5-35.00 Radio	1,000	758	1,000	<u>500</u>	-50.00%
11-7-50-5-35.01 Radio Repair	200	-	200	<u>200</u>	0.00%
11-7-50-5-50.00 Gas & Oil	3,500	3,780	4,000	<u>4,200</u>	5.00%
11-7-50-5-50.02 Diesel Fuel	58,000	69,692	58,000	<u>70,000</u>	20.69%
11-7-50-5-52.00 Fleet Repair Trucks	12,000	16,998	12,000	<u>12,000</u>	0.00%
11-7-50-5-52.01 Excavator Repair	3,000	693	1,500	<u>1,500</u>	0.00%
11-7-50-5-52.02 Gang Mowers	200	-	200	<u>500</u>	150.00%
11-7-50-5-52.03 Winter Maint Attachments	300	550	300	<u>300</u>	0.00%
11-7-50-5-52.04 Grader Repair	2,000	2,272	2,000	<u>2,000</u>	0.00%
11-7-50-5-52.05 Loader	1,500	1,363	1,500	<u>500</u>	-66.67%
11-7-50-5-52.06 Pickup	400	98	500	<u>500</u>	0.00%
11-7-50-5-52.07 Park Mower	300	603	800	<u>800</u>	0.00%
11-7-50-5-52.08 Roadside Mower	250	329	250	<u>300</u>	20.00%
11-7-50-5-52.09 Tractor	300	326	300	<u>300</u>	0.00%
11-7-50-5-52.10 Utility Vehicle	1,000	865	1,200	<u>1,000</u>	-16.67%
11-7-50-5-52.18 Tire Chains	1,200	722	1,200	<u>1,200</u>	0.00%
11-7-50-5-52.19 Tires	7,500	7,923	7,500	<u>8,000</u>	6.67%
11-7-50-5-53.00 Small Equipment Repair	1,000	1,191	1,000	<u>1,000</u>	0.00%
11-7-50-6-45.18 Equipment Rental	10,000	5,386	10,000	<u>11,000</u>	10.00%
11-7-50-6-46.00 Eng/Consultants - Roads	200	673	200	<u>200</u>	0.00%
11-7-50-6-57.00 Small Equipment Purchase	9,000	13,310	7,000	<u>7,000</u>	0.00%
11-7-50-6-57.01 Cutting Edges	9,500	6,296	10,000	<u>10,000</u>	0.00%
11-7-50-6-57.03 Welding & Cutting Supplies	700	959	700	<u>1,000</u>	42.86%

**Town of Richmond  
FY2014 Budget Worksheet  
Final  
1/7/2013**

Expense Budget Accounts	Budget FY 2012	Actual FY 2012	Budget FY 2013	Budget FY 2014	FY13/14 % Change
11-7-50-6-57.04 Equip. Rental Wood Chip	1,500	1,500	1,500	1,500	0.00%
11-7-50-6-57.19 Misc. Equip. Parts	1,000	726	1,000	1,000	0.00%
11-7-50-6-58.02 Bridge/Culvert Repair	3,200	665	3,200	3,200	0.00%
11-7-50-6-60.00 Patching	2,700	2,274	2,700	2,700	0.00%
11-7-50-6-60.01 Chloride	16,000	12,575	16,000	16,000	0.00%
11-7-50-6-60.03 Gravel	179,500	295,275	190,000	220,000	15.79%
11-7-50-6-60.05 Salt	57,000	54,424	58,000	60,000	3.45%
11-7-50-6-60.06 Sand	48,000	47,998	48,000	48,000	0.00%
11-7-50-6-60.19 Miscellaneous Supplies	1,000	1,117	1,000	1,000	0.00%
11-7-50-6-62.01 Sidewalk Maint/Rental	300	12	300	-	-100.00%
11-7-50-6-62.02 Sweeping	3,500	3,400	3,500	3,500	0.00%
11-7-50-6-63.00 Centerline Paint & Should	2,000	2,389	2,000	2,500	25.00%
11-4-50-6-63.01 Guardrails	3,000	4,143	3,000	3,000	0.00%
11-7-50-6-63.02 Signs	1,000	2,195	1,000	1,500	50.00%
11-7-50-6-64.00 Culverts	5,500	5,482	5,500	5,500	0.00%
11-7-50-6-64.01 Retreatment	235,000	242,448	250,000	270,000	8.00%
11-7-50-6-64.02 Storm Drains	1,950	-	1,950	1,950	0.00%
11-7-90-2-90.09 1996 Highway Garage Bond	25,000	25,000	25,000	25,000	0.00%
11-7-90-2-90.11 Jericho Road Bond	79,680	25,413	83,787	72,800	-13.11%
11-7-90-2-90.11 Depot Street Note 2011	-	-	-	-	0.00%
11-7-90-5-90.01 2014 Tandem Dump Truck	-	-	-	-	100.00%
11-7-90-5-90.02 2006 Grader	32,000	22,440	Complete	-	0.00%
11-7-90-5-90.04 2014 Loader	-	-	-	25,000	100.00%
11-7-90-5-90.07 2013 Foreman Pickup	-	-	-	35,000	100.00%
11-7-90-5-90.10 2007 Tandem Dump Truck	24,000	24,000	Complete	-	0.00%
11-7-90-5-90.11 2011 Dump Truck	17,000	17,000	18,570	27,470	47.93%
11-7-90-5-90.12 2013 Excavator	-	-	18,333	22,000	20.00%
11-7-90-5-90.15 Project 4a Millet Stormwater	-	-	8,000	7,800	-2.50%
11-7-90-5-90.16 2012 Tandem Dump Truck	-	-	17,860	22,438	25.63%
11-7-90-5-93.01 Highway Capital Reserve	27,700	27,700	27,700	27,700	0.00%
11-7-90-5-93.02 Bridge & Culvert Reserve	37,000	37,000	37,000	37,000	0.00%
11-7-90-5-93.03 Rainy Day Reserve	-	-	-	-	0.00%
Total - Highway Department	<b>1,324,780</b>	<b>1,364,867</b>	<b>1,348,930</b>	<b>1,476,390</b>	<b>9.45%</b>
<hr/>					
<b>Budget Amounts for Voter Approval</b>	<b>2,922,104</b>	<b>3,062,211</b>	<b>2,995,746</b>	<b>3,188,039</b>	<b>6.42%</b>



*Amede Bleau, former Richmond Fire Chief, shows one of the church's two woodstoves to visitors from Nebraska. (photo by Harriet Riggs)*

**TOWN OF RICHMOND, VERMONT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN NET ASSETS - PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2012**

	Water and Sewer Fund
OPERATING REVENUES	
Charges for Services	\$ 653,317
Total operating revenues	653,317
OPERATING EXPENSES	
Administration	\$ 216,961
Pump Station	26,485
Wastewater Department	245,270
Water Department	65,400
Depreciation	117,116
Total Operating Expenses	671,232
Operating income (loss)	(17,915)
NONOPERATING REVENUES (EXPENSES)	
Grant Revenue	6,112
Insurance Reimbursements	22,814
Interest income	423
Interest expense	(31,123)
Total nonoperating revenues	(1,774)
OPERATING INCOME/(LOSS)/ CHANGE IN NET ASSETS	(19,689)
NET ASSETS JULY 1, 2011	4,146,324
NET ASSETS JUNE 30, 2012	\$ 4,126,635



Published by Joseph Bishop

Old Round Church, 1813-1913, Richmond, Vt.

Centennial postcard

**TOWN OF RICHMOND  
Reserved Fund Balances June 30, 2012**

	<u>Fund Balance</u> <u>June 30, 2011</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Fund Balance</u> <u>June 30, 2012</u>
<b>Special Revenue Funds</b>			
Bridge and Culverts	\$161,345	\$27,100	\$188,445.05
Conservation	\$162,950	\$8,116	\$171,066.00
Recreation Path	\$986	\$0	\$986.00
Records Restoration	\$6,311	\$7,303	\$13,614.16
Reappraisal	\$46,930	\$25,136	\$72,066.00
Railroad Street Planning Grant	\$7,069	\$0	\$7,069.00
Police Reserve	\$9,308	(\$4,553)	\$4,755.00
Library Reserve	\$46,698	(\$4,757)	\$41,941.00
Library Fundraising	\$1,166	(\$213)	\$953.00
Highway Reserve	(\$6,839)	(\$97,731)	(\$104,570.00)
Adam Muller Flags	\$9,488	\$0	\$9,488.00
Fire Department Reserve	\$5,343	\$30,000	\$35,343.00
Fire Impact Fees	\$3,842	\$656	\$4,498.00
Fire Fundraising	\$4,035	\$69	\$4,104.00
Friends of the Library	\$0	\$0	\$0.00
Rainy Day Reserve	\$189,348	\$0	\$189,348.00
Recreation Tree Replacement	\$134	\$0	\$134.00
Recreation Fund	\$14,327	\$1,955	\$16,282.00
Town Center Debt Service	\$69,887	\$24,854	\$94,741.00
TOTAL	<u>\$732,328</u>	<u>\$17,935</u>	<u>\$750,263</u>

**Permanent Funds**

Cemetery Trust Fund	\$7,284	\$965	\$8,249
Edmunds Trust	\$23,978	\$57	\$24,035
Shonyon	\$6,382	\$15	\$6,397
Cemetery Trust Fund Expendable	\$120,384	\$7,307	\$127,691
TOTAL	<u>\$158,028</u>	<u>\$8,344</u>	<u>\$166,372</u>

**Richmond Village Housing Note Receivable**

Note receivable consists of a \$300,000 mortgage loan made to the Richmond Village Housing Limited Partnership on March 9, 1999. The proceeds originated from a Grant Agreement dated January 9, 1998 between the Town of Richmond and the Vermont Agency of Commerce and Community Development. The note bears interest of 2.5% with principal and interest payments deferred until March 31, 2014. Monthly payments of principal and accrued interest of \$2,625 begin on April 30, 2014 and continue through March 31, 2029. The loan is secured by a mortgage deed on the real property.

## RICHMOND WATER RESOURCE

Fiscal year 2011 - 2012 saw the long awaited Jericho Road project start. We were short-staffed in July and stretched pretty thin, as the contractor replaced most of the water and sewer infrastructure up to the storage tank. We also negotiated a deal with the schools to extend one new water main down School Street to provide better service. As installation proceeded smoothly, staff managed to convince the Commissioners to complete a small section of Baker Street left undone from the West Main project. All of these items went without a hitch and were mostly finished by August 28th.

On Sunday the 28th of August, Tropical Storm Irene blew into town. I stayed at the WWTF until the river crested over Bridge Street. I returned at 2:00 am on Monday the 29th to find the WWTF flooded along with the pump station and the water house and only one way in or out of Richmond. Residents on Church Street let me know there was river water in the town system and we issued a boil water notice. It took several hours to get to the Round Church side of the bridge. The pump station panels and pot were under water and the water house was flooded over the door. I returned to the other side and started looking for a way to reach the WWTF. Farmers were ferrying livestock from the flooded fields near the plant and they immediately offered me a ride. I found the new section of the plant underwater, started a manual pump and called haulers for trucks and electric servicemen. Trudy and the haulers finally reached the plant around 4:00 pm – she had been detained on the interstate and spent all day trying to get here. We supervised the haulers pumping out the WWTF basement and looked for other damage. The only other issue was the propane tank for dewatering had floated and leaked 60% of its contents before we shut it off.

The electricians determined all of the motors, heaters, pumps and outlets in the flooded section were destroyed. All the conduits had to be drained. All the sheetrock was compromised. Our effluent sampler was burned out, all the pipe insulation was saturated and the sodium aluminate tank had floated and destroyed all the piping and connections.

After the haulers pumped out the WWTF, we took them to the pump station which had been completely submerged. After gaining access, the electricians determined all the motors, pumps, blowers and electrical equipment and the control panels were destroyed.

The water house escaped serious damage. Our late night decision to leave the main clear well pump on had acted like a huge sump pump and kept the flood waters inside the building below the level of almost all the electrical equipment. The propane tank outside had floated but remained securely connected and did not lose any of its contents. The only damage was a broken level controller and a burned out variable frequency drive.

Our lines across the bridge were intact, but damaged. The sewer force main had a large tree wedged against it which had bent and broke several pipe hangers. The pipe itself was flexing and missing chunks of insulation. There was nothing we could do until the water went down. We kept a hauler to bypass the pump station overnight and returned to the WWTF to bring a filter back online and work on the electrical.

Tuesday started early with motor replacements on

damaged equipment at the WWTF. We got a call from the Winooski WWTF with advice on a bridge contractor for the force main. Sewage transfer continued at the pump station as the electrical contractor removed motors and the panel and set up a temporary electrical circuit. We hauled out damaged odds and ends from the filter room and reset the aluminate tank. The pump station returned to temporary service after we pressure tested the force main with the tree in place. It got exciting when the tree shifted and put immense pressure directly against the pipe. We called the professionals and watched them successfully remove the tree without breaking the force main.

Wednesday saw a huge push to get the water system fully disinfected and finish up the pump station work. The Town of Hinesburg helped us work all day on the dosing, testing, flushing and running of samples to the health lab. Staff worked with the contractors to install equipment in the WWTF basement and restore normal operations at the pump station.

On Thursday, the pump station motors, conduits, lights and vents were all changed out. New electrical valves were installed and the new main control panel was designed while staff continuously flushed the water system. By 3:00 pm on Friday, all systems were pretty much fully operational. All in all, my department was very fortunate compared to most others in the state. Irene will not soon be forgotten.

Thacher's good work during the crisis and the following weeks landed him the full-time job as lead process operator in October. We hired Selene Crow to fill the groundskeeper position in early November. She jumped right in and started painting and cleaning up from the flood damage. The winter was almost non-existent, with very little snow and warm temperatures that allowed us to expedite repairs and put the facilities back in shape after the storm. Jericho Road was completed on time and no major water leaks were reported right through December, January and February.

Early spring and summer found us finishing a final sewer repair on Esplanade and planning a water line upgrade on Brown's Court. Completing both these projects will allow the town to finally rebuild these ancient streets. We also experimented with taking lagoon sludge for processing at the WWTF, which might open up another revenue stream. Success is definitely on a case by case basis, as we have discovered each lagoon dewaterers differently.

My report has a lot of information about one week this year. The singular event created significant damage and allowed all of us to unite on a massive scale to put the town back together. I can take you for a walk through the facilities and show you how high the water got. It's harder to leave you an impression of how many hours and how much teamwork it took to recover. Irene made my words of gratitude to all the great folks I work with and all the fantastic customers on the system ring true. I also speak for my staff when I say we are moderately confident we can meet the department's next challenge with two major floods under our hat, but we certainly are in no hurry to be tested again.

The Operations Team  
Kendall Chamberlin, Trudy Jones and Thacher Evans

**Water Resources FY14 Budget**

Account #	Description	BUDGET 2011-2012	ACTUALS 2011-2012	BUDGET 2012-2013	PROPOSE D 2013-2014	+INCREASE (DECREASE)
<b>20-6 WATER RESOURCES REVENUE</b>						
20-6-00-3-00.00	W & S User Receipts	462,400	451,545	462,400	623,395	160,995
20-6-00-3-01.00	Sale of Water from Hydrant		26		1,800	1,800
20-6-00-4-10.02	Hook On Fees - Water	1,500	510	1,500	1,500	-
20-6-00-4-10.03	Hook On Fees - Sewer	1,500	397	1,500	1,500	-
20-6-00-9-99.11	Miscellaneous					
20-6-01-4-11.10	Septage Receipts	190,000	200,675	196,000	156,000	(34,000)
20-6-03-5-40.05	Interest on Investments	2,400	423	2,378	400	(2,000)
<b>REVENUE TOTAL</b>		<b>657,800</b>	<b>653,576</b>	<b>663,778</b>	<b>784,595</b>	<b>126,795</b>

<b>20-7 WATER RESOURCES EXPENSES</b>						
20-7-80-0-10.00	Salaries	140,000	129,733	135,000	141,500	6,500
20-7-80-0-10.30	Insurance Opt Out		3,330	7,400	-	-7,400
20-7-80-0-10.99	Overtime	3,000	760	3,000	3,000	0
20-7-80-0-11.00	Social Security/Medicare	10,800	10,503	10,800	10,800	0
20-7-80-0-12.00	Municipal Retirement	6,700	6,891	6,700	6,700	0
20-7-80-0-15.00	Health Insurance	52,000	27,835	26,000	40,000	14,000
20-7-80-0-15.03	Long Term Disability	1,100	1,150	1,100	1,100	0
20-7-80-1-16.00	Uniforms	1,200	1,195	1,200	1,200	0
20-7-80-1-20.00	Office Supplies	700	1,312	700	700	0
20-7-80-1-22.00	Office Equipment	500	-	500	500	0
20-7-80-1-24.00	Advertising	1,500	493	1,500	500	-1,000
20-7-80-1-26.01	Administrative Expense	14,000	14,000	14,000	14,000	0
20-7-80-1-26.02	Subsurface Planning Study		-			0
20-7-80-1-27.00	Training/Education	2,500	808	2,500	2,500	0
20-7-80-1-27.01	Safety Training	300	-	300	300	0
20-7-80-1-29.00	Travel	1,500	-	1,500	1,000	-500
20-7-80-1-30.00	Telephone	3,000	3,014	3,000	3,000	0
20-7-80-1-42.00	Association Dues	500	365	500	500	0
20-7-80-1-43.00	Legal		-			0
20-7-80-1-48.00	W & S General Insurance	15,500	15,500	16,000	16,000	0
Subtotal Administration		254,800	216,889	231,700	243,300	11,600
20-7-82-2-32.01	Electricity	1,800	1,349	1,800	1,800	-
20-7-82-2-62.03	Pump Station Maintenance	1,000	14,936	1,000	1,000	-
20-7-82-3-16.00	Personal Protective Gear	500	334	500	500	-
20-7-82-3-31.00	Heat	21,000	12,476	21,000	15,000	(6,000)
20-7-82-3-32.00	Plant Electricity	35,000	32,906	35,000	36,000	1,000
20-7-82-3-34.00	Trash Removal	900	395	900	1,300	400
20-7-82-3-41.00	Permits/Certs/License	800	995	800	800	-
20-7-82-3-45.00	Wastewater Contracted	7,500	5,281	7,500	7,500	-
20-7-82-3-45.01	Biosolids Contracted	3,500	330	3,500	3,500	-
20-7-82-3-45.02	Equipment Rental	500	126	500	500	-
20-7-82-3-45.03	Biosolids Disposal/CSWD	80,000	82,678	80,000	80,000	-
20-7-82-3-46.00	Engineering	500	-	500	500	-

Account #	Description	BUDGET 2011-2012	ACTUALS 2011-2012	BUDGET 2012-2013	PROPOSE D 2013-2014	+INCREASE (DECREASE)
20-7-82-3-50.00	Gas, Oil & Diesel Fuel	900	1,574	900	1,800	900
20-7-82-3-52.00	Fleet Maintenance	2,000	2,677	2,000	2,500	500
20-7-82-3-62.00	Wastewater Facil Repair	4,000	22,043	4,000	4,000	-
20-7-82-3-62.01	Biosolids Facility Repair	4,000	5,683	4,000	4,000	-
20-7-82-3-62.02	Collection System Repair	3,000	3,914	3,000	4,000	1,000
20-7-82-3-65.00	Wastewater Chemicals	6,000	12,579	6,000	6,000	-
20-7-82-3-65.01	Biosolids Chemicals	35,000	52,485	35,000	35,000	-
20-7-82-3-66.00	Supplies	4,500	9,150	4,500	5,000	500
20-7-83-4-16.00	Personal Protective Equip	500	543	500	500	-
20-7-83-4-31.00	Heat	1,500	2,031	1,500	1,500	-
20-7-83-4-32.00	Electricity	7,000	7,087	7,000	7,500	500
20-7-83-4-34.00	Trash Removal	1,000	2,524	1,000	500	(500)
20-7-83-4-41.00	Permits/Fees/License	1,500	1,056	1,500	1,500	-
20-7-83-4-45.00	Water Contracted	5,000	3,000	5,000	5,000	-
20-7-83-4-45.02	Equipment Rental	500	-	500	500	-
20-7-83-4-46.00	Engineering	500	3,454	500	500	-
20-7-83-4-50.00	Gas, Oil & Diesel Fuel	1,000	629	1,000	700	(300)
20-7-83-4-52.00	Fleet Maintenance	1,500	-	1,500	1,000	(500)
20-7-83-4-62.02	Water Line	20,000	17,840	20,000	22,500	2,500
20-7-83-4-62.03	Pumps/Tanks	5,000	1,205	5,000	5,000	-
20-7-83-4-62.04	Asphalt Repair	1,000	1,365	1,000	1,000	-
20-7-83-4-62.05	Equipment Purchase	500	685	500	500	-
20-7-83-4-62.06	Supplies	700	425	700	1,000	300
20-7-83-4-62.07	Meters	2,800	1,857	2,800	2,800	-
20-7-83-4-62.99	Miscellaneous	300	-	300	-	(300)
20-7-83-4-65.00	Water Treatment Chemicals	1,000	1,568	1,000	1,000	-
Subtotal Operating		263,700	307,180	263,700	263,700	-
20-7-90-2-90.02	Phosphorus SRF	22,300	22,300	22,300	22,300	-
20-7-90-2-90.07	Jericho Road	53,000	25,413	68,553	78,770	10,217
20-7-90-2-90.05	Browns Court Waterline	-	-	-	25,000	25,000
20-7-90-2-90.06	Project 7a Sanitary Sewer	-	-	13,525	13,525	-
Collection System Upgrades Annual Capital Allocation					24,000	24,000
Distribution System Annual Capital Allocation					25,000	25,000
20-7-90-5-93.00	Wastewater Reserve	15,000	15,700	15,000	15,000	-
20-7-90-5-93.01	Water Capital Reserve	49,000	4,426	49,000	74,000	25,000
Subtotal Capital		139,300	67,839	168,378	277,595	109,217
<b>(Admin, Oper. &amp; Capital) TOTAL</b>		<b>657,800</b>	<b>591,908</b>	<b>663,778</b>	<b>784,595</b>	<b>120,817</b>

## RICHMOND LISTERS OFFICE

The Board of Listers is responsible for the maintenance and update of the Grand List for the Town of Richmond. This database includes all properties within the town. We encourage you to come to the Town Offices by prior to April 1, 2013 and review the Property Record Card information we have on file for your property. It is important for property owners to also review their tax bills when they arrive in July of each year to verify their homestead/non-resident status. During 2013 the Board of Listers will be updating the Town of Richmond tax maps, so if you have the time please verify what we have on file for your parcel.

At this time we have approximately 1,661 real estate parcels in Richmond. Information in our database is derived from site visits, building permits, recorded surveys and property transfers. This office also compiles and analyzes Richmond property sales data for the State of Vermont.

Richmond has increased the number of parcels enrolled in the statewide Current Use Program to 81 parcels. Enrolled property must remain in agriculture, forest, or conservation use to be included in the program, thus encouraging conservation of these lands and slowing development. The State of Vermont subsidizes a portion of each parcels tax liability.

There are 12 parcels currently enrolled in the Veteran's Exemption program in Richmond. This voter-approved exemption of \$40,000 is applied to property owners who are veterans and who are at least 50% disabled due to military service according to regulations set by the Veterans Administration.

Property Record Cards are available to the public during Town Clerk Office hours.

Respectfully Submitted,  
Mary Houle, Cara LaBounty



**Have you taken advantage of the services available at the Town Clerk's Office?**



- ✓ REGISTERED TO VOTE?
- ✓ LICENSED YOUR DOG OR REPORTED CHANGES?
- ✓ RENEWED YOUR CAR REGISTRATION?
- ✓ PAID YOUR WATER/SEWER & PROPERTY TAX BILL?
- ✓ SUBMITTED A ZONING PERMIT APPLICATION?
- ✓ OBTAINED COPIES OF DEEDS?
- ✓ POSTED YOUR LAND?
- ✓ RESEARCHED YOUR GENEALOGY?
- ✓ APPLIED FOR YOUR MARRIAGE LICENSE?
- ✓ OBTAINED COPIES OF MARRIAGE, BIRTH, OR DEATH CERTIFICATES?
- ✓ HAD DOCUMENTS NOTARIZED?
- ✓ PAID YOUR PARKING TICKET?
- ✓ REQUESTED A VEHICLE EXCESS WEIGHT PERMIT?
- ✓ PURCHASED THE HISTORY OF RICHMOND BOOK?
- ✓ APPLIED FOR YOUR GREEN MOUNTAIN PASSPORT?
- ✓ PURCHASED LAKE IROQUOIS OR GREAT ESCAPE PASSES?
- ✓ ASKED ANY QUESTIONS ABOUT TOWN SERVICES?

**A FULL FINANCIAL AUDIT  
REPORT IS AVAILABLE AT THE  
TOWN OFFICE AND ALSO AT  
[WWW.RICHMONDVT.COM](http://WWW.RICHMONDVT.COM)**

*Richmond residents celebrate the town's 200th birthday with a group photo.  
(photo by Lou Borie)*



## TOWN CLERKS REPORT

The Town Clerk's Office welcomes all who wish to stop in. We are a busy office, as we are a local spot to go to for questions and answers. Whether the question is town related or simply for information, we try our best to help the public.

The Clerk's office has registered 316 new voters this year. Our voter checklist stands at 3005. Thank you to all who assist at the elections. The Richmond Highway Department and the Camels Hump Middle School staff are very helpful.

2012 was a General Election year. On Election Day, November 6, 2012 we had a total of 3018 on the voter check list. A total of 2435 cast their ballot, a total of 81% of our checklist. 812 ballots were cast by absentee ballot. The election went very smoothly. The one item that slows down the process is the random voting of write in candidates. Every vote has to be recorded by hand. If a person is running a true write in campaign for office, we welcome the process.

State Statute requires that all dogs be registered in the town they reside by April 1 of each year. Although many rabies vaccinations are valid for three years, the animal must be registered each year. This ensures that animals are inoculated with the rabies vaccination. The vaccination is an important step in protecting your family's health, as well as your pet. You will be given a dog tag to attach to the animal's collar. When the tag is attached, it makes it easier to return the pet to its family if lost or injured. We understand that it is very difficult to lose a pet, but please let us know if the pet no longer lives with your family.

### DOG LICENSE REPORT

There were 591 dogs registered in the Town of Richmond this year. All dogs and wolf hybrid animals are required by State Statute 20 V.S.A § 3581 to be licensed on or before April 1 of each year. This statute includes the registration of service dogs. The Town will keep a copy of the rabies vaccination on file. The fee to license an animal is \$12.00 for a spayed or neutered dog and \$16.00 for an unaltered dog. After April 1, the price increases to \$16.00 for a spayed or neutered dog and \$22.00 for an unaltered dog.

This year we have had several reports of dog bites. None of the dogs involved were registered at the time of the incidents. It is imperative to have your dog registered and be up to date with their rabies vaccination. With the registration and vaccination on file at the town office we can provide the information to the hospital or police in a timely manner to assist in treatment.

We continue to provide a venue to renew motor vehicle registrations. Green Mountain Passports are available at the Town Clerk's Office for a fee of \$2.00. This lifetime pass gets those Vermont residents 62 years of age or older into the State Park system at no charge. We also offer Notary Public service at no charge to Richmond residents. Please stop by if you require any of these services.

This year the Town Clerk's Office sponsored the area VNA flu clinic at which 49 Richmond area residents received flu immunizations.

I would like to thank Martha Laing, Assistant Town Clerk for her help this year. Martha is an important part of our team. All of the departments of the Town of Richmond work very well together, helping each other as may be necessary. I would like to extend my appreciation to the residents of the Town of Richmond for their support. I enjoy my job and the opportunity to help the citizens of our town. The door is always open. Everyone working together makes Richmond a wonderful place to live.  
Linda M. Parent, CVC, Richmond Town Clerk

**RABIES CLINIC**  
**MARCH 30, 2013**  
**10 PM TO NOON**  
**HUNTINGTON CENTER FIRE STATION**

PLEASE BRING PROOF OF PREVIOUS RABIES VACCINATIONS

DOG LICENSES WILL BE AVAILABLE

QUESTIONS...CALL LINDA PARENT, TOWN CLERK 434-2221

THERE WILL BE NO CLINIC HELD IN RICHMOND THIS YEAR.

PRICE IS \$15 PER ANIMAL

ALL ANIMALS MUST BE LEASHED OR CRATED

The Animal Control Officer continues to be called to pick up dogs that have wandered away. Please have the dog tag attached to your pet's collar. If the owner cannot be located the dog will be impounded. If the animal has been injured, it will be taken to the emergency veterinarian. The animal's owner will be held responsible for the services rendered. Our thanks go out to Michael Mack who has served as Animal Control Officer for many years. The position is now being held by Pam Alexander of Huntington. She handles domestic animal complaints. At this time we do not have an officer that is able to relocate wildlife.

Please let the Clerk's office know if your pet no longer lives with your family. The Town of Richmond recognizes our part in the welfare of our pet population.

Licenses sold:	Neutered	Spayed	Male	Female	Total
	262	280	22	27	591
Fees collected:	\$2096.00	\$2240.00	\$264.00	\$244.00	\$4844.00

**MARRIAGES FOR THE PERIOD OF 2011**

	07/08	08/09	2010	2011	2012
Births	34	60	29	37	32
Deaths	20	25	30	18	20
Marriages	30	45	31	26	29
Civil Unions	1	-	-	-	-

Vital records are public documents that are recorded in the Town Clerk's office. Certified copies are available upon request at a cost of \$10.00 each. Genealogy research can be done during regular office hours.

**BIRTHS FOR THE PERIOD OF 2011**

CHILD'S NAME	DATE OF BIRTH	PARENT'S NAME
Leonard, Liam Malcolm	January 2, 2012	Meagan & Matthew Leonard
Carrier, Hunter Marcel-J	January 17, 2012	Katelin M Carrier
Murray, Joshua Russell Jr	February 14, 2012	Emili Smith & Joshua Murray Sr
Kent, Jacob Robert	February 17, 2012	Kiley & Keith Kent
Holbrook, Sanford Samuel IV	February 18, 2012	Holly Francis & Sanford Holbrook III
Greenough, Colton Joseph	February 24, 2012	Meghann & Joseph Greenough
Hammond, Abigail Mary	March 3, 2012	Misty & Jason Hammond
Healy, Peter Elcan	April 4, 2011	Patricia & David Healy
Tully, Ava Rose	April 5, 2012	Julie & Eric Tully
McCauley, Ethan Edward	April 21, 2012	Carina & Edward McCauley
Niquette, Samara Rose	May 8, 2012	Jennifer Pendriss & Richard Niquette
Linn, Emily Marie	May 18, 2012	Lori & Joseph Linn
Brooks, Juliet Irene	May 21, 2012	Zenaida & Jonathan Brooks
Carlino, Gustav Nicholas	June 13, 2012	Elizabeth & Aaron Carlino
Golek, Audrey Marie	June 14, 2012	Mary & Joshua Golek
Kokinda, Anders Nathan	June 27, 2012	Catherine Farrell & Nathan Kokinda
Cowan, Isabella Theresa	July 7, 2012	Kathleen & Isaac Cowan
McAleer, Aidric Joseph	July 16, 2012	Alexandra & Kevin McAleer
Williams, Lena Pauline	July 17, 2012	Caitlin Gregory & Travis Williams
McKenzie, Margaret Mary	August 1, 2012	Corey & Liam McKenzie
Holbrook, Leonard Sanford IV	August 3, 2012	Allison Brown & Leonard Holbrook III
Bisset, Claire Rosalie	August 13, 2012	Jenna & John Bisset
Pratt, McKayla Louise	August 20, 2012	Miranda & Ronald Pratt Jr
Daub, Benjamin James	August 28, 2012	Jacqueline & Brian Daub
King, Chase William	October 9, 2012	Heather & James King Jr
Toth, Eleanor Rose	October 17, 2012	Julie & Aaron Toth
Toth, Hailey Elizabeth	October 17, 2012	Julie & Aaron Toth
Quiet, Declan Levi	October 30, 2012	Alisa & Patrick Quiet
Trono, Flynn Talbott	November 4, 2012	Genevieve & Lucas Trono
Morrisette, Lillian Mackenzie	November 8, 2012	Erin & Seth Morrisette
McCoy, Lucy Margaret	November 17, 2012	Eileen & Timothy McCoy
Hussey, Mark Robert	November 30, 2012	Corinna & Thomas Hussey Jr

SPOUSE	SPOUSE	MARRIAGE DATE
JONES, KRISTEN ELIZABETH	PETERSON, KEVIN PATRICK	MAY 18, 2012
RAYMOND, JESSICA MARIE	HOURIET, ALEXANDER BROWN	MAY 19, 2012
WORKMAN, GAIL A	CAVANAUGH, RONALD F	MAY 19, 2012
THORNTON, LANE MIKAL	LEDWITH, BRIANNA CARMEL	MAY 26, 2012
KOSAKOWSKI, ALISON AGNES	CONANT, RANSOM MARTIN	JUNE 9, 2012
PHILBIN, MICHAEL JOHN	SWANDA, COURTNEY LYNN	JUNE 23, 2012
VANDERPLOEG, JAY RICHARD	GALLO, KATHERINE MARIE	JUNE 29, 2012
HANSON, STEVEN EDWARD	BARRETT, SARA STEBER	JUNE 30, 2012
BAIZLEY, ANGELA ELIZABETH	MOULTROUP, LUKE AARON	JULY 14, 2012
LABERGE, MATTHEW KEITH	ISHAM, JENNIFER MORGAN	AUGUST 4, 2012
CHMIEL, STEPHEN JOHN	O'LOUGHLIN, MICHELLE BARBARA	AUGUST 10, 2012
ROBERT, JUSTIN EARL MARCEL	DANAHER, EMILY JEAN	AUGUST 11, 2012
LAING, MARTHA JEAN	BARNES, DOUGLAS WARREN	AUGUST 16, 2012
DESROCHES, CATHERINE MAUREEN	BRISTOL, MATTHEW WILLIAM	AUGUST 18, 2012
ROHDE, JESSICA LYNN	PSAROS, MATTHEW NIKOLAS	AUGUST 18, 2012
CHENEY, SHAWN ERIK	HAMELMAN, BONNIE ANNE	AUGUST 25, 2012
MORTON, ERIN LESLIE	FARR, ASHLEY ELLIOT	SEPTEMBER 1, 2012
ANTONIK, LISA ANNE	KOEP, LAZARUS THOMAS	SEPTEMBER 8, 2012
MCHUGH, BRIAN SEAN	BOUCHARD, ELIZABETH STELLA	SEPT. 15, 2012
HEFFERNAN, SHANNON EILEEN	CHIN, DARREN WAYMOND	SEPTEMBER 15, 2012
LATHEM, ALEXIS JEAN	HERTTUA, ARTHUR DENNIS	SEPTEMBER 16, 2012
FORAN, JEFFREY REID	PAULGER, AMANDA MARIE	SEPTEMBER 22, 2012
SMITH, LELAND JACOB	SILVEY, CYNTHIA ANNE	OCTOBER 5, 2012
GAGNON, BRENDA JEAN	BARRON, JESSE LEE	OCTOBER 6, 2012
WYNN, DAVID WHEELER	GUARALDI, CATHERINE MARY	OCTOBER 6, 2012
DONOVAN, WILLIAM HAROLD	WEAVER, LINDA LEE	OCTOBER 6, 2012
JACOBS, ANGELA	FRANCHOT, ALAN JOHN	OCTOBER 27, 2012
STUDLEY, MARY KATHERINE DOW	STUDLEY, LEIGH ERIN	DECEMBER 22, 2012
HANSELL, TRISTAN ORMSBY	BOUR, EMMANUEL	DECEMBER 29, 2012

**DEATHS FOR THE PERIOD OF 2011**

NAME OF DECEASED	DATE OF DEATH	PLACE OF DEATH
Beane, Freda M	January 11, 2012	Richmond, VT
Baldor, Linda C	January 12, 2012	Burlington, VT
Irish, Howard J	February 26, 2012	Richmond, VT
Cross, Yvonne B	March 2, 2012	Richmond, VT
McClellan, Douglas R Sr	March 22, 2012	Burlington, VT
Hanlon, Wilma G	May 11, 2012	Burlington, VT
Francis, Debra A	May 15, 2012	Richmond, VT
Paro, Rhea D	May 20, 2012	Richmond, VT
Ruzsbatzky, Helen J	June 24, 2012	Burlington, VT
Fischer, Edith N	June 28, 2012	Richmond, VT
Kiburis, Rudolf G	June 30, 2012	Richmond, VT
Wuenschel, Thomas	July 2, 2012	Richmond, VT
Downey, Gloria M	July 5, 2012	Burlington, VT
Witteveen, Peter	July 14, 2012	Richmond, VT
Blanchette, David	October 15, 2012	Burlington, VT
Gay, Barbara S	November 1, 2012	Williston, VT
Pritchett, Melvin N Jr	November 6, 2012	Burlington, VT
Purdy, William C	December 8, 2012	Colchester, VT
Hobart, William H	December 12, 2012	Burlington, VT
Wheelock, Geraldine F	December 20, 2012	Burlington, VT



*Structural problems discovered in 1973 required that the Round Church be closed to the public for several years until rotted beams could be replaced. A first step in the restoration process was the removal of the belfry, which took place on February 5, 1979. This photo was taken for the Burlington Free Press.*

**TOWN OF RICHMOND PROPERTY SALES 2012**

<u>SELLER</u>	<u>BUYERS</u>	<u>LOCATION</u>
Andrews, Jennifer et al	Chadwick, Heather & Dyer, Matthew	1147 East Main St
Ashley, David & Carrie	Faverty, Ronald & Jamie	1635 Wes White Hill
Babineau, Nancy	Quinlan, Marcy	292 Meadow Ln
Barron, Thomas & Kathleen	Psaros, Matthew & Rohde, Jessica	58 Depot St
Bazilchuk, Nancy & Strimbeck G Richard	Pollitt, Demeny	1166 Dugway Rd
Berk, Joanna & Hinckley, John	Witters, Sean & Christine	102 Tilden Ave
Bliss, Patricia & Halberg, Joshua	Kreider, Ashleigh & Kathryn	252 Mary Dr
Boulanger, Kathleen	Chase, Lauren & Ren	335 East Main St
Bowles, Colleen	Cushman, Jennifer	165 Lemroy Ct
Cowhig, Sara & Joseph	Elder, Adam & Misty	272 Christmas Hill
Brownlee, William & Danyelle	Unger, Joseph & Susan/Zareva, Brian & Sarah	521 Beaver Pond Hill
Carl Parker, Estate	Danis, Kenneth & Downs, Susan	667 Greystone Dr
Carr, Christine & William	Miller, Sara	78 Lower Circle Ext
Choate, John	White, Daniel & Brooke	314 Wortheim Rd
Clancy, Steven & Amanda	Lyle, Thomas & Jennifer	1181 Dugway Rd
Cohen, Lori & Tuttle, Brian	East Hill Properties LLC	896 East Hill Rd
Copley Consolidated, Inc	Renner, Neil & Amy	206 Bradford Terr
Cota, Dan	Jennings, Brenda & Picard, Kelly	38 Hilltop Cir
Ehinger, Kenneth & Kathleen	Hemmett, Erik & Vicki	200 Greystone Dr
Eisler, Edward	Poulin, Michael & Patricia	676 East Main St
Falcon Management Company Inc	Currier, Damien & Pidgeon, Trisha	84 Meadow Ln
Falcon Management Company Inc	Smart, Tom	43 Summers St
Falcon Management Company Inc	Canaday, Glenn & Cathy	309 Summers St
Falcon Management Company Inc	Leccese, Cathie	110 North Rd
Falcon Management Company Inc	Larsen, Kelly	57 Summers St
Farr, Peggy	Wahlin, Jan & Julie	233 Cemetery Rd
Federal Home Loan Mortgage Corp	Weston, Larry & Marie	1257 Huntington Rd
Gent, Cathleen & Huntoon, Frances	Bouchard, Marie-Michele & Wilcox, Benjamin	540 Stonefence Rd
Gibson, David	Davis, Jake & Juliet	582 Stonefence Rd
Gravelin, Angela	Scott, Edward & Robin	8 Robbins Mtn Rd
Irish, Harold & Paulita	Rabideau, Gregory & Robin	346 Jericho Rd
Lowell, Bruce	Falcon Management Company Inc	309 Summers St
MacCaffrie, Rosalie	Morrisette, Seth & Erin	420 Wes White Hill
Manning, Thomas & Penny	McCullough, Shawn	148 Hilltop Cir
McIntyre, Catherine & Merritt, William	Brooks, Nicholas	36 Church St
McKenney, Morris & Theresa	Benoit, Leslie	1032 Jericho Rd
McMahon, Brendan & Kimberley	Digiammarino, Rachel	79 Farr Rd
Miller, Diana & Lawrence	Nationstar Mortgage LLC	2849 East Main St
Morrill, Ronald & Sharon	Simmons, William & Tessi	337 Snipe Ireland Rd
Morris, Matthew & Stacie	Ayers, Tyler	101 Farr Rd
Muller, Katherine	Pfeil, Joshua & Hannah	112 Blue Rock Rd
Nationstar Mortgage LLC	Racicot, Francis & Mallow, Deborah	2849 East Main St
Opportunities Credit Union	G.L. & Daughters LLC	588 East Hill Rd
Pemberton, Richard & Chloe	Kraft, Ellen	134 Lily Pond Cir
PG Builders Inc	Caneel LLC	203 & 205 Swamp Rd
Phelps, Deborah	Barron, Jesse	155 Christmas Hill
Phillips, Charles & Pauline	Cournoyer, Michaele & Delay, Dennis	2098 Dugway Rd
Pratt, Darin	Pratt, Jarod & Debarge, Stephanie	1686 East Main St
Preston, Betty & William	Bressor, Gary & Jean	69 Thompson Rd
Renner, Neil & Amy	Dott, Laurence & Miranda	1653 Jericho Rd
Spence, Audrey	Ludwig, Kourtney & Deiter	3437 Hinesburg Rd
Stafford, Janice	Prelco Inc	1930 Snipe Ireland Rd
Steady, Larry	Robidoux, Julie	266 Meadow Ln
Wagg, Jeffrey	Walker, Gregory	198 Lilac Knoll
Weed, Gail	Norton, Timmy & Melissa	108 Lower Cir
WG Properties LLC	Lang, Bradley	421 Kenyon Rd
Williams, Terry	Poplawski, Adam & Sara	2905 East Main St
Willis, Justin & Barbara	Mincar, Kenneth & Jennifer	71 Railroad St
Witters, Sean & Christine	Berk, Joanna	127 Church St
Workman, Gail	Rose, Courtney & Thompson, Matthew	151 Tilden Ave
Wright, Darlene Estate	Leclair, Brenda	344 Summers St
Youngman, Kevin & Ruth	Lawrence, Mary	1011 Hillview Rd

## RICHMOND HIGHWAY DEPARTMENT

Winter 2011 / 2012 was unusually mild. The temperatures fluctuated throughout winter causing a lot of ice and winter thaws. We had very few significant snow storms to report about. Mud season however was extreme compared to past years. We received record breaking warm temperatures of 85 degrees in March with no night time freezing temperatures for approximately a week. This rapid thaw took its toll on most of our dirt roads. Stage Road and Wes White Hill was impacted the worst with mud in excess of 1 foot deep. The dirt roads that we have completely rebuilt through the gravel plan performed excellent throughout this unusual thaw. Kenyon Road, Cemetery Road and Williams Hill were almost mud free.

Full time employees of the Highway department are: Peter Gosselin – foreman; Steve Towers – assistant foreman; Mike Mashia – operator / grader, Glenn Murray – operator, and George Brownell operator / grounds maintenance. Part time / seasonal employees of the department are: Troy Liberty – technical advisor / trouble shooting; Bill Bullock – grounds / sidewalk maintenance; Bill Mashia – truck driver; Joseph Britting – grounds maintenance, and Jordan Mashia – grounds maintenance.

Summer work completed by the Highway Department includes the following:

- Finished gravel resurfacing on the north end of Kenyon Road and Rogers Lane.
- Ditched and rock lined approximately ½ mile of Stage Road.
- Brush cut Dugway Road in preparation for road upgrade.
- Rebuilt a 30 foot deep section of washed out riverbank on Dugway Road with ledge fill.
- Ditched and replaced culverts on Dugway Road (2.2 miles) in preparation for gravel.
- Installed road fabric and 2 courses of road gravel on Dugway Road (2.2 miles) to complete the gravel upgrade of the lower section of road. We still have approximately 2 weeks of gravel work left to complete this spring.
- Added new top soil shoulders on Esplanade Street and Brown's Court.
- Installed drainage culverts on Brown's Court.
- Installed 1500 feet of under drain in 3 locations on Stage Road.
- Ditched and cleaned out culverts on sections of Stage Road.
- Installed new high intensity road signs on Hinesburg Road.

Other seasonal work includes the following:

- Sweeping of all village streets, sidewalks and developments.
- Line striping of crosswalks and parking lots.
- Mowing and trimming of the Riverview and Bridge Street Cemeteries.
- Mowing and trimming of all Town properties including the Volunteer's Green and Brown's Court ball field.
- Roadside mowing of all town roads.
- Gravel road grading.
- Hauling road gravel for the gravel plan.
- Hauling and stockpiling winter sand.

Contracted work for the summer includes the following:

Asphalt reclamation and paving of Hinesburg Road, Esplanade Street and Brown's Court was awarded to S.D. Ireland. Repair of the Fays corner bridge was awarded to Dirt Tech of Jericho.

We were awarded both the Class 2 Roadway and Structures grants from VTRANS this year. The class 2 roadway project was Hinesburg Road. We repaved the remaining 2.4 miles, installed crushed asphalt shoulders and replaced all the roadway signage under this grant. The Class 2 Roadway grant freed up more of our retreatment funds allowing us to reclaim and repave both Esplanade Street and Brown's Court.

The structures project is also slated for Hinesburg Road. The stream crossing on Hinesburg Road near the intersection of Huntington Road will be replaced this summer. This project will go out to bid this May and will involve closing the road and detouring traffic around Cemetery Road for approximately 3 weeks.

The Highway Department had two new equipment purchases this year. The 1989 Caterpillar excavator was replaced with a 2005 M316C wheeled excavator. This purchase and trade was made through Milton Caterpillar of Richmond. The foreman pickup was replaced with a 2013 Chevrolet Silverado from Shearer Chevrolet. We greatly appreciate this new truck and excavator, as well as your continued support of the Capital Equipment replacement plan. The crew and I take pride in our work and continue to work toward better roads, bridges and sidewalks. Please don't hesitate to call me at 434-2631 or E-mail me at: [Richmondhighway@gmavt.net](mailto:Richmondhighway@gmavt.net).

Peter Gosselin  
Richmond Road Foreman

## RICHMOND ECONOMIC DEVELOPMENT COMMITTEE

This year the town revived its Economic Development Committee (REDC), with the goal of supporting existing businesses and recruiting new businesses to grow a more vibrant local economy. A primary focus of the REDC is the village center, and helping to find solutions to redevelop the old Creamery site and fill other vacant commercial sites. One new initiative we started this year, working with the Town Planner, is to compile an inventory of vacant commercial space in the downtown area, as a first step in actively recruiting new businesses to fill those vacancies.

The committee feels an investment in parking facilities would greatly benefit the downtown, and

supports the improvement of the Depot Street lot.

Other REDC priorities include working more closely with businesses and building owners, establishing liaisons to help guide businesses through the permitting process. We also look forward to working more closely with the Western Slopes Business Association.

The REDC meets the third Friday morning of each month at 7:30am.

REDC members: Denise Barnard, Heidi Bormann, Ann Cousins, Stephanie Douglas-Hughes, Ellen Kane, Anne O'Brien, Lauke Parke, Amy Lord (Selectboard liaison)

**TOWN OF RICHMOND 7 - YEAR GRAVEL PLAN**  
January 2013

FISCAL YEAR	Gravel & Fabric	Equipment to Haul Gravel	Culvert Costs; repaired, replaced or removed	Brush clearing, flagging & ditching	Miles	Road and Mileage to receive gravel resurfacing
FY14 Summer 2013	\$220,000	\$11,000	\$5,500	\$2,000	3.00	Wes White Hill - 1.5 miles of 2.1; Stage Road - .80 miles of .80 miles; Durand Road - .70 miles of .70 miles
FY 15 Summer 2014	\$234,000	\$12,000	\$1,500	\$2,500	2.60	Wes White Hill - remaining .60 miles of 2.1 miles; Stage Road - remaining 2.0 miles of 2.8 miles
FY 16 Summer 2015	\$250,000	\$13,000	\$3,500	\$2,000	2.95	Johnnie Brook Road - 1.4 miles of 1.4 miles; Worthem Road - .30 miles of .30 miles; Williams Hill Road - .20 miles of 1.40 miles; Snipe Ireland Road - remaining 1.05 miles of 2.55 miles
FY 17 Summer 2016	\$263,500	\$14,000	\$4,500	\$2,000	2.80	Christmas Hill Road - .50 miles of .50 miles; Hillview Road - 2.3 miles of 2.3 miles
FY18 Summer 2017	\$150,000	\$10,000	\$2,500	\$2,000	3.3	( ONLY 6 INCH RESURFACING NEEDED, ALL ROADS DITCHED AND ROAD BASES REPAIRED )Snipe Ireland Road- remaining 1.50 miles of 2.55; Christmas Hill Road -0.50 miles of 0.50; Williams Hill Road - remaining 1.20 miles of 1.40 miles; Old County Lane - .10 miles of .10 miles
FY19 Summer 2018	\$155,000	\$10,000	\$2,500	\$2,000	3.35	Keryon Road 2.55 miles of 2.55 miles; Cemetery Road .80 miles of .80 miles
7-year Cycle Starts Again						

The above amounts are estimated and require re-evaluation on an annual basis. Gravel and Fabric costs are increased by 7% annually beginning with FY11.

**TOWN OF RICHMOND 12-YEAR PAVING CYCLE**  
January 2013

FISCAL YEAR	Budget Amount (\$)(Inc.5 - 7%/ year)	Miles Paved or Planned	Road and Mileage to be paved	Notes
FY14 Summer 2013	270,000	2.10	East Hill Road – 1.20 miles of 1.20 miles; Sherwood Forest Road - .07 miles of .07 miles; Jericho Road – .80 miles of 2.33 miles	Jericho Road grant eligible.
FY 15 Summer 2014	290,000	2.72	Jericho Road – final 1.20 miles of 2.33 miles; Southview Drive – 1.30 miles of 1.30 miles; Mary Drive - .22 miles of .22 miles;	Jericho Road grant eligible
FY 16 Summer 2015	310,000	2.95	Joan Avenue - .30 miles of .30 miles; Westall Drive - .45 miles of .45 miles; Westall Extension - .09 miles of .09 miles; Bradford Terrace - .20 miles of .20 miles; Hidden Pines Drive - .20 miles of .20 miles; Hidden Pines Circle - .70 miles of .70 miles; Hidden Pines Extension - .11 miles of .11 miles Governor Peck Highway - .80 miles of .80 miles; Rogers Lane - .10 miles of .10 miles	Governor Peck Highway grant eligible
FY17 Summer 2016	330,000	3.09	Hillview Road - .40 miles of .40 miles; Mountain View Road - .74 miles of .74 miles; Cemetery Road - .10 miles of .10 miles; Collins Mountain Road - .35 miles of .35 miles; Huntington Road – 1.50 miles of 4.15	Huntington Road grant eligible
FY18 Summer 2017	355,000	2.65	Huntington Road - final 2.65 miles of 4.15; Besaw Road, Lawrence Road, Hillview Road south, Dugway Road, Mayo Road aprons - .10 miles of .10 miles	Huntington Road grant eligible
FY19 Summer 2018	380,000	3.00	Wes White Hill Road – 1.0 miles of 1.0 miles; Cochran Road – 2.0 miles of 3.68 miles	Cochran Road grant eligible
FY 20 Summer 2019	406,000	3.68	Cochran Road – final 1.68 miles of 3.68 miles; Duxbury Road - .20 miles of .20 miles; Greystone Drive - .95 miles of .95 miles; Highland Drive - .20 miles of .20 miles; Apple Tree Lane - .10 miles of .10 miles; Thompson Road - .33 miles of .33 miles; Church Street - .22 miles of .22 miles	Start village street re-surfacing
FY 21 Summer 2020	430,000	3.53	Hinesburg Road – 2.90 miles of 2.90 miles; Pleasant Street - .09 miles of .09 miles; Fair Road - .12 miles of .12 miles; Town Center parking lot - .25 miles of .25 miles; Railroad Street - .17 miles of .17 miles	Hinesburg Road grant eligible
FY 22 Summer 2021	460,000	3.99	East Hill Road – 1.20 miles of 1.20 miles; Sherwood Forest Road .07 miles of .07 miles; Jericho Road – 2.33 miles of 2.33; School Street - .09 miles of .09 miles; Burnett Court - .11 miles of .11 miles; Brown's Court - .19 miles of .19 miles	Jericho Road grant eligible
FY 23 Summer 2022	495,000	1.47	Depot Street - .09 miles of .09; Millett Street - .13 miles of .13 miles; Tilden Avenue - .18 miles of .18 miles; Baker Street - .11 miles of .11 miles; Lemroy Court - .19 miles of .19 miles; Fire station - .10 miles of .10 miles; Bridge Street - .60 miles of .60 miles; Round Church Road - .07 miles of .07 miles	Bridge Street and Depot Street needs water / sewer, storm water and sidewalk upgrades as well as road base improvements
FY Summer 2023	530,000	3.57	Southview Drive – 1.30 miles of 1.30 miles; Mary Drive - .22 miles of .22 miles; Joan Avenue - .30 miles of .30 miles; Westall Drive - .45 miles of .45 miles; Westall Extension - .09 miles of .09 miles; Bradford Terrace - .20 miles of .20 miles; Hidden Pines Extension - .11 miles of .11 miles; Governor Peck Highway - .80 miles of .80 miles; Rogers Lane - .10 miles of .10 miles	Governor Peck Highway grant eligible
FY Summer 2024	565,000	4.09	Hillview Road - .40 miles of .40 miles; Mountain View Road - .74 miles of .74 miles; Cemetery Road - .10 miles of .10 miles; Collins Mountain Road - .35 miles of .35 miles; Huntington Road – 2.5 miles of 4.15 miles	Huntington Road grant eligible
TOTALS	4,821,000	36.84	<b>Variable Budgetary: Loans &amp; Grants; Inflation; Weather and Emergencies; Types of Road Repair Needed</b>	Village streets are added as sub-surface utilities are upgraded

## RICHMOND POLICE DEPARTMENT

The year 2012 brought another change to the police department. Patrolman Andrew Graham left us early in the year to take a position with the Essex Police Department, so we have carried the vacancy until November 29, 2012 when we brought in Brett Lindemuth. Brett comes to us already full-time certified. For the last year, he had been working for the Waterbury Police Department on a part-time basis. Patrolman Lindemuth has a B.A. degree in History from Trinity College of Hartford, Ct. Prior to coming to Vermont, Patrolman Lindemuth worked as a Paralegal for law firms in New York, New Mexico and Alaska. He currently resides in Huntington, since 2008, with his wife, Kerry, and four children. Mrs. Lindemuth is a veterinarian who donates her time at the town vaccination/licensing clinic held annually each March. We are now at full staffing with myself, Senior Patrolmen Rick Greenough (who joined the department in 2005 and serves as the School Resource Officer at Camels Hump Middle School), Senior Patrolman Jacob Hansell (who joined the department in 2010), Patrolman Joshua Hansell (who became a member in December 2011), and Part time officers William Bullock (who joined the force in 2003) and Mark Redmond (who joined the department in 1999). Ms. Dianne Corbett keeps the office up and running as our Administrative Assistant working 15-20 hours a week while still maintaining her full-time job as a dispatcher for the Vermont State Police out of the Williston Barracks.

While carrying a vacant position for almost  $\frac{3}{4}$  of the year we still had a busy season. As of January 3, 2013, we have handled 1202 cases, which is up from 1184 the previous year. In 2012, we made 104 arrests (compared to 102 in 2011), wrote 1522 warnings (up from 1482), and issued 635 traffic tickets (up from 522). Of the 104 arrests made by the Department this past year, 8 were for domestic assaults, 5 of which were aggravated and 1 was with a deadly weapon. The largest number of arrests came from Operating While Under the Influence, which totaled 35. The second largest arrest category was for Criminal Operation of a Motor Vehicle while under suspension. During the course of the year, we investigated 11 burglary complaints which occurred mostly to homes, as well as 1 business. We were able to arrest three people involved in these crimes, one for the actual burglary and two different individuals for possession of stolen property. We could not link them to all the burglary complaints, but we feel confident that they were responsible for most, if not all, 11 burglary cases. Working closely with members of the Vermont State Police and other area police departments helped lead to the arrests. One of the suspects involved has been tied into dozens of home burglaries throughout the five northwest counties of Vermont and is facing dozens of charges. We handled 38 theft complaints in 2012 and most of these were from parked vehicles. In the majority of the cases, the vehicles were left unlocked and valuable items were left in plain view which included everything from wallets, pocketbooks, cash, credit cards, prescription medications, and electronic devices. The core of these thefts happened over the summer months with vehicles parked along Dugway Road as the victims went to the Gorge. I highly recommend that when you leave your vehicle please secure your valuable items in the trunk or take them with you and lock your vehicle. The few that were forcibly entered had left easily visible property in plain

sight.

On July 14, 2012, Senior Patrolman Rick Greenough responded to a three-vehicle motor vehicle accident that occurred on Route 2 in the curves between Snipe Ireland Road and the Monitor Barn. The accident involved two cars and a motorcycle. Also responding were members of Richmond Rescue, Richmond and Bolton Fire along with Williston Rescue. When Officer Greenough arrived at the scene, the 63-year-old male operator of the motorcycle from Ontario, Canada, took his final breath. Officer Greenough was starting to perform CPR when advised by Rescue to halt due to the severe exposed head injuries. The victim was pronounced deceased at the scene. With the assistance of the Vermont State Police, it was determined that the motorcycle was westbound on Route 2 with his wife as a passenger. It could not be determined why he went left of center, side-swiping an eastbound car prior to being thrown into a second eastbound car. As of this report, the victim's wife is still recovering back in Ontario from the major injuries she sustained that midsummer day. Otherwise, the Department investigated a total of 69 motor vehicle collisions throughout 2012.

On February 1, 2012, we accepted two surplus military vehicles to be utilized as Emergency Response units. These vehicles were received free of charge, except for a small transport fee to get them from Fort Drum, New York, to Richmond. Both units ran, but only one would be converted while the other was reserved for parts when needed. I would like to thank Mr. Rod West of Blackfork Towing, who donated his time, and in some cases money, to convert this four-wheel drive vehicle into a civilian emergency response vehicle that can be utilized by not only Police, but by both Fire and Rescue. After months of labor, the converted vehicle was activated for its first call on Saturday, November 10, 2012 when the Fire Chief requested it to help retrieve a woman who was thrown from a horse. She was located in a wooded area that precluded conventional rescue equipment from reaching the scene. She was transported in this vehicle to the main road, where she was then taken to Fletcher Allen having suffered a broken shoulder. During 2012, the Police Department wrote multiple grant applications for different items. We received a total of \$14,328 from three separate grants: \$7,531 from Homeland Security to purchase additional mobile computer with multiple cruiser mounts; two separate grants from Vermont League of Cities and Towns, as well the Federal Department of Justice to replace three out of date bullet resistant vests in the amount of \$1,797 and a \$5,000 grant from the Vermont Governor's Highway Safety Program to purchase additional traffic safety equipment. For 2013, we have applied for, and received, grants totaling \$22,334. I am in hopes of securing one additional grant during the current calendar year.

At this time, I would also like to thank the members of the Richmond Highway Department for the assistance they provide to us. They do a lot of maintenance to the police cruisers, which save the town and its taxpayer money, as we do not pay any labor charges and the parts needed are purchased at cost. Without their work, it would cost our budget thousands of dollars more a year.

*continued on page 30*



# RICHMOND POLICE ADVISORY

## BOARD

Members: Bill Parent, Gary Margolis, Issac Cowan, Dennis Wortheim, Denise Barnard, Ron Mack, Jack Linn, Andy Squires.

The Police Advisory Board continues to hold quarterly meetings in January, April, July and October. Meetings are an exchange of current event updates in the town and ideas for the police department's consideration and any questions or concerns that people have brought to us. Several members actively seek out contact with the public and business people in the town for input and how the public feels about Richmond Police Department. We all welcome any input or questions.

In 2012 the PAB reviewed the proposed Emergency Response Vehicle purchase, to be shared use by Police, Fire and Rescue as needed. In October the PAB endorsed the Retention and Hiring Proposal which Chief Buck had sent to the Selectboard. We believe that Richmond is better served by offering more incentives to retain officers than to hire and train new officers. Turnover is more expensive than retention. The PAB is not involved with the selection or retention of any individual officer, but does comment on the general principles upon which these choices are made.

Submitted by Andy Squires, Chair

Police report continued from page 29

In closing, I would like to thank my staff and all the people who support the Richmond Police Department.

Respectfully submitted,  
Alan F. Buck, Chief of Police

POLICE STATISTICS FROM 1/1/2012 – 12/31/2012			
<u>Law Incidents:</u>		<u>Traffic Tickets:</u>	
911 Hang Ups -	35	Local Speed-	353
Accidents -	69	State Speed -	15
Agency Assist -	176	Inspection -	78
Animal Problem -	31	No Registration -	21
Burglary -	11	Carry Registration -	14
Burglary Alarm -	63	Display of Plates -	11
Citizen Assist -	37	Operating w/out License -	15
Citizen Dispute -	39	Possession License Certificate -	10
Directed Patrol -	10	Junior Operator Violation -	53
DLS -	30	Miscellaneous -	65
DUI -	35	<b>Total:</b>	<b>635</b>
Family Fights -	22		
Found Property -	14		
Fraud -	24		
Juvenile Problem -	20		
MV Complaint -	98	<u>Traffic Warnings:</u>	
Noise Disturbance -	17	Local Speed -	560
Parking Problem -	14	Regs in Municipalities -	79
Phone Problem -	10	Traffic Signals -	28
Property Watch -	58	Driving Roadways Laned -	49
Suspicious -	124	Stop/Yield -	19
Theft -	38	Signals Required -	33
Traffic Hazard -	21	State Speed -	18
Trespassing -	15	Condition of Vehicle -	338
Vandalism -	23	Inspection -	162
VIN -	50	Display of Plates -	33
Welfare Check -	58	No Registration -	53
Miscellaneous -	60	No Insurance -	90
<b>Total Law Incidents -</b>	<b>1202</b>	Miscellaneous -	60
		<b>Total:</b>	<b>1522</b>
<u>Arrests:</u>			
Domestic Assault -	5		
DLS -	20		
DUI -	35		
Suspension -	6		
Violations of Conditions -	9		
Miscellaneous -	29		
<b>Total Arrests -</b>	<b>104</b>		

RICHMOND EMPLOYEE WAGE SCALE			
<b>20 Grades with 20 Steps between Minimum and Maximum</b>			
<b>5% Between Grades; 2.5% Between Steps</b>			
<b>Approved for July 1, 2009 - (FY 2010)</b>			
Grade	Position	Minimum	Maximum
1		\$10.15	\$16.23
2	Grounds Maintenance in Water Resources Equipment Operator & Grounds Maintenance in Highway Library Assistant II	\$10.66	\$17.04
3		\$11.19	\$17.89
4	Assistant to the Chief of Police Office Assistant & Assistant Town Clerk	\$11.75	\$18.78
5	Heavy Equipment Operator in Highway Senior Library Assistant	\$12.34	\$19.72
6		\$12.95	\$20.71
7	Lead Mechanical Operator in Water Resources Lead Process Operator in Water Resources	\$13.60	\$21.74
8	Finance Director & Assistant Treasurer Police Officer Assistant Foreman in Highway Youth Services Librarian Administrative Officer Assistant to the Town Administrator	\$14.28	\$22.83
9	Town Planner Town Clerk	\$15.00	\$23.97
10		\$15.75	\$25.17
11		\$16.53	\$26.43
12		\$17.36	\$27.75
13	Library Director	\$18.23	\$29.14
14		\$19.14	\$30.60
15		\$20.10	\$32.13
16	Highway Foreman	\$21.10	\$33.73
17	Superintendent of Water Resources	\$22.16	\$35.42
18	Chief of Police	\$23.26	\$37.19
19		\$24.43	\$39.05
20	Town Administrator	\$25.65	\$41.00

Heath Riggs welcomes Korean visitors to the Round Church in August 2001. (Courtesy of Shirley Murray)



# RICHMOND FIRE DEPARTMENT



In 2011-2012 the Fire Department responded to 143 alarms. The breakdown is 6 structure fires, 5 grass/brush fires, 3 motor vehicle fires, 8 rescue assists, 2 rescue, 28 service calls, 13 mutual-aid calls, 6 hazardous material calls, 11 carbon monoxide calls, 2 power line problems, 5 fire alarms, 4 false alarms, 3 good intent calls, and 47 motor vehicle accidents. The number of service calls was greatly increased by Tropical Storm Irene and the Fire Department assisting homeowners.

The members of the Fire Department on June 30, 2012 are: Chief Thomas Levesque, Asst. Chief Dennis Gile, 2nd Asst. Chief Chris Siple, Captains Michael Carter, Mark Klonicke and Gerald Levesque, Lieutenant Brian Beane, Treasurer Sherry Gile, Firefighters Richard Dana, Joseph Greenough, Terrance Harvey, Jacob Kilpeck, James Kilpeck, Michael Mack, Michael Meiman, Michael Parent, Arielle Siple, Harland Stockwell, Barry Wood and Braden Yeates. On September 30, 2012 Michael Mack stepped down as Forest Fire Warden for Richmond and Harland Stockwell was appointed Forest Fire Warden. Mike deserves a special Thank-You for his many years of service to the Town. Mikes dedication to the Fire Department, issuing burn permits, watching out for air pollution and controlling unauthorized burns was exceptional.

During the year the Fire Department responded to several fire alarm calls where the occupants of the building turned off the alarm and did not evacuate the building. This is an exceptionally dangerous practice. The fire alarm goes off in a building for a reason. Until the Fire Department can check for fire, smoke, carbon monoxide and other hazardous conditions in the building occupants should not assume that any alarm is false, the building should be evacuated until a Fire Officer gives permission to reoccupy the building. Building owners can be fined if they allow this practice to continue.

Smoke and carbon monoxide detectors in the home are also there for your protection. If they activate there is a reason. Quick reaction to these alarms saves lives and property and Fire Department response may be necessary. Children should always be taught to leave the house and call the Fire Department from the neighbors or use a cell phone. Home testing, maintenance and replacement of units are necessary for optimal performance. Test alarms monthly including vacuuming of the units. Replace batteries a minimum of once a year or whenever the unit starts to chirp. Replace smoke detector units every ten years and carbon monoxide units every seven years or as directed in the owner's manual. Unit manufacture dates can be found on the back of a unit.

The Fire Department continues to use Shelburne Dispatch as our emergency dispatcher. TDBank in Richmond provides a daytime backup. Thank you once again for an excellent job.

Green "911" identifier signs are available from the Fire Department. This is an excellent way to identify your

property as responders immediately recognize this as a house number. To order your signs please call Firefighter Harland Stockwell at 434-3250. The cost is \$10.00.

We are always looking for Volunteers for the Fire Department. The need for daytime work week Firefighters is especially great. Please contact our business line at 434-2002 or any Firefighter to receive an application. The requirements are 18 years of age, good physical condition and the desire to help your fellow citizens in an emergency. This is an excellent way to serve your Community.

**REMEMBER OUR ORGANIZATION WOULD BE BETTER WITH YOU IN IT!**

Thomas A. Levesque  
Fire Chief

<b>FIRE DEPARTMENT SUMMARY FINANCIAL REPORT</b>	
<b>7/1/2011-6/30/2012</b>	
<b>Income:</b>	
Donations Received	\$ 1,285.00
Interest Earned	\$ 1.58
July 4th	\$ 5,831.50
T-shirts	\$ 16.00
Soda	\$ 32.93
Miscellaneous	\$ 91.00
<b>Total Income</b>	<b>\$ 7,258.01</b>
<b>Expenses:</b>	
July 4th 2012	\$ 2,000.49
Banquet	\$ 1,365.00
PO Box Rental	\$ 100.00
Dues	\$ 344.00
Donations Paid	\$ 725.00
Food Expenses	\$ 920.84
Equipment	\$ 369.50
Gifts	\$ 546.00
July 4th 2011	\$ 75.00
Miscellaneous	\$ 432.72
T-shirts	\$ 306.00
<b>Total Expenses</b>	<b>\$ 7,184.55</b>
<b>Overall total</b>	<b>\$ 73.46</b>
<b>Balance Sheet as of 06/30/2012</b>	
<b>Assets:</b>	
Cash & Bank Accounts:	
TD Bank	\$ 1,194.37
Savings account	\$ 2,915.08
<b>Total Assets</b>	<b>\$ 4,109.45</b>
<b>Liabilities</b>	\$ -
<b>Equity</b>	<b>\$ 4,109.45</b>
<b>Total Liabilities &amp; Equity</b>	<b>\$ 4,109.45</b>
<i>Submitted by Sherry Gile</i>	

## **RICHMOND RESCUE, INC.**

**Non-emergency (802) 434-2394**

**www.richmondrescue.com**

Richmond Rescue Inc. has provided ambulance services to the Town of Richmond since 1971. The ongoing support of the Town and its citizens has fostered a partnership that has allowed us to grow and improve to serve you better.

The staff of Richmond Rescue is comprised of three full time employees and thirty-nine volunteers who donated over 25,000 hours of their time and energy. In 2012 the size of the squad increased by nine new members. A major policy change this year, supported fully by members, was the requirement that all shifts be fully staffed from the station. This means that a complete crew is available 24/7 and 365 days a year with a goal to have a truck rolling toward an emergency in less than two minutes.

Richmond accounted for 270 of the total 539 calls in 2012. The nature of these calls ranged from trauma (motor vehicle accidents, residential and workplace injuries), to medical emergencies (heart attacks, strokes, diabetic complications), to calls for assistance when an extra pair of hands was need to lift a patient. Only 63% of our calls resulted in transport to the hospital with consequent reimbursement for our services. The remaining 37% of our "business" requires funding by participating towns, membership fees and donations.

Along with providing emergency and pre-hospital care, Richmond Rescue sponsors a community outreach program focused on health maintenance and accident prevention. In addition to CPR classes, flu shots and blood pressure screenings, a grant from IBM allowed us to fit and give away 130 children's bicycle helmets. A nationally certified staff member inspects and adjusts infant and children's car seats, 80% of which were found to have been installed incorrectly or were outdated. Thanks to this program, 43 area families are transporting their children more safely.

Constant training and up-to-date equipment are hallmarks of excellent Emergency Medical Services. Our members are required by Federal, State, District and organizational policy to train regularly, to maintain certification and to advance their knowledge and skills. This year a generous donor from Richmond provided funds for the purchase of sophisticated manikins for life-like simulations. Rod West of Blackfork Towing donated his time and equipment to paint and outfit a HumVee that has already been used by Rescue along with Richmond Fire and Police in a rough terrain call.

Funding, fiscal responsibility and enhanced administrative oversight have contributed to making 2012 successful. Richmond's support has enabled Richmond Rescue to begin a capital fund for the replacement of large equipment and facility repair. Refinement of spending practices, improved energy efficiency, and a concerted effort toward conservation of resources has allowed us to

save over \$20,000 that would previously have been spent.

Our goals in 2013 are to enhance patient care by employing evidence based practices, and by utilizing continuous quality improvement methodologies. We look forward to sufficient internal growth to share the benefit of fulltime second crew coverage, and to continued collaboration with Richmond's Police and Fire departments. We also anticipate making by-law changes that will invite citizens of Richmond to become members of our Board of Directors

## **RICHMOND HEALTH OFFICER**

During 2012 the Town's Health Officer dealt with two significant dog bite matters where individuals were hurt and medical attention was required. The first event occurred in Richmond Village where a dog very badly bit a parent of the dog owner's girl friend. The parent sustained deep wounds that required many stitches. The Health Officer and Richmond Police intervened which prompted the dog's owner to remove the dog from Richmond.

A second dog bite incident occurred at a restaurant in Plattsburg when a Richmond domiciled dog bit a young girl who tried to pat it. Medical attention was required. Plattsburg Police determined the dog owner worked in Richmond and lived in the area. The dog did not then carry a current rabies certificate or town registration. After receiving the necessary shots and registrations, the dog was quarantined for ten days and showed no sign of rabies. The owner knows to keep the dog restrained and away from the public.

This past year (2012) the Health Officer has worked with the Selectboard, the Town Manager, Richmond Police and with neighbors concerning a continuing public health matter on Bordeaux Lane. A resident in this area of town has a home that is unlivable, resides in an unpermitted recreational vehicle and fosters a numerous wild and semi-wild domestic felines. The site has no working waste-water system. The area immediately surrounding the home site is littered with food waste and debris. The Health Officer and the Selectboard will continue to work to resolve this matter in 2013, balancing public health, the home owner's health and the home owner's property rights.

If you have any public health concerns like these mentioned above please call me at 434-2789 or at 871-4415,

Wright Preston, Richmond Health Officer.

## RICHMOND FREE LIBRARY

In the last fiscal year, the library continued to serve the community via a wide variety of services. The library provided books, audio books, DVDs, magazines, summer programs for children, book discussions, presentations, copying and fax facilities and Internet access. In addition, we hosted various concerts and programs, and provided passes to Vermont State parks, Echo Science Center, Vermont History Museum, Shelburne Museum, Birds of Vermont Museum, and Shelburne Farms. The library's internet services provided remotely via the Internet include audio and eBook downloads, encyclopedia and reference materials, access to thousands of newspaper and magazine articles, over 500 continuing education courses, and instruction in over 40 foreign languages, including Latin, Greek, Hebrew, Farsi and Chinese.

The community space continues to grow as the meeting place for social, cultural and educational events in Richmond. Events this year included art classes, playgroup, Tai Chi, yoga, concerts, lectures and special town meetings. If there is not a scheduled event, the community space is made available for a nominal fee to dance and music teachers for recitals and lessons.

The library building is an important historical and cultural facility in the community, providing one of very few meeting spaces in town, as well as being the repository of educational and recreational materials. Building maintenance is the responsibility of the library director, staff and library trustees. Maintaining the building so it can meet the needs the community takes considerable time and expense. Large maintenance projects in the last two years included exterior painting, installing insulating drapes, replacing the A/C condenser unit for the community space, constructing a new drainage system around the perimeter of the building, installing a drinking faucet in one of the bathrooms, replacing inadequate lighting in the mezzanine, replacing a circulation pump for radiant heat on the first floor and repairing extensive rot on the exterior of the building around gables and trim. In the upcoming year, the library will be replacing the A/C units for the youth libraries, meeting new code conditions for the elevator, repairing the slate roof, installing new front steps, refinishing the community space floor and converting the heating system from liquid propane to natural gas. Of course, the need for unexpected repairs has been known to arise.

### Major accomplishments in the past year:

#### Koha

It was the first full year we operated under Koha, an open-source, "owner" operated library system. The Koha program allows patrons to view their own records, renew and reserve items, review their own reading record, create lists and search Richmond's holdings or all linked catalogs. In addition to physical items from all libraries, the linked catalog allows patrons to view audio book and eBook titles listed in the downloadable collection from ListenUpVermont, as well as over 45,000 Gutenberg eBook titles. Because Koha sends out automatic email reminders, the library is also able to realize significant savings in postage.

#### Creation of an updated long-range strategic plan

Begun in the spring and completed in the fall of 2012, a 2012–2017 Strategic Plan for the Richmond Free Library

was developed. The result of a 13-month, community-wide, information-gathering process, this plan is a roadmap (1) for the RFL Board of Trustees to develop relevant policies and (2) for the library staff to plan and carry out on-going and new library operations. A committee of library trustees, engaged patrons and staff agreed on the need to articulate a comprehensive framework that both encompasses the library's current services and provides future direction to address rapid changes in how libraries help patrons to access and use information. In brief, the Strategic Plan comprises four major goals:

1. Space—easy access and relevance of all spaces—both physical and virtual.
2. Recreational resources—easy access for patrons of all ages in a variety of formats.
3. Youth literacy—literary development for children from birth through high school.
4. Lifelong learning—easy access on line.

The plan resulted in a change to the library's mission statement: The Richmond Free Library provides resources and experiences that inspire, inform, entertain, and connect members of the community throughout their lives. The mission statement is the beacon that guides the services of the library and incorporates goals, objectives and activities that have been identified to be of greatest importance to the community as it relates to the library. The library staff has already completed tasks and services toward meeting these new goals.

The library wishes to thank the Friends of the Richmond Free Library for another successful book sale in February. In addition to the wide variety of items available for purchase, many individuals volunteered their time and talents to provide wonderful music, turning our book sale into a wonderful community gathering. The Friends' fundraising allows them to underwrite the summer reading program, which includes arts and crafts sessions, and special programs and performers. The Friends have also purchased items that are beyond the normal operating budget, such as a DVD/CD repair machine and laptop.

Thank you to Bridge Street Café, which offered free creamees to summer reading program participants and the Richmond Market, which provided wonderful ice cream treats for the summer reading party!

If you want to stay informed on library activities and new materials, just subscribe to our newsletter service. Visit the library website and submit your name and email on the RFL Mailing List button, or sign up by sending your name and email to [rfl@gmavt.net](mailto:rfl@gmavt.net) and we'll get you started.

Submitted by Rebecca Mueller, Director



*William Rhodes.*

*March 21, 1772-*

*September 28, 1860.*

## PLANNING COMMISSION

Capping a three-year effort, the Planning Commission brought forward a comprehensive revision of the zoning and subdivision bylaws to the Selectboard and to voters in 2012, following a series of public hearings and information sessions. The proposed Richmond Zoning and Subdivision Regulations incorporated significant changes to zoning districts, streamlined the application process and requirements for properties within the Flood Hazard Overlay District, created a unified, easier-to-use document which clarified the zoning standards and review process, and made a number of business-friendly improvements. However, the voters defeated the proposed bylaws during the general election voting on November 6, 2012. Early in 2013, the Planning Commission will introduce several changes to the current Richmond Zoning Regulations and will then return to work on the proposed Richmond Zoning and Subdivision Regulations, after gathering additional feedback about why the bylaws did not get approved by voters.

Because the 2007 Richmond Town Plan was set to expire in March, the Planning Commission held a public hearing in January and the Selectboard re-adopted the Town Plan on March 5, 2012. The 2012 Richmond Town Plan will remain in place until a Town Plan revision is completed in late 2013 or early 2014. The Planning Commission began work on the revision by launching a series of public sessions in February through April, which focused on environmental quality improvements, energy policy and tools to enhance local agriculture. Those sessions were funded by the Municipal Planning Grant from the Vermont Department of Economic, Housing & Community Affairs to complete an issues-oriented town plan amendment focused on improving the natural resources, energy policy and agriculture sections of the Town Plan. The consulting firm Front Porch Community

Planning & Design and the Chittenden County Regional Planning Commission provided technical assistance for the Municipal Planning Grant Project.

In November, the towns of Richmond, Huntington, Bolton, and Jericho were awarded one of nine ECOS Program grants in Chittenden County for the Forests, Wildlife & Communities Science to Action project (also known as the natural resources inventory project). This project involves an inventory, landscape analysis, and field evaluations of selected sites to evaluate wetlands, upland natural communities, and wildlife habitat and corridors within the four-town area. The project includes property owner outreach and public information workshops.

We experienced three changes on the Planning Commission. In November, Gary Bressor stepped down as Chair and remains a member of the Planning Commission. Also, Dan Renaud resigned from the Planning Commission in November and Joe McHugh resigned in December. Adding to an existing vacancy, there are now three vacancies on the Planning Commission. The Planning Commission wishes to thank Bressor for chairing the Commission so capably for a number of years and to recognize Renaud and McHugh for their dedication and invaluable contributions while serving on the board.

The Planning Commission meets on the first and third Wednesdays at 7 PM in the Town Center meeting room. As always, Planning Commission meetings are open to the public, and we welcome your input and ideas.

Respectfully Submitted,  
Mark Fausel – Chair, Lou Borie – Vice Chair, Gary Bressor, Christy Witters, and Cathleen Gent (Town Planner/Staff to the DRB)

## ZONING ADMINISTRATOR

The Zoning Administrative Officer is responsible for the administrative review, implementation, and enforcement of Town regulations and ordinances related to land development and use. If you have any questions about whether a project or use is subject to regulation, please stop by or call the Planning and Zoning Office at the Town Center for more information and guidance. Permits are required for such activities as new construction, deconstruction of buildings, site alterations (removing/adding fill, digging etc.), renovations, additions, fences, decks/porches, home occupations, signs, and changes of use. This list is not exhaustive, so it's best to look at the regulations or call the Planning and Zoning Office to confirm. Permits applications are available at the Town Center or online at the town website, [www.richmondvt.com](http://www.richmondvt.com). All applications and regulations are under the DOCUMENTS link on the upper right hand corner of the home page.

If a project is being planned, please note that certain time frames apply. Once a complete application is received, the Zoning Administrative Officer has 30 days to make a decision [VSA§4448(d)]. After a permit application is approved, there is an additional 15-day appeal period where an “interested person” may appeal the Zoning Administrative Officer’s decision, and no work may commence until this period expires [VSA§4465(a)]. Please plan your work with these time frames in mind.

If you have any concerns about construction or activities taking place that are possible zoning violations, please contact the Planning and Zoning Office. Zoning Violation Reporting Forms are also available at the Town Center or online at the town website. You may remain anonymous if you so choose when reporting potential violations.

Additionally, as the Town E-911 Coordinator, the Zoning Administrative Officer is responsible for updating emergency 911 information, including the creation of new roads created by subdivisions and new construction to maintain accurate mail, home delivery and emergency service information. Please remember to post your house number within view from the road to assist emergency personnel.

2012 was a busy year, due to new development activity following the previous year’s economic down-turn and to the additional volume of zoning permits and Certificates of Occupancy for properties damaged by Tropical Storm Irene. In May, Gwynn Zakov resigned as the Zoning Administrative Officer. Chris Brimmer served in that position from July to early November.

Respectfully submitted,  
Cathleen Gent - Acting Zoning Administrative Officer  
[adminofficer@gmavt.net](mailto:adminofficer@gmavt.net)  
802-434-2430

*Zoning continued on next page*

## DEVELOPMENT REVIEW BOARD

The Town of Richmond Development Review Board (DRB) conducts public hearings for land development, including applications for conditional use, site plan reviews, land development, and development in floodplains. The DRB also considers appeals of decisions by the Zoning Administrative Officer and variance requests.

During calendar year 2012, the DRB reviewed applications, conducted hearings, and made decisions for twenty-eight (28) land development projects and appeals (which is slightly less than the DRB's 2011 activity of 30 decisions).

12-135	JR1925	Daniel Peet	Final Subdivision Review – 13 residential lots	Approved
12-156	CS0080	Vermont Gas Systems Inc.	Conditional Use Review – Special Flood Hazard Area for installation of individual gas hook-up	Approved
12-155	BR0251	Marc Hughes & Stephanie Douglas-Hughes	Conditional Use Review – Special Flood Hazard Area	Approved
12-182/12-183	RR0053	Noyes Property LLC	Conditional Use Review/Planned Unit Development	Approved
12-184	HV1950	Lawrence Copp, Patricia Weaver, Jonathan Downer, Patricia Downer	Final subdivision review – three residential lots	Approved

The Development Review Board meets on the 2nd Wednesday of each month at 7:00 PM in the Richmond Town Center Meeting Room and other times as needed. The Development Review Board welcomes and encourages the participation of the Richmond citizens at its hearings. Input from neighbors and interested parties assist the Development Review Board with its analysis of a project and decision-making.

Hearings/meetings are advertised via newspaper, on Town Center meeting bulletin boards, and on the town web site. Additional information for each meeting is available

*Zoning continued*

Zoning & Construction Permits By Type	# of Permits 2010	# of Permits 2011	# of Permits 2012
Highway Dept. Access Permit	8	3	6
Highway Dept. Use of Public Right-of-Way Permit	-----	3	8
Accessory Dwelling	1	1	0
Accessory Structure	36	26	40
Addition and Renovation	41	29	25
Administratively Created Lot	0	4	2
Boundary Adjustment	6	5	0
Certificate of Occupancy	39	28	43
Certificate of Occupancy – for Tropical Storm Irene damage	-----	-----	3
Change in Use	0	4	6
Deconstruction of Dwelling/Structure	3	1	2
Home Occupation	7	6	1
Mobile Home Replacement	3	4	1
New Construction Commercial	0	0	0
New Construction Residential Dwelling	4	2	9
Pool	3	0	4
Rebuild Residential Dwelling	1	1	3
Request for Permit Information	21	23	15
Sign	7	8	4
Site Alteration	13	15	26
Zoning Permit – for Tropical Storm Irene damage	-----	3	22
Zoning Amendment or Minor Site Plan Amendment	3	4	8
<b>TOTAL ZONING &amp; CONSTRUCTION PERMITS (does not include Highway Department permits)</b>	<b>192</b>	<b>171</b>	<b>214</b>

Application Number	Parcel Code	Applicant Name	Application Type	Decision
11-146	BR0038	Dennis Bender & Lucie Whiteford	Conditional Use Review	Approved
11-147	FL0068	Falcon Management Company, Inc.	Appeal of Zoning Administrative Officer decision	Denied
12-001	CO0266	Richard & Mary Houle	Conditional Use Review – Special Flood Hazard Area	Approved
12-017	JB0520	Jeanne Morrissey	Conditional Use Review	Approved
12-011	BR0203 BR0286 BR0430 BR0431	Town of Richmond	Conditional Use Review – Special Flood Hazard Area	Approved for BR0286, BR0430, and BR0431. Elements of BR0203 approved/denied.
12-029	RI028	William Donovan, Inc.	Conditional Use Review and Expansion of Non-conforming Use	Approved
12-028	BV0032	Ian Ryan	Final Subdivision – 2 residential lots	Approved
12-025	WW1397	Chittenden County Fish & Game Club	Appeal of Zoning Administrative Officer decision	Hearing Continued [pending]
12-045	BR0242	Robert & Christine Fischer	Conditional Use Review – Special Flood Hazard Area	Approved
12-051	WM0030	30 Main Realty, LLC	Site Plan Amendment	Approved
12-050	WM1610	Vermont Agency of Transportation	Conditional Use Review for Park & Ride Facility	Approved
12-036	EM0010	Greensea Systems Inc.	Appeal Zoning Administrative Officer decision	Approved partially/ denied partially
12-035	EM0010	Greensea Systems Inc.	Site Plan Amendment	Withdrawn by applicant
12-052	EM0010	Greensea Systems Inc.	Site Plan Amendment	Approved
12-081	HU0083	Barry V. Washburn Family Trust	Conditional Use Review	Approved
12-082	CO3396	Bernard & Janet Quinn	Conditional Use Review – Special Flood Hazard Area	Approved
12-090	BR0208 BR0226 BR0251 CS0047 ES0040 ES0062 ES0065 ES0084 ES0099 ES0149 RR0123	Vermont Gas Systems Inc.	Conditional Use Review – Special Flood Hazard Area for installation of individual gas hook-ups	Approved
12-096	RI0340	Boardwalk LLC	Conditional Use Review and Expansion of Non-conforming Use	Approved
12-097	HV1950	Lawrence Copp, Patricia Weaver, Jonathan Downer, Patricia Downer	Preliminary subdivision review – three residential lots	Approved
12-112	HU3012	Sheel Gardner Anand	Conditional Use Review – artist/craft studio and Conditional Use Review – Special Flood Hazard Area	Approved
12-126	BR0203 BR0242 ES0112 ES0117 ES0137	Vermont Gas Systems Inc.	Conditional Use Review – Special Flood Hazard Area for installation of individual gas hook-ups	Approved
12-134	SH027	Paul & Emily Dawson	Preliminary subdivision review – 2 residential lots	Approved

from Cathleen Gent, Town Planner/Staff to the DRB, in the Planning & Zoning Office at 434-2430 or townplanner@gmavt.net. The DRB members are David Sunshine, Chair; Brian Werneke, Vice-Chair; Steve Ackerman; and Fred Fortune. There is currently a vacancy on the Board and the DRB encourages people interested in helping make decisions about land development in Richmond to apply.

## RICHMOND CONSERVATION COMMISSION

The mission of the Conservation Commission is to assist residents and town officials in recognizing and protecting the natural, scenic, recreational, historic, educational, cultural, scientific, architectural, and archaeological resources located within the town. Thanks to many generous volunteers, the Conservation Commission made progress on several ongoing projects in 2012.

An infusion of grant funding and the tireless efforts of Jon Kart ensured another successful year for the Richmond Floodplain Forest Project. Richmond’s magnificent floodplain forest served as an outdoor classroom for birders guided by Jim Shallow and for ecological explorers in the 7th grade at Camel’s Hump Middle School. In addition to these rewarding environmental education activities, invasive plant control efforts continued for a fourth year with a big boost from professional plant control experts and a bus-load of UVM students. We were grateful to see so many people take an active part in stewardship of this unique natural area.

After a one-year hiatus, the Huntington River Conservation Partnership continued water quality monitoring on the Huntington River. Weekly water samples were collected by 25 volunteers and analyzed with laboratory support from a Vermont Department of Environmental Conservation Larosa Grant. Results from 2012 have not been fully analyzed but appear to be consistent with previous years, in which periodic spikes in E. coli contamination are affecting water quality. The association of notable spikes with high rainfall events suggests surface runoff as a major contributor, although intermittently elevated background levels may indicate sub-surface contributors playing a role as well. New measuring equipment acquired late in the season will provide more continuous data-logging and may

## RICHMOND RECREATION

During the course of the year there are a lot of things happening at Volunteers Green. Many recreational groups meet at the park. The playground is very well attended by the younger children.

Volunteers Green has been host to youth soccer, baseball and t-ball. The Richmond Farmer’s Market brought a large crowd to the park from June to October. The Richmond Community Band holds their summer concerts at the band stand. The entire park is used for the annual July 4th celebration.

The parking lot receives much use from park users, as well as those using it for park & ride services. We thank the Richmond Highway for maintaining the parking lot and mowing the fields. Many thanks are extended to Karen and Harland Stockwell maintaining the facilities.

Reservations are required to use the band shell and the playing fields. To reserve a date and time, please contact Geoff Urbanik at 434-5170. There is a small fee for park use.


The important thing that the committee needs is volunteers! It does take effort to maintain the park, but many hands make for light work. Does your family enjoy all the park has to offer? If you do enjoy Volunteers Green, please volunteer on the committee to make the park a better place.

allow more detailed analyses in subsequent years.

The Conservation Reserve Fund (CRF), established in 2005 and renewed in 2010, was used once in 2012 to help conserve one of Richmond’s landmark farms and its many natural and cultural attributes. The Andrews family, working with The Vermont Land Trust, sought to conserve the most valuable agricultural portions of their farm on Route 2 east of the village. VLT successfully applied for \$10,000 from the CRF (less than 10% of total project budget) to help place 184 acres of the farm under a conservation easement with the intent that the land be sold to a farmer and kept in productive agricultural use. Conserving the Andrews farm benefits Richmond’s citizens by protecting agricultural resources, water quality, wildlife habitat, and historic, cultural, and scenic values.

In offering a hearty “thank you” to the many volunteers who have helped with conservation projects this year, we also recognize Alison Anand for 20 years of service on the Conservation Commission. Some of us have been at it for quite a while, and we would love to have your new ideas and energy. If you are concerned about conservation or enjoy environmental education, please attend a meeting or consider joining the Conservation Commission. We meet on the second Tuesday of the month at 7:00 PM in the Richmond Town Center.

Respectfully submitted, the Richmond Conservation Commission: Ernie Buford (Chair), Alison Anand (Liaison to the Planning Commission), Jayne Sheridan, Wright Preston, and Joe McHugh.



**Town of RICHMOND**  
**VNA Request for Funding FY 2014**

The VNA cared for 84 people in RICHMOND during our past fiscal year (July 2011– June 2012) with the following services:

VNA PROGRAM OR SERVICE	VISITS	DAYS	HOURS
Nursing	536		
Physical Therapy	321		
Speech Therapy	7		
Occupational Therapy	97		
Social Work, Social Service	138		
Family Educator			
Licensed Nursing Assistant			135
Homemaker			21
Waiver Attendant			3,146
Personal Care Attendant			563
Continuous Care			10
Hospice and Palliative Care		282	
<b>Total</b>	<b>1,099 Visits</b>	<b>282 Days</b>	<b>3,875 Hours</b>

<b>Cost of Providing Care</b>	<b>Amount</b>
Total cost of VNA services provided in RICHMOND	\$305,234
Amount reimbursed by Medicare, Medicaid, private insurance, contracts and patient fees	\$288,108
<b>Remaining care expense</b>	<b>\$17,125</b>

Thanks to the generous support of individual donations, private foundations, the United Way, and cities and towns across Chittenden and Grand Isle Counties, the VNA is able to provide care to all who need our service. Thank you for your fiscal year 2013 donation of \$9,834.

\*Contact the VNA 802- 658-1900 [www.vnacares.org](http://www.vnacares.org) info@vnacares.org

## RICHMOND HISTORICAL SOCIETY

### 2012 RHS Officers

Fran Thomas – President

Martha Turner – Vice President

Karen Yaggy – Secretary      Joyce White – Treasurer

### Round Church

As a recipient of a \$13,907 HUD EDI grant obtained by Senator Bernie Sanders and facilitated by the Vermont Division for Historic Preservation, we were able to repoint the foundation of the church, install new sill boards, repair the top front step and replace the concrete bottom step with a piece of matching marble from the Isle LaMotte quarry. The north steps were moved away from the building with the addition of a stainless steel grate. As this work was being done, a major area of rot was discovered on the southeast side of the church in one of the corners. Both the horizontal and vertical beams at this location and other timbers had significant rot and carpenter ant damage. We were able to secure an additional grant of \$13,907 to repair this area. Dan Martin, a Richmond contractor, has been doing a wonderful job tediously removing the rotten wood and replacing it with new material. Many of the clapboards on the two sections affected will also be replaced. The repair work should be completed in early 2013.

### RHS Sponsored Community Events

January Annual Meeting and Winter Program: Guest speaker Adam Boyce gave a Living History Presentation entitled, The Old Country Fiddler: Charles Ross Taggart, Vermont's Traveling Entertainer.

March – Burlington Ensemble sponsored concert with cellist Benjamin Capps

June – One Voice Gospel Project Choir– ecumenical group of singers from Michigan

August - Harp Concert with Dominique Dodge

September–Annual Pilgrimage, now the responsibility of the Richmond Congregational Church.

November – Annual potluck dinner – Vermont Auto Enthusiasts club members Wendell Noble and Charlie Thompson gave a power point show entitled Early Automobile Travel in Vermont.

December - Round Church Carol Sing – two sessions led by Tom Walters and friends.

Round Church Volunteers - Weddings and tourists continue to be the main source of the income needed to maintain the Round Church. Our 33 volunteer guides from late May until mid-October welcomed visitors from 50 states and 27 countries. Volunteers also assisted at 20 weddings, Thanks to Martha Turner, guide coordinator and Trish Healy, wedding/church use coordinator for their efforts.

2013 Bicentennial Celebration – The Round Church Bicentennial Committee appointed by the Historical Society has made great progress in developing a year-long series of activities for 2013. See their separate report and plan to take part in this important celebration.

### Other Activities:

-Martha Turner and Harriet Riggs are collaborating on the

publication of a small booklet detailing the history of the Round Church. The full color booklet, which will contain many photos of the church, should be ready for sale by the beginning of March.

-Displays at the Richmond Free Library organized by Karen Yaggy in 2012:

-District 8 One Room School House on Dugway Road

- Richmond Newspapers

-Jerome Stone, Veteran

- Richmond Photo Quiz: Where and what is it?

- The restoration of the 1834 map of Vermont and New Hampshire (donated by Heath and Harriet Riggs) was completed and the map is now on display in the Town Clerk's conference room.

**The Historical Society is always in need of more involvement by members of the community.** Please contact one of our members if you wish to be involved in preserving and sharing Richmond's history, guiding or helping with weddings at the Round Church, etc. or planning for the 2013 bicentennial celebration of the building of the Round Church.



## RICHMOND ROUND CHURCH BICENTENNIAL

The Round Church of Richmond, Vermont, will be celebrating its 200th anniversary in 2013. The Richmond

Historical Society, the “keepers” of the church, believed the 200th anniversary of the building of the church was something that the whole Town of Richmond should celebrate. Therefore, they formed a Round Church Bicentennial Committee in the spring of 2011 by asking members from the community of Richmond if they might serve. The resulting committee has been meeting since then to develop and implement an ambitious plan for the Bicentennial Celebration. The goal of the celebration is to have some sort of event each month during 2013 for the purpose of drawing attention to the Round Church and its importance to the Town of Richmond. The highlight of this year-long celebration will be a weekend of activities in the Round Church and on the Round Church Green during the weekend of August 9, 10 and 11, 2013. Some of the activities currently in the planning stage include;

### Friday August 9:

- Hosting the weekly Farmers Market on the Round Church Green

- A brief opening ceremony

- A band concert by the Richmond Community Band

- A street dance with Phil n' the Blanks

- Prepared food vendors in addition to those that are



part of the farmers market

**Saturday August 10:**

- A music tent featuring local musicians of various genres, some reflecting the ethnicity of the early settlers of Richmond
- Children's games from the 1800's
- Guided tours of the Round Church
- Local food vendors (non-profits hopefully) and crafters selling their wares on the Green
- Booth where individuals can record their favorite memories or thoughts about the Round Church;
- A community photo
- Having postal employees present with a Round Church logo postmark for imprinting envelopes, etc.
- Viewing of a video about the Round Church

**Sunday August 11:**

- The Annual Pilgrimage to the Round Church hosted by members of Richmond's Congregational Church, one of the founding congregations of the Round Church
- A formal ceremony in the afternoon featuring as speaker Glenn Andres, Middlebury college professor, several musical numbers and the burying of a time capsule with meaningful items from 2013. Possible invitees might include Senators Leahy and Sanders (Each helped to secure a grant for renovation of the Church).

**Monthly events will include:**

- A declaration by the VT Legislature and the Richmond Selectboard (at Town meeting) recognizing the importance of the Church to Vermont and Richmond
- A series of concerts in Richmond (local venues and the Round Church) for the purpose of fund raising, raising awareness of the 200th anniversary and showcasing the acoustics of the church
- A photo and art exhibit in the library and local businesses with works that reflect the community of Richmond – both yesterday and today – and the Round Church
- An exhibit at the library during March featuring Round Church related items collected by local residents – plates, postcards, you name it
- Educational and cultural events in the church sponsored by our local schools – CHMS and RES – possibly including school concerts, a mock town meeting, art, social studies and photography projects
- Having the Round Church as the basis for the theme of the Annual July 4th parade
- The annual Round Church Carol Sing

**Fund raising items** – Round Church t-shirts and a keepsake hanging ornament designed by a local crafter  
Look for our posters, notices on the Front Porch Forum, in the Times Ink and other media in order to stay up to date on the Bicentennial. Also, please support our sponsors who are helping to make this celebration possible. We will need volunteers specifically for the August weekend. If you wish to help, please contact Fran Thomas at 434-3654 or dtft5171@gmavt.net or any of the committee

members.

Bicentennial Committee: Roger Bombardier, Connie Carpenter, Ann Cousins, MaryAnn Barnes, Dave Fortuna, Mary O'Neil, Linda Parent, Fran Thomas, Tim Whiteford, Dave Sobel, June Heston, Sherry Daniels

**Monthly Concerts:**

**December 31** – Scottish Hogmanay with The Highland Weavers at the Richmond Congregational Church 6:30 & 8pm.

**January 25** – French Canadian Called Dance with the Hip Replacements at the Richmond Free Library at 7:30pm

**February 22** - Children's Night with the Swing Peepers, Heather Morris Celtic Dancers and others at the Library at 6:30 pm

**March 15** - St. Patrick's Day celebration with Woods Tea Co at the Richmond Congregational Church at 7:30 pm.

**April 26** - Blues Night with Bill Ellis at the library at 7:30 pm

**May 31** -Oldies Rock and Roll with Filk at the library at 7:30 pm; Teens Rock Concert at CHMS at 7:30 PM

**June 28** – Classical Night with Susan Summerfield, Laura Markowitz and John Dunlop at the Round Church at 7pm

**July 26** – Stars of the Future K – 12 solo performers at the Round Church at 7pm

**August 9** – Street party on the Round Church Green– Community Band – 6 pm - Country Rock music with Phil 'n The Blanks at 7pm

**August 10** – Music on the Round Church Green - Longford Row, Calloway Taxi, Green Mountain Celts, Swing Peepers and others. All day beginning at 11:00am



*This antique pipe organ is believed to have been built in western New York circa 1820. It was donated to the town in 2000 for use in the Round Church. (photo by Harriet Riggs)*

## RICHMOND LAND TRUST

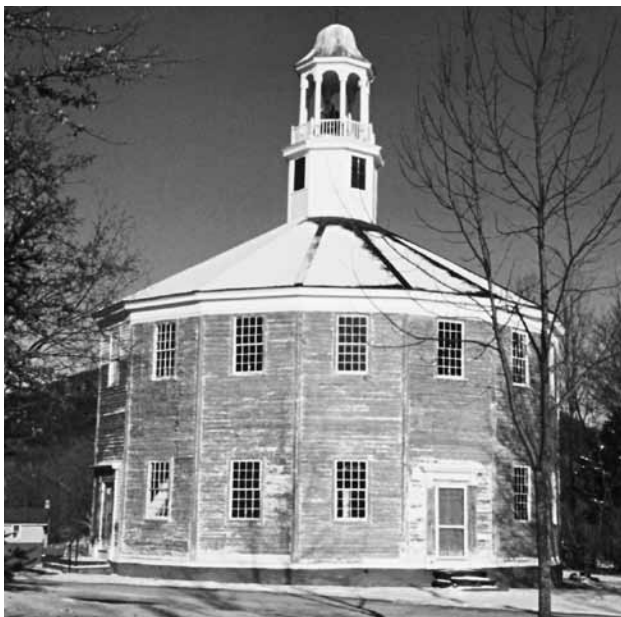


2012 was an active and fun-filled year as we marked our 25th Anniversary. For 25 years the organization has focused on preserving the rural character and quality of life in Richmond and its surrounding communities, through land conservation, historic preservation, land stewardship, and community service and education.

We decided to make 2012 a year of invitations. In March we invited the town to learn more about river dynamics from a renowned river scientist, Roy Schiff. We hosted a “Tour des Preserves” for bike riders to learn more about our conserved lands. We hosted a dog party to share the trail system with community members and their canines. We launched a Facebook page and invited friends to “like” us. We, along with the VYCC, were invited by the Lake Champlain Basin Program (through a grant) to plant 300 trees along the Beeken Rivershore Preserve to prevent further bank erosion. And lastly, in October, we invited the community to join us at the Bridge Street Cafe to celebrate 25 years of conservation and community building. Check out our website, [www.richmondlandtrust.org](http://www.richmondlandtrust.org), for more details on that nostalgic evening.

Reflecting on our past 25 years, we are not only proud of our accomplishments, but grateful to the community for the patience, support, dedication, and hard work that has contributed to our town’s unique character. Thank you! And let us know if you would like to join us in planning for the next 25 years!

Christa Kemp  
Richmond Land Trust, Chair



*This 1995 photo of the Round Church stripped of paint shows the original timber clapboards. (Photo by Cynda Williams.)*

## RIVERVIEW CEMETERY ASSOCIATION

Riverview Cemetery was organized in 1856. It is located on eight acres on Route 2, west of the village. The Highway Department has done an excellent job of mowing and trimming at the cemetery. There are many grave sites available in the newer part of the cemetery. To inquire about the Cemetery or to purchase a burial site, please contact Linda Parent, Town Clerk. We try to enforce the rules of the Cemetery when it comes to decorating the cemetery plots. There is a written book with all Cemetery information in it, which is available at the Town Clerks office. Planting of flowers is permitted, but shall be contained within the 14” in front of the base of the monument. Artificial flowers are prohibited and will be removed by a cemetery designee. Trees and shrubs may not be planted in the Cemetery. Dogs are not allowed to roam the Cemetery at any time.

Included in the price of a burial plot is perpetual care for the grave stone. Many of the older stones have been worn and damaged over time. This year we have contracted to have many of the stones that have been damaged. Mr. Alexander Gedutis of Huntington volunteered to repair a large stone in the front of the Village Cemetery. Mr. Scott Brown, formally of Richmond, contracted to have many of the older stones cleaned in the Riverview Cemetery. The Cemetery Commissioners contracted with Mr. James Woodman to have 40 grave stones repaired. Over the years, many of the old stones were tipped over. It is imperative to remember that the older stones are quite often made of marble, which is more fragile than the granite used now for most grave stones. Many of the stones were damaged by climbing on the stones. It is important to remember that cemeteries should not be used as playgrounds.

There is a lot of history and information to be found in our local cemeteries. There are several cemeteries in the Town of Richmond. Holy Rosary Cemetery is located at the end of Tilden Avenue. More information on burials there may be obtained at the Our Lady of the Holy Rosary Church office. There are three cemeteries that no longer accept burials. They are St. Mary’s Cemetery located on Cochran Road, the Village Cemetery located on Bridge Street and the Hill Cemetery located on Cemetery Road. People doing genealogy research are welcome to stop by the Town Clerk’s Office. We will help you find where your relatives are buried. If anyone has any questions regarding the cemeteries, please contact a Cemetery Commissioner.

Respectfully Submitted,  
Cemetery Commissioners: M.Eileen Buxton, Dennis Gile, Troy Liberty, Curran “Spike” Robinson and Linda M. Parent

## GREATER BURLINGTON INDUSTRIAL CORPORATION (GBIC)

All of what makes Vermont a special place to live, work, and raise a family depends on a healthy and competitive economy. A quality environment, meaningful social programs, vibrant communities and economic opportunity for current and future generations of Vermonters all hinge on the capacity of the state's economy to generate the required public resources.

Over the past year the Town of Richmond and its residents have benefited in several ways from GBIC's initiatives. GBIC has worked with value-added and manufacturing businesses to ensure that their needs are met and they are able to continue to provide high-paying jobs in Chittenden County. GBIC continues to work with the state and local government to strengthen the local economy and provide jobs for all residents.

GBIC also continued to work closely in cooperation with Vermont Technology Council and the Vermont Center for Emerging Technology (VCET) to develop the young businesses with dynamic growth potential to provide the future job opportunities for Richmond and the region.

GBIC has worked on several initiatives for benefit of our County and our region. Updating the Chittenden County Comprehensive Economic Development Strategy (CEDS) potentially enables Chittenden County organizations and municipalities to apply for and receive up to 50% federal funding for projects that directly aid and support economic development.

GBIC provides the following core economic development programs and services to the municipalities and value-added businesses of Chittenden County.

- Economic Incentives Assistance to Municipalities
- Permit Facilitation Services
- Business retention/expansion support
- Business Resource Forums
- Regional Promotion & Marketing
- Incentive Program Assistance
- VEDA Financing Assistance
- Legislative & Gov't Advocacy
- Workforce Education & Training
- Business Development Support
- Comprehensive Economic Development
- Business Recruitment Services Strategy (CEDS)

## PARADE & FIREWORKS COMMITTEE

The July 4th parade theme was American Spirit. It was amazing to see how many ways people express their spirit.

The Grand Marshalls of the parade this year were Howard & Eileen Buxton. Both Howard & Eileen have served the Town of Richmond for many years. Jim Kilpeck drove his draft horse team through the parade route carrying the Buxton's and several of their grandchildren.

The celebration continued at Volunteer's Green, with fun and food for all. Car show enthusiasts and auction participants had plenty to keep them busy. The fun activities were cut short by a severe wind storm in the afternoon. Many of the tents were destroyed along with many objects being blown around the park. Luckily there were no injuries to any people. The Fireworks display was spectacular.

Thanks are extended to our major sponsors Richmond Home Supply, Jamieson Insurance, Richmond Market & Beverage, Blue Flame Gas, P&P Septic and Waitsfield Champlain Valley Telecom.

We look forward to the 2013 parade & festivities. Please consider volunteering some time...it is fun. We can always use more help with the coin drop 2 weeks before the 4th...you can be an active part in Richmond's biggest party.



**The Resource for seniors and their caregivers in the Champlain Valley**

**THE CHAMPLAIN VALLEY AGENCY ON AGING, INC.** has been helping people age with independence and dignity for over 30 years. During this past year, CVAA provided services to 80 older residents of Richmond. CVAA is grateful to the citizens of Richmond for their ongoing support of services for area seniors.

**THE SERVICES AVAILABLE TO RESIDENTS OF RICHMOND INCLUDE:**

**MEALS ON WHEELS** ~ CVAA provides hot wholesome meals to seniors who are age 60 or over. Volunteers deliver Meals on Wheels to homebound individuals who are ill, frail, or recuperating after a hospital stay and unable to prepare their own meal. This past year 11 Richmond seniors participated in the Meals on Wheels program.

**SENIOR COMMUNITY MEALS** ~ Richmond seniors attend CVAA community meals and participate in the CVAA restaurant ticket program. In addition to a nutritious meal, the community meal provides socialization and companionship for older people who may be isolated or live alone. Over 38 Richmond seniors participated in the community meals program.

**CASE MANAGEMENT** ~ CVAA Case Managers make in-home visits and connect individuals with the services and resources they need in order to remain independent and in their own home. Rene Kaczka-Valliere, the CVAA Case Manager for Richmond, worked with 38 seniors in your town. Rene may be reached through the CVAA office at 865-0360 or 1-800-642-5119.

**SENIOR HELPLINE** ~ CVAA operates a toll-free service that provides answers to any question or concern regarding services for older people. Seniors, or their family members, can reach the Senior HelpLine by calling 1-800-642-5119 (Voice/TTY) during business hours.

**FOR MORE INFORMATION ON THE AGENCY,  
OR TO INQUIRE ABOUT VOLUNTEER OPPORTUNITIES,  
CALL 865-0360 OR 1-800-642-5119 (VOICE/TTY)  
YOU MAY ALSO VISIT US AT: WWW.CVAA.ORG**

### JULY 4, 2012 ~ PARADE & HORSE AWARDS

Parade Awards ~ Sponsored by Waitsfield Champlain Valley Telecom

- 1<sup>st</sup> Place ~ Riverside Farms Mini Farm
- 2<sup>nd</sup> Place ~ US Olympic Spirit, Cochran's Ski Club
- 3<sup>rd</sup> Place ~ Bird's of VT - 25<sup>th</sup> Anniversary

Walking Float ~ Save Those Strays

Special Medals ~ Amend Wall Street  
~ Summer Olympics - Smilie Memorial School  
~ Nothing Says American Spirit More Than Bridge Street Café

Honorable Mention Ribbons ~ Allison's Aquatic School - Statue of Liberty  
~ Red Neck Defied - Bill & Friends  
~ Matt Felis - Round Church Bicentennial & Announcements

Special Ribbon Award ~ Richmond Community Band  
~ Richmond All Stars

Horse Awards ~ Sponsored by Yogi Wortheim

Draft Trophy ~ Kane & Spanky, driven by Jim Kilpeck

Pony Trophy ~ Silver, ridden by Aria Hopke

Riding Horse Trophy ~ Lucy, ridden by Lotta Rosen  
~ Lily, ridden by Nancy Eicker  
~ Sargent, ridden by Kathy Kutt  
~ Pabo, ridden by Tracy Rosen

Special Medals ~ Willow, Tiger & Bentley, the Murray's  
~ Cricket, ridden by Bella Norris  
~ MJ, ridden by Zoe Buffum

Honorary Mention Ribbons ~ Peter, ridden by Jenn Grendal

## RICHMOND STATE REPRESENTATIVE

**It is again my honor to serve Richmond as your State Representative. Here is a brief summary of some of the legislation that was passed last session. If you would like more details on any of these laws or the full copy of my end of session reports please give me a call at 434-4250.**

**Vermont's Working Landscapes** Over 97% of Vermonters believes that our working landscape is key to our future – in fact more important than anything else, according to the Vermont Council on Rural Development. Last session we passed a transformational piece of legislation which envisions Vermont with vibrant agricultural and forest activity far into the future.

**Tracking Genuine Progress** How do we measure progress in what we spend in our economy? Currently, we only measure the money spent, but that does not always indicate our true progress. For example, we spend a lot of money on prisons, but do we advance the people we incarcerate? Working with the University of Vermont's Gund Institute of Ecological Economics, the Legislature passed a bill that advances a new method to determine the societal benefits of our spending. The "Genuine Progress Indicator," or GPI, will include data points to measure and track Vermont's economic, social, and environmental progress each year.

**Green Cleaning** Protecting the health and safety of Vermont's children remains a top priority for all of us. In recent years, the number of children suffering from illnesses triggered by toxins in our environment has risen dramatically. In response, the Legislature worked with school administrators, custodians, and health officials to craft a law that would make schools healthier for all occupants. By supporting the use of green cleaning products in schools, our commitment to protecting our natural resources and keeping Vermonters safe is demonstrated.

**Educational Leadership** Vermont spends \$1.5 billion each year on education for 93,000 students. For this investment every child should have a world class education. We must do better. The Legislature passed a law this session enabling the governor to appoint a Secretary of Education. This legislation is designed to increase transparency and accountability at the state level. It will help Vermont administer statewide education policies more efficiently and allow decisions related to education to be made in the context of broader state priorities.

**Prohibition on Fracking** Last spring, the Legislature passed a bill making Vermont the first state in the nation to place a prohibition on fracking. Over the next three years, the Agency of Natural Resources will be reviewing upcoming studies and putting rules in place to make sure our air and water are protected should the prohibition ever be reconsidered.

**Preparing for future flood disasters** The Legislature passed measures to protect Vermonters from future flood damage. This legislation overcomes obstacles to Ver-

monters' ability to get flood insurance and sets up a process to protect property from erosion damage. The major policy goals in both provisions are to provide assistance to flood victims and prevent future damage from occurring.

**Supporting Growing Industries** Vermont's beer, wine, and liquor manufactures are part of a growing new industry. To support them, while also maintaining important protections, the Legislature made a number of small though valuable adjustments to state liquor laws. Restaurants that cater events will no longer need to seek out a separate catering license to serve alcohol; caterers who do not have a restaurant can apply for a license to sell wine and beer at their events. These changes simplify the regulations for businesses and those planning events alike. The Legislature also enabled vintners to deliver more of their own product to retailers and restaurants.

### **Military Affairs – Several issues**

This year the Legislature was able to correct a longstanding wrong. The property tax exemption benefit has only applied to those veterans disabled while serving in a war or overseas. Soldiers who are 50% disabled as a result of service incurred stateside or during peacetime will now be eligible for the property tax exemption benefit. Health care became an issue for several Guard members. This resulted in a clarification that any Guard member called up for less than thirty days can keep their pre-existing insurance coverage. Once thirty days has passed, the State can start paying the employers' share of healthcare costs, thus keeping seamless coverage for the entire family.

The Guard's deployment during Irene was a great success; however this was the time soldiers had been deployed for more than 30 days and some glitches emerged.

### **Search and Rescue**

The "search and rescue bill," establishes interim protocols for search and rescue which will stay in place until further legislative action. Under the interim protocols, local search and rescue operations will:

- Use the incident command system;
- Respond immediately to every call, in consultation with the state police search and rescue team;
- Attempt the earliest possible rescue or recovery of every person in need of help;
- Call upon the individuals and organizations capable of helping listed in the search and rescue database
- Receive more training from the Criminal Justice Training Council.

**Redistricting: It happens every 10 years** By constitutional mandate and state statute, reapportionment must maintain equality of representation as nearly as is practicable based on the 2010 census numbers. Richmond remained the same as a one seat House district and was renamed Chittenden-1.

**Health Care Exchange** The Legislature took an important step forward in moving toward a health care

system that provides the best care possible for all Vermonters. The combination of the Federal Affordable Care Act and the new state law passed will give many of us access to better insurance plans at more affordable prices. The Health Benefit Exchange is due to be in full operation starting in 2014.

**Vermont’s Mental Health System of Care** Vermonters who have mental health conditions deserve to have high quality services and care available to them in both community settings and, when needed, in inpatient hospital settings. Tropical Storm Irene did suddenly what the Legislature has wanted to do for many years: it closed the Vermont State Hospital in Waterbury. Fortunately, it also provided a capital funding opportunity that we had never had before.

**Youth Smoking Prevention** The Youth Smoking Prevention bill passed this year creates and implements several strategies to curb smoking rates. 14% of all high school boys smoke cigarettes and 18% smoke cigars, cigarillos, and little cigars. This is a cost not only to our children’s health, but also to our community in general.

**Treatment for Opioid Addiction** We passed a bill which establishes a regional system of opioid addiction treatment sometimes referred to as the Hub and Spoke Initiative. In this initiative, an individual will receive appropriate, comprehensive assessment to determine whether pharmacological treatment, which may include methadone, buprenorphine, and other federally approved medications, is medically appropriate. Helping a person overcome or legally manage an addiction is in the best interest of all of us.

**Sixteen Year Olds May Donate Blood** Sixteen year olds are now able to donate blood if they meet the criteria of the organization conducting the blood drive. High schools often host blood drives and by allowing more high school students to start giving blood during those years, it not only increases the blood supply then, but may also increase the likelihood that those students form a lifelong habit of giving blood.

**Universal Recycling and Solid Waste** H. 485 improves solid waste management services to divert waste from landfills to facilities that can turn the material into alternative products or uses. This legislation also sets a schedule to

ban recyclable material from landfills statewide.

**Investing in Renewable Energy** This year, the Legislature has kept Vermont on the path of reducing greenhouse gases while growing our green economy. We did this by setting long-term renewable energy goals and expanding our “standard offer” program, which provides for long-term, stably priced contracts for small renewable projects. The deliberate pace of this rollout will minimize rate impact and take advantage of the steadily decreasing cost of renewable technologies.

**Investing in Our State Infrastructure** Vermont’s budget invests in a safe, efficient, and fully integrated transportation system. Transportation investments strengthen our economy and improve quality of life. The administration has proposed one of the largest transportation budgets in history - \$658 million in 2013 - that seriously addresses neglected infrastructure needs as well as challenges presented by Irene.

**Honoring Our Fallen Soldiers** – “Next of Kin” license plates Last year, we passed legislation issuing a special “Next of Kin” license plate to family members who have lost soldiers serving honorably in non-combat active duty. Vermont joins 30 other states in honoring these “Next of Kin” families.

**Taxes** While there were no broad-based tax increases, there were tax changes that will put money in Vermonters’ pockets at a time they need it most.

This report highlights some of the bills passed last year. The legislature also passed a very challenging balanced budget, the capital bill and others. Anne T O’Brien, VT State Representative –Chittenden 1, Richmond Vermont

1932



## LAKE IROQUOIS ASSOCIATION

The LIA had a very active year in 2012 in its effort to enhance the water quality in Lake Iroquois. The organization now consists of 11 directors and meets on a monthly basis. Membership among folks on the lake and in the watershed continues to rise.

The paid greeters, hired with funds from membership dues and a Grant from the Department of Environmental Conservation, “greeted” close to 2000 boaters either coming to, or leaving from, the Vermont State Fishing Access. Thirty-three of those boats greeted were found to be carrying vegetation. The water body most commonly used directly before entering Lake Iroquois was Lake Champ-lain, which is home to over 50 invasive species.

The engineering study, a product of a \$10,000 grant in 2011, detailing how to control storm water runoff from the West Shore, saw the first phase of implementation during 2012. Using funds from the Town of Williston, and funding, labor and equipment from the Town of Hinesburg, retention basins were constructed at two points below Pond Road and at one point near the end of Shadow Lane. This collaborative effort was a milestone in interagency cooperation, and helped to raise awareness of the efforts of the LIA. A grant is currently being applied for to implement the next phase of the study during the summer of 2013.

In another example of work being initiated between agencies, the Lake Iroquois Recreation District (LIRD)

### LAKE IROQUOIS RECREATION DISTRICT (LIRD)

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

The LIRD along with the Lake Iroquois Association has been awarded an Ecosystem Restoration Grant to look at an ecological landscape design for the public beach. We will be working on this grant during 2013.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2013 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Bruce Hoar, Chair – Richmond  
Susan Bishop, Treasurer – Williston  
Dana Bingham – St. George  
Michelle Fischer-Hinesburg

joined forces with the LIA to write an Ecosystem Restoration Grant to study now best to eliminate erosion from the beach into the lake. The two groups were awarded \$7000 to develop an ecological landscape design that will reduce erosion of the beach while also enhancing the aesthetics of the area. Heavy rainstorms inevitably leave a significant ditch through the beach carrying sand and pollutants into the lake. Hopefully, remediation of this problem will take place during 2013.

During the year 2012, LIA directors have made presentation to, or shared information with, the selectboards of the four towns bordering the lake. Cooperation and support from town officials has greatly increased as a result of this awareness, and strong working relationships have been established. We are currently seeking to take our power-point presentation to area service clubs during the winter.

The LIA continues to engage in ongoing tasks to study water quality. LIA members have been trained as Vermont Invasive Patrollers (VIP’s) and a LaRosa Grant supports the testing of tributaries on a regular basis to determine sources of pollution. Over the past several years, native weevils have been introduced to the lake to combat the invasion of water milfoil. Through observation from State officials this past summer, we found initial evidence of the effectiveness of this effort. In addition, for many years, volunteers have regularly studied water clarity so long term trends can be followed.

We are continually moving updated information to our website ([www.lakeiroquois.org](http://www.lakeiroquois.org)) and we encourage people in area towns to check out this attractive and informative website for details about our numerous activities. We thank our bordering towns for their ongoing help and support.

### WESTERN SLOPES BUSINESS ASSOCIATION

The Business Association has had an action packed year with the development and launch of its new www site. We undertook a regional branding project two years and the next step was to build a new www site and in 2013 we will be building content for this site and developing a related funding stream to fund staff time. Simply put we believe that a strong dynamic business community is central to strong and healthy communities. Our work is focused on how to build the regional brand so that our local businesses become stronger. It is an exciting process and the Business Community is very appreciative of all their loyal customers! Thank you!!!

Thomas Hark, President

## CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION

The Chittenden County Regional Planning Commission and Chittenden County Metropolitan Planning Organization officially merged, effective July 1, 2011. This year's Annual Report is the first combined report as a unified organization under the Chittenden County Regional Planning Commission (CCRPC) name. The CCRPC appreciates the opportunity to work with its municipal members to plan appropriately for the region's future to protect the special quality of life that is shared throughout Chittenden County.

The CCRPC is a 29-member board consisting of one delegate from each of the County's 19 municipalities, four at-large members representing the interests of agriculture, environmental conservation, business, housing/socio-economic, as well as representatives from the Vermont Agency of Transportation (VTrans), Chittenden County Transportation Authority (CCTA), Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Burlington International Airport (BIA) and a rail representative.

The CCRPC is a cooperative regional forum for the development of policies, plans and programs that address regional planning issues and opportunities in Chittenden County. The CCRPC serves as the region's federally designated metropolitan planning organization and is responsible to all citizens of the region to ensure the implementation of the best transportation plan for Chittenden County. The CCRPC also provides technical and planning assistance to its member municipalities and VTrans.

The CCRPC serves its 19 member municipalities by working on both regional and municipal level projects. The next pages are divided into two sections: regional activities and Town of Richmond activities.

In FY2012, the CCRPC provided the following general assistance to Richmond:

- Reviewed the 2007 Town Plan for re-approval
- Started Corrective Action Feasibility Study for the former Richmond Creamery. This project involves extensive coordination with VT Dept. of Environmental Conservation and VT Dept. of Historic Preservation. This project is being funded by CCRPC's Brownfields Assessment grant
- Provided the Town with a map depicting Fluvial Erosion Hazards in the community and worked with municipal staff to develop mitigation strategies in response to those hazards
- Assisted with GIS data and mapping for a municipal planning grant - renewable energy and agriculture maps which will be used in town plan

- Provided zoning district changes and maps
- Provided various maps depicting floodplain information - data from consultant and FEMA
- Distributed ERG's to response crew and presented all pertinent EP-related information on grants, initiatives and trainings
- Met with town for PA-related matters with VTrans and FEMA
- Updated Basic Emergency Operations Plan and provided technical assistance on Hazardous Materials Emergency Preparedness grant

The CCRPC provided the following recent transportation assistance to Richmond:

### Technical Assistance

- Bridge closure detour analysis and greenhouse gas estimation – 2011
- Traffic Counts
  - o Intersections: <http://www.ccrpcvt.org/data/traffic.php?town=RICHMOND&yrs=A&year=2011&count=TM>
  - o Roadways (AADT): <http://www.ccrpcvt.org/data/traffic.php?town=RICHMOND&yrs=A&year=2011&count=ATR>

### Safety

- High Risk Rural Roads Program, Safety Audit of West White Hill section – Underway

### Transportation Improvement Program (TIP)

- Bridge Street Bridge
  - o \$2.5 million in Federal funds for painting new bridge in 2011 – Project completed
- Richmond Park and Ride
  - o \$1.2 million for expansion of the existing park and ride lot
- US 2 Truss Bridge (BR24 on US 2 over Winooski River)
  - o \$17.3 million construction project that began in Federal fiscal year 2010
- US 2 / VT 117 / I-89 Exit 11 Intersection
  - o \$1.75 million to install permanent traffic signal at US2/VT117 and a second signal at US2/I-89 SB off-ramp
- US 2 Paving
  - o \$6.2 million for paving 0.8 miles east of Richmond-Williston town line easterly 7.4 miles

### Transportation Action Grant

- Bridge Street Bicycle and Pedestrian Facility Study – June 2010 (\$26,825)

For further information about the CCRPC please visit <http://www.ccrpcvt.org/> or contact CCRPC Executive Director, Charlie Baker, [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org), 802-846-4490 x23



*Window washing crew, 2001.  
From left to right, Heath Riggs,  
Fran Thomas, Ingrid Brown,  
Joyce White, Sally Singer, Gary  
Bressor, Karen Yaggy, John  
Petersen.  
(photo by Harriet Riggs)*

## **RICHMOND TRAILS COMMITTEE**

The mission of the Trails Committee is to establish paths for non-motorized transportation and recreation in Richmond, to maintain these paths, to link with other towns when feasible, and to promote safe citizen use of these paths.

We have been much more fortunate with weather conditions this year than recently, freeing up time from the tasks of trail maintenance and trail repair that often take up much of our efforts.

Our principal project in 2012 has been working to establish public-access trails on the Preston Forest Legacy land between Cochran and Thompson Roads. This is a huge resource generously made available for limited public use by the Preston family. The Trails Committee has been working with the Preston's, adjacent landowners and the State Agency responsible for stewardship of this land to establish trails for non-motorized use. This has also involved substantial volunteer effort. We hope to have the first trail open soon in 2013.

We have also been busy with a new project, investigating possibilities for improved accommodation for non-motorized travel on West Main Street and Route 2, as far as the Park and Ride. This section of the road serves numerous businesses and residences, as well as proving the link between the Village and the Park and Ride including the Link bus service, and is very 'unfriendly' to bike riders and pedestrians. We identified public support by collecting signatures and emails from a total of 396 people, and these were forwarded by the Select Board to the Vermont Agency of Transportation. There are now two possibilities for action. VTRANS hopes to improve the shoulders when this section of road is repaved, and the Regional Planning Commission is expected to undertake a 'scoping' to identify possibilities for more structural improvements to the road in the future.

We have participated in two meetings that informally bring together members of Trails Committees in Chittenden County, with a view to sharing expertise and information, and fostering connectivity of trails between adjacent towns.

Expenditures this year were for printing of trail maps (obtainable at the Town Offices, and online at the new Western Slopes web site) and some materials for trails maintenance and repair.

Thanks, as always, to landowners and to guardians of conserved lands who facilitate public access to trails. Also, special thanks to work crews from Green Mountain Coffee Roasters, Cross Vermont Trail Association and numerous Richmond residents who have responded to calls for volunteers. We have enjoyed excellent collaborations with the Richmond Land Trust, the Western Slopes Business Association, the Cross Vermont Trails Association and Local Motion.

Trails Committee members during 2012: John Hamerslough, Kathleen Kavanagh, Ian Stokes (chair), Martha Marciel, Steve Bower, Tyler Merritt, with Selectboard Liaison by June Heston.

People who enjoy these special and wonderful Richmond trails should remember that the trails are user and volunteer maintained! They are even more enjoyable if you have helped out as a volunteer. We also have two vacancies on the Trails Committee. Contact the Committee at trails@gmavt.net.

## **OUR COMMUNITY CARES CAMP - OCCC**

Our Community Cares Camp, Inc. (OCCC) is a summer day camp and food service program for children from Bolton, Huntington and Richmond. OCCC offers a variety of enrichment activities as well as two nutritious meals a day during the month of July. The camp is offered free to children aged 5 – 11. In addition, OCCC sponsors internships and job training to teens from 14 – 16 and employment to 18 teens and adults from the community. OCCC also provides meals to all of the children who attend summer programs offered by Chittenden East Supervisory Union (CESU). OCCC addresses two basic needs of the community – access to food in the summer when school is out and enriching activities that stimulate critical thinking and creativity to children who might not otherwise attend a summer camp. OCCC is supported through donations from the community and grants from the USDA and other foundations.

OCCC has been a non-profit corporation since 2009. Over the past 4 years, OCCC has hosted 240 children at summer camp and serves over 4,000 meals each summer. In 4 years, OCCC has offered internships to 48 local teens and provided 50 summer jobs. OCCC is recognized as an exemplary program by Hunger-Free Vermont and the Vermont Department of Education, due to the quality of our programming and food and the numerous partnerships we have developed and nurtured within the community.

Community support has been instrumental to the success of OCCC. Requests for donations of money and materials are always answered. Many residents donate art and sports supplies as well as games, toys and other items needed to stock a summer camp. This spring, residents answered the call for paper tubes of all sizes. The campers used these tubes and cardboard boxes to create arcade style games. OCCC is very grateful for the support of the community for helping us host a fun, lively camp where children feel safe and nurtured.

Much of the camp's success is due to the exceptional talents of two key personnel – Liz Russell of Richmond, program director for the camp, and Karyl Kent of Huntington, OCCC official nutrition magician, and food and kitchen staff director. Both bring years of experience and immeasurable talent to the program that results in a great summer camp experience.

In 2013, OCCC plans to expand its program to include 12 and 13 year olds. The new program will be called the OCCC Leadership Adventure Camp and will offer tweens a variety of activities that will engage their minds and tap their creative talents.

Donations are tax-deductible and may be sent to OCCC P.O. Box 503, Richmond, VT 05477-0503. Thank you for your continued support. OCCC Board of Directors. Marie Thomas, Linda Parent, Mary O'Neil, Mike Dooling, Karen Clark & Mark Carbone



## TOWN ENERGY COORDINATOR

Last year, on Town Meeting Day voters approved a measure to designate the entire town as a Property Assessed Clean Energy (PACE) District. PACE allows homeowners to finance energy efficiency and renewable energy projects on their property tax bill. Unfortunately, the measure was mistakenly warndfed as an Australian ballot item, when in fact it needed to be voted from the floor. This means we will vote once again on the measure this upcoming Town Meeting. To learn more about PACE, go to the RCAC website here: <http://richmondclimateaction.net/default.aspx>.

The Town Energy Committee is called the Richmond Climate Action Committee (RCAC). This past year RCAC sponsored several public events including:

- An informational meeting about PACE at the library in January
- Weatherization training for homeowners with the Central Vermont Community Action Council Home Makeover weatherization trailer on the Saturday prior to Town Meeting. The trailer then stayed in the school parking lot for townspeople to tour during Town Meeting in March
- An informational meeting about solar PV for homeowners at the library in March
- An informational meeting with the Energy Coop of Vermont about solar hot water for homeowners in April

RCAC also sponsored a 50% coupon drive for clothes drying racks at last Town Meeting. Overall 35 drying racks were purchased through this promotion. Electric clothes dryers use an estimated 1,300 kWh per year. If these racks were used in place of electric dryers, they could have saved Richmond residents as much as \$6,755 last year.

Solar is on the rise in Richmond. I did an informal solar inventory and found 33 installations in town including a 110 kW system atop of Camel’s Hump Middle School and a 59 kW solar orchard at the VYCC Monitor Barn.

This represents about 1,500 panels and together they can produce an estimated 450,000 kWh per year, which translates to \$90,000 of electricity production. About a third of the installations are “Trackers”. Our system up on the Hinesburg Rd is a ground mounted 25 kW system and is one of only a handful of group net-metered systems in the state. The output from our system is shared among 6 households.

For more information or to learn how to become more involved in energy issues in the town, please feel free to contact me.

Respectfully Submitted,  
Jeff Forward, Town Energy Coordinator 434-2344  
[forward@gmavt.net](mailto:forward@gmavt.net)



## MOUNT MANSFIELD

### COMMUNITY TELEVISION, INC.

Richmond, Jericho, Underhill, and a small part of Essex. Based in Richmond, MMCTV provides programming –including MMCTV is the community access station on Comcast Cable Channel 15. We reach key local government meetings – 24 hours a day, all year. We primarily air our own programs and those of other PEG (Public, Educational, Government) access channels in Vermont and the country. We also provide training and equipment to individuals and nonprofits in our area to produce shows to air on our station. Some new locally-produced shows include “Ask the Experts with Anne O’Brien” and “The Cuban Bridge.” In 2012, MMCTV produced “Lost and Found in the Flood: Richmond, A Year After Irene,” with interviews with over 30 local residents about the impact of Tropical Storm Irene. A nonprofit, MMCTV has been providing coverage of local events since 1997. MMCTV is always looking for volunteers to film and edit.

You can post events on our community bulletin board. All our local productions are online at <http://vimeo.com/user10747012>

Contact: Angelike Contis, Executive Director  
35 West Main Street, Richmond, VT 05477  
P.O. Box 688 Richmond, VT 05477  
Tel. (802) 434-2550 • Fax (802)434-2549  
e-mail - [mmc-tv@comcast.net](mailto:mmc-tv@comcast.net)  
website: [www.mmctv15.org](http://www.mmctv15.org)

## CHITTENDEN UNIT FOR SPECIAL INVESTIGATIONS

The Chittenden Unit for Special Investigations (CUSI) was formed in 1992 when several local agencies combined efforts in the investigation and prosecution of sexual abuse crimes, including child sexual and physical abuse. The Unit was designed to meet the emotional needs of adult and child victims of abuse.

The CUSI and Children’s Advocacy Center (CAC) provide a state of the art facility that offers a comfortable place for interviewing and meeting with victims of abuse. Officers and staff are among the most highly trained professionals in the area of sexual and physical abuse. They work with children and their families affected by these crimes.

The Richmond Police Department has consulted with CUSI on numerous occasions regarding ongoing investigations occurring in Richmond.

Beyond the commitment to provide superior criminal investigations, CUSI and CAC strive to remain current in best practices, prevention, outreach and maintaining ties to partner agencies all in an effort to help victims restore their lives. If you have any questions, please contact Richmond Chief Alan Buck at [alan.buck@state.vt.us](mailto:alan.buck@state.vt.us) or contact CUSI directly at 652-0391.

## RICHMOND COMMUNITY BAND

The Richmond Community Band enjoys performing for the public and hope all will attend the various concerts to hear the wonderful music. RCB membership is open to musicians of all ages and members range from middle school students to senior citizens. Musicians from towns other than Richmond are welcome to join us.

Johannes Garrett is our conductor and director. Johannes earned his Master's in Music Performance and has also played with the band since he was in fifth grade. He has conducted many pieces with them in the past as an assistant conductor. Dan and Judy Fitzgerald serve as our music librarians. They spend many hours compiling and organizing the music we perform.

Rehearsals begin in April at Camels Hump Middle School to prepare for the first performance at the town's Fourth of July Celebration. The RCB rides and plays on a float and then performs a concert at the Volunteer's Green. Over the rest of the summer several more concerts are planned for your listening enjoyment. Thanks to the support of the town, all RCB concerts are free and open to the public, so please look and listen for us each summer!

## THE VERMONT CENTER FOR INDEPENDENT LIVING

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

VCIL responded to over 2,000 requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability in the State of Vermont. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to individuals to help increase their independent living skills (including peers who were served by our AgrAbility Program). VCIL assisted households with financial and/or technical assistance to make their bathrooms and/or entrances accessible and provided individuals with assistive technology. Individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

Residents of Richmond received services from the following programs:

- Meals on Wheels Program (MOW)
- Peer Advocacy Counseling Program (PAC)
- Information, Referral and Assistance (I,R &A)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site at [www.vcil.org](http://www.vcil.org).

## HowardCenter

802-488-6900 / F: 802-488-6901  
WWW.HOWARDCENTER.ORG

208 FIYNN AVENUE / SUITE 3J /  
BURLINGTON, VT 05401

During Fiscal Year 2012 (July 1, 2011 – June 30, 2012) we served 150 individuals from Richmond, furthering HowardCenter's mission of improving the well-being of children, adults, families, and communities. This represents 8,843 hours of service to Richmond residents.

Services were provided in the following program areas:

Program	# of Clients
Child and Family Services	51
Adult Mental Health and Substance Abuse Services	62
Developmental Disability Services	26
Emergency Services	11

Some of our agency-wide activities and highlights from FY2012:

- Project Hire, employment service for HowardCenter Developmental Services (DS), exceeded its job placement target established with Vocational Rehabilitation by more than 40%.
- HowardCenter DS presented the third annual Zoe's Race in September 2011. Over 200 runners, sponsors, and donors contributed more than \$20,000 to help families who receive support from DS make their homes accessible.
- HowardCenter held its first SUCCEED Graduation with over 100 staff, family, and friends present to celebrate the accomplishments of 12 students in the areas of education, campus life, career development, and student housing. SUCCEED is a post-secondary program for students with intellectual disabilities and autism run in collaboration with area colleges.
- With generous grant support, HowardCenter Child, Youth and Family Services (CYFS) trained staff on the PAX Good Behavior Game and implemented the game in the Baird School thus providing a school-wide approach consistent with positive behavior intervention strategies.
- Two Kidsafe Awards were presented to CYFS staff: Robin Pesci, Director of First Call, received the Promising Professional Award, and Elizabeth Mitchell, Supervisor in our Early Childhood Program, received the Lifetime Achievement Award.
- HowardCenter has a team of ten Board Certified Behavior Analysts with specific training with children on the autism spectrum. This increases the agency's capacity to provide direct ABA (Applied Behavior Analysis) intervention, consultation, and training.
- Mental Health and Substance Abuse Services (MHSAS) completed construction and relocated the Mobile Crisis Team and the ASSIST Program to a new six-bed facility.
- The Chittenden Clinic (methadone treatment) received a three-year accreditation, the highest level, from CARF International. Capacity was expanded from 250 to 400 patients
- The Street Outreach Interventionist Program and the Burlington PD received the semi-finalist award for Quality in Law Enforcement from the International Association of Chiefs of Police.
- MHSAS expanded drop-in clinic hours for mental health and substance abuse treatment.
- Career Connections, the MHSAS vocational program, received a grant award from Dartmouth Psychiatric Research Center for improvement in overall outcomes.

We continue to provide school social work services at Camel's Hump Middle School and Mount Mansfield Union High School.

We thank you for continuing support from the Town of Richmond.

Sincerely,

Todd M. Centybear, Executive Director <http://www.tinyurl.com/HowardCenterAnnualReport>

**CHITTENDEN SOLID WASTE DISTRICT****July 2011 - June 2012**ADMINISTRATION:

CSWD owns and oversees 10 solid waste or recycling facilities in Chittenden County for its 18 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community. THE BOARD OF COMMISSIONERS OFFICERS include: Chair Paul Stabler of South Burlington; Vice Chair Bert Lindholm of Jericho, and Secretary/Treasurer Michelle DaVia of Westford. EXECUTIVE BOARD MEMBERS include Paul Stabler, of South Burlington, Michelle Davia of Westford, Alan Nye of Essex, Bert Lindholm of Jericho, and Steve Goodkind of Burlington. CSWD GENERAL MANAGER is Thomas Moreau.

FINANCES:

The unaudited FY12 General Fund expenditures were \$8.30 million and the revenues were \$9.57 million. This represents a \$359,800 decrease in expenditures (4.2%) and a \$761,249 (7.4%) decrease in revenues from the FY11 General Fund operating results. The decrease in expenditures is primarily associated with (1) a one-time capital grant in FY11 (\$200,000), (2) reduction of \$80,000 in legal costs for the landfill site litigation, and (3) lowered MRF processing costs, contractually tied to the lowered tipping fee rates charged in FY12. The decrease in revenues compared to the prior year is primarily because (1) MRF tipping fee rates were reduced by \$10 per ton in October 2011, (2) one-time grant expenditures in FY11 did not recur in FY12, and (3) a five-month hiatus in production at the compost facility resulted in lowered sales revenues for the year.

SIGNIFICANT CHANGES/EVENTS:

In FY '12, CSWD's major initiatives were; 1) to complete the construction and start operations at the new compost facility in Williston to replace the Intervale Compost facility in Burlington, 2) to finish the report that weighs the advantages and disadvantages of municipal contracts for trash collection in Chittenden County and hold public information meetings with most of our member communities, 3) to assist in the passage of Act 148 by the Vermont Legislature that promotes universal recycling of solid waste and is the first significant upgrade of the Solid Waste statute in 25 years, 4) to construct a recycling storage facility for sheetrock and plastic film, 5) to issue a request for proposals on evaluating residential curbside collection of organics in terms economic and environmental impacts for various scenarios. 6) The high market value for our curbside recyclables allowed us to reduce the tipping fee at our Materials Recovery Facility. 7) In the last week of the fiscal year CSWD discovered the presence of persistent herbicides in our compost. This could have significant implications for the FY 13 compost budget.

ONGOING OPERATIONS:

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,234 tons of recyclables, an increase of less than 1% from FY '11, and 6,580 tons of household trash during FY '12, a 1.3 % increase from FY '11.

The MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and privately operated by Casella Waste Management. In FY '12, 40,382 tons of recyclables were collected, sorted, baled, and shipped to markets. This represents a 2.85% increase from the previous year. The average sale price for materials was \$126.96 per ton, which is a 3.2% decrease over last year's average.

The ENVIRONMENTAL DEPOT and the ROVER are CSWD's hazardous waste collection facilities for residents and businesses. In FY '12, 9,531 households and 680 businesses brought in 625,427 pounds of waste that were collected and processed at these facilities. This included 51,740 pounds (5,174 gallons) of latex paint re-blended and sold as "Local Color", 16,983 pounds of leftover products given away through the "Hazbin" reuse program, and 148,500 pounds (14,850 gallons) of oil-based and latex paint processed for recycling in Canada.

CSWD's new COMPOST facility began operating in late July

2011. The approximate capital cost was \$2.3 million that was "borrowed" from our Facility Improvement Reserves. The engineered process allows us to screen the compost to finer levels (3/8 inch) that enhances consumer acceptance. A five month production hiatus at the end of FY 11 and the very beginning of FY 12 left us short on material to sell in the spring of 2012 thus decreasing the revenues. As noted in the significant events above, we ended the year with the discovery of persistent herbicides in our compost that is impacting many of the gardens that our compost products were applied to.

CSWD brokered 14,449 wet tons of BIOSOLIDS for our member communities in FY12, which is 6.2% less material than last year. Most of the biosolids generated from the Essex Junction WWTF were land applied to local farms rather than landfilled. The City of South Burlington completed construction of a new anaerobic digester system that will allow yield a class A product that should be substantially cheaper to use. CSWD assisted South Burlington with the permitting process and are actively negotiating an amended contract to benefit South Burlington.

Marketing Update – After moving the composting facility from Burlington's Intervale to its new location on Redmond Road in Williston, we worked with Marketing Partners of Burlington for much of FY 12 to rebrand Intervale Compost Products as Green Mountain Compost, strategizing best ways to reenter the marketplace as a new brand. ● We held Green Mountain Compost's big burst into the public eye in the form of a very well-attended CompostFest, held at the end of April 2012, with food, activities, workshops, and music. ● The Chuck It Guide was sent to press in June 2012, and mailed to every business and household address in Chittenden County. The Chuck It Guide is published every 2 years. ● This being CSWD's 25th year of operation, we're holding Customer Appreciation Days at the Drop-Off Centers. Throughout the summer and fall, once at each DOC, additional staff will be present to offer food, information on our programs, raffle prizes, encouragement to sign up for our newsletter, and answers to all kinds of questions from our customers. A variety of EDUCATIONAL PROGRAMS and tools are available to assist residents, institutions, and businesses to reduce and properly manage their wastes. The CSWD Hotline (872-8111), Website: (www.cswd.net), e-newsletter, school and municipal programs, displays, workshops, informational brochures, free recycling bins and compost collectors (over 7,600 distributed in FY '12), signage, discount compost bins, special event container loans, Community Waste Reduction Grants, and technical assistance for businesses and institutions are part of this positive community outreach.

Approximately 11,000 employees, students, volunteers, and clients were impacted by the BUSINESS OUTREACH PROGRAM. School presentations, waste assessments, recycling and composting program planning, Creative ReUse Showcase, and facility tours reached over 4,300 students through the SCHOOL OUTREACH PROGRAM. Through the COMMUNITY OUTREACH PROGRAM, CSWD coordinated or participated in 20 community events, attended by several thousand people, awarded \$4,700 in Community Waste Reduction Grants, and provided direct education to over 1,000 multi-unit residences.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused on recycling and composting incentives and collection (over \$36,000 awarded in recycling and compost container grants), construction and demolition debris recycling, organics diversion, and markets for recyclables.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In May 2012, 33 tons of litter, 2,335 tires, and 1 cubic yard of scrap metal were collected. CSWD also contributed \$4,100 to Green Up Vermont on behalf of its member municipalities. The fall and spring APPLIANCE and TIRE ROUND UPS brought in 1,140 major appliances and 9,724 tires at no charge from 3,049 households saving them over \$38,000 in fees. The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. Over \$14,500 were distributed to six of CSWD's member municipalities through this program.

## GREEN UP VERMONT

Green Up Vermont is the not-for-profit 501(c) (3) organization working to enhance our state's natural landscape, waterways and the livability of our communities by involving people in Green Up Day and raising awareness about the benefits of a litter free environment. The success of Green Up for Vermont in Richmond depends upon two essential ingredients. The combined efforts of individuals, civic groups and the Richmond Highway Department who volunteer their time and the financial support given by the public and private sectors throughout Vermont make it all possible.

With Richmond's help, we can continue our unique annual Vermont tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Children are our future, and Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests. Please visit [www.greenupvermont.org](http://www.greenupvermont.org) to learn more.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 12 percent of the operating budget. We rely on your help to keep Green Up Day successful. These funds pay for supplies including over 46,000 Green Up trash bags, promotion, education, and services of two part-time employees.

***Mark your calendars May 4, 2013 the first Saturday in May. Put on your gloves, get together with your family, invite some friends and come join us to make Richmond even more beautiful!***

## HALE AND HEARTY SENIOR CLUB

The Hale and Hearty Senior Club of Richmond is open for membership to all residents who are 60 years old or older. The spouse of a member is eligible for membership regardless of age. The Club provides a chance for seniors in our community to meet and socialize and to share concerns on areas of mutual and community interest. The programs that are offered at our meetings vary in content from topics concerning healthy living or community concerns, to entertaining and fun filled evenings. Each year we try to arrange a trip that members will enjoy. This past year we took a bus trip to St. Johnsbury, visiting the Fairbanks Museum, and the Athenaeum. Then we went to Lake Willoughby where we had lunch at the Inn overlooking the lake.

The Hale and Hearty Senior Club of Richmond meets the second Wednesday of each month from September through June in the Holy Rosary Church Hall at 6 p.m. for a pot luck supper, business meeting and program.

Current officers are Lee Jones, President; Jeff Hard, Vice President; Velma Plouffe, Secretary; and Mary O'Neil, Treasurer.

Submitted by Lee Jones, President

## VERMONT YOUTH CONSERVATION CORPS & MONITOR BARNS FARM

2012 was a great year for the Vermont Youth Conservation Corps (VYCC)! As has been the case for well over two decades, the VYCC enrolled hundreds of young people in education, employment, and training programs. With headquarters in Richmond's iconic West Monitor Barn, the VYCC fielded crews that completed high quality conservation projects on public land in all corners of the state. Though the VYCC has a robust, statewide impact, this report will focus on the Farm at VYCC as this program is bringing new vitality to the VYCC's 400-acre campus.

The Farm at VYCC is guided by a mission to alleviate hunger and to train Vermont's next generation of farmers. Let's begin with education...

Education on The Farm at VYCC

The Farm at VYCC benefitted Vermont's youth in three ways:



- Four Apprentices learned the principles of organic farming. The Farm at VYCC is teaching Vermont's next generation of farmers the skills needed to successfully own, manage, and grow their farms and to leverage agriculture as a vehicle to strengthen the health and welfare of our shared communities. Olivia Bulger, 2012 Farm Intern, shared:

- The farm at VYCC has provided me the resources and tools to become a teacher, mentor, farmer, business-woman, and social services worker. I have immersed myself in Vermont agriculture, while providing fresh vegetables and poultry to Vermonters in need. I have learned to skillfully navigate a business plan, engage with customers, and thoroughly enjoy the accomplishments of a hard day's work.

*continued on next page*

## **ELDERLY AND DISABLED TRANSPORTATION PROGRAM**

The Elderly and Disabled Persons (E&D) Transportation Program provides various types of “door-to-door” transportation trips including travel to for critical care Non-Medicaid, Non-Medicaid medical, senior meal programs, adult day services, shopping, vocational, and social/personal needs for the elderly (age 60+ years) and people with disabilities. This program is funded by the Vermont Agency of Human Services, with municipal partners including the Town of Richmond. In Chittenden County, the Green Mountain Transit Agency (GMTA) operates through the Chittenden County Transportation Authority. The E&D grant program covers 80% of the transportation cost and the Town of Richmond covers 20% of the cost for each ride, with each rider making a donation for the ride. For Richmond residents, SSTA provides the transportation services for this program. For information about signing up for rides, please contact SSTA at 878-1527.

## **RICHMOND AREA TEEN CENTER**

Thank you once again to the community of folks who saved the center from Hurricane Irene. The Center is treasure for our youth and community members and we are so grateful for the work done by so many people to ensure its future use.

This year we have had many others who have stepped forward with time and energy. Thanks to the generous donation from Trey Anastasio, Sue Pochop had upscale features completed, a beautiful kitchen floor and a new wall installed. This wall is a perfect movie screen area. What a great farewell gift!

Thank you to the Huntington Boy Scout troop and their families for their help in further renovating the center. In addition to the Scouts, we had several local teenagers show up to paint. Our next renovation project is to replace the windows that have been closed in. We are so excited to reopen the center to sunlight and fresh air.

A big thanks also goes to Our Community Cares Camp and from members of Western Slopes for helping to create a cozy environment. Because of their assistance we were able to offer the space to several vendors for the Holiday Market.

The center has proven to be a great place to hold local youth group gatherings. As volunteers are lined up we hope to host various programs serving all ages.

Our plans include offering movie nights, a space for bands to practice, events for the special needs community, arts and crafts, collaboration with Our Community Cares Camp.

Please feel free to send us your ideas at richmondtrac@yahoo.com and thank you again to the community for your support of the RATC.

Stacey Z. Symanowicz and Theresa Luca Gilbert

- 57 High School Leadership Program students engaged in complex, hands-on projects on the Farm. For example, students harvested vegetables and raised and processed chickens; then, using the VYCC’s commercial kitchen, used these products to prepare and lead the Friday Food Affair, a free community meal in Richmond. Activities like this impart professional skills and tremendous personal growth.

- 17 Workforce Investment Act youth worked and learned on the Farm over the summer. Six of these individuals worked during the summer months in partnership with the Department of Labor. An additional 11 youth from Burlington High School, all of whom are new Americans, participated in paid work and education throughout the month of September, as an after school program. Hard work combined with the VYCC’s nationally recognized curriculum and job skill development program imparted valuable skills and career options to these young people.

### **Fighting Hunger**

The Farm at VYCC addressed hunger in four ways:

The Health Care Share provided 145 food-insecure families with 12 pounds of fresh produce each week for 12 weeks, information on food storage and preparation, and access to nutritional counseling through their health care providers.

The families participating this year were overjoyed to receive delicious produce just 48 hours after being harvested. These families, identified by medical providers as food-insecure and lacking access to fresh produce, visited their health care provider each week to pick up their vegetables.

The impact of the Health Care Share pilot is clear: 100% of surveyed participants reported that they ate more fresh vegetables and felt healthier as a result of the program, and 97% committed that the Health Care Share will have a positive lasting impact on their family’s diet.

Here is one recipient’s experience, recorded by a 2012 Farm Intern:

Mandi ate and fed her family the “best salad of my life” the day she received her first Health Care Share. Mandi’s disability greatly limits her ability to get fresh vegetables, but she loves to eat healthy. Her sister, another recipient, is homebound and only has access to fresh food once a month. “We love the program so much. These are the freshest veggies I’ve ever had!”

### **Volunteers**

Volunteers are critical to the success of the farm. In 2012, The Farm at VYCC hosted over 300 volunteers of all ages and abilities. These individuals helped plant, weed, harvest, wash, pack and deliver vegetables directly to families in need. Volunteers from Ben and Jerry’s, IBM, National Life, and Green Mountain Coffee Roasters completed 2,345 volunteer hours.

If you would like to volunteer on the Farm at VYCC, please contact Paul Feenan, VYCC’s Farm Coordinator at paul.feenan@vycc.org or call 434.3969 ext. 133 .

### **Farm Sales**

The Farm at VYCC also operates a small CSA program as part of the Farm Apprenticeship Program. Aspiring young farmers sold 25 CSA shares, ran a farm stand out of the VYCC East Campus, and sold produce at the Richmond Farmer’s Market. In addition to providing revenue for food production, these activities provided essential learning opportunities for farm interns.

## RICHMOND SCHOOL BOARD

The Richmond Elementary School Budget being proposed for the fiscal year of 2013-14 is a reserved and sensible budget. It was created to meet the quality needs and requirements of our community and students. The RES Board also acknowledges that there are high expectations at RES, both regarding student performance and student well-being, and that meeting these expectations cannot be done without the appropriate resources. The RES Board has developed the budget, and made projections, with strong consideration of the continuing challenging economic conditions.

After reviewing, discussing and listening to feedback, the Richmond School Board is asking for your support of a budget of \$4,357,519, for 2013-14, which represents a 6.51 percentage increase over last year's budget. The majority of the budget increase is a result of fixed increases and the addition of a Behavioral Specialist. Most other areas of the budget have either been level funded or decreased. Other factors impacting the budget are the reduction of federal grants which fund at risk Title I services, Special Education and professional development, negotiated salaries and their associated benefits, and the addition of a Student Resource Officer for one day per week.

Additionally, the RES Board will continue to be mindful of Richmond's education spending per pupil and the cost factors associated with it. Each year, as we tackle the budget, the goal is to keep all these cost factors within a reasonable rate of increase, while still meeting the needs of all students. RES enrollment remains steady and the teacher to student ratio still remains within acceptable Vermont School Quality Standards. In 2012-13, our equalized pupil's figure was 266.96 and puts Richmond's equalized cost per pupil at \$12,759. This is below the statewide average of \$12,789.

Based on the information received from the state at the time of preparing this report, the portion of the equalized homestead tax rate (tax rate prior to adjustment of the common level of appraisal) attributed to the Richmond Town School District is estimated to increase from \$1.2703 to \$1.3745. The actual homestead tax rate is a function of spending per pupil, the comparison between the listed property and its fair market value (common level of appraisal) and the statewide tax rate as set by the legislature. It is important to note that final details regarding the common level of appraisal and the statewide property tax rate could impact estimates.

Also, the RES Board reminds all parents, guardians, and citizens of their stake in local education. We advocate the involvement and volunteerism of parents and families in their children's education and to foster relationships between home, school, and community that will enhance the education of all our students.

In closing, the elected community members of the Richmond School Board extend our gratitude to all Richmond residents for their continued support of the educational and fiscal environment at Richmond Elementary School. The RES Board is proud to serve a community where the educational experience being provided is respected and valued.

Jon T Milazzo, Chair  
Steve Znamierowski, Vice Chair  
Catherine Burns

Scott Lowe, Clerk  
Wendy Gagliardi

## RICHMOND ELEMENTARY SCHOOL TOWN REPORT 2012-13



### Construction

This past summer the RES campus underwent a major repair effort to correct damage incurred during Tropical Storm Irene. Several sections of bank around our playground and rear section of building gave way due to significant erosion and wear. The construction addressed the immediate damage and was designed to prevent future concerns with erosion. A slow grade design, built from the bottom up, does not allow rain and ground water to degrade the grounds, specifically those closest to the building. Early this fall our playground was reopened for community and student use. In addition, RES was able to retain the secondary play structure that was used during construction. This presents two safe and accessible play areas for our students and community. As part of ongoing building improvements, RES has now switched to natural gas as its primary fuel source for heating. This change saves money and has less impact on the environment.

### Professional Practice

Utilizing Chittenden East staff and locally driven professional development to structure our transition to the Common Core State Standards, Richmond Elementary is focused on the success of students and continua-



tion of high quality instruction. Through the lens of literacy, staff have been designing instructional strategies that draw from Lucy Calkins, the Daily Five, Fountas and Pinnell and best practices shared throughout educational experiences. This work has helped align our instructional strategies and primed teachers for Common Core State Standard implementation.

The Common Core State Standards provide a consistent, clear understanding of what students are expected to learn, so teachers and parents know what they need to do to help them. The standards are designed to be robust and relevant to the real world, reflecting the knowledge and skills that our young people need for success in college and careers (from <http://www.corestandards.org/>). Literacy is only one area of professional focus during this school year. Ongoing training and practice in using data driven decision making helps staff and families to design prompt, relevant support and intervention for students in all academic and social areas.

Our food services program continues to lead the charge in developing new and exciting ways to provide nutritious, local foods, and also to invest in nutritional education for our entire learning community. A commitment to Farm-to-School programming, community support and a passionate, knowledgeable staff represent

a model food services program at Richmond Elementary School.

You will find our results on the New England Common Assessment (NECAP) the charts below. This data represents all of the students at Richmond Elementary, and the percentage of students who performed in each category. If you are interested in seeing the data disaggregated further by grades, please visit our website at [www.richmond.k12.vt.us](http://www.richmond.k12.vt.us). You will also see another set of data which represents the State of Vermont results on the National Assessment of Educational Progress (NAEP) which compares Vermont to other states and nations. For the 2011-12 school year, due to the results on the NECAP Standardized tests, Richmond Elementary School met Adequate Yearly Progress in all content areas as defined by the No Child Left Behind Act. All students were tested in third and fourth grade. All classes are taught by teachers who have met Highly Qualified Teacher (HQT) standards.

Additional information regarding NECAP assessments and other Town Report information can be found at [www.richmond.k12.vt.us](http://www.richmond.k12.vt.us). We also encourage everyone to view our blog at <http://resvt.blogspot.com/> for up to date information about Richmond Elementary School.

**Richmond Elementary School**  
New England Common Assessment Program (NECAP) Results for 2011 - 2012 School Year\*

2011 - 2012 NECAP Whole School	Math		Reading		Science	
	RES	VT	RES	VT	RES	VT
Proficient With Distinction	36%	22%	37%	22%	2%	2%
Proficient	45%	43%	47%	52%	69%	51%
Partially Proficient	13%	17%	14%	17%	26%	36%
Substantially Below Proficient	5%	17%	2%	10%	3%	11%

\* Test results represent students in grades three and four who took the NECAP.



2011 - 2012 NECAP Disaggregated by Sub-Groups	Math					Reading					Science				
	Whole School	Female	Male	Disability Status	Economically Disadvantaged	Whole School	Female	Male	Disability Status	Economically Disadvantaged	Whole School	Female	Male	Disability Status	Economically Disadvantaged
Proficient With Distinction	36%	38%	35%	0%	17%	37%	43%	32%	0%	14%	2%	0%	3%	0%	0%
Proficient	45%	42%	37%	28%	50%	47%	46%	48%	21%	58%	69%	70%	68%	38%	44%
Partially Proficient	13%	13%	14%	39%	24%	14%	9%	18%	63%	23%	26%	30%	23%	54%	50%
Substantially Below Proficient	5%	7%	4%	33%	10%	2%	1%	2%	16%	5%	3%	0%	6%	8%	6%

++ too few students tested to report

NECAP Results - % students who met or exceeded the standard over time	2009 - 2010	2010-2011	2011-2012
Math	84%	78%	81%
Reading	85%	85%	84%
Science	69%	77%	71%

NAEP Results - % of Vermont students who met or exceeded the standard over	2005	2007	2009
Math	43%	49%	50%
Reading	38%	41%	42%

The National Assessment of Educational Progress (NAEP) is administered in grades four and eight in Reading and Mathematics biennially to a representative sample of Vermont students. No scores for individual students or schools are generated and no accountability measures are tied to performance.



**Richmond School District**

**Budget Report**

Code	Description	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	% Change
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**1100 INSTRUCTIONAL PROGRAMS**

This section of the budget contains all of the line items for general instruction. Teacher salaries and benefits are major expenditures. The Student Support Service Aide has been replaced with a Behavior Specialist.

<b>Subtotal</b>		<b>\$ 1,802,833</b>	<b>\$ 1,723,500</b>	<b>\$ 1,853,662</b>	<b>\$ 1,940,188</b>	<b>4.67%</b>
<b>Salaries/Benefits Subtotal</b>		<b>1,186,863</b>	<b>1,145,284</b>	<b>1,212,781</b>	<b>1,252,140</b>	<b>3.25%</b>
110.00	Teacher Salaries	1,027,131	1,021,822	1,063,761	1,117,146	5.02%
112.00	Instructional Assistants	114,589	99,137	118,435	104,409	-11.84%
151.00	Events	800	325	585	585	0.00%
120.00	Substitutes (120)	37,871	24,000	30,000	30,000	0.00%
121.00	Long Term Substitutes	6,472	0	0	0	0.00%
<b>Health &amp; Life Insurances</b>		<b>308,807</b>	<b>278,352</b>	<b>331,742</b>	<b>363,277</b>	<b>9.51%</b>
210.00	Medical Insurance	283,389	254,190	300,980	334,225	11.05%
211.00	Dental Insurance	23,487	21,920	28,474	26,895	-5.55%
230.00	Group Life Insurance	42	2,042	2,088	50	-97.61%
292.00	Benefits Administration	1,889	200	200	2,107	953.50%
<b>Social Security</b>		<b>88,850</b>	<b>87,825</b>	<b>92,778</b>	<b>95,789</b>	<b>3.25%</b>
220.00	Social Security	88,850	87,825	92,778	95,789	3.25%
<b>Benefits - Other</b>		<b>13,431</b>	<b>10,840</b>	<b>13,957</b>	<b>14,038</b>	<b>0.58%</b>
240.00	Inst. Asst. Retirement	5,370	3,278	5,488	5,202	-5.21%
250.00	Workers Compensation	6,725	6,760	7,570	7,423	-1.94%
260.00	Unemployment Compensation	742	639	549	913	66.30%
280.00	Professional Reimbursement	363	50	50	300	500.00%
293.00	403b Administration	231	113	300	200	-33.33%
<b>Assessed Salaries</b>		<b>63,672</b>	<b>57,840</b>	<b>61,836</b>	<b>64,304</b>	<b>3.99%</b>
332.00	ELL	4,028	4,172	4,423	4,536	2.55%
332.00	Music Assessment	32,158	27,579	29,621	31,107	5.02%
332.00	Foreign Language	25,379	25,089	26,792	27,661	3.24%
340.00	Professional Services (504)	2,107	1,000	1,000	1,000	0.00%
430.00	<b>Equipment Maint</b>	<b>7,477</b>	<b>9,183</b>	<b>9,183</b>	<b>9,183</b>	<b>0.00%</b>
<b>Tuition</b>		<b>17,792</b>	<b>5,734</b>	<b>4,200</b>	<b>9,667</b>	<b>130.17%</b>
332.00	Summer School	5,240	5,734	4,200	9,667	130.17%
566.00	Student Tuition	12,552	0	0	0	0.00%
<b>Supplies</b>		<b>20,244</b>	<b>24,500</b>	<b>24,500</b>	<b>24,500</b>	<b>0.00%</b>
610.00	Supplies - Grades PreK-4	20,244	24,500	24,500	24,500	0.00%
640.00	<b>Curriculum</b>	<b>12,671</b>	<b>17,640</b>	<b>17,640</b>	<b>18,640</b>	<b>5.67%</b>
<b>Equipment</b>		<b>2,625</b>	<b>3,528</b>	<b>3,528</b>	<b>3,528</b>	<b>0.00%</b>
730.00	Equipment	2,625	3,528	3,528	3,528	0.00%
332.00	<b>Preschool</b>	<b>80,401</b>	<b>82,774</b>	<b>81,517</b>	<b>85,122</b>	<b>4.42%</b>



## Richmond School District

## Budget Report

Code	Description	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	% Change
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**1210 SPECIAL EDUCATION**

This section of the budget contains the expenditures for special education. These services are organized at the supervisory union level. These funds are paid to Chittenden East for all the legally required services. The assessment is allocated to schools on a percent of equalized pupils.

	Subtotal	850,302	851,606	868,756	967,425	11.36%
331.00	Special Ed Assessment	259,180	254,055	246,042	315,932	28.41%
332.00	Pur Ser CESU	591,122	597,551	622,714	651,493	4.62%

**1410 STUDENT ACTIVITIES**

This section of the budget funds student activities that are not part of the classroom instruction.

	Subtotal	882	2,300	2,300	2,300	0.00%
890.00	Student Activities	882	2,300	2,300	2,300	0.00%

**2130 HEALTH SERVICES**

This section contains funds for the guidance counselor, school nurse, shared district nurse, and other medical services and evaluations. Funding has been added for Police Officer support.

	Subtotal	141,553	137,877	144,758	173,599	19.92%
340.00	School Resource Officer	0	0	0	7,000	
110.00	Guidance Salary	52,451	48,026	50,468	66,927	32.61%
210.00	Guidance Benefits	15,661	16,745	17,555	19,620	11.76%
220.00	Guidance FICA	3,738	3,674	3,861	5,120	32.61%
110.00	Local Nursing Salary	59,657	58,337	61,303	63,142	3.00%
120.00	Nursing Sub	800	0	0	0	0.00%
210.00	Local Nursing Benefits	7,758	8,197	8,635	8,775	1.62%
332.00	Nursing Coordination	694	644	682	761	11.58%
340.00	Evaluation Services	0	1,470	1,470	1,470	0.00%
610.00	Supplies	794	784	784	784	0.00%

**2213 PROFESSIONAL DEVELOPMENT**

This section contains funds for the professional development. The position of Professional Developer was once funded by federal grants that are no longer available.

	Subtotal	33,297	19,004	24,314	35,745	47.01%
270.00	Pre-School Tuition	0	1,566	1,629	1,629	0.00%
150.00	Additional Pay	8,399	0	0	0	0.00%
152.00	Teacher Mentoring	20,843	2,746	0	5,910	
270.00	Tuition Reimbursement	554	9,772	10,165	10,596	4.24%
280.00	Professional Development	0	1,000	1,000	3,000	200.00%
330.00	Professional Developer	0	0	7,600	10,690	40.66%
580.00	Conference Travel/Exp	3,501	3,920	3,920	3,920	0.00%

**2220 EDUCATION MEDIA SERVICES**

This section of the budget contains funds for the school library and computer supplies. It also includes funding for the school's technology support. The salary and benefits for the librarian are included in Section 1100 above in the general instruction section.

	Subtotal	71,497	89,645	106,168	108,619	2.31%
734.00	Computer hardware	3,014	19,600	19,600	23,600	20.41%
670.00	Computer software	6,348	5,390	16,000	16,000	0.00%
332.00	Tech Support	41,286	43,816	45,994	44,671	-2.88%
332.00	Integration Specialist	8,366	8,011	11,774	11,548	-1.92%

**Richmond School District**

**Budget Report**

Code	Description	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	% Change
640.00	Library Books	5,847	9,531	7,900	7,900	0.00%
641.00	Periodicals	3,644	740	700	700	0.00%
650.00	AV Materials	2,592	2,107	3,500	3,500	0.00%
890.00	Operating Expenses	400	450	700	700	0.00%

**2310 BOARD OF EDUCATION**

This section of the budget contains line items for board expenses. Expenses for legal notices, legal fees, VSBA fees and board travel are included.

	Subtotal	3,434	5,900	7,600	7,600	0.00%
340.00	Professional Services	1,202	1,000	2,500	2,500	0.00%
540.00	Advertising	0	800	800	800	0.00%
580.00	Travel	500	1,700	1,700	1,700	0.00%
810.00	Dues and Fees	1,600	1,400	1,600	1,600	0.00%
890.00	Operating Expenses	132	1,000	1,000	1,000	0.00%

**2320 CHITTENDEN EAST OFFICE**

This section of the budget contains the funds for the Richmond School District's share of the Chittenden East Central Office. These items include central administrative staff, payroll and bookkeeping services. The assessment is allocated to schools on a percent of equalized pupils.

	Subtotal	114,792	114,833	123,365	129,897	5.29%
331.00	Salaries - CESD	95,044	95,077	102,874	108,327	5.30%
890.00	Operating Expenses	19,748	19,756	20,491	21,570	5.27%

**2410 SCHOOL ADMINISTRATION**

This section includes the salary, benefits and other expenses of the office of the building principal.

	Subtotal	111,856	111,243	117,308	122,155	4.13%
110.00	Administration Salaries	87,125	85,000	89,608	92,296	3.00%
210.00	Benefits	16,488	17,472	18,260	20,219	10.73%
220.00	FICA	6,665	6,503	6,855	7,061	3.01%
250.00	Workers Compensation	497	518	582	563	-3.26%
260.00	Unemployment Compensation	20	22	20	33	65.00%
270.00	Principal Prof Membership	575	650	905	905	0.00%
580.00	Principal Travel	0	588	588	588	0.00%
580.01	Principal Conference	486	490	490	490	0.00%

**2490 SECRETARIAL SERVICES**

This section of the budget includes the expenses for the secretarial support at the school.

	Subtotal	89,703	69,990	88,484	98,487	11.30%
110.00	Salaries - Secretary	58,833	50,173	57,285	61,138	6.73%
120.00	Substitute - secretarial	1,543	865	1,000	1,000	0.00%
210.00	Insurances	21,417	12,190	22,455	27,968	24.55%
220.00	Social Security	4,584	3,904	4,459	4,792	7.47%
240.00	Retirement	2,956	2,508	2,864	3,138	9.57%
250.00	Workers Compensation	323	306	373	372	-0.27%
260.00	Unemployment Compensation	47	44	48	79	64.58%

## Richmond School District

## Budget Report

Code	Description	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	% Change
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**2520 FISCAL SERVICES**

This section of the budget includes audit and interest charges on borrowing to manage periods of negative cash flows. Interest earned during periods of positive cash flow appears in the revenue section.

<b>Subtotal</b>		<b>22,168</b>	<b>20,000</b>	<b>23,300</b>	<b>23,300</b>	<b>0.00%</b>
550.00	Data Processing	0	1,000	1,000	7,300	630.00%
370.00	Prof (Audit) Services	7,600	7,000	7,300	1,000	-86.30%
610.00	Supplies	124	0	0	0	0.00%
830.00	Interest-Money Management	14,444	12,000	15,000	15,000	0.00%

**2540 OPERATION & MAINTENANCE OF PLANT**

This section of the budget includes line items for the building maintenance. These items include custodial salaries and benefits, building insurance, utilities, building supplies, repairs and the conversion of a storage closet to an adult bathroom.

<b>Subtotal</b>		<b>231,454</b>	<b>244,803</b>	<b>248,827</b>	<b>264,743</b>	<b>6.40%</b>
<b>Salaries/Benefits Total</b>		<b>110,766</b>	<b>112,897</b>	<b>113,689</b>	<b>118,538</b>	<b>4.27%</b>
110.00	Salaries - Custodian	71,875	68,112	72,089	74,455	3.28%
110.01	Custodian Assts/Substitutes	1,789	4,281	2,785	1,980	-28.90%
210.00	Insurances	24,231	23,253	25,207	27,836	10.43%
220.00	Social Security - Cust	5,467	5,538	5,728	5,847	2.08%
230.00	Life Insurance (230)	158	158	158	158	0.00%
240.00	Retirement	3,644	3,406	3,604	3,908	8.44%
250.00	Workers Compensation	3,544	3,081	4,078	4,280	4.95%
260.00	Unemployment Compensation	40	44	40	74	85.00%
332.00	Assessed Shared Maintenance	0	5,024	0	0	0.00%
340.00	Professional Services	18	0	0	0	0.00%
<b>Services</b>		<b>36,190</b>	<b>46,598</b>	<b>54,507</b>	<b>54,979</b>	<b>0.87%</b>
410.00	Water & Sewer	12,196	12,657	19,370	19,370	0.00%
420.01	Rubbish Removal	3,432	3,932	3,432	3,432	0.00%
420.02	Mowing	750	750	750	750	0.00%
420.01	Snow Removal	2,615	6,000	6,518	6,518	0.00%
430.00	Repair & Maintenance	3,439	8,600	8,600	8,600	0.00%
521.00	Property Insurance	7,530	6,805	7,907	8,302	5.00%
522.00	Liability-Umbrella	1,486	1,454	1,530	1,607	5.03%
410.00	Telephone/Postage	4,742	6,200	6,200	6,200	0.00%
580.00	Travel	0	200	200	200	0.00%
<b>Supplies</b>		<b>79,935</b>	<b>75,824</b>	<b>71,147</b>	<b>73,742</b>	<b>3.65%</b>
610.00	Supplies	12,127	13,647	13,647	13,647	0.00%
622.00	Electricity	33,439	27,500	27,500	30,095	9.44%
624.00	Oil	34,369	34,677	30,000	30,000	0.00%
<b>Building &amp; Site</b>		<b>3,952</b>	<b>7,524</b>	<b>7,524</b>	<b>15,524</b>	<b>106.33%</b>
720.00	Grounds	0	784	784	784	0.00%
710.00	Building	3,952	6,740	6,740	14,740	118.69%
<b>Equipment</b>		<b>611</b>	<b>1,960</b>	<b>1,960</b>	<b>1,960</b>	<b>0.00%</b>
730.00	Equipment	611	1,960	1,960	1,960	0.00%

**Richmond School District**

**Budget Report**

Code	Description	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	% Change
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**2550 TRANSPORTATION SERVICES**

This section includes the expenses for school bus services. Transportation services are administered by Chittenden East Supervisory Union.

<b>Subtotal</b>		<b>130,716</b>	<b>130,716</b>	<b>113,334</b>	<b>125,343</b>	<b>10.60%</b>
510.00	Transportation	130,716	130,716	113,334	125,343	10.60%

**2560 FOOD SERVICES**

This section of the budget contains necessary financial support for the school cafeteria.

<b>Subtotal</b>		<b>17,305</b>	<b>17,411</b>	<b>18,251</b>	<b>18,463</b>	<b>1.16%</b>
330.00	Food Service Director Share	6,305	6,411	7,251	7,463	2.92%
730.00	Equipment	0	1,000	1,000	1,000	0.00%
930.00	Food Services	11,000	10,000	10,000	10,000	0.00%

**2900 OTHER FISCAL SERVICES**

This section includes a general contingency line and funds for the school district treasurer. The town treasurer also serves as the school district treasurer.

<b>Subtotal</b>		<b>6,018</b>	<b>9,469</b>	<b>10,054</b>	<b>10,054</b>	<b>0.00%</b>
340.00	Prof Serv - Treasurer	1,599	7,159	7,445	7,445	0.00%
610.00	Town/School Services	4,108	2,210	2,298	2,298	0.00%
523.00	Insurance-Bonding	311	100	311	311	0.00%
523.01	Penalties		0	0		0.00%

**5000 DEBT SERVICE**

This section of the budget includes the principle and interest payments on long-term debt.

<b>Subtotal</b>		<b>218,349</b>	<b>259,579</b>	<b>340,757</b>	<b>329,601</b>	<b>-3.27%</b>
830.00	Debt Interest	19,960	9,316	19,580	13,900	-29.01%
910.00	Principal	198,389	250,263	321,177	315,701	-1.70%

**MISCELLANEOUS GRANTS**

This sections includes expenses covered by grant funding.

<b>Subtotal</b>		<b>8,591</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
	Mentoring Grant	8,130	0	0	0	0.00%
	Private Source	461				

**Total PreK - 4 RES      \$    3,854,750    \$    3,807,876    \$    4,091,238    \$    4,357,519      6.51%**

An independent audit of the accounts and financial statements of the Richmond School District, for the period ending June 30, 2012, was conducted by Fothergill Segale & Valley, CPAs. Copies of the audit report are available at the Town Clerk's Office, the Chittenden East Supervisory Union Central Office in Richmond, VT, and the CESU website [www.cesu.k12.vt.us](http://www.cesu.k12.vt.us).

**Richmond Town School District  
Budget Summary & Comparison**

Description	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	Dollar Change	Percent Change
<b><u>Expenditures</u></b>						
Instructional Programs	1,802,833	1,723,500	1,853,662	1,940,188	86,526	4.67%
Special Education	850,302	851,606	868,756	967,425	98,669	11.36%
Student Activities	882	2,300	2,300	2,300	0	0.00%
Health Services	141,553	137,877	144,758	173,599	28,841	19.92%
Professional Development	33,297	19,004	24,314	35,745	11,431	47.01%
Media Services	71,497	89,645	106,168	108,619	2,451	2.31%
Board of Education	3,434	5,900	7,600	7,600	0	0.00%
Chittenden East Office	114,792	114,833	123,365	129,897	6,532	5.29%
School Administration	111,856	111,243	117,308	122,155	4,847	4.13%
Secretarial Services	89,703	69,990	88,484	98,487	10,003	11.30%
Fiscal Services	22,168	20,000	23,300	23,300	0	0.00%
Op/Maint of Plant	231,454	244,803	248,827	264,743	15,916	6.40%
Transportation Services	130,716	130,716	113,334	125,343	12,009	10.60%
Food Services	17,305	17,411	18,251	18,463	212	1.16%
Other Fiscal Services	6,018	9,469	10,054	10,054	0	0.00%
Debt Services	218,349	259,579	340,757	329,601	-11,156	-3.27%
Miscellaneous Grants	8,591	0	0	0	0	0.00%
<b>Total Pre-K - 4 Expenses</b>	<b>3,854,750</b>	<b>3,807,876</b>	<b>4,091,238</b>	<b>4,357,519</b>	<b>266,281</b>	<b>6.51%</b>
<b><u>Estimated Revenues</u></b>						
Surplus/(Deficit) - Beginning	40,598	43,972	(3,375)	0	3,375	-100.00%
<b>Education Spending Revenue</b>	<b>3,158,740</b>	<b>3,107,869</b>	<b>3,406,066</b>	<b>3,639,454</b>	<b>233,388</b>	<b>6.85%</b>
State Grants:						
Transportation	42,331	38,426	50,783	51,522	739	1.46%
Special Education:						
State	475,388	462,484	492,752	532,117	39,365	7.99%
Federal	115,734	135,067	129,962	119,376	(10,586)	-8.15%
Local:						
Impact Fees	5,498	5,498	5,000	5,000	0	0.00%
Interest	7,199	12,660	8,000	8,000	0	0.00%
Rental Income	1,950	1,900	2,050	2,050	0	0.00%
Miscellaneous Grants	9,787	0	0	0	0	0.00%
Miscellaneous	1,461	0	0	0	0	0.00%
<b>Total Estimated Revenues</b>	<b>3,858,686</b>	<b>3,807,876</b>	<b>4,091,238</b>	<b>4,357,519</b>	<b>266,281</b>	<b>6.51%</b>

An independent audit of the accounts and financial statements of the Richmond School District, for the period ending June 30, 2012, was conducted by Fothergill Segale & Valley, CPAs. Copies of the audit report are available at the Town Clerk's Office, the Chittenden East Supervisory Union Central Office in Richmond, VT, and the CESU website [www.cesu.k12.vt.us](http://www.cesu.k12.vt.us).

### Richmond School District 2013-14 Tax Summary Estimates

#### Pending Legislative Approval of Statewide Education Tax Rates

The estimated Homestead Tax Rate for Richmond is comprised of a tax rate for the elementary school district and a tax rate for the Mt. Mansfield Union School District. The rates are prorated by the number of equalized pupils in each district as follows:

District	Homestead Tax Rate, Equalized	# of Equalized Pupils	% of Equalized Pupils	Prorated Homestead Tax Rate, Equalized	Common Level of Appraisal (CLA)	CLA Adjusted Est. Homestead Tax Rate
Richmond School District	\$ 1.4426	260.35	36.12%	\$ 0.5211	97.14%	\$ 0.5364
Mt. Mansfield Union School District	\$ 1.3360	460.45	63.88%	\$ 0.8534	97.14%	\$ 0.8786
		720.80	100.00%			
Estimated Total Homestead Tax Rate for Richmond						\$ 1.4150

### 2013-2014 Tax Summary

2011-12 Actual	2012-13 Actual	2013-14 Proposed Budget	Dollar Change	% Change
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**Common Level of Appraisal**                      96.52%      95.69%      97.14%                      1.52%

#### Pending Legislative Action

Homestead: (\$0.92)

Richmond School District	\$ 0.4317	\$ 0.4820	\$ 0.5364	\$ 0.0544	11.29%
Mt. Mansfield Union School District	\$ 0.8109	\$ 0.8268	\$ 0.8786	\$ 0.0518	6.27%
Estimated Homestead Tax Rate	\$ 1.2426	\$ 1.3088	\$ 1.4150	\$ 0.1062	8.11%

Non-Residential: (\$1.41)

Estimated Non-Residential Tax Rate	\$ 1.4090	\$ 1.4422	\$ 1.4515	\$ 0.0093	0.64%
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**Percentage for Income Sensitivity**                      2.48%                      2.56%                      2.69%



*1973 Town Meeting. Ballot clerk Mary McGovern checks in voters at the Round Church. This was the last Town Meeting to be held at the church. (photo by Harriet Riggs)*

District: **Richmond**  
County: **Chittenden**

**T166**  
Chittenden East

Enter your choice for FY14 base education amount. See note at bottom of page. **8,915**  
Enter your choice for estimated homestead base rate for FY2014. See note at bottom of page. **0.92**

Expenditures		FY2011	FY2012	FY2013	FY2014
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$3,596,366	\$3,807,876	\$4,091,238	\$4,357,519
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-
3.	minus Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-
4.	<b>Act 68 locally adopted or warned budget</b>	\$3,596,366	\$3,807,876	\$4,091,238	\$4,357,519
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	plus Prior year deficit reduction if <b>not</b> included in expenditure budget	-	-	-	-
7.	<b>Gross Act 68 Budget</b>	\$3,596,366	\$3,807,876	\$4,091,238	\$4,357,519
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-
Revenues		FY2011	FY2012	FY2013	FY2014
10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$645,629	\$700,007	\$688,547	\$718,065
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	plus Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	NA	NA
13.	minus All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-
14.	<b>Total local revenues</b>	\$645,629	\$700,007	\$688,547	\$718,065
15.	<b>Education Spending</b>	\$2,950,737	\$3,107,869	\$3,402,691	\$3,639,454
16.	Equalized Pupils (Act 130 count is by school district)	263.03	269.00	266.96	260.35
17.	<b>Education Spending per Equalized Pupil</b>	\$11,218.25	\$11,553.42	\$12,746.07	\$13,979
18.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	\$198.11	\$1,138.03	\$1,276.43	\$1,246.79
19.	minus Less share of SpEd costs in excess of \$50,000 for an individual	\$4.73	\$4.35	\$1.91	\$1.28
20.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-
21.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-
22.	minus Estimated costs of new students after census period	NA	-	-	-
23.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	NA	NA	-
24.	minus Less planning costs for merger of small schools	-	-	-	-
25.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-
26.	Per pupil figure used for calculating District Adjustment	\$11,218	\$11,553	\$12,746	\$13,979
27.	<b>District spending adjustment</b> (minimum of 100%) (\$13,979 / \$8,915)	131.300%	135.223%	146.120%	156.804%
<b>Prorating the local tax rate</b>					
28.	Anticipated district equalized homestead tax rate to be prorated (156.804% x \$0.920)	\$1.1292	\$1.1764	\$1.3005	\$1.4426
29.	Percent of Richmond equalized pupils not in a union school district	34.280%	35.420%	35.740%	36.12%
30.	Portion of district eq homestead rate to be assessed by town (36.120% x \$1.44)	\$0.3871	\$0.4167	\$0.4648	\$0.5211
31.	<b>Common Level of Appraisal (CLA)</b>	98.07%	96.52%	95.69%	97.14%
32.	Portion of actual district homestead rate to be assessed by town (\$0.521 / 97.14%)	\$0.3947	\$0.4317	\$0.4857	\$0.5364
33.	Anticipated income cap percent to be prorated (156.804% x 1.80%)	2.36%	2.43%	2.63%	2.82%
34.	Portion of district income cap percent applied by State (36.120% x 2.82%)	0.81%	0.86%	0.94%	1.02%
35.	Percent of equalized pupils at Mt. Mansfield USD	65.72%	64.58%	64.26%	63.88%
36.		-	-	-	-

- Following current statute, the base education amount would be \$9,151. That would require base education tax rates of \$0.94 and \$1.43. The tax commissioner has suggested allowing one year of inflation, resulting in a base amount of \$8,915 and base tax rates of \$0.92 and \$1.41. The administration also has stated that tax rates could remain flat at \$0.89 and \$1.38 if statewide education spending is level and the base education amount is set at \$8,915. Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
- The base income percentage cap is 1.80%.

**Comparative Data for Cost-Effectiveness**  
16 V.S.A. § 165(a)(2)(K)

**School:** Richmond Elementary School  
**S.U.:** Chittenden East S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":  
<http://www.state.vt.us/educ/>

**FY2012 School Level Data**

**Cohort Description:** Elementary school, enrollment ≥ 200 but <300  
(41 schools in cohort)

**Cohort Rank by Enrollment** (1 is largest)  
4 out of 41

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller →	Stowe Elementary School	K - 5	275	20.25	1.00	13.58	275.00	20.25
	Bristol Elementary School	K - 6	280	26.70	1.00	10.49	280.00	26.70
	Union Street School	3 - 5	281	26.50	1.00	10.60	281.00	26.50
	<b>Richmond Elementary School</b>	<b>PK - 4</b>	<b>290</b>	<b>19.20</b>	<b>1.00</b>	<b>15.10</b>	<b>290.00</b>	<b>19.20</b>
← Larger	Elm Hill School	K - 2	290	24.50	1.00	11.84	290.00	24.50
	Integrated Arts Academy At HO Wheeler	PK - 5	296	31.55	1.00	9.38	296.00	31.55
	Chester Andover USD #29	PK - 6	297	21.60	1.00	13.75	297.00	21.60
<b>Averaged SCHOOL cohort data</b>			<b>247.05</b>	<b>21.28</b>	<b>1.08</b>	<b>11.61</b>	<b>229.68</b>	<b>19.79</b>

**School District:** Richmond  
**LEA ID:** T166

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs. Doing so makes districts more comparable to each other.

**FY2011 School District Data**

**Cohort Description:** Elementary school district, FY2011 FTE ≥ 200 but < 300  
(17 school districts in cohort)

Grades offered in School District | Student FTE enrolled in school district | Current expenditures per student FTE **EXCLUDING** special education costs

**Cohort Rank by FTE**  
(1 is largest)  
1 out of 17

**School district data (local, union, or joint district)**

Smaller →	Highgate	K-6	275.63	\$12,189
	Chester-Andover USD #29	PK-4	278.99	\$10,060
	Bristol	K-6	289.78	\$13,451
	<b>Richmond</b>	<b>K-6</b>	<b>295.88</b>	<b>\$9,177</b>
← Larger				

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

**Averaged SCHOOL DISTRICT cohort data** | **246.02** | **\$11,927**

**FY2013 School District Data**

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SchIDist Equalized Pupils	SchIDist Education Spending per Equalized Pupil	SchIDist Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate
Smaller →	T100 Hyde Park	PK-6	229.76	12,425.69	1.2678	1.3042	103.29%	1.2627
	U029 Chester-Andover USD #2	PK-6	236.46	12,100.06	1.2346	-	-	-
	T159 Pownal	K-6	265.70	11,938.92	1.2181	1.2381	101.25%	1.2228
	<b>T166 Richmond</b>	<b>PK-4</b>	<b>266.96</b>	<b>12,746.07</b>	<b>1.3005</b>	<b>1.2629</b>	<b>95.69%</b>	<b>1.3197</b>
← Larger	T092 Hardwick	K-6	271.69	12,084.04	1.2329	1.3481	94.27%	1.4301
	U044 Vergennes UESD #44	K-6	280.34	11,764.84	1.2004	-	-	-
	T234 Westminster	K-6	283.23	12,785.13	1.3045	1.3391	93.56%	1.4312



## Chittenden East Supervisory Union #12 Report

### Thank You for Your Support

Community support and involvement are key ingredients in the vitality and success of our schools. The Chittenden East Supervisory Union #12 (CESU) and its member school districts are fortunate and grateful for the support of our communities. Educating CESU youth and preparing them for college and careers are top priorities of community members. This is evident in the number of volunteers who devote their time and talents in enriching school programs and advancing the spirit of our community schools. In addition, parents and residents show their interest and encouragement at a variety of school events (e.g. arts performances/exhibits, academic exhibits and sporting events); help maintain safe and welcoming school buildings; and fund school infrastructure and programs.

As you review your local school district annual report and the Mt. Mansfield Union School District Annual Report, please take some time to examine the academic indicators. Based on a notable portion of these assessment results, CESU schools compare positively to the state and nation. In fact, a number of the outcomes indicate CESU is one of the strongest systems in Vermont. We recognize there is room for growth, but we hope that parents, volunteers and taxpayers see the positive returns on their investments.

Thank you for your steadfast commitment to CESU's community schools. Your contributions are essential in maximizing students' potential and preserving the nucleus of our small towns.

### Budget Narrative

The FY 2014 budget development process has proven to be one of the most challenging in recent years. A confluence of factors are influencing school district budget increases and tax rates. Primary drivers are as follows: School districts are estimating less federal and state revenue (i.e. Federal Jobs Bill eliminated, Special Education reduced by 10% and Consolidated Federal Grants reduced by 10%). Health insurance is estimated to increase by 14%. School districts have not seen double-digit increases in several years. Support staff and teacher salaries are increasing. Special Education costs are going up by 6.75% due to the increase in the number of students who require specialized support and accommodations. Energy costs (fuel and utilities) have risen as compared to FY13. The state is projecting a three-cent increase in the statewide property tax rate. The value of homes in Vermont are decreasing, as a result, the Grand List is shrinking. Fluctuations in enrollment and equalized pupils of CESU's member school districts.

Acknowledging the budget pressure on member districts, CESU's administration has taken steps to control Central Office costs in FY 2014. The fuel efficiency of our bus fleet is at an all-time high as older, less fuel-efficient buses have been replaced with the help of federally funded Clean Diesel Grants. Due to the condition of the bus fleet, CESU is able to purchase one less bus in FY 2014 than anticipated. Proactive and cost saving actions have resulted in a 0.54% decrease in the transportation budget for FY 2014. Restructuring of administrative positions has produced a modest 0.35% increase for CESU's Central Office. Strategic hiring and efficiency measures allowed CESU to manage increases in transportation and Central Office services.

### Curriculum

"Curriculum" involves not only what we teach (the content, how much, when and how often), but more importantly, how we teach -- engaging students through multiple, interactive, collaborative, participatory methods versus talking at students and telling them what to learn. To improve our teaching practices, the CESU Leadership Team understands the importance of trust, aligning practices with common goals and creating structures for faculty to learn and improve their craft.

Our work utilizes a common curriculum database (called VCAT) shared throughout the supervisory union. Our schools share essential questions, goals and outcomes around all learning. Each school also creates their own specific action plan. Additionally, Vermont is among forty-five states that have adopted a national set of standards -- the Common Core. Our transition plan for Common Core implementation includes thoughtful and appropriate training. As we continually adapt curriculum, we must create structures for our faculty to both learn by utilizing in-school and in-supervisory union expertise and providing training so that our faculty gain external knowledge.

Internal expertise to improve curriculum and instruction appears in three structures: school team meetings, supervisory union curricular groups and specialists/consultants. School teams are an entire school (a faculty meeting), vertical (a member of several grade teachers - e.g. a grade 1, 2, and 3 teachers at Richmond Elementary School), grade-level (e.g. all of the 4th grade teachers at Jericho) and content specific (all of the U.S. History teachers). Team members collectively look at student work and discuss how to specifically improve learning. The same team then revisits new methods and data to see if improvement has occurred and adjusts when necessary.

Curricular groups include content areas: arts, health/PE, math, English Language Arts, social studies, science, technology, guidance, librarians and world languages. Representatives from each grade level and each school meet at least twice a year to plan curriculum work and develop, adjust and share common goals. These groups are leading Common Core implementation and members serve as teacher leaders to share expertise and important information with each school.

Our specialists/consultants work directly with teachers through lesson study and residencies. Leaders help teachers co-plan a lesson and then the planning group observes the students, their work and the specific teaching. Following a debrief of the collaborative lesson, the leader works individually with each participating teacher in the classroom.

External knowledge and training for the faculty of our schools includes a record number of classes in technology this past year. Our supervisory union moved to a google platform to add versatility. The focus of technology training is implementation of google and research-based programs that improve learning. Other external training includes courses and regional workshops on mathematics, brain research and the Common Core.

### Negotiations

Chittenden East Supervisory Union's member school boards and central office administration are pleased to report that contract agreements have been reached with educational

support personnel and teachers. Teachers and Boards agreed to a one-year contract that extends to June 30, 2014. CESU Boards and support staff agreed to a three-year contract which encompasses 2012-2013, 2013-2014 and 2014-2015. The support staff Agreement includes salary step advancement plus a 1.5% increase to base hourly rates. These adjustments result in an average increase of 3.54% in each year of the contract. Support staff will incrementally contribute more for their health insurance premiums. Their contribution will increase 0.5% in 2012-2013, 0.5% in 2013-2014 and 1.0% in 2014-2015. Modifications were also made to a small number of work-related articles.

The 2013-2014 Agreement with teachers provides salary step advancement for eligible personnel. Step movement and adjustments to the salary schedule result in a 3.0% overall increase as compared to the FY 2013 budget. Additionally, language was included that stipulates no salary step advancement will be provided in 2014-2015 unless CESU Boards and the Green Mt. NEA have ratified a successor agreement. All other terms and conditions are consistent with the current Master Agreement (i.e. the 2012-2013 Agreement).

#### Policy

The Chittenden East Supervisory Union Policy Committee has worked in a determined manner to update and align our policies with Vermont state law. We recently adopted new harassment and bullying prevention policies and over the past year have adopted the home study, alcohol and drug-free workplace, alcohol and tobacco prevention, volunteers in schools, restraint and seclusion, animal dissection, and class size policies. The policy committee meets monthly and all meetings, dates, minutes and agendas are posted on the CESU website.

#### Special Education

The Special Services staff continues to strive to meet the unique needs of Special Education eligible students, while providing accountability and cost effectiveness. The development of the FY 2014 CESU special education budget began as it does each year in September. Principals assess the needs of their existing special education eligible students and coordinate with other CESU Principals to meet the needs of next year's incoming students. This assessment gives a concrete estimate of the special education costs for the upcoming year.

Principals prepare a "services plan worksheet" which is submitted to the Special Services Director. The worksheet outlines the necessary staff, related services, supplies, equipment, and tuition that are anticipated for the upcoming school year. This information is combined for all nine schools and the special education budget is developed.

The FY 2014 CESU PreK-12 Special Education budget reflects an overall increase of \$560,494 or 6.75%. The FY 2014 Special Education expenditure budget increase is driven by a 3% salary increase for licensed staff, a 3.54% salary increase for the non-licensed staff, a 14% health insurance increase, 5% dental insurance increase, 10% workers' compensation insurance increase and the need for additional para-professionals, based on student needs. The Special Education revenue budget includes a deficit carry forward of \$238,047, an anticipated decrease of \$99,116 or 10% in federal funds (i.e. IDEA-B, Title 1 and Medicaid) and an increase in the local assessment of \$718,924 or 28.91%. The carry forward was primarily due to the unbudgeted salary

increases of 2.5% (approx. \$118,182) and the need for additional para-professional staffing (approx. \$119,866) for new students who moved into CESU in FY 2012. The local assessment increase is driven by the deficit, the decrease in federal funds and the local share (the portion not reimbursed by the State) of the expenditure budget increase due to the salary and benefit increases above and staff added in FY 2012.

Over the past few years, one of the primary goals of the Special Services department has been to develop programs and services that increase the capacity to serve students within the CESU community. This past school year, a new school psychologist was hired, increasing the school psychologist staff to three. These school psychologists conduct all of the special education evaluations in our schools, as well as being available to provide consultation around behavior and other student concerns. This restructuring has saved CESU approximately \$24,000.

CESU's Mansfield Academy program, which began as a high school alternative program, is now in its fourth year of serving students in grades K-12. This program allows special education eligible students who cannot participate within the regular educational setting to continue to be educated locally. It also connects children and families to critical resources and supports available within the Chittenden County area. Beginning this school year, the Mansfield Academy elementary program (grades K-4) is located at Jericho Elementary School (JES). The move to JES reduced costs and benefits students by offering resources not readily available at an alternative site such as a playground, gym and contact with a diverse range of peers.

Vision for Public Education Approximately two years ago, a small group of Vermont superintendents were charged with the task of analyzing and synthesizing existing work of Vermont educators (e.g. Vermont Design for Education and Roots to Success) in order to establish a definition for a "quality education." The intent of this work is to be progressive in moving forward and not prescriptive. The focus shifts from discussions of mandates and funding to what students need to be successful in the 21st Century. This intentional change in dialogue around public education has the potential to support students as they aspire to be global learners and citizens. As part of the drafting process, the superintendent task force obtained valuable feedback from the PreK-16 Council, Vermont Business Roundtable Board, Legislators, State Board of Education, Vermont School Board Association, Vermont Principal Association and other representative organizations. The group used this input to design an inclusive vision for public education in Vermont. The State Board of Education has enthusiastically endorsed the work of the superintendent task force and intends to use it in rewriting the current School Quality Standards (SQS). CESU will utilize the Vermont Superintendent Association's (VSA) vision for a world-class public education in conjunction with the Common Core Standards to revise curricular units, modify and create education programs, establish budget recommendations and provide professional development opportunities. To view the VSA's vision document, please go to <http://www.cesu.k12.vt.us>.

John R. Alberghini, Superintendent of Schools  
Jennifer Botzjorns, Assistant Superintendent  
Robert Fahey, Business Manager  
Beverly White, Special Services Director

**Chittenden East Supervisory Union #12**  
**2013-14 Proposed Budget**  
**Central Office**

	<b>2011-12 Actual Unaudited</b>	<b>2011-12 Budget</b>	<b>2012-13 Budget</b>	<b>2013-14 Proposed Budget</b>	<b>Dollar Change</b>	<b>Percent Change</b>
<b><u>Expenses</u></b>						
Salaries	\$ 760,563	\$ 735,128	\$ 806,826	\$ 797,050	\$ (9,776)	-1.21%
Insurance	136,240	154,777	150,389	161,488	11,100	7.38%
Social Security	55,775	56,237	61,722	60,974	(748)	-1.21%
Group Life Insurance	1,833	1,820	1,820	1,820	0	0.00%
Retirement	24,184	22,347	25,522	27,669	2,147	8.41%
Workers Compensation	5,418	4,476	5,151	4,866	(285)	-5.53%
Unemployment Comp	6,861	953	963	1,764	801	83.18%
Tuition Reimbursement	5,903	4,661	4,661	5,298	636	13.65%
Benefit Administration	317	690	690	690	0	0.00%
Professional Development	6,887	3,500	5,580	8,680	3,100	55.56%
Curriculum Coordination	12,549	15,550	15,550	11,250	(4,300)	-27.65%
Professional & Tech Services	23,954	10,540	10,540	10,540	0	0.00%
Contract Negotiations	10,442	25,000	25,000	25,000	0	0.00%
Cleaning Services	5,222	4,930	4,930	4,930	0	0.00%
Repair & Maintenance	4,338	5,750	5,750	5,750	0	0.00%
Rent	42,768	42,318	43,926	43,926	0	0.00%
Prop/Liab Insurance	183	112	204	204	0	0.00%
Fidelity Bond	311	101	101	101	0	0.00%
Postage & Telephone	9,284	11,878	11,878	11,878	0	0.00%
Printing	645	2,500	2,500	2,500	0	0.00%
Advertising	7,096	3,500	3,500	3,500	0	0.00%
Travel/Conferences	11,420	15,300	15,300	15,300	0	0.00%
Supplies	18,972	12,000	12,000	12,000	0	0.00%
Electricity	3,565	4,056	4,056	4,056	0	0.00%
Books/Periodicals	845	800	800	800	0	0.00%
Computer Software	33,201	33,174	34,212	34,212	0	0.00%
Equipment	44,734	35,770	37,780	39,180	1,400	3.71%
Dues & Fees	6,574	5,081	5,081	5,581	500	9.84%
Contingency	6,408	2,000	2,000	2,000	0	0.00%
P/Y Adjustment	0	0	0	0	0	0.00%
Consolidation Expense	2,720	0	0	0	0	0.00%
Grants	0	0	0	0	0	0.00%
<b>TOTAL</b>	<b>\$ 1,249,213</b>	<b>\$ 1,214,949</b>	<b>\$ 1,298,432</b>	<b>\$ 1,303,007</b>	<b>\$ 4,575</b>	<b>0.35%</b>
<b><u>Revenues</u></b>						
District Assessments	\$ 1,166,476	\$ 1,166,653	\$ 1,246,885	\$ 1,318,052	\$ 71,167	5.71%
Indirect Cost Reimbursement	0	21,500	0	0	0	0.00%
Interest Earned	1,219	7,000	7,000	2,000	(5,000)	-71.43%
Misc Other Income	48,018	30,000	30,000	30,000	0	0.00%
LSB Grant	1,466	1,200	1,200	1,200	0	0.00%
Cobra Payments	0	0	0	0	0	0.00%
Grants	4,000	0	0	0	0	0.00%
Prior Year Adjustment	0	0	0	0	0	0.00%
Carry Forward	(6,863)	(11,404)	13,348	(48,245)	(61,592)	-461.45%
<b>TOTAL</b>	<b>\$ 1,214,316</b>	<b>\$ 1,214,949</b>	<b>\$ 1,298,432</b>	<b>\$ 1,303,007</b>	<b>\$ 4,575</b>	<b>0.35%</b>
Surplus/(Deficit)	\$ (34,897)	-	-	-		

## Chittenden East Supervisory Union #12

### Central Office Assessment

	FY 2013 Percentage	FY 2013 Assessment	FY 2014 Percentage	Estimated FY 2014 Assessment	Dollar Increase	Percent Increase
Bolton	2.51%	\$ 31,326	2.37%	\$ 31,258	\$ (68)	-0.22%
Huntington	4.50%	56,095	4.90%	64,551	8,456	15.07%
Jericho	8.03%	100,130	8.03%	105,858	5,728	5.72%
Richmond	9.89%	123,365	9.86%	129,896	6,532	5.29%
Underhill I. D.	3.95%	49,270	3.91%	51,579	2,309	4.69%
Underhill Town	5.71%	71,160	5.66%	74,635	3,475	4.88%
Browns River	16.35%	203,885	16.32%	215,069	11,184	5.49%
Camels Hump	16.35%	203,885	16.32%	215,069	11,184	5.49%
Mount Mansfield	32.70%	407,769	32.63%	430,137	22,368	5.49%
	100.00%	\$ 1,246,885	100.00%	\$ 1,318,052	\$ 71,167	5.71%

### 2013-14 Proposed Budget Grants

	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Budget	Dollar Change	Percent Change
<b><u>Expenditures</u></b>						
Salaries and Benefits	\$ 252,644	\$ 286,811	\$ 259,526	\$ 174,760	\$ (84,765)	-32.7%
Professional Services	7,581	40,502	28,995	23,695	(5,300)	-18.3%
Fiscal Services	0	0	0	0	0	0.0%
Travel/Conferences	2,808	100	100	0	(100)	-100.0%
Supplies	6,835	6,030	2,930	3,694	764	26.1%
Books	0	0	0	0	0	0.0%
Equipment	698	550	550	0	(550)	-100.0%
Miscellaneous	0	2,922	3,000	0	(3,000)	-100.0%
<b>Total</b>	<b>\$ 270,565</b>	<b>\$ 336,915</b>	<b>\$ 295,101</b>	<b>\$ 202,149</b>	<b>\$ (92,951)</b>	<b>-31.5%</b>
<b><u>Revenues</u></b>						
Title IIA	\$ 173,899	\$ 210,022	\$ 205,889	\$ 137,715	\$ (68,175)	-33.1%
EPSDT	33,078	35,633	42,199	39,755	(2,445)	-5.8%
Tobacco Funds	25,450	22,680	20,030	24,680	4,650	23.2%
Early Childhood Connection	0	9,607	0	0	0	0.0%
SAP	29,310	53,973	26,982	0	(26,982)	-100.0%
School Crisis Project	7,747	0	0	0	0	0.0%
VKAT/OVX	1,080	5,000	0	0	0	0.0%
Our Voices Project	0	0	0	0	0	0.0%
Miscellaneous	0	0	0	0	0	0.0%
Interest	0	0	0	0	0	0.0%
<b>Total</b>	<b>\$ 270,565</b>	<b>\$ 336,915</b>	<b>\$ 295,101</b>	<b>\$ 202,149</b>	<b>\$ (92,951)</b>	<b>-31.5%</b>

1973 Town Meeting



## Chittenden East Supervisory Union # 12 2013-14 Proposed Budget Special Education Budget

Description	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	Dollar Change	Percent Change
<b><u>Revenue</u></b>						
Surplus/Deficit	\$ (31,287)	\$ (31,287)	\$ 123,061	\$ (238,047)	\$ (361,108)	-293.44%
Title I	272,373	279,707	257,659	242,656	(15,003)	-5.82%
Essential Early Ed (EEE)	179,927	179,927	188,033	186,192	(1,841)	-0.98%
IDEA -B	648,496	626,000	626,000	563,400	(62,600)	-10.00%
IDEA-B Preschool	14,970	15,331	15,331	13,800	(1,531)	-9.99%
State Block	938,242	938,242	941,064	931,958	(9,106)	-0.97%
State Extraordinary	30,321	109,605	41,592	113,100	71,508	171.93%
State Expenditure Reimbursement	2,929,809	2,685,319	3,033,298	3,411,842	378,544	12.48%
Other State	171,390	54,464	142,158	31,865	(110,293)	-77.58%
BEST Grant	8,431	11,552	11,551	11,551	0	0.00%
Excess Costs from LEAs	31,473	30,000	30,000	8,000	(22,000)	-73.33%
Miscellaneous Local	1,900	7,000	7,000	2,000	(5,000)	-71.43%
Miscellaneous Local EEE	2,700	0	0	0	0	0
Local Assessment	2,634,149	2,579,042	2,486,828	3,205,752	718,924	28.91%
Medicaid	386,031	400,000	400,000	380,000	(20,000)	-5.00%
<b>Total</b>	<b>\$ 8,218,925</b>	<b>\$ 7,884,902</b>	<b>\$ 8,303,575</b>	<b>\$ 8,864,069</b>	<b>\$ 560,494</b>	<b>6.75%</b>
<b><u>Expenditures</u></b>						
Instructional Services	<u>\$ 5,878,106</u>	<u>\$ 5,351,717</u>	<u>\$ 5,750,384</u>	<u>\$ 6,180,777</u>	<u>\$ 430,393</u>	<u>7.48%</u>
Salaries	3,588,684	3,325,327	3,621,576	3,815,694	194,118	5.36%
Benefits	1,615,972	1,531,507	1,689,322	1,860,555	171,233	10.14%
Direct Instructional Services	50,677	12,000	33,900	32,700	(1,200)	-3.54%
Other Purchased Services	21,148	30,500	13,240	13,800	560	4.23%
Tuition	554,025	402,383	376,806	439,869	63,063	16.74%
Supplies	17,440	22,000	14,040	13,870	(170)	-1.21%
Equipment	30,161	28,000	1,500	4,290	2,790	186.00%
Professional Services	15,872	6,000	6,700	7,200	500	7.46%
Social Work Services	151,060	161,000	161,000	179,467	18,467	11.47%
Health Services	7,655	18,000	10,000	7,500	(2,500)	-25.00%
Psychological Services	189,032	195,000	170,521	193,624	23,103	13.55%
Speech & Lang Services	681,217	671,814	680,180	737,994	57,814	8.50%
OT Services	94,257	111,249	113,898	101,727	(12,171)	-10.69%
PT and Other Support Services	47,561	51,116	51,383	52,570	1,187	2.31%
Instructional Improvement	225,708	133,794	237,661	252,427	14,766	6.21%
Administration Services	208,191	227,576	214,056	220,391	6,335	2.96%
Admin Support Services	100,075	85,183	104,064	144,097	40,033	38.47%
Fiscal Services	7,704	11,000	11,000	8,200	(2,800)	-25.45%
Facilities	55,493	53,000	36,400	45,140	8,740	24.01%
Transportation	114,835	140,000	121,883	108,779	(13,104)	-10.75%
Contingency	0	40,000	0	0	0	0
Transfers	0	0	0	0	0	0
<b>Total Special Ed</b>	<b>\$ 7,776,767</b>	<b>\$ 7,256,449</b>	<b>\$ 7,669,130</b>	<b>\$ 8,239,894</b>	<b>\$ 570,764</b>	<b>7.44%</b>
Early Intervention, EEE & CIS-EI	\$ 407,833	\$ 348,745	\$ 376,784	\$ 381,519	\$ 4,735	1.26%
Title 1 Programs	272,373	279,707	257,659	242,656	(15,003)	-5.82%
<b>Total</b>	<b>\$ 8,456,973</b>	<b>\$ 7,884,901</b>	<b>\$ 8,303,573</b>	<b>\$ 8,864,069</b>	<b>\$ 560,496</b>	<b>6.75%</b>

## Chittenden East Supervisory Union #12

### 2013-14 Special Education Assessment

District	FY 2013 Budget	FY 2014 Budget	Dollar Change	Percent Change	% Share
Bolton	62,478	76,025	13,547	21.68%	2.37%
Huntington	111,878	157,001	45,123	40.33%	4.90%
Jericho	199,702	257,466	57,764	28.93%	8.03%
Richmond	246,042	315,932	69,890	28.41%	9.86%
Underhill I. D.	98,266	125,451	27,185	27.66%	3.91%
Underhill Town	141,924	181,526	39,602	27.90%	5.66%
MMUSD	1,626,537	2,092,350	465,813	28.64%	65.27%
	<b>2,486,828</b>	<b>3,205,752</b>	<b>718,924</b>	<b>28.91%</b>	<b>100.00%</b>

### Transportation Assessment

Town	2012-13 Assessment	2012-13 Percentage	2012-13 PK-4 Oct 1 Enrollment	2013-14 Percentage	2013-14 Est. Assessment	Percent Increase
<b>Bolton</b>	\$ 31,157	7.83%	72	7.01%	\$ 31,343	0.60%
<b>Huntington</b>	\$ 56,472	14.19%	154	15.00%	\$ 67,039	18.71%
<b>Jericho</b>	\$ 86,072	21.62%	230	22.40%	\$ 100,124	16.33%
<b>Richmond</b>	\$ 113,334	28.47%	288	28.04%	\$ 125,372	10.62%
<b>Underhill ID</b>	\$ 41,283	10.37%	110	10.71%	\$ 47,885	15.99%
<b>Underhill Town</b>	\$ 69,714	17.51%	173	16.85%	\$ 75,310	8.03%
<b>MMUSD</b>	\$ 1,194,099		N/A		\$ 1,341,223	12.32%
	<b>\$ 1,592,132</b>	<b>100.00%</b>	<b>1,027</b>	<b>100%</b>	<b>\$ 1,788,297</b>	<b>12.32%</b>
<b>Elementary 25%</b>	\$ 398,033				\$ 447,074	
<b>MMUSD 75%</b>	\$ 1,194,099				\$ 1,341,223	
	<b>\$ 1,592,132</b>				<b>\$ 1,788,297</b>	<b>12.32%</b>



*Richmond's first Earth Day celebration, April 1990.  
(photo by Harriet Riggs)*

## Chittenden East Supervisory Union 2013-14 Proposed Budget

### Transportation Budget

	2011-12 Actual Unaudited	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	Dollar Change	Percent Change
<b><u>Expenditures</u></b>						
Salary	\$ 826,803	\$ 827,114	\$ 873,752	\$ 860,234	\$ (13,518)	-1.55%
Insurance	287,064	381,876	318,031	355,482	37,451	11.78%
Social Security	67,747	63,274	66,842	65,808	(1,034)	-1.55%
Retire/Work Comp/Unemp	77,485	83,807	84,801	93,117	8,316	9.81%
Professional Services	0	1,000	500	500	0	0.00%
Other Cleaning Services	6,247	4,750	5,639	6,247	608	10.78%
Repairs & Maintenance	625	500	200	200	0	0.00%
Busing Contracts	10,248	4,545	5,000	10,000	5,000	100.00%
Fleet Insurance	19,736	20,820	20,475	22,571	2,096	10.24%
Communicatons	19,523	4,475	10,000	4,475	(5,525)	-55.25%
Advertising	1,625	600	600	750	150	25.00%
Travel/Training	791	4,200	4,200	2,200	(2,000)	-47.62%
Supplies/Parts	107,790	104,290	113,037	107,102	(5,935)	-5.25%
Fuels	236,680	177,000	192,000	240,960	48,960	25.50%
Software	6,535	2,000	2,000	2,000	0	0.00%
Equipment	2,799	2,000	4,000	4,000	0	0.00%
Bus Replacement	219,360	255,000	255,000	170,000	(85,000)	-33.33%
Miscellaneous	4,215	4,354	3,745	4,000	255	6.81%
<b>Total Transportation</b>	<b>\$ 1,895,273</b>	<b>\$ 1,941,605</b>	<b>\$ 1,959,822</b>	<b>\$ 1,949,645</b>	<b>\$ (10,177)</b>	<b>-0.52%</b>
<b><u>Estimated Revenue</u></b>						
Carry Forward	311,689	51,438	260,251	53,909	(206,342)	-79.29%
Vo-Tech Reimbursement	59,387	57,416	58,000	58,000	0	0.00%
Special Ed Reimbursement	33,241	32,727	32,727	32,727	0	0.00%
Miscellaneous	13,640	12,712	12,712	12,712	0	0.00%
Sale of Bus	8,160	4,000	4,000	4,000	0	0.00%
Grant	0	0	0	0	0	0.00%
Elementary Assessment	445,828	445,828	398,033	447,074	49,041	12.32%
Secondary Assessment	1,337,488	1,337,484	1,194,099	1,341,223	147,124	12.32%
	<b>\$ 2,209,433</b>	<b>\$ 1,941,605</b>	<b>\$ 1,959,822</b>	<b>\$ 1,949,645</b>	<b>(10,177)</b>	<b>-0.52%</b>
<b>Net</b>	<b>\$ 314,160</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>



*On June 19, 1996, the Round Church received the highest honor bestowed by the U.S. Department of the Interior for historic sites of national significance. It was designated a National Historic Landmark.  
(photo by Harriet Riggs)*

## REPORT OF THE MOUNT MANSFIELD UNION SCHOOL DISTRICT

### Mt. Mansfield Union High School

This has been a year of change at Mt. Mansfield Union High School. We have had nine teachers and two administrators move on to other opportunities, which means we have eight people who are new to MMU and four people who have switched roles. We received our New England Association of Schools and Colleges (NEASC) ten year evaluation report and have begun to examine how to adjust our practice to prepare students for success after they leave us. Through committees composed of teachers, students, parents and administrators, we are exploring what we do well and what we need to do to produce an even more successful graduate.

Throughout the 2011-2012 school year, math teachers at MMU participated in intensive lesson studies to improve math instruction. The teachers met for full afternoon or morning sessions of lesson planning, teaching, and evaluation of instructional delivery. This practice is continuing throughout the 2012-2013 school year along with bimonthly professional development geared towards incorporating Common Core Standards into the math curriculum. In addition, daily, one-hour math classes have had a positive impact on student outcomes in mathematics; student grades have improved with daily contact and more time for practice.

Teachers of English, social studies, and the sciences met in course groups bimonthly throughout the school year. Each group focused on one aspect of the curriculum development cycle, assessment, instruction, or curriculum redesign. English teachers and our school librarian began examining the Common Core Standards in language arts and attended a series of working conferences with this focus throughout the year. In the summer of 2012, our librarian and curriculum director worked with teachers in grades 5-8 to develop the Supervisory Union's first Common Core units and developed a new continuum for research in grades 5-12. Social Studies teachers, after careful examination of the current curriculum, and paying special attention to the need to help students to develop their skills as they learn content, have decided to restructure the scope and sequence of social studies at the high school. After developing a general outline based on best practices in schools around the country, the teachers have begun the process of shaping the curriculum incorporating 21st century learning skills and Common Core Standards for literacy in social studies. Teachers of environmental earth science met regularly to examine student work, and teachers of biology revisited assessments in their newly developed units and gathered data to review student achievement. In the coming year, science teachers are planning to realign common assessments over three years of science to better reflect skill development over time.

After surveying students, English teachers developed a new set of electives for senior year. For the 2012-2013 school year, seniors had the option of AP Literature and Composition or Technical English which are full-year courses or "Senior Literature and Composition" for one semester and an English elective for the alternate semester. The elec-

tives include "Criminal Minds," "Visions of the Future," and "Multicultural Literature: A Global Perspective." English also added AP Language and Composition for students in Grade 11 or 12.

Early in 2012, in response to our NEASC evaluation, the faculty at MMU began the development of our school-wide learning expectations and rubrics. This process has been the main curricular focus over the last year. Teachers met regularly during in-service and during their department meeting times to collectively agree on the learning expectations for students in all classes as well as the rubrics through which we will measure student learning. The discussions have been healthy, spirited, rewarding and valuable. In the 2012-2013 school year, teachers have been piloting the rubrics in all classes. The 21st Century Learning Expectations can be accessed on the MMU website.

Another major learning adventure at MMU has been the one-to-one laptop initiative for all of our ninth grade students. During this past summer, ninth-grade teachers worked for several days, developing protocols and instructional plans for teaching computer organization skills in order to be prepared for students with full-time computer access. On the first day of school, each ninth grade student received a laptop computer and the students have been learning to use the computers to write, access teacher lessons and assignments, conduct research, take notes, read, and engage in online "discussions" during a presentation. Naturally, there is a learning curve as students learn to file their work so it is easily accessed, take care of their laptops, and practice safe use of the online tools and hardware. The students love their laptops. Our goal of preparing them for college and the workplace began on the first day of school.

The Student Services Department has been working on improving our programming with each grade level and integrating technology into the work staff accomplish with students. We are now using a web-based program called Naviance Family Connection. Naviance is a college and career readiness platform that helps connect academic achievement to post-secondary goals beginning in ninth grade and culminating in senior year. The college and career planning resources that Naviance offers optimize student success, enhances school counselor productivity, and tracks results for school and district administrators. Naviance allows the school to submit educational documents to colleges electronically and schedule students to meet with college representatives who visit Mt. Mansfield.

In 2011-2012, MMUHS students took 298 Advanced Placement exams. This is up from 279 the previous year. Students earned scores of three or higher on 70% of exams, as compared to 67% the previous year. We saw improvements in much of our data related to college admissions as well. In the graduating class of 2012, 71% of seniors planned to attend a four-year college or university, compared to 64% in the class of 2011. The number of Mt. Mansfield students taking college admissions tests increased as well. 164 stu-



Academically, CHMS continues to refine and implement a number of initiatives to improve academic outcomes for our students. Partnerships with a variety of community groups and agencies continue to grow and provide our students with hands-on field experience in science and social studies. Our community partnerships include: Vermont Amphibians/Reptile Atlas, Vernal Pool Association, Monitor Barn, and the Richmond Conservation Commission.

CHMS Librarian, Steve Madden, and a group of Bolton community members established five Little Libraries throughout Bolton this past spring. These libraries located on the Bolton Access Road, Stage Road, Notch Road and at Fernwood Manor provide the community access to a variety of literature and promote literacy. Through grants from the Vermont Department of Libraries, Macy's, Children's Literacy Foundation and many volunteers, these libraries will provide years of reading for many children.

Our school development plan, that was developed in conjunction with an outside audit, conducted by the State of Vermont, as part of our continued identification as a school in need of improvement, presented literacy, mathematics, and school-wide systems evaluation as areas to address. Our language arts teachers are working on a CHMS school development plan that addresses our instructional practices and our reading and writing programs. As part of our literacy action plan, teachers are working on the continued development of Readers and Writers Workshop, specific content reading strategies, developing a common reading vocabulary, aligning supplemental services and instructional practices, and providing professional development opportunities. The writing section of CHMS's action plan addresses on-demand writing and writing across the curriculum. Our mathematics teachers continue their professional development work with the district's math coordinator. Math teachers are focusing on 80/20 instructional strategies and their impact on student learning outcomes. In the spring of 2012, we completed our second year of an algebra readiness program which focused on increasing student's algebra preparedness as they entered MMUHS. Recently, we surveyed course graduates to gather their input on future course improvements. CHMS teachers meet Highly Qualified Teacher (HQT) standards for their primary teaching assignments.

CHMS administration and faculty also participated in a variety of professional development activities during 2011-2012. In June 2011, seventeen teachers participated in a course centered on learning outcomes and instructional practices. Participants developed plans to create and identify intentional learning objectives, questioning strategies, and formative assessment as well as student engagement and responsibility.

The academic performance of CHMS students based on their NECAP performance continues to be above the state average. Student's scoring as proficient or proficient with distinction are considered to be meeting or above academic grade level standards. Student's rated partially proficient and substantially below proficient do not meet grade level

dents took an SAT exam in 2011-2012, whereas 140 students tested in 2010-2011, and 129 students took an ACT exam as compared to 126 the previous school year. Our overall school averages on these tests have increased. SAT average critical reading scores increased 25 points to 570, math improved 22 points to an average score of 566 and writing scores rose 6 points to average 545. Average ACT composite scores of MMU students rose from 23.3 to 24.5. These are important indicators in determining the quality and conditions of MMUHS.

Health Services coordinated various programs for students and staff to raise awareness around wellness opportunities and medical concerns. Some examples include; coordinating the PATH to wellness program, fundraising for breast cancer on Lee National Denim day, and continuing to educate new staff and coaches on concussion guidelines and protocol. Health Services has helped implement and comply with the new state-wide guidelines for student immunizations at Mt. Mansfield.

MMU currently has 25 active clubs, approximately 40 athletic teams, a marching band, and several choral and instrumental groups. New clubs for 2012-2013 include MMU Multisport, Environmental Club, and the continuation of boys' and girls' Rugby. Our 9th grade orientation (in which 100% of our incoming students participated), and events such as Homecoming, Winter Carnival, and Spring Fling help MMU continue to be a thriving community. We also sent students to the Vermont Student-Athlete Leadership Conference, where they learned valuable athletic leadership skills. Our choral and instrumental music department continues to produce students who excel at the state, regional and national level.

Our girls' alpine ski team, boys' Nordic ski team, and boys' basketball team celebrated Vermont State Championships in the winter of 2012. In the spring of 2012, our baseball team opened their new field located off of Packard Road, with a win over St. Johnsbury. During the fall of 2012, we continued to enjoy our fall sports teams training and playing all home games on campus at MMU. We have improved the overall maintenance of the athletic fields. We have a newly renovated gymnasium floor and bleachers to enjoy watching our wrestling, dance and basketball teams compete and perform. MMUHS's girls' hockey team will be participating in a cooperative team agreement with South Burlington High School for the 2012-2013 season.

### **Camel's Hump Middle School**

Camel's Hump Middle School has many reasons to celebrate this year. Our solar array project was completed last year and we are experiencing many benefits from their installation. The grant funded, half-million dollar project, contains 507 solar panels that have the potential to generate over 135,000 kWh/yr. This is enough electricity to produce 25% of our annual energy use. We estimate that we will see a \$25,000 reduction in our electric bill this year. Monitoring of the systems output and the electrical demands of the school can be seen at <https://services.wattmetrics.com/dash->

standards. Please view the charts that depict student performance on the most recent NECAP assessment. As a school, CHMS is meeting Adequate Yearly Progress (AYP) measures in reading and mathematics and out-performs the State averages. Please note that CHMS had no English Language Learners that were not tested and that less than one percent of our students participated in the Vermont Alternative Assessment Program (VTAP).

Also student performance on the National Assessment of Educational Progress (NAEP) continues to improve. While no school specific data is available, Vermont students continue to out-perform almost every state.

The Vermont Department of Education continues to identify Camels Hump Middle School as a school in need of improvement based on the performance of two of our sub-groups of students, economically disadvantaged and students with disabilities. However, as a whole-school CHMS meets Adequate Yearly Progress (AYP) measures in reading and mathematics and out-performs state averages. Students within the two sub-groups, socially economically disadvantaged and students with disabilities did not make adequate yearly progress in mathematics and reading. While those students identified as socially economically disadvantaged did not make adequately yearly progress on the NECAP reading or mathematics assessments, they did out-perform most other schools in the state on the NECAP science assessment. CHMS students identified as socially economically disadvantaged ranked third in the state on the Science NECAPs. As a whole, CHMS was ranked fifth in the state.

### **Browns River Middle School**

The 2012-13 school year brought many changes to the staff and students of Browns River Middle School. In addition to the eight teacher retirements in the spring of 2012, Principal Nancy Guyette retired after serving the towns of Underhill and Jericho as the educational leader of BRMS for twelve years. Much of the spring and summer was spent hiring new teachers, administrators, and para-educators. In total, there are sixteen new staff members at our school. All new hires have been provided with many hours of orientation training during the summer months and throughout this school year. We are excited about the new energy and ideas that our new hires have brought to our school. Additionally, more than twenty new students moved into our school district over the summer months. Currently there are 417 students who attend BRMS.

Our school is in the second year of work with Positive Behavioral Interventions and Supports (PBIS), which is being incorporated into our existing CARES model (Cooperation, Assertion, Responsibility, Empathy, Self-Control). This model is meant to be a proactive approach to our school-wide discipline program, and it is designed to reinforce the positive behaviors of students. The program and framework serves as a support to students who need extra assistance to reach the school-wide expectations. The section our school action plan related to school climate focuses on making BRMS a better place for both our students

and our staff members by providing consistent expectations for the entire school community. Our goal with PBIS is to improve student performance and foster positive school climate through predictable implementation of expectations, communication, and accountability.

Browns River Middle School continues to be one of the few schools in the state of Vermont to meet Annual Yearly Progress (AYP) as determined by student scores on the New England Common Assessment Programs (NECAP) which is required by the No Child Left Behind law (NCLB). On the Science NECAP, BRMS ranked fourth out of 113 middle schools in the state of Vermont and was ranked first in scores of students identified as economically disadvantaged. We are proud of all of the hard work put forward by both the staff and students at our school.

This year the entire group of math teachers at BRMS is receiving over thirty hours of professional development training from the Vermont Mathematics Partnership's Ongoing Assessment Project (OGAP). OGAP is a cognitively-based formative assessment intervention program in mathematics. The teachers are focusing on fractions, multiplicative reasoning, and proportional reasoning in grades 5-8. Our entire faculty continues to meet twice monthly to look at student data and to collaborate on strategies to improve their instruction and student performance.

This past summer, we continued with facility upgrades as identified in our capital plan. Carpeting, window coverings, sidewalk replacement, and a number of other projects filled up the summer work schedule. The entire fire alarm system at BRMS was also replaced with a modern code approved system that elevated the safety of our building and reduced the number of false alarms that were occurring due to failing wiring in our old system. The maintenance staff continues to work hard to improve the overall quality of our building. A new gazebo was installed on the south side of our building as part of an Eagle Scout project. We are currently working on establishing gardens around this structure for the spring of 2013. BRMS is excited about the pride shown in the care of our school.

Overall, the two middle schools and high school continue to provide enriching academic experiences, a positive school culture, quality facilities and programs, and diverse support for co-curricular programs. We are thankful to students, parents and community members for their support, feedback, encouragement and contributions to our thriving community. If you have not been to one of our schools recently, stop by! Come enjoy a musical or drama performance or an athletic contest. Our doors are always open.

BRMS - Mark Carbone, Principal  
Suzanne Gruendling, Asst Principal

CHMS - Kevin Hamilton, Principal  
Elaine Archambault, Asst Principal

MMUHS - Mike Weston, Principal  
Adrienne Capone, Asst Principal  
Richard Wright, Asst Principal  
David Marlow, Director of Student Activities

**Mount Mansfield Union School District # 17**  
**2013-14 Proposed Budget Summary & Comparison**

Description	2011-12 Actual	2011-12 Budget	2012-13 Budget	2013-14 Proposed Budget	\$ Change	% Change
<b>Expenditures</b>						
Instructional Programs	\$ 11,334,693	\$ 11,663,752	\$ 12,199,639	\$ 11,832,477	\$ (367,162)	-3.01%
Special Education	4,999,049	4,860,940	4,979,000	5,661,943	682,943	13.72%
Vocational Education	1,034,691	1,028,936	1,082,017	1,063,358	(18,659)	-1.72%
Co-Curricular Activities	220,583	226,575	223,839	226,349	2,510	1.12%
Health Services	881,325	269,510	272,970	859,473	586,503	214.86%
Media Services	481,002	554,419	620,574	612,369	(8,205)	-1.32%
Board of Education	57,328	69,823	53,526	53,526	0	0.00%
Chitt East Supervisory Union	765,008	763,005	815,539	860,276	44,737	5.49%
School Administration	944,884	926,036	951,182	954,733	3,551	0.37%
Secretarial Services	550,044	547,100	552,743	586,140	33,396	6.04%
Fiscal Services	111,197	114,200	114,200	114,200	-	0.00%
Operation/Maint of Plant	2,229,051	2,218,539	2,326,349	2,373,414	47,064	2.02%
Transportation Services	1,337,488	1,337,484	1,194,098	1,341,223	147,125	12.32%
Food Services	45,024	30,117	20,704	11,695	(9,009)	-43.51%
Other Fiscal Services	86,264	140,000	20,000	20,000	-	0.00%
Debt Services	648,383	648,383	625,684	603,221	(22,463)	-3.59%
<b>Total Expenditures</b>	<b>\$ 25,726,015</b>	<b>\$ 25,398,820</b>	<b>\$ 26,052,065</b>	<b>\$ 27,174,395</b>	<b>\$ 1,122,331</b>	<b>4.31%</b>
<b>Estimated Revenue</b>						
<u>State and Federal</u>						
Ed Spending Revenue	\$ 20,762,577	\$ 20,762,610	\$ 20,931,264	\$ 21,729,197	\$ 797,933	3.81%
Ed Spending Rev ARRA	-	-	-	-	-	-
Education Jobs Funds	284,860	-	70,000	-	(70,000)	-100.00%
Career & Tech Ed Transfer	527,669	517,790	551,023	573,948	22,925	4.16%
Drivers Education	21,866	14,000	14,000	14,000	-	0.00%
Transportation	463,700	420,925	545,645	527,177	(18,468)	-3.38%
High School Completion Prog	18,618	24,000	24,000	15,000	(9,000)	-37.50%
<u>Special Education</u>						
Block Grant	606,255	606,197	606,590	593,230	(13,360)	-2.20%
Reimbursement	1,923,063	1,756,189	1,983,962	2,226,862	242,900	12.24%
Extraordinary	19,830	71,683	27,203	73,819	46,616	171.36%
IDEA-B	424,116	409,411	409,442	367,723	(41,719)	-10.19%
Medicaid	252,464	261,605	261,624	248,021	(13,603)	-5.20%
Title 1	62,101	69,088	63,642	59,938	(3,704)	-5.82%
<u>Local</u>						
Tuition	316,654	269,825	302,204	308,000	5,796	1.92%
Interest	113,226	102,000	102,000	102,000	-	0.00%
Impact Fees	35,822	35,822	35,822	35,822	-	0.00%
Other and Grants	90,891	4,000	4,000	1,200	(2,800)	-70.00%
Prior Year Adjustments	(7,576)	-	-	-	-	-
Surplus/(Deficit)	228,482	73,675	119,647	298,461	178,814	149.45%
<b>Total Estimated Revenue</b>	<b>\$ 26,144,618</b>	<b>\$ 25,398,820</b>	<b>\$ 26,052,068</b>	<b>\$ 27,174,397</b>	<b>\$ 1,122,329</b>	<b>4.31%</b>

**An independent audit of the accounts and financial statements of the Mt. Mansfield Union School District, for the period ending June 30, 2012, was conducted by Fothergill, Segale and Valley, CPAs. The report of the elected auditors and report of the independent auditors is available online at the CESU website [www.cesu.k12.vt.us](http://www.cesu.k12.vt.us).**

**OFFICIAL WARNING**  
**ANNUAL TOWN AND SCHOOL MEETING**  
**MARCH 5, 2013**  
**RICHMOND, VERMONT**

The legal voters of the Town of Richmond, Vermont and the Town School District of Richmond, Vermont, are hereby notified and warned to meet at Camels Hump Middle School, in said Town, on Tuesday, March 5, 2013, at 9:00 AM to transact business on the following articles.

The voters are further warned to meet at Camels Hump Middle School, in said Town, on Tuesday, March 5, 2013 to vote the following by Australian ballot:  
School Officers, Town Officers, Article 9 School Budget, Article 13 Depot Street Parking Lot Funding, Article 14 Recreation Director Funding.

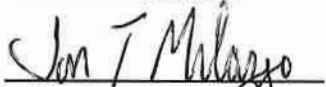
The polls will be open from 7:00 AM to 7:00 PM.

- Article 1.** To hear and act upon the reports of the School Officers.
- Article 2.** Shall the voters of the Richmond Town School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?
- Article 3.** To transact any other school business that may come legally before this meeting.
- Articles 4-8.** To elect school and town officers for terms posted on ballot.  
*(To be voted by Australian ballot)*
- Article 9.** Shall the voters of the Richmond Town School District, Inc appropriate \$4,357,519 necessary for the support of its schools for the year beginning July 1, 2013? *(To be voted by Australian ballot)*
- Article 10.** To hear and act upon the reports of the Town Officers.
- Article 11.** Shall the voters of the Town of Richmond approve a budget of \$3,188,039 to meet the expenses and liabilities of the Town?
- Article 12.** Shall the Town of Richmond Establish a town wide PACE (Property Assessed Clean Energy) District?
- Article 13.** Shall the voters approve of funding for the Depot Street parking lot with a \$20,000 appropriation in the Town budget in each of the next five years?  
*(To be voted by Australian ballot)*

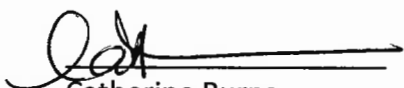
**Article 14.** Shall the voters of Richmond approve an additional expenditure of \$10,000 to the FY2014 Budget to fund a part-time Recreation Director? (To be voted by Australian ballot)

**Article 16.** To transact any other Town business that may come legally before this meeting.

**Richmond School Board**

  
Jon T. Milazzo, Chair

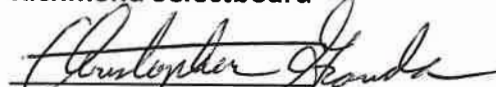
  
Steve Znamierowski, Vice-Chair


  
Catherine Burns

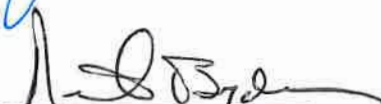
  
Wendy Gagliardi

  
Scott Lowe

**Richmond Selectboard**

  
Christopher Granda, Chair

  
June Heston, Vice Chair

  
Neil Boyden

  
Amy Lord

  
Ashley Lucht

Received for record this \_\_\_\_ day of January, 2013

Linda M. Parent, CVC, Town Clerk

**SPECIAL NOTES**

- Last day for **new voter registration** is Wednesday, February 27, 2013, until 5:00 PM.
- Requests for **early voter absentee ballots** will be accepted in the Town Clerk's Office until 5:00 PM on Monday, March 4, 2013.
- **Richmond School Board Budget:** The legal voters of the Richmond Town School District are warned and notified that an informational meeting will be held at the Richmond Elementary School (RES) in the Town of Richmond on Wednesday, February 27, 2013, commencing at 6:00 PM, for the purpose of explaining the 2013-2014 proposed budget.
- **Richmond Selectboard:** The legal voters of the Town of Richmond are warned and notified that an informational meeting will be held at Camels Hump Middle School in the Town of Richmond on Monday, March 4, 2013 commencing at 7:00 PM, for the purpose of explaining the 2013-2014 proposed budget and Australian ballot items.

**OFFICIAL BALLOT  
ANNUAL TOWN AND SCHOOL DISTRICT MEETING  
RICHMOND, VERMONT  
MARCH 5, 2013**

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p align="center"><b>MODERATOR</b></p> <p align="center">One Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>CLINT BUXTON</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>SELECTBOARD</b></p> <p align="center">Two Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>CHRIS GRANDA</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>FIRST CONSTABLE</b></p> <p align="center">One Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>ROZ PAYNE</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center"><b>TOWN CLERK</b></p> <p align="center">Three Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>LINDA M. PARENT</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>LISTER</b></p> <p align="center">Three Year Term <span style="float: right;">vote for not more than one</span></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>UNION SCHOOL DIRECTOR</b></p> <p align="center">Three Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>STEPHEN ZNOROWSKI</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center"><b>TOWN TREASURER</b></p> <p align="center">Three Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>MARK ARIDGIDES</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>CEMETERY TRUSTEE</b></p> <p align="center">Five Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>CURRAN "SPIKE" ROBINSON</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>TOWN SCHOOL DIRECTOR</b></p> <p align="center">Two Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>SCOTT A. LOWE</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center"><b>SELECTBOARD</b></p> <p align="center">Three Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>TAYLOR YEATES</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>LIBRARY TRUSTEE</b></p> <p align="center">Three Year Term <span style="float: right;">vote for not more than one</span></p> <p><b>JUSTEN HAYDEN-V...</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center"><b>UNION SCHOOL DIRECTOR</b></p> <p align="center">Three Year Term <span style="float: right;">vote for not more than two</span></p> <p><b>MICHAEL MARKS</b> <input type="radio"/></p> <p><b>LUCINDA M. PRESTON</b> <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>

**ARTICLES**

**Article 9.** Shall the voters of the Richmond Town School District, Inc appropriate \$4,357,519 necessary for the support of its schools for the year beginning July 1, 2013? YES   
NO

**Article 13.** Shall the voters approve of funding for the Depot Street parking lot with a \$20,000 appropriation in the Town budget in each of the next five years? YES   
NO

**Article 14.** Shall the voters of Richmond approve an additional expenditure of \$10,000 to the FY2014 Budget to fund a part-time Recreation Director? YES   
NO

## APPOINTED TOWN OFFICIALS

Assistant Town Clerk ..... Martha Laing 434-2221  
Financial Director ..... 434-2221  
Fire Chief ..... Thomas Levesque  
434-2002 (non-emergency)  
Highway Road Foreman ..... Peter Gosselin 434-2631  
Library Director ..... Rebecca Mueller 434-3036  
Police Chief ..... Alan Buck  
434-2156 (non-emergency)  
Town Manager ..... Geoffrey Urbanik 434-5170  
Town Planner ..... Cathleen Gent 434-2430  
Water Resources Superintendent ..... Kendall Chamberlin  
434-2178  
Zoning Administrative Officer ..... 434-2430  
Richmond Town Historian ..... Harriet W. Riggs 434-2556

## APPOINTED VOLUNTEERS

Animal Control Agent ..... Pam Alexander 922-5997  
Chittenden County Regional Planning Commission .....  
Ashley Lucht 734-8053  
Alternate ..... Geoffrey Urbanik 434-5170  
Chittenden Solid Waste District .. Adam Sherman 338-7415  
Alternate ..... vacant  
Civil Defense Director ..... Thomas Levesque 434-2002  
Energy Coordinator ..... Jeff Forward 434-2344  
Fire Warden ..... Harland Stockwell 316-1979  
Emergency Management Coordinator ..... Thomas Levesque  
434-2002  
Town Health Officer ..... Wright Preston 434-2789  
Inspector of Wood & Coal ..... Jeff Forward 434-2344  
Lake Iroquois Committee ..... Bruce Hoar 434-4197  
Town Fence Viewers ..... Toby Buxton 434-4850  
Jared Katz 434-4995  
Carole Furr 434-4601  
Town Service Officer ..... Martha Laing 434-5689  
Tree Warden ..... Toby Buxton 434-4850

## SCHOOL OFFICIALS

Superintendent CESU ..... John Alberghini 434-2128  
Principal, MMUHS ..... Michael Weston 899-4690  
Principal, CHMS ..... Mark Carbone 434-2188  
Principal, RES ..... Michael Berry 434-2461

## STATE AND FEDERAL ELECTED OFFICIALS

Governor Peter Shumlin  
1-802-828-3322  
Lt. Governor Phil Scott  
1-802-828-2226  
Secretary of State Jim Condos  
1-800-439-8683  
U.S. Senator Patrick Leahy  
863-2525 1-800-642-3193  
U.S. Senator Bernard Sanders  
1-800-339-9834  
U.S. Representative Peter Welch  
1-888-605-7270

### State Senators -

#### Chittenden County

Tim Ashe, Burlington (D) 318-0903  
Philp Baruth, Burlington (D) 503-5266  
Sally Fox, So. Burlington (D) 860-6428  
Virginia Lyons, Williston (D) 863-6129  
Diane Snelling, Hinesburg (R) 482-4382  
David Zuckerman, Hinesburg (D) 598-1986

#### Chittenden 4 Representative

Anne O'Brien  
2406 Hinesburg Road  
Richmond, VT 05477  
Phone Statehouse 1-800-322-5616  
Phone Home 434-4250  
Email: AOBrien@leg.state.vt.us

#### CSWD Drop-off Center 434-2712

Located on Rogers Lane  
Off Route 117 (River Road)  
Open: Tuesday: 8:00 - 3:00  
Thursday: 9:30 - 5:00  
Saturday: 8:00 - 3:30



1794

*"Home of the Round Church"*

**TOWN OF RICHMOND**

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