



**TOWN OF
RICHMOND, VERMONT**

**217TH ANNUAL REPORT
FISCAL YEAR 2010-2011**

TROPICAL STORM IRENE AUGUST 2011

On a rainy summer day, August 28, 2011, Tropical Storm Irene hit Vermont with a vengeance. Devastation had not been seen at this magnitude since the Flood of 1927. The Town of Richmond was not spared her wrath.

Throughout the State of Vermont, at least three people lost their lives that day, thankfully, none in Richmond. Overnight the water of the Winooski River exploded over its banks, consuming everything in sight. At the morning's first light the devastation was evident. Homes lost their foundations and cellars filled with contaminated flood waters. Farmer's fields were destroyed. The water system for the village of Richmond was contaminated and service interrupted. Water rose beyond the rivers banks on Cochran Road, Old Brooklyn Court, Esplanade and Bridge Street. Flood waters rose on Johnnie Brook Road, West Main Street & the River Road and on East Main Street and Jones Mill Road in Jonesville. The Village was separated from the rest of the Town. Not since the hurricane of 1938 had the water reached the Town Center Building. In what seemed like an instant lives were changed. Families, individuals, businesses, municipalities, nearly everyone was affected.

From a statistical standpoint, 47 homes were affected, with several families displaced for long periods of time. The Town Center, Municipal Well and Wastewater Treatment Plant were flooded, and Volunteers' Green was severely damaged. Damages to Town facilities were over \$300,000 and damages to homes and businesses far exceeded that amount.

From the first moments of flooding, the phenomenal spirit of Richmond was put into action. Firefighters alerted residents to the impending danger & evacuated many residents by boat. Neighbors started helping neighbors. Volunteers came from all walks of life and from near & far. Money, food, water & goods were brought by the truck full to aid in the recovery. Recovery experts stepped up to assist with rebuilding buildings and spirits. Thousands of volunteer hours were donated to help those affected. It is the norm for Richmond residents to be thoughtful, engaged and generous, and this was no exception. It will take some time to rebuild all that was lost, but it will be replaced and restored. Richmond will remain the special town that we all love.

ANNUAL FISCAL REPORT

TOWN OF RICHMOND, VERMONT
2010 - 2011

Warning for the
Two Hundred and Seventeenth
1795 - 2011

ANNUAL TOWN MEETING
March 6, 2012



Chartered October 1794



Bring This Report to Annual Meeting.

Keep this report as a reference manual.

Lunch will be available in the cafeteria at a nominal charge, courtesy of Beacon Light Grange and Camels Hump Cafeteria Staff.

Child care will be available in the Home Economics Room at a nominal charge.

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<u>POSITION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM ENDS</u>
Town Moderator	Clinton Buxton	1 Year	2012
Town Clerk	Linda M. Parent	3 Year	2013
Town Treasurer	Lisa Liberty	3 Year	2013
Cemetery Trustees	Linda Parent	5 Year	2012
	Curran Robinson	5 Year	2013
	Dennis Gile	5 Year	2014
	M. Eileen Buxton	5 Year	2015
	Troy E. Liberty	5 Year	2016
Constable	Roz Payne	1 Year	2012
Delinquent Tax Collector	Laurie Brisbin	1 Year	2012
Library Trustee	Janet Bonneau	5 Year	2012
	Kristen Hayden-West	5 Year	2013
	Scott Cole	5 Year	2014
	Laura Baker	5 Year	2015
	Susan Williams	5 Year	2016
Listers	Michael Hampton	3 Year	2012
	Mary Houle	3 Year	2014
Selectboard	Erik Filkorn	3 Year	2012
	Jon Kart	2 Year	2012
	Neil Boyden	3 Year	2013
	Chris Granda	2 Year	2013
	June Heston	3 Year	2014
School Directors	Jon Milazzo	3 Year	2012
	Julie Waite	2 Year	2012
	Steve Znamierowski	3 Year	2013
	Scott Lowe	2 Year	2013
State Representative	Anne O'Brien	2 Year	2013
Union School Directors	Jeffrey Forward	3 Year	2012
	Michael Marks	3 Year	2013
	Lucinda Preston	3 Year	2013
	Alison Anand	3 Year	2014

Justices of the Peace All 2 Year terms ending 2012

Jeanne Adams
 Denise Begins Barnard
 Francis Churchill Linda Robinson
 Deborah Conant Mark Shepard
 Cheryl Hard C. Jane VanLandingham
 Keith Kasper Becky Vigneault
 Marshall Paulsen
 Sue Pochop

Thanks to Janet & Rick Bonneau at Winooski Press for their support and assistance in the publication of the Town Report.

Linda M Parent, CVC, Town Clerk

Selectboard 1st & 3rd 6:30p.m. Town Center
 Mondays of Each Month

Planning 1st & 3rd 7:00p.m. Town Center
 Commission Wednesday

Development 2nd Wednesday of each month
 Review Board 7:00p.m. Town Center

Conservation 2nd Tuesday 7:30p.m. Town Center
 Commission of Each Month

Recreation 1st Tuesday 7:00p.m. Town Center
 Committee of Each Month

Economic Development
 Committee as needed 7:00p.m. Town Center

Police Advisory As Needed Town Center
 Committee

Library 1st Thursday 6:00p.m. Library
 Trustees of Each Month

Richmond Trails 3rd Tuesday 7:00p.m. Town Center
 Committee of Each Month

Board of Water & Sewer Commissioners
 1st Monday 6:30p.m. Town Center

Richmond Elem. 3rd Wednesday 6:30p.m. Richmond
 School Board Elem. School

Mt. Mansfield 2nd & 4th 7:30p.m. alternate
 Union School Thursdays between
 Board CHMS, BRMS, & MMUHS

Town Clerk's Monday - 8:00 a.m. - 5:00 p.m.
 Office Hours Tuesday - Thursday 8:00 a.m.- 4:00 p.m.
 Friday - 8:00 a.m. - Noon
 or by appointment 434-2221

Town Administrator - 434-5170
 Office Hours Monday - 8:00 a.m. - 5:00 p.m.
 Tuesday - Friday - 8:00 a.m. - 4:00 p.m.

Zoning Administrator & Town Planner
 Office Hours: Monday - Thursday 8:30 a.m. - 3:00 p.m.
 or by Appointment 434-2430

Many thanks to the residents who submitted articles and photos for this town report. The many pictures of the affect of Tropical Storm Irene's aftermath were dramatic and touching. Unfortunately there was not space to publish all of them in this report. We were all in this together helping each other as family, friends and neighbors. I never could list all of the contributors by name, so thank you to all. It certainly was a storm to be remembered. It reminds us every day of the power of nature.

Linda M Parent, CVC, Town Clerk

TOWN OF RICHMOND COMMITTEES AND BOARDS

CONSERVATION COMMISSION

Ernie Buford, Chair	Jamie Overton
Alison Lane Anand	Wright Preston
Ashley Lidman	Jayne Sheridan
Joe McHugh	

POLICE ADVISORY COMMITTEER

Denise Barnard	Gary Margolis
Isaac Cowan	Alexis "Bill" Parent
Michael Heston	Andrew Squires, Chair
Jack Linn	Dennis Wortheim
Ronald Mack	

DEVELOPMENT REVIEW BOARD

Stephen Ackerman	Jason Webster
Lori Cohen	Brian Werneke, Vice Chair
David Sunshine, Chair	

RECREATION COMMITTEE

Erin Ackerman	Harland Stockwell, Chair
Pennie McEdward Rand	

ECONOMIC DEVELOPMENT COMMITTEE

Christopher Brown, Chair	Anne O'Brien
Amy Lord	Deborah Shelby

RICHMOND TRAILS COMMITTEE

Steve Bower	Joe McHugh
John Hammerslough	Tyler Merritt
Kathleen Kavanagh	Ian Stokes, Chair
Martha Marciel	

JULY 4TH PARADE & FIREWORKS COMMITTEE

John Durant	Reg Mobbs
Susan Glennon	Rick Niquette
Barbara LaPlant	Ken Nussbaum
Kim Lutchko	Linda Parent

WATER & SEWER COMMISSIONERS

Bruce Bailey	Jon Kart
Erik Filkorn	Harold Irish
Christopher Granda	

PLANNING COMMISSION

Gary Bressor, Chair	Joe McHugh
Louis Borie, Vice Chair	Daniel Renaud
Mark Fausel	Christy Witters
Gary Holman	

SELECTBOARD

Neil Boyden, Vice-Chair	June Heston
Christopher Granda	Jon Kart, Chair
Erik Filkorn	

CHARTER CHANGE COMMITTEE

Frederick Barrett	Anne O'Brien
Scott Funk	Wright Preston
Marcia Lawrence	

RABIES CLINIC

MARCH 31, 2012

1 PM TO 3 PM

HUNTINGTON CENTER FIRE STATION

PLEASE BRING PROOF OF PREVIOUS RABIES VACCINATIONS

QUESTIONS...CALL LINDA PARENT, TOWN CLERK 434-2221



**ABSTRACT MINUTES OF THE
216TH ANNUAL SCHOOL AND TOWN MEETING
RICHMOND, VERMONT
MARCH 1, 2011**

The legal voters of the Town of Richmond met at Camels Hump Middle School at 9 am to transact business. Moderator Clinton Buxton called the meeting to order. An honor guard from Boy Scout Troop #23 presented the Flags of our Country and the State of Vermont. The Pledge of Allegiance was recited. Buxton asked that we observe a moment of silence for the members of the military who serve to protect the freedoms we have today. Roberts Rules of Order were reviewed. Linda M. Parent, Town Clerk read the warning for the meeting.

Article 1. To hear & act upon the reports of the School Officers. Moved by Lee Jones, second by Michael Storrs to accept the report of the School Officers. Jon Milazzo, chairman introduced the Board: Steve Zamierowski, Scott Lowe and Julie Waite. Mr. Milazzo thanked Kristin Fortin for her service to the Board. Also introduced were, Richmond Elementary School Principal Michael Berry, Joanne Russell, Chittenden East Bookkeeper & John Alberghini, Chittenden East Superintendent of Schools. Mr. Milazzo reported on Richmond Elementary School and their proposed budget. Motion passed by vote of the assembly.

Article 2. Shall the voters of the Richmond Town School District authorize the school board under 16 V.S.A. 562(9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year? Moved by Lee Jones, second by Francis Churchill to authorize, passed by vote of the assembly.

Article 3. Shall the voters of the Richmond Town School District appropriate \$3,807,876 necessary for the support of its schools for the year beginning July 1, 2011? (To be voted by Australian ballot).

Article 4. To transact any other school business that may come legally before this meeting. The article was moved by Ann Cousins, second by Kathryn Wysockey-Johnson to open discussion. There was no discussion.

Article 5. To hear and act upon the reports of the Town Officers. The article was moved by Chris Martin, second by Jeanne Adams. Erik Filkorn, Chair person, introduced the Selectboard members Mary Houle, Jon Kart, Chris Granda & Neil Boyden.

Geoffrey Urbanik, our Town administrator was introduced. Kim Moreno, our Financial Director was introduced. Lee Jones asked that the reference in the 2017 paving cycle be changed from Mountain View Drive to Mountain View Road. So approved.

Article 6. To vote a budget of \$2,842,424 to meet the expenses and liabilities of the Town. The article was moved by Katherine Wysockey-Johnson, second by Jeanne Adams. Geoffrey Urbanik, Town Administrator, presented a power point report on the proposed town budget. Motion for amendment to the budget was made by Andrew Squires, second by Sue Pochop, to "Increase line 10-8-90-5-95.10, appropriation for Richmond Rescue from \$48,100 to \$105,000, an increase of \$56,900." The motion to increase the Richmond Rescue from \$48,100 to \$105,000 was defeated by paper ballot 74 yes / 86 NO, total 160 voting. The meeting was adjourned until 12:45 for lunch. Cara LaBounty moved, second by Maurice Forcier to call the question to accept the town budget as printed. So passed by vote of those present, approximately 85 persons.

Article 7. Shall the voters of the Town of Richmond authorize certain improvements for the reconstruction of Jericho Road, to be financed over a period not to exceed 20 years, at an estimated cost of \$1,861,000? (To be voted by Australian ballot)

Article 8. To transact any other town business that may come legally before this meeting. Article was moved by Jeffrey Forward, second by Marcy Harding. Mr. Urbanik presented the options of the Bridge Street Bridge painting project. The following non-binding resolutions were presented:

Marcy Harding ~ The voters and residents of Richmond hereby extend our thanks and appreciation to Mike Comeau and his staff, Dan Noyes and everyone else responsible for bringing a wonderful grocery store to the Town of Richmond. It has significantly improved the quality of life in our town.

Ian Stokes, on behalf of the Richmond Trails Committee~ To recognize John Hamerslough who has provided a huge amount of energy and enthusiasm-providing new trails for the Town, as well as keeping existing trails open. I want to recognize his 12 years of service. The trails provide an exceptional resource for enjoying this special Town of Richmond to the full. John has exceptional skills- he has planned new trails, reached out to numerous people who could make things happen, and most of all was out there with his boundless energy with his loppers, scythe, chain saw, hammer and nails in all weathers to keep the trails open and safe.

Chris Carfaro~ A representative appointed by the Richmond Town Selectboard is allowed a non-voting seat on Richmond Rescue's Board of Directors, said Representative to report back to the Selectboard.

Lisa Littwin ~ To propose that no voting be done on Front Porch Forum, or any other computer program and that all town issues and votes be done by paper ballots and voting forms, so that all citizens may participate.

Chris Carfaro recognized Rod West, of Black Fork Towing for the work on the ice rink at Volunteers Green and Crimson Poppy Flower Shop for planting the flowers in the planters along Bridge Street.

George Patenaude recognized the following members of Boy Scout Troop 23 who have obtained their Eagle Scout status: Matthew Ashe, Benjamin Feinson, Christian Patenaude and Galloway Morris.

Bruce LaBounty recognized Wayne Ring, of the Richmond Highway Department, who is retiring after 26+ years of service to the Town of Richmond.

State Representative Anne O'Brien gave a brief review of what is going on in Montpelier and offered her services to anyone who had questions for her.

Linda Parent thanked Mary Buxton and members of Boy Scout Troop #23 who passed the microphone, Beacon Light Grange #557 who provided lunch and the Richmond Congregational Church Youth Groups who provided child care during the morning meeting.

Motion was made by David Root, second by Arthur Hamlin, to adjourn the meeting at 1:45pm. This was passed by vote of the assembly.

Respectfully Submitted, Linda M. Parent, CVC



RICHMOND SELECTBOARD

Dear Friends & Neighbors,

The Selectboard, including our newest member, June Heston, began this past year with an ambitious public works and administrative agenda. Little did we know that more than a few unexpected challenges waiting in the wings, including floods in April, May and August, and damage to the Town's well house in March that left the village without water for close to a week. Nonetheless great progress was made thanks to the hard work of town staff and volunteers. The following is a summary of Town activities this past year:

Town Budget & Fiscal Management: Over the past two years voters approved the borrowing of significant sums for equipment and infrastructure improvements. Town Administrator Geoff Urbanik and his staff were able to complete several of these projects under budget though careful fiscal management. For example, last year voters authorized the purchase of a new fire truck at \$375,000 but the final purchase price was \$354,000, a savings of almost \$31,000. The Village water, sewer, storm water and road improvements approved by voters two years ago at \$750,000 were completed at \$43,000 under budget. And, while voters authorized the borrowing of \$1.86 million for sorely needed improvements on and under Jericho Road, we borrowed only \$1.81 million—\$50,000 less than authorized. Though this project will not be completed until May of 2012, it is currently running slightly under this lower budget.

For the coming fiscal year (July 1, 2012-June 30, 2013), the proposed Town budget includes payment on the Jericho Road improvement bond and an increase of two percent for operations. After several straight years of level-funded budgets the rising costs of energy and healthcare, in particular, made it impossible to prevent an increase while still providing taxpayers with the level of service that we've come to expect. While we again included a modest cost of living increase for town employees, they will pay a greater portion of their health care costs. The Selectboard considers this two percent increase a significant achievement as the first draft budget started with a jump of more than seven percent.

Town Infrastructure: We took another great leap forward in 2011 as Jericho Road received its first significant improvements in 40 years. From Main Street up to School Street new water, sewer and storm water lines were placed underground and a new road bed was installed with better sightlines for drivers. In addition, the installation of a sidewalk, median strip and curb will improve pedestrian safety significantly. The project will be completed in the spring of 2012 with a final layer of asphalt and sidewalk enhancements.

The Town Center received some much needed attention this past year, including portico repair and attic insulation. Funds from the town center maintenance fund and the Conservation Reserve Fund paid for the

work. Flood waters reaching the Town Center in August prompted repairs and cleaning in the basement.

In the realm of bridge maintenance, what more can we say about the ongoing maintenance and painting of the Bridge Street bridge than...“How 'bout that bridge color?” VTrans assures us that painting will resume, and be completed, in spring 2012. Completion of the “Checkered House Bridge Project” which includes the reconstruction and realignment of Route 2, Kenyon and Johnnie Brook roads is anticipated in 2014.

Looking ahead to next year, we expect to complete the Jericho Road sidewalk project, replace the Browns Court waterline and pave the street, replace the Esplanade Street sewer and pave the street, make various improvements at Volunteers Green and continue with the ongoing road paving and gravel plans. And, designs for surface and subsurface improvements to East Main Street and Bridge Street streetscape are in development.

Town Governance: With the help of the Town Manager Study Committee and the Charter Review Committee, two charter changes will be offered to voters this Town Meeting Day. The first proposes changing from the Town Administrator-Selectboard form of governance to that of Town Manager-Selectboard governance. The second would change the Delinquent Tax Collector position from an elected to an appointed position.

Town Staff: The employees of Richmond provided the day-to-day services we all count on with great integrity and professionalism. And, despite the rains (and floods), sleet, snow, emergencies and disasters (both natural and bureaucratic) they've proved themselves adaptable, creative and dedicated to the Town and its citizens.

In June, we said goodbye to Police Chief and good friend William “Joe” Miller who retired after 15 years of service. Thanks to the hard work of our excellent search committee, we welcomed Al Buck to Richmond as our new Police Chief. Officer Michael Anderson has moved to a position with the Vermont State Police. Joshua Hansell, a graduate of Norwich University, has joined us as a Police Officer. Brian Mattison left the Water Resources Department to become Hinesburg's Superintendent of Water Works. Thacher Evans, previously a part-time employee, is working hard to fill Brian's shoes. At the Highway Department, the long-time assistant foreman and raconteur Troy Liberty is now a part-time training/troubleshooting specialist and Steve Towers has stepped up to Assistant Foreman.

Volunteers as a Measure of Richmond's Character: A quick glance through this annual report reveals a long list of boards, commissions, committees and organizations that provide for many of the services, functions and amenities that make Richmond a wonderful and safe place to live. Simply put, Richmond runs, day-in and day-out, with the help of volunteers. This past year, in

Selectboard continued

In addition to these regular and ongoing efforts, we saw an incredible outpouring of volunteer support following the floodwaters sent by Tropical Storm Irene. After the initial clean-up was complete, volunteers have kept at it, organizing benefit events, raising money, providing rebuilding expertise and emotional support. The depth and breadth of these efforts helped keep our community whole where other communities could not.

The Selectboard thanks everyone that lent a hand in any way to these efforts. We encourage you to continue this participation in our community. Please make 2012 the year that you share some of your time and energy to Richmond's various community organizations to maintain the health and vitality of our community.

Thank you for the opportunity to serve.
Sincerely, Jon Kart- Chairman, Neil Boyden-Vice Chairman, Erik Filkorn, Chris Granda and June Heston.

INDEPENDENT AUDITORS

Richmond Elementary School has engaged Fothergill, Segale & Valley to audit the school district for the year ended June 30, 2011. Excerpts from the audited financial statements have been included in this report. The Town of Richmond has engaged Mudgett, Jennett & Krogh-Wisner, P.C. to audit the Town's basic financial statements for the year ended June 30, 2011. Preparation of the Town financial statements was delayed due to employee turnover in the Town finance department. At the time of printing this report, the audit had not been completed. Town financial data in this report is considered unaudited.

The audited financial statements for Richmond Elementary School and the Town of Richmond, when complete, will be available for public inspection at the Town Treasurer's office, and published on the Town's website under the documents section at www.richmondvt.com - see "2011 Town Audit"

STATEMENT OF TAXES RAISED

	Tax Rate	Grand List Value	Taxes Raised
Richmond Town Taxes			
Municipal Tax	0.5547	\$ 4,311,764	2,391,735
Conservation Fund	0.0100	\$ 4,311,764	43,118
VYCC			7,500
Richmond Housing			7,100
Education Taxes			
Residential Homestead	1.2085	\$ 3,278,151	3,961,645
Non-Residential	1.3766	\$ 1,038,901	1,430,151
Taxes Billed July 2010			7,841,250
Adjustments			
Land Use			57,103
HS-122 Changes			(13,117)
Lister Corrections			-
VYCC Exemption			(21,265)
Rounding Difference			(1,050)
Total Taxes Billed FY 10-11			7,862,921
TOTAL TAXES ACCOUNTED FOR			
Total 10-11 Taxes Collected (Cash Basis)			7,685,247
Taxes Turned Over to Delinquent Tax Collector			183,892
Prepaid Taxes			(6,205)
Abatements			(13)
Taxes Accounted for:			7,862,921

TAX RATES
Fiscal Year 10-11

	Residential Rate	Non-Residential Rate
Education (From VT Dept of Taxes)	1.2085	1.3766
Municipal	0.5647	0.5647
Tax Rates	1.7732	1.9413

POLICY REGARDING COLLECTION OF DELINQUENT TAXES

1. The Warrant for collection of delinquent taxes is turned over to the Collector of Delinquent Taxes following the final tax due date of May 15th. When the warrant is received, and each month afterwards, the collector will send a notice to each taxpayer indicating the amount of taxes, penalty and interest due until full payment is received.
2. If payment in full cannot be made, it is the responsibility of the delinquent tax payer to contact the Collector to make arrangements for a payment schedule. If no arrangements for a payment schedule are made, then additional collection procedures will be followed as described below in numbers 5 & 6.
3. Partial payments will be applied first to interest portion of the amount due, and the remainder will be divided proportionally between the principal amount of the tax and the penalty fee.
4. If delinquent taxes on real estate in amounts less than \$1500 are not paid in full and for which no satisfactory payment arrangements have been made within sixty (60) days of the first notice, or if a payment agreement has not been met, the Collector of Delinquent Taxes may file a complaint with Small Claims Court and/or pursue other legal collection procedures including a Tax sale as described in paragraph 5 below.
5. If delinquent taxes on real estate in amounts of \$1500 or

- more are not paid in full and for which no satisfactory payment arrangements have been made within sixty (60) days of the first notice, or if a payment agreement has not been met, the Collector of Delinquent Taxes will begin the tax sale process in accordance with State Statute to pay the delinquent taxes, interest, penalty and allowable fees, as follows:
 - a. The Collector will notify the taxpayer of the tax sale decision, the date by which full payment must be received, and the cost to expect once the tax sale process begins.
 - b. The Collector will notify all mortgage holders, lessees and lien holders in accordance with statute.
 - c. Once the deadline date has expired and full payment has not been received, the Collector will proceed with the tax sale in accordance with State Statute (32 V.S.A. Section 5252).
 - d. Cost of preparing and conduction the sale, including legal fees and advertising, will be charged to the delinquent taxpayer.
6. Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. Section 1535.
7. In the event that no one purchases the property at the tax sale, or if in the judgment of the tax collector, proceeding with the tax sale in inadvisable, the tax collector shall collect the delinquent taxes using any or all of the methods permitted by law.

DELINQUENT TAX REPORT - COLLECTED- as of 6/30/11

Tax Year	Principal	Interest	Penalty	Tax sale fees	Credits	Total Collected
03-04	\$ 266.50	\$ 10.62	\$ 21.33			\$ 298.45
04-05	\$ -	\$ 1.55	\$ -			\$ 1.55
05-06	\$ 178.81	\$ 38.51	\$ 14.32	\$ 279.00		\$ 510.64
06-07	\$ 1,115.23	\$ 364.83	\$ 89.22			\$ 1,569.28
07-08	\$ 828.15	\$ 169.22	\$ 66.23			\$ 1,063.60
08-09	\$ 14,424.04	\$ 1,974.35	\$ 1,153.95			\$ 17,552.34
09-10	\$ 82,722.56	\$ 9,355.02	\$ 6,607.55			\$ 98,685.13
10-11	\$ -	\$ -	\$ -			\$ -
Total collected	\$ 99,535.29	\$ 11,914.10	\$ 7,952.60	\$ 279.00		\$ 119,382.54

DELINQUENT TAX REPORT - OUTSTANDING -as of 6/30/11

Tax Year	Principal	Interest	Penalty	Other	Credits	Total Outstanding
03-04						\$ -
04-05	\$ 387.00	\$ 402.47	\$ 30.96			\$ 820.43
05-06	\$ 526.35	\$ 407.98	\$ 42.09			\$ 976.42
06-07	\$ 872.48	\$ 318.31	\$ 69.81			\$ 1,260.60
07-08	\$ 720.28	\$ 103.73	\$ 57.62			\$ 881.63
08-09	\$ 15,911.63	\$ 4,779.72	\$ 1,272.91			\$ 21,964.26
09-10	\$ 49,581.21	\$ 7,897.58	\$ 3,934.78			\$ 61,413.57
10-11	\$ 115,893.25	\$ 6,271.70	\$ 9,271.52			\$ 131,436.47
Total Outstanding	\$ 183,892.20	\$ 20,181.49	\$ 14,679.69	\$ -	\$ -	\$ 218,753.38

Revenue Budget Accounts	Budget FY 2011	Actual FY 2011	Budget FY 2012**	Budget FY 2013
10-6-01 PROPERTY TAX REVENUE				
10-6-01-1-01.10 Current Year Property Tax	1,238,732	1,141,440	1,366,874	1,401,016
10-6-01-1-01.11 Delinquent Tax	-	116,212	-	-
10-6-01-1-01.12 Delinquent Tax Penalty	10,000	15,031	11,000	10,000
10-6-01-1-01.13 Delinquent Tax Interest	8,000	13,643	11,000	11,000
10-6-01-1-01.14 Current Taxes - Interest	9,000	9,781	11,000	11,000
10-6-01-1-01.15 Richmond Housing Taxes	7,100	449	7,200	7,200
10-6-01-1-01.16 VYCC	7,500	3,312	8,400	8,400
10-6-02-2-10.10 Act 60 Reappraisal Grant	1,700	-	1,700	1,700
10-6-02-2-10.12 Fish & Game	400	48	150	-
10-6-02-2-10.13 Railroad Tax	1,100	1,464	1,400	1,400
10-6-02-2-10.14 Current Use Program	56,000	57,103	51,000	51,000
10-6-10-1-01.11 Zoning Permits/Hearing Fees	13,000	18,768	16,000	16,000
10-6-10-1-20.01 Water/Sewer Admin.	14,000	14,000	14,000	14,000
10-6-10-1-20.02 Elementary School Payment	9,500	-	8,500	8,500
10-6-10-1-40.05 Interest on Investments	2,000	3,078	2,000	2,000
10-6-10-1-99.11 Miscellaneous - Other	-	3,566	-	-
10-6-10-3-11.10 Beverage Licenses	800	900	800	800
10-6-10-3-11.11 Dog Licenses	5,300	5,069	5,100	5,100
10-6-10-3-30.10 Recording Fees	26,000	32,480	26,000	26,000
10-6-10-3-30.12 Vault Time / Copies	4,000	4,365	4,000	4,000
10-6-10-3-30.13 Certified Copies	1,500	1,024	1,200	1,200
10-6-10-3-30.14 Marriage Licenses	200	370	200	200
10-6-10-3-30.15 Vehicle Registration Fees	600	661	600	600
10-6-20-2-01.10 Police - Local Fines	500	916	500	500
10-6-20-2-02.10 Police Receipts	400	890	1,200	1,200
10-6-20-2-03.00 CESU Contribution - SRO	25,000	-	22,000	22,000
10-6-20-2-20.10 Police Grants	-	936	-	-
10-6-20-2-20.11 Uniform Traffic Tickets	21,000	17,627	21,000	21,000
10-6-20-2-97.00 Sale of Town Property	2,000	-	2,000	2,000
10-6-35-3-00.10 Rentals & Bolton Fees	-	4,084	2,000	2,000
10-6-40-1-99.10 Fire Revenue	-	-	-	-
10-6-60-6-00.10 Field Use Fees	1,100	1,089	500	1,000
Total General Fund Revenue	1,466,432	1,468,306	1,597,324	1,630,816
11-6-01-1-01.10 Current Year Property Tax				
11-6-01-1-01.10 Current Year Property Tax	1,152,900	1,152,900	1,134,650	1,238,480
11-6-02-2-05.10 Highway State Aid	107,000	114,403	107,000	107,000
11-6-50-0-01.10 Overweight Permits	1,000	1,065	1,000	1,000
11-6-50-0-01.11 Access Permits	300	370	150	150
11-6-50-1-99.00 Transfer from Cemetery	2,300	-	2,300	2,300
11-6-50-1-99.10 Miscellaneous Revenue	-	-	-	-
Total Highway Revenue	1,263,500	1,268,738	1,245,100	1,348,930
Total General & Highway Revenue	2,729,932	2,737,044	2,842,424	2,979,746
(non tax revenue)	338,300	442,704	340,900	340,250

Tax Rate Estimate FY2013				
	Grandlist Estimate	Amount To Be Raised	Tax Rate	
Current Fiscal Year				
FY 2011 - 2012	\$ 4,373,459	\$ 2,501,524	\$ 0.5720	GF rate for tax billing purposes, includes Conservat
** approved at town meeting		\$ 76,973	\$ 0.0176	Jericho Road
		\$ 2,578,497	\$ 0.5896	Total calculated rate
			\$ 0.5896	Town rate/SB Approved
Next Fiscal Year				
FY 2012 - 2013	\$ 4,338,303	\$ 2,639,496	\$ 0.6084	GF rate for tax billing purposes
(Estimated April 2012 GL)		\$ -	\$ -	Deficit rate for tax billing, none projected
		\$ 2,639,496	\$ 0.6084	Total calculated rate
			\$ 0.6084	Town Rate/SB - To be set June 2011
			0.0188	
			3.09%	

Expense Budget Accounts	Budget FY 2011	Actual FY 2011	Budget FY 2012	Budget FY 2013	FY12/13 % Change
TOWN ADMINISTRATION					
10-7-10-0-10.00 Salaries	238,700	243,878	242,000	258,000	6.61%
10-7-10-0-10.01 Delinquent Tax Collector	10,000	13,738	10,000	10,000	0.00%
10-7-10-0-10.03 Salaries Elections	2,700	245	2,700	2,700	0.00%
10-7-10-0-10.05 Selectboard	3,750	3,000	3,750	3,750	0.00%
10-7-10-0-10.06 Listers	8,000	3,720	8,000	8,000	0.00%
10-7-10-0-11.00 SS/Medicare - Adm.	20,200	20,975	20,750	22,000	6.02%
10-7-10-0-12.00 Municipal Retirement	8,100	8,336	8,300	9,000	8.43%
10-7-10-0-15.00 Health Insurance	46,500	56,486	64,900	66,500	2.47%
10-7-10-0-15.03 Long Term Disability	5,200	3,352	5,200	5,200	0.00%
10-7-10-0-17.00 Recognitions/Awards	1,000	595	1,000	800	-20.00%
10-7-10-1-20.00 Office Supplies	8,000	8,286	8,000	7,000	-12.50%
10-7-10-1-20.01 Recording Books	3,000	1,648	3,000	3,000	0.00%
10-7-10-1-21.00 Postage - Adm.	7,500	8,839	7,500	9,000	20.00%
10-7-10-1-22.00 Office Equipment	5,000	7,114	7,000	8,100	15.71%
10-7-10-1-24.00 Advertising - Adm.	7,500	11,424	7,500	7,500	0.00%
10-7-10-1-25.03 Town Reports	5,000	2,891	5,000	5,000	0.00%
10-7-10-1-27.00 Training/Education	1,500	1,397	1,500	1,500	0.00%
10-7-10-1-29.00 Travel - Adm.	750	482	750	750	0.00%
10-7-10-1-30.00 Telephone	5,000	5,317	5,000	5,400	8.00%
10-7-10-1-42.00 Association Dues	400	497	500	500	0.00%
10-7-10-1-45.00 Contract Services Admin	8,000	4,248	8,000	8,000	0.00%
10-7-10-1-45.01 Contract Services Listers	1,000	1,250	1,000	1,000	0.00%
10-7-10-1-45.02 Contract Services Animal	2,300	1,560	1,000	1,000	0.00%
10-7-10-1-45.03 Contract Services Election	4,700	4,174	4,700	4,700	0.00%
10-7-10-1-45.04 Technology	8,000	6,771	1,000	1,000	0.00%
10-7-10-2-31.00 Heat	5,500	19,572	5,500	5,500	0.00%
10-7-10-2-32.00 Electricity	9,000	8,149	9,000	9,000	0.00%
10-7-10-2-33.00 Water and Sewer	3,700	1,144	3,600	3,600	0.00%
10-7-10-2-34.00 Trash Removal	1,900	2,540	1,900	1,900	0.00%
10-7-10-2-62.00 Building Maintenance	11,000	6,093	11,000	11,000	0.00%
10-7-10-2-62.01 Landscaping & Tree Maint	4,000	649	4,000	2,000	-50.00%
10-7-10-3-42.01 VLCT Membership Dues	4,652	4,652	4,763	4,925	3.40%
10-7-10-3-43.00 Legal	24,000	21,678	24,000	24,000	0.00%
10-7-10-3-44.00 Independent Auditors	18,000	18,630	19,000	21,200	11.58%
10-7-10-3-46.00 Engineering Review	3,000	2,860	3,000	3,000	0.00%
10-7-10-3-47.00 Tax Map Maintenance	-	-	3,500	3,500	0.00%
10-7-10-3-48.00 General Insure/VLCT PACIF	81,000	85,747	86,401	90,000	4.17%
10-7-10-3-80.00 County Tax	21,200	12,399	21,200	22,000	3.77%
10-7-10-3-80.01 TC/Library Bldg Interest	1,722	443	1,000	581	-41.90%
10-7-10-3-80.02 Notes Payable Interest	3,000	-	3,000	-	0.00%
10-7-90-1-91.00 Reappraisal Reserve	9,100	9,100	9,100	9,100	0.00%
10-7-90-2-90.00 TC/Library Bldg Bond Adm	4,500	4,500	4,500	4,500	0.00%
Total - Town Administration	617,074	618,375	642,514	665,206	3.53%

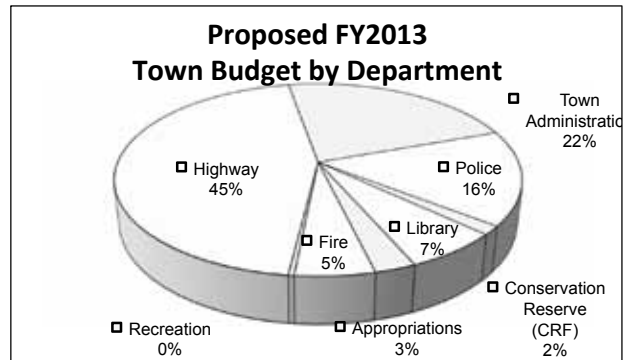
Expense Budget Accounts	Budget FY 2011	Actual FY 2011	Budget FY 2012	Budget FY 2013	FY12/13 % Change
POLICE DEPARTMENT					
10-7-20-0-10.00 Regular Salaries	231,300	240,729	235,000	<u>248,000</u>	5.53%
10-7-20-0-10.03 Auxiliary	10,000	10,000	10,000	<u>10,000</u>	0.00%
10-7-20-0-10.30 Health Insurance Opt Out	14,800	11,669	14,800	<u>13,320</u>	-10.00%
10-7-20-0-10.99 Overtime	22,000	24,424	22,000	<u>26,000</u>	18.18%
10-7-20-0-11.00 Social Security/Medicare	21,400	22,697	23,000	<u>23,000</u>	0.00%
10-7-20-0-12.00 Municipal Retirement	9,300	7,027	11,000	<u>11,000</u>	0.00%
10-7-20-0-15.00 Health Insurance	35,000	25,570	55,500	<u>44,000</u>	-20.72%
10-7-20-1-16.00 Uniforms	3,500	5,372	3,500	<u>5,500</u>	57.14%
10-7-20-1-20.00 Office Supplies	2,500	2,754	2,500	<u>2,500</u>	0.00%
10-7-20-1-22.00 Office Equipment	1,500	1,897	1,500	<u>1,500</u>	0.00%
10-7-20-1-22.01 Computer - Office	6,000	3,885	7,000	<u>7,000</u>	0.00%
10-7-20-1-27.00 Training/Education	2,500	3,784	4,000	<u>4,000</u>	0.00%
10-7-20-1-29.00 Travel	250	225	250	<u>250</u>	0.00%
10-7-20-1-30.00 Telephone	5,000	5,217	6,000	<u>6,000</u>	0.00%
10-7-20-3-20.00 Police Supplies	2,300	3,995	2,300	<u>4,000</u>	73.91%
10-7-20-3-35.00 Equipment Repair	2,500	911	2,500	<u>2,500</u>	0.00%
10-7-20-5-50.00 Gas & Diesel	14,500	17,781	14,500	<u>16,000</u>	10.34%
10-7-20-5-52.00 Police Cruiser Repair	4,500	8,407	4,500	<u>7,000</u>	55.56%
10-7-20-5-52.18 Police Cruiser Equipment	500	812	500	<u>1,000</u>	100.00%
10-7-20-5-52.19 Police Cruiser Tires	4,000	3,389	4,000	<u>4,500</u>	12.50%
10-7-90-5-90.20 Police Cruiser Purchase	26,000	30,266	26,000	<u>36,000</u>	38.46%
10-7-90-5-93.01 Police Capital Reserve	2,000	529	2,000	<u>2,000</u>	0.00%
Total - Police Department	421,350	431,338	452,350	475,070	5.02%
LIBRARY DEPARTMENT					
10-7-35-0-10.00 Salaries	100,000	103,560	102,500	<u>111,696</u>	8.97%
10-7-35-0-10.30 Health Insurance Opt Out	7,400	7,685	7,400	<u>6,660</u>	-10.00%
10-7-35-0-11.00 Social Security/Medicare	8,300	8,428	8,508	<u>8,700</u>	2.26%
10-7-35-0-12.00 Municipal Retirement	3,399	3,183	3,484	<u>3,500</u>	0.46%
10-7-35-0-15.00 Health Insurance	1,500	1,337	1,500	<u>1,500</u>	0.00%
10-7-35-1-20.00 Office Supplies	2,000	2,110	2,000	<u>2,000</u>	0.00%
10-7-35-1-21.00 Postage	1,000	485	1,200	<u>1,200</u>	0.00%
10-7-35-1-22.00 Computer	2,600	1,526	3,000	<u>2,500</u>	-16.67%
10-7-35-1-27.00 Training/Education	300	365	300	<u>300</u>	0.00%
10-7-35-1-29.00 Travel	300	281	300	<u>300</u>	0.00%
10-7-35-1-30.00 Telephone	2,500	1,741	2,500	<u>2,500</u>	0.00%
10-7-35-2-31.00 Heat	4,000	5,411	4,000	<u>5,500</u>	37.50%
10-7-35-2-32.00 Electricity	5,700	4,971	6,000	<u>5,500</u>	-8.33%
10-7-35-2-33.00 Water and Sewer	1,000	437	1,000	<u>600</u>	-40.00%
10-7-35-2-62.00 Maintenance	6,600	9,759	7,200	<u>9,000</u>	25.00%
10-7-35-2-80.01 TC/Library Bldg Interest	1,500	2,017	1,350	<u>1,350</u>	0.00%
10-7-35-3-20.01 Books	11,300	10,549	11,750	<u>11,750</u>	0.00%
10-7-35-3-45.01 Programs	700	84	700	<u>700</u>	0.00%
10-7-90-2-90.01 TC/Library Bldg Bond Libr	10,500	10,500	10,500	<u>10,500</u>	0.00%
10-7-90-2-92.01 Library Reserve	8,000	8,000	8,000	<u>8,000</u>	0.00%
Total - Richmond Free Library	178,599	182,429	183,192	193,756	5.77%

Expense Budget Accounts	Budget FY 2011	Actual FY 2011	Budget FY 2012	Budget FY 2013	FY12/13 % Change
FIRE DEPARTMENT					
10-7-40-0-10.00 Salaries	16,000	15,437	16,000	16,000	0.00%
10-7-40-0-11.00 Social Security/Medicare	1,200	1,143	1,200	1,300	8.33%
10-7-40-1-18.00 Medical	100	-	100	100	0.00%
10-7-40-1-27.00 Training/Education	500	328	500	500	0.00%
10-7-40-1-29.00 Travel	400	-	400	400	0.00%
10-7-40-1-30.00 Telephone	2,200	2,183	2,200	2,400	9.09%
10-7-40-1-95.00 Public Relations	200	-	200	200	0.00%
10-7-40-2-31.00 Heat	3,000	5,513	3,000	5,500	83.33%
10-7-40-2-32.00 Electricity	1,400	1,626	1,750	1,750	0.00%
10-7-40-2-33.00 Water and Sewer	500	417	700	900	28.57%
10-7-40-2-62.00 Maintenance	2,000	2,757	1,500	1,500	0.00%
10-7-40-5-35.01 Radio Repair	1,500	2,200	1,500	2,000	33.33%
10-7-40-5-35.03 Radio Dispatch	5,600	3,943	5,600	6,065	8.30%
10-7-40-5-50.00 Gas, Oil & Diesel Fuel	2,000	3,216	2,000	3,000	50.00%
10-7-40-5-52.00 Fleet Maintenance	8,000	5,025	8,000	1,500	-81.25%
10-7-40-5-53.01 Equipment Repair	1,700	1,164	1,500	1,500	0.00%
10-7-40-5-55.00 Supplies	1,200	851	1,500	1,500	0.00%
10-7-40-5-57.00 Equipment Purchase	9,600	10,001	9,600	9,600	0.00%
10-7-40-5-80.01 2001 Eng #1 Interest	1,330	1,330	8,500	Complete	0.00%
10-7-40-5-80.03 2005 Engine Interest	6,515	6,516	6,200	5,780	-6.77%
10-7-40-5-80.04 2011 Engine Interest	-	-	-	9,000	0.00%
10-7-90-5-90.01 2001 Eng #1 Bond exp 2010	20,000	20,000	20,000	Complete	0.00%
10-7-90-5-90.03 2005 Engine Bond	10,000	10,000	10,000	10,000	0.00%
10-7-90-5-92.00 Fire Engine 2010 & 2011 Note	20,000	20,000	50,500	50,500	0.00%
10-7-90-5-93.00 Fire Capital Reserve	30,000	30,000	30,000	28,500	-5.00%
Total - Fire Department	144,945	143,649	182,450	159,495	-12.58%

Proposed FY2013 Town Budget by Department

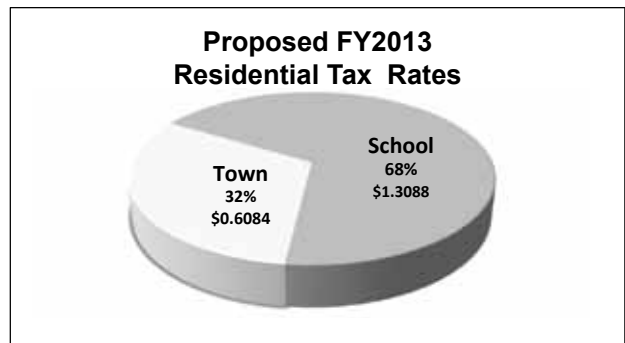
Department	Proposed budget	Percent of Total
Highway	\$1,348,930	45.27%
Town Administration	\$665,125	22.32%
Police	\$475,070	15.94%
Conservation Reserve (CRF)	\$43,500	1.46%
Library	\$193,756	6.50%
Appropriations	\$82,489	2.77%
Fire	\$159,495	5.35%
Recreation	\$11,300	0.38%
Total Municipal Budget	\$2,979,665	100.00%

Fiscal Year 2013 (FY13)=July 1, 2012-June 30, 2013



Proposed FY2013 Residential Tax Rates (Local)

	Proposed Tax Rates	Percent of Total
Town	\$0.6084	31.73%
School (RES & MMU)	\$1.3088	68.27%
Total Tax Rate	\$1.9172	100.00%



Expense Budget Accounts	Budget FY 2011	Actual FY 2011	Budget FY 2012	Budget FY 2013	FY12/13 % Change
RECREATION & TRAILS					
10-7-60-0-10.00 Recreation Salaries	2,800	2,520	3,800	3,800	0.00%
10-7-60-0-11.00 Social Security/Medicare	300	189	300	300	0.00%
10-7-60-1-42.00 Association Dues	100	243	100	250	150.00%
10-7-60-2-32.00 Electricity	700	715	700	700	0.00%
10-7-60-2-33.00 Water and Sewer	600	384	600	600	0.00%
10-7-60-2-34.00 Trash Removal	650	438	650	650	0.00%
10-7-60-2-62.00 Park Maintenance	4,500	1,994	3,500	3,500	0.00%
10-7-60-2-62.01 Trails Maintenance	1,000	309	1,000	1,000	0.00%
10-7-60-3-95.01 Special Events	900	-	900	500	-44.44%
10-7-90-2-92.02 Conservation Fund 1Cent	43,000	43,118	43,500	43,500	0.00%
Total - Recreation & Trails	54,550	49,911	55,050	54,800	-0.45%
APPROPRIATIONS					
10-8-90-5-95.02 CV Agency on Aging	1,800	1,800	1,800	1,800	0.00%
10-8-90-5-95.03 Flags	650	877	650	650	0.00%
10-8-90-5-95.04 GBIC	100	100	100	100	0.00%
10-8-90-5-95.05 Howard Center	100	100	100	100	0.00%
10-8-90-5-95.06 Metropolitan Planning Org	2,643	2,643	2,670	Combined CCRPC	0.00%
10-8-90-5-95.07 No.VT Resource Conservation	50	-	-	-	0.00%
10-8-90-5-95.08 Regional Planning	2,800	556	2,800	5,630	101.07%
10-8-90-5-95.09 Richmond Community Band	400	400	400	400	0.00%
10-8-90-5-95.10 Richmond Rescue	48,100	48,672	48,100	48,100	0.00%
10-8-90-5-95.11 Hale & Hearty	4,100	4,100	4,100	4,100	0.00%
10-8-90-5-95.12 Transportation Svcs -SSTA	2,300	1,802	2,300	2,300	0.00%
10-8-90-5-95.13 Visiting Nurses	9,270	9,270	9,548	9,834	3.00%
10-8-90-5-95.14 VT Ctr for Independent Living	100	100	100	375	275.00%
10-8-90-5-95.15 Front Porch Forum	100	-	100	100	0.00%
10-8-90-5-95.20 CUSI Domestic Task Force	6,500	-	8,000	8,000	0.00%
10-8-90-5-92.21 Lake Iroquois Association	-	-	400	400	0.00%
10-8-90-5-92.22 Lake Iroquois District	-	-	600	600	-
Total - Appropriations	79,013	70,421	81,768	82,489	0.88%
General Fund Total	1,495,531	1,496,123	1,597,324	1,630,816	2.10%



Expense Budget Accounts	Budget FY 2011	Actual FY 2011	Budget FY 2012	Budget FY 2013	FY12/13 % Change
11-7-50 HIGHWAY					
11-7-50-0-10.00 Regular Salaries	213,300	213,757	213,000	<u>223,000</u>	4.69%
11-7-50-0-10.30 Health Insurance Opt Out	14,800	17,931	14,800	<u>19,980</u>	35.00%
11-7-50-0-10.98 Overtime	25,000	25,948	25,000	<u>25,000</u>	0.00%
11-7-50-0-11.00 Social Security/Medicare	19,400	19,153	19,400	<u>21,000</u>	8.25%
11-7-50-0-12.00 Municipal Retirement	10,000	10,864	12,325	<u>12,500</u>	1.42%
11-7-50-0-15.00 Health Insurance	50,700	38,041	56,525	<u>44,150</u>	-21.89%
11-7-50-0-16.00 Uniforms	2,400	2,903	2,400	<u>2,600</u>	8.33%
11-7-50-1-20.00 Office Supplies	200	225	500	<u>500</u>	0.00%
11-7-50-1-29.00 Travel	-	19	-	<u>-</u>	0.00%
11-7-50-1-30.00 Telephone	2,100	1,459	1,700	<u>1,700</u>	0.00%
11-7-50-2-29.00 Education / Licenses	400	280	400	<u>400</u>	0.00%
11-7-50-2-31.00 Heat	6,000	7,928	6,000	<u>6,500</u>	8.33%
11-7-50-2-32.00 Electricity	2,400	2,068	2,400	<u>2,400</u>	0.00%
11-7-50-2-33.00 Water and Sewer	650	897	750	<u>750</u>	0.00%
11-7-50-2-34.00 Trash Removal	1,300	806	1,300	<u>1,200</u>	-7.69%
11-7-50-2-62.00 Maintenance	3,000	17,506	10,000	<u>7,000</u>	-30.00%
11-7-50-3-32.01 Street Lights	13,500	13,217	13,500	<u>13,500</u>	0.00%
11-7-50-3-80.01 Dump Truck Interest	-	-	-	<u>6,100</u>	0.00%
11-7-50-3-80.02 Equipment Note Interest	9,300	1,010	9,300	<u>3,500</u>	-62.37%
11-7-50-3-80.09 1996 Hwy Garage Interest	9,200	8,820	7,900	<u>7,900</u>	0.00%
11-7-50-3-80.11 Depot Street Interest	2,000	1,053	-----	Complete	0.00%
11-7-50-3-80.12 Excavator Interest	-	-	-	<u>3,000</u>	100.00%
11-7-50-5-35.00 Radio	1,000	-	1,000	<u>1,000</u>	0.00%
11-7-50-5-35.01 Radio Repair	200	185	200	<u>200</u>	0.00%
11-7-50-5-50.00 Gas & Oil	3,500	4,924	3,500	<u>4,000</u>	14.29%
11-7-50-5-50.02 Diesel Fuel	58,000	52,945	58,000	<u>58,000</u>	0.00%
11-7-50-5-52.00 Fleet Repair Trucks	12,000	11,780	12,000	<u>12,000</u>	0.00%
11-7-50-5-52.01 Excavator Repair	3,000	3,199	3,000	<u>1,500</u>	-50.00%
11-7-50-5-52.02 Gang Mowers	200	200	200	<u>200</u>	0.00%
11-7-50-5-52.03 Winter Maint Attachments	300	225	300	<u>300</u>	0.00%
11-7-50-5-52.04 Grader Repair	1,500	1,686	2,000	<u>2,000</u>	0.00%
11-7-50-5-52.05 Loader	1,500	1,619	1,500	<u>1,500</u>	0.00%
11-7-50-5-52.06 Pickup	400	596	400	<u>500</u>	25.00%
11-7-50-5-52.07 Park Mower	300	800	300	<u>800</u>	166.67%
11-7-50-5-52.08 Roadside Mower	400	400	250	<u>250</u>	0.00%
11-7-50-5-52.09 Tractor	300	300	300	<u>300</u>	0.00%
11-7-50-5-52.10 Utility Vehicle	1,000	1,405	1,000	<u>1,200</u>	20.00%
11-7-50-5-52.18 Tire Chains	1,200	-	1,200	<u>1,200</u>	0.00%
11-7-50-5-52.19 Tires	7,500	6,967	7,500	<u>7,500</u>	0.00%
11-7-50-5-53.00 Small Equipment Repair	1,000	1,090	1,000	<u>1,000</u>	0.00%
11-7-50-6-45.18 Equipment Rental	9,000	735	10,000	<u>10,000</u>	0.00%
11-7-50-6-46.00 Eng/Consultants - Roads	200	-	200	<u>200</u>	0.00%
11-7-50-6-57.00 Small Equipment Purchase	9,000	7,326	9,000	<u>7,000</u>	-22.22%
11-7-50-6-57.01 Cutting Edges	9,500	10,343	9,500	<u>10,000</u>	5.26%

Expense Budget Accounts	Budget FY 2011	Actual FY 2011	Budget FY 2012	Budget FY 2013	FY12/13 % Change
11-7-50-6-57.03 Welding & Cutting Supplies	700	379	700	700	0.00%
11-7-50-6-57.04 Equip. Rental Wood Chip	1,500	-	1,500	1,500	0.00%
11-7-50-6-57.19 Misc. Equip. Parts	1,000	576	1,000	1,000	0.00%
11-7-50-6-58.02 Bridge/Culvert Repair	3,200	1,838	3,200	3,200	0.00%
11-7-50-6-60.00 Patching	2,700	3,657	2,700	2,700	0.00%
11-7-50-6-60.01 Chloride	16,000	14,909	16,000	16,000	0.00%
11-7-50-6-60.03 Gravel	166,000	146,335	179,500	190,000	5.85%
11-7-50-6-60.05 Salt	57,000	67,167	57,000	58,000	1.75%
11-7-50-6-60.06 Sand	48,000	24,042	48,000	48,000	0.00%
11-7-50-6-60.19 Miscellaneous Supplies	1,000	929	1,000	1,000	0.00%
11-7-50-6-62.01 Sidewalk Maint/Rental	300	361	300	300	0.00%
11-7-50-6-62.02 Sweeping	3,500	3,400	3,500	3,500	0.00%
11-7-50-6-63.00 Centerline Paint & Should	2,000	1,835	2,000	2,000	0.00%
11-4-50-6-63.01 Guardrails	3,000	27,000	3,000	3,000	0.00%
11-7-50-6-63.02 Signs	1,000	151	1,000	1,000	0.00%
11-7-50-6-64.00 Culverts	5,500	5,507	5,500	5,500	0.00%
11-7-50-6-64.01 Retreatment	220,000	191,927	235,000	250,000	6.38%
11-7-50-6-64.02 Storm Drains	1,950	1,688	1,950	1,950	0.00%
11-7-90-2-90.09 1996 Highway Garage Bond	25,000	25,000	25,000	25,000	0.00%
11-7-90-2-90.11 Jericho Road Bond	-	-	79,680	83,787	0.00%
11-7-90-2-90.11 Depot Street Note 2011	25,000	25,000	-	-	0.00%
11-7-90-5-90.01 2006 Tandem Dump Truck	19,800	19,800	-	-	0.00%
11-7-90-5-90.02 2006 Grader	32,000	32,000	32,000	Complete	0.00%
11-7-90-5-90.04 Tractor w/Snowblower	12,500	12,500	-	-	0.00%
11-7-90-5-90.07 2013 Foreman Pickup	-	-	-	-	0.00%
11-7-90-5-90.08 2003 Int'l Dump Truck #2	17,500	17,500	-	-	0.00%
11-7-90-5-90.10 2007 Tandem Dump Truck	24,000	24,000	24,000	Complete	0.00%
11-7-90-5-90.11 2011 Dump Truck	-	-	17,000	18,570	0.00%
11-7-90-5-90.12 2013 Excavator	-	-	-	18,333	0.00%
11-7-90-5-90.15 Project 4a Millet Stormwater	-	-	-	8,000	0.00%
11-7-90-5-90.16 2012 Tandem Dump Truck	-	-	-	17,860	0.00%
11-7-90-5-93.01 Highway Capital Reserve	27,700	27,700	27,700	27,700	0.00%
11-7-90-5-93.02 Bridge & Culvert Reserve	37,000	37,000	37,000	37,000	0.00%
11-7-90-5-93.03 Rainy Day Reserve	-	-	-	-	0.00%
Total - Highway Department	1,261,500	1,202,809	1,324,780	1,348,930	1.82%
Budget Amounts for Voter Approval	2,757,031	2,698,932	2,922,104	2,979,746	1.97%

**TOWN OF RICHMOND, VERMONT
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2011**

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Property Taxes	\$ 2,449,349	\$ 2,401,467	\$ (47,882)
Delinquent Tax Penalties and interest	27,000	28,193	\$ 1,193
Intergovernmental	166,200	181,486	\$ 15,286
Fees, Licenses and permits	53,800	70,245	\$ 16,445
Charges for goods and services	25,800	19,657	\$ (6,143)
Police Revenues	48,900	20,694	\$ (28,206)
Interest Income	2,000	3,078	\$ 1,078
Miscellaneous	-	22,944	\$ 22,944
TOTAL REVENUES	2,773,049	2,747,763	(25,286)
EXPENDITURES			
General Government	\$ 598,752	\$ 596,069	\$ 2,683
Public Safety	450,450	442,157	\$ 8,293
Highways and streets	1,007,000	1,018,734	\$ (11,734)
Library	158,500	157,532	\$ 968
Recreation	11,550	6,599	\$ 4,951
Appropriations	79,013	70,421	\$ 8,592
Capital Outlay	182,917	430,957	\$ (248,040)
Debt Service			
Principal	236,800	207,434	\$ 29,366
Interest	48,067	34,405	\$ 13,662
TOTAL EXPENDITURES	2,773,049	2,964,308	(191,259)
EXCESS OF REVENUES (OR EXPENDITURES)	-	(216,545)	(216,545)
OTHER FINANCING SOURCES (USES):			
Sale of Capital Assets	-	-	-
State Grants - Highway	-	175,488	175,488
Loan Proceeds	-	380,691	380,691
Operating Transfers In	-	-	-
Operating Transfers Out	-	(320,667)	(320,667)
Total other financing sources (uses)	-	235,512	235,512
NET CHANGE IN FUND BALANCE	\$ -	\$ 18,967	\$ 18,967



**TOWN OF RICHMOND
Reserved Fund Balances June 30, 2011**

	Fund Balance	Increase	Fund Balance
	June 30, 2010	(Decrease)	June 30, 2011
Special Revenue Funds			
Bridge and Culverts	\$124,068	\$37,277	\$161,345
Conservation	\$119,566	\$43,384	\$162,950
Recreation Path	\$985	\$1	\$986
Records Restoration	\$8,993	(\$2,682)	\$6,311
Reappraisal	\$21,755	\$25,175	\$46,930
Railroad Street Planning Grant	\$7,053	\$16	\$7,069
Police Reserve	\$7,819	\$1,489	\$9,308
Library Reserve	\$38,612	\$8,086	\$46,698
Highway Reserve	\$55,288	(\$62,127)	(\$6,839)
Adam Muller Flags	\$9,467	\$21	\$9,488
Fire Department Reserve	\$40,676	(\$35,333)	\$5,343
Fire Impact Fees	\$9,144	(\$5,302)	\$3,842
Richmond Free Library	\$545	\$621	\$1,166
Friends of the Library	\$0	\$0	\$0
Rainy Day Reserve	\$32,350	\$156,998	\$189,348
Recreation Tree Replacement	\$134	\$0	\$134
Recreation Fund	\$12,243	\$2,083	\$14,326
Town Center Debt Service	\$65,886	\$4,001	\$69,887
TOTAL	<u>\$554,584</u>	<u>\$173,708</u>	<u>\$728,292</u>

Permanent Funds

Cemetery Trust Fund	\$6,538	\$746	\$7,284
Edmunds Trust	\$23,874	\$104	\$23,978
Shonyon	\$6,355	\$30	\$6,382
Cemetery Trust Fund Expendable	\$116,622	\$3,762	\$120,384
TOTAL	<u>\$153,389</u>	<u>\$4,642</u>	<u>\$158,028</u>

Richmond Village Housing Note Receivable

Note receivable consists of a \$300,000 mortgage loan made to the Richmond Village Housing Limited Partnership on March 9, 1999. The proceeds originated from a Grant Agreement dated January 9, 1998 between the Town of Richmond and the Vermont Agency of Commerce and Community Development. The note bears interest of 2.5% with principal and interest payments deferred until March 31, 2014. Monthly payments of principal and accrued interest of \$2,625 begin on April 30, 2014 and continue through March 31, 2029. The loan is secured by a mortgage deed on the real property.

RICHMOND WATER RESOURCE

Fiscal year 2010 – 2011 saw Trudy Jones go out in early July for a planned six-month repair to an injury she suffered at work. This left us short-staffed as we finished up the ARRA work and a Millet Street waterline extension. We increased Thacher Evan's hours and managed to keep on top of things, but Trudy's absence was keenly missed as August and September produced lots of septage and a couple water leaks on Cochran Road. Brian Mattison took over Trudy's usual role and kept the repairs on schedule just in time for the new resurfacing. We also started the easement work for the upcoming Jericho Road project and the required customer visits kept Trudy busy as she eased back into a full time schedule by late December.

Cold weather arrived early in October, took a quick break in November and then returned for a good old-fashioned winter. The deep snow and steady cold through January and February reminded us of how important our usual preparations are. Breakdowns were minor and normal operations continued throughout the system..... that is, until early March.

A major snowstorm dropped almost three feet of new snow on the 7th. I was quite surprised when I crossed the bridge and realized I could see bare ground at the water house. The water main under the pump house had broken and flooded all the equipment and almost drained the water tanks! All of the available town staff quickly rallied and worked together to isolate the building. Highway cleared snow and worked with us locating valves and accessing the facility. Fire offered expertise and provided equipment for a critical temporary line from the water house to the hydrant system. The Town Administrator fielded all the public relations along with Select Board members and managed the flow of information with help from the Town Clerk and her staff. Water Resources worked with contractors to remove/replace all the damaged equipment and truck water up to the tanks. Police checked out the system and helped discover another major water break on Jericho Road that took all night to repair.

It took several weeks and over \$50,000 to finally restore normal service. Insurance covered most of the damaged equipment. In a pre-emptive move, we

enlisted Green Mountain Engineering (GME) to design an alternative line instead of simply tunneling under the building to repair the 1969 pipe. When Munson in Williston got the bid and finished the installation, GME's new line not only repaired the break but completed the first stage of a required water house upgrade. Richmond received high praise on several fronts for meeting this challenging crisis with a cohesive town-wide response and unique solutions. When all was said and done, town staff learned that no department is an island and our absolute best work will be whenever Richmond employees all come together as a team.

The Jericho Road project was approved in March. Construction will start early next fiscal year. This winter's very high snowfall also caused some pretty good floods in the spring. One of these produced a tree that hooked the lines under the bridge and got us thinking about ways to prevent this in the future. This particular flood also submerged part of the pump station and prompted Brian to design a snorkel for the vent in high water. A second large flood in June proved the value of the snorkel when the entire wrapped station went underwater. Unfortunately, however, I'm convinced this innovation resulted in Hinesburg deciding to hire Brian as Water & Sewer Superintendent to join Kayhon Bahar in running their systems. Brian took full advantage of his time in Richmond to learn all he could and was a highly valued member of the Operations Team. We wish him all the best in his new position in Hinesburg.

My report ends on a sincere note of appreciation to all the great folks I work with and all the fantastic customers on the system. My fellow employees in the town, literally, kept me from going under on a cold day in March. Our wonderful customers had nothing but kind words of encouragement and understanding when the tap pretty much stopped running. All of us at Water Resources greatly appreciated the extended helping hands when it really counted!

The Operations Team
Kendall Chamberlin, Trudy Jones, and Thacher Evans

RICHMOND LISTERS OFFICE

The Board of Listers is responsible for the maintenance and update of the Grand List for the Town of Richmond. This database includes all properties within the town which are given a value for tax purposes. At this time we have approximately 1662 taxable parcels comprising all homes, businesses, and undeveloped land. Information on the parcels is derived from site visits, building permits, and property transfers. This office also compiles and analyzes Richmond property sales data for the State of Vermont.

Richmond has 77 parcels enrolled in the statewide current use program. The purpose of this program is to keep agricultural land in production and to slow development of these lands. Land in the current use program is appraised for tax purposes on a "use" basis rather than a "highest and best use, fair market value"

basis thus lowering the tax liability for the landowners of enrolled parcels. The State of Vermont subsidizes a portion of the remaining tax liability. Enrolled property must remain in agriculture, forest, or conservation use to be included in the program.

There are 11 parcels currently enrolled in the Veteran's Exemption program in Richmond. This voter-approved exemption of \$40,000 is applied to landowners who are veterans and who are at least 50% disabled due to military service according to regulations set by the Veterans Administration.

It is important for property owners to review their tax bills when they arrive in July of each year to verify their homestead/non-resident status.

Respectfully Submitted,
Mary Houle and Michael Hampton

Water Resources FY13 Budget

Account #	Description	BUDGET 2010-2011	ACTUALS 2010-2011	BUDGET 2011-2012	PROPOSED 2012-2013	+INCREASE (DECREASE)
20-6 WATER RESOURCES REVENUE						
20-6-00-3-00.00	W & S User Receipts	412,350	392,948	462,400	462,400	-
20-6-00-3-01.00	Sale of Water from Hydrant	-	139			-
20-6-00-4-10.02	Hook On Fees - Water	-	-	1,500	1,500	-
20-6-00-4-10.03	Hook On Fees - Sewer	-	3,329	1,500	1,500	-
20-6-00-9-99.11	Miscellaneous		36,406			
20-6-01-4-11.10	Septage Receipts	175,000	208,730	190,000	196,000	6,000
20-6-03-5-40.05	Interest on Investments	2,400	538	2,400	2,378	(22)
REVENUE TOTAL		589,750	642,090	657,800	663,778	5,978

20-7 WATER RESOURCES EXPENSES						
20-7-80-0-10.00	Salaries	133,000	133,919	140,000	135,000	-5,000
20-7-80-0-10.30	Insurance Opt Out	-			7,400	7,400
20-7-80-0-10.99	Overtime	3,000	5,942	3,000	3,000	0
20-7-80-0-11.00	Social Security/Medicare	10,450	10,336	10,800	10,800	0
20-7-80-0-12.00	Municipal Retirement	6,100	6,287	6,700	6,700	0
20-7-80-0-15.00	Health Insurance	48,800	44,730	52,000	26,000	-26,000
20-7-80-0-15.03	Long Term Disability	1,000	1,013	1,100	1,100	0
20-7-80-1-16.00	Uniforms	1,200	1,329	1,200	1,200	0
20-7-80-1-20.00	Office Supplies	700	778	700	700	0
20-7-80-1-22.00	Office Equipment	500	725	500	500	0
20-7-80-1-24.00	Advertising	300	-	1,500	1,500	0
20-7-80-1-26.01	Administrative Expense	13,500	14,000	14,000	14,000	0
20-7-80-1-26.02	Subsurface Planning Study	-				0
20-7-80-1-27.00	Training/Education	2,500	745	2,500	2,500	0
20-7-80-1-27.01	Safety Training	300	-	300	300	0
20-7-80-1-29.00	Travel	1,500	482	1,500	1,500	0
20-7-80-1-30.00	Telephone	3,000	2,134	3,000	3,000	0
20-7-80-1-42.00	Association Dues	400	488	500	500	0
20-7-80-1-43.00	Legal	-	-			0
20-7-80-1-48.00	W & S General Insurance	15,000	7,146	15,500	16,000	500
Subtotal Administration		241,250	230,053	254,800	231,700	-23,100
20-7-82-2-32.01	Electricity	1,800	1,450	1,800	1,800	-
20-7-82-2-62.03	Pump Station Maintenance	1,000	1,337	1,000	1,000	-
20-7-82-3-16.00	Personal Protective Gear	500	591	500	500	-
20-7-82-3-31.00	Heat	21,000	19,276	21,000	21,000	-
20-7-82-3-32.00	Plant Electricity	37,000	32,069	35,000	35,000	-
20-7-82-3-34.00	Trash Removal	1,000	1,060	900	900	-
20-7-82-3-41.00	Permits/Certs/License	500	595	800	800	-
20-7-82-3-45.00	Wastewater Contracted	7,500	5,173	7,500	7,500	-
20-7-82-3-45.01	Biosolids Contracted	3,500	690	3,500	3,500	-
20-7-82-3-45.02	Equipment Rental	500	208	500	500	-
20-7-82-3-45.03	Biosolids Disposal/CSWD	85,000	65,129	80,000	80,000	-
20-7-82-3-46.00	Engineering	100	-	500	500	-

Account #	Description	BUDGET 2010-2011	ACTUALS 2010-2011	BUDGET 2011-2012	PROPOSED 2012-2013	+INCREASE (DECREASE)
20-7-82-3-50.00	Gas, Oil & Diesel Fuel	1,300	1,231	900	900	-
20-7-82-3-52.00	Fleet Maintenance	2,000	1,190	2,000	2,000	-
20-7-82-3-62.00	Wastewater Facil Repair	4,000	5,166	4,000	4,000	-
20-7-82-3-62.01	Biosolids Facility Repair	3,000	4,462	4,000	4,000	-
20-7-82-3-62.02	Collection System Repair	3,000	2,513	3,000	3,000	-
20-7-82-3-65.00	Wastewater Chemicals	5,000	6,401	6,000	6,000	-
20-7-82-3-65.01	Biosolids Chemicals	30,000	51,336	35,000	35,000	-
20-7-82-3-66.00	Supplies	4,500	3,392	4,500	4,500	-
20-7-83-4-16.00	Personal Protective Equip	500	300	500	500	-
20-7-83-4-31.00	Heat	600	5,691	1,500	1,500	-
20-7-83-4-32.00	Electricity	7,000	7,857	7,000	7,000	-
20-7-83-4-34.00	Trash Removal	600	751	1,000	1,000	-
20-7-83-4-41.00	Permits/Fees/License	1,500	559	1,500	1,500	-
20-7-83-4-45.00	Water Contracted	5,000	8,590	5,000	5,000	-
20-7-83-4-45.02	Equipment Rental	500	106	500	500	-
20-7-83-4-46.00	Engineering	500	1,372	500	500	-
20-7-83-4-50.00	Gas, Oil & Diesel Fuel	1,000	766	1,000	1,000	-
20-7-83-4-52.00	Fleet Maintenance	1,500	-	1,500	1,500	-
20-7-83-4-62.02	Water Line	20,000	84,336	20,000	20,000	-
20-7-83-4-62.03	Pumps/Tanks	5,000	457	5,000	5,000	-
20-7-83-4-62.04	Asphalt Repair	1,000	-	1,000	1,000	-
20-7-83-4-62.05	Equipment Purchase	500	241	500	500	-
20-7-83-4-62.06	Supplies	700	1,065	700	700	-
20-7-83-4-62.07	Meters	2,800	120	2,800	2,800	-
20-7-83-4-62.99	Miscellaneous	300	122	300	300	-
20-7-83-4-65.00	Water Treatment Chemicals	1,000	522	1,000	1,000	-
Subtotal Operating		262,200	316,122	263,700	263,700	-
20-7-90-2-90.02	Phosphorus SRF	22,300	22,220	22,300	22,300	-
20-7-90-2-90.07	Jericho Road	-	-	53,000	68,553	15,553
20-7-90-2-90.05	Rehabilitate Well #1	15,000	-	-	-	-
20-7-90-2-90.06	Project 7a Sanitary Sewer	5,000	-	-	13,525	13,525
20-7-90-5-93.00	Wastewater Reserve	10,000	9,227	15,000	15,000	-
20-7-90-5-93.01	Water Capital Reserve	34,000	29,771	49,000	49,000	-
Subtotal Capital		86,300	61,218	139,300	168,378	29,078
(Admin, Oper. & Capital) TOTAL		589,750	607,392	657,800	663,778	5,978



**TOWN OF RICHMOND, VERMONT
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET ASSETS - PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2011**

	Water and Sewer Fund
OPERATING REVENUES	
Charges for Services	\$ 641,552
Total operating revenues	641,552
OPERATING EXPENSES	
Administration	\$ 230,055
Pump Station	2,787
Wastewater Department	203,735
Water Department	112,854
Depreciation	109,641
Total Operating Expenses	659,072
Operating income (loss)	(17,520)
NONOPERATING REVENUES (EXPENSES)	
Interest income	538
Interest expense	-
Capital Improvements	604,945
OPERATING INCOME/(LOSS)/ CHANGE IN NET ASSETS	587,963
NET ASSETS JULY 1, 2010	3,893,078
NET ASSETS JUNE 30, 2011	\$ 4,481,041

A FULL REPORT IS AVAILABLE AT THE
TOWN OFFICE AND ALSO AT
WWW.RICHMONDVT.COM



TOWN CLERKS REPORT

The Town Clerk's Office welcomes all who wish to stop in. We are a busy office, as we are the local spot to go to for questions and answers. Whether the question is town related or simply informational, we try our best to help the public. We keep a complete list of local phone contacts of various businesses and offices.

The Office has registered 95 new voters this year. Our checklist stands at 2797 registered voters. Thank you to all who help at elections. Many special thanks to the Richmond Highway Department and Camels Hump Middle School staff for their help with the elections. Many hands make light work.

Tropical Storm Irene hit with a vengeance. Not since the hurricane of 1938, had the water reached the town center building. The entire basement of the town center flooded with fourteen inches of water. Many items were lost that were in the teen center area. Most of the items that had been stored in the basement area were destroyed. Luckily, the vault area of the basement only had three inches of water in it. Only a few old financial records and old town reports were lost from the vault. Many repairs had to be done in the mechanical room, mostly to the boilers and elevator. The surprise was that the water washed out the steps to the mechanical area. Much of the wallboard and electrical and heating systems needed repair after the flooding, but it did not take long to get back into working order. Thank you to the fire department for using their pumps in the basement and everyone who came to help empty all ruined materials.

State Statute requires that all dogs be registered in

DOG LICENSE REPORT

There have been 578 dogs registered in the town of Richmond this year. All dogs and wolf hybrid animals are required by state statute 20 V.S.A § 3581 to be licensed on or before April 1 of each year. We must keep a copy of the rabies vaccination on file. The fee to license an animal is \$12.00 for a spayed or neutered dog and \$16.00 for an unaltered dog. After April 1, the price increases to \$16.00 for spayed or neutered and \$22.00 for an unaltered dog.

The Animal Control Officer continues to be called to pick up dogs that have wandered and lost their way. It is a great benefit for your dog to be wearing a collar with the current license attached. If the owner cannot be found, the officer is required to impound the animal. If the animal has been injured, it will be taken to the emergency veterinarian. The animals' owner will be held responsible for the services rendered.

To aid in the relicensing process, please let us know if your pet is no longer living with your family. The Town of Richmond recognizes our part in the care of the welfare of our pet population.

Licenses sold:	Neutered	Spayed	Male
	259	266	25
Fees collected:	\$2060.00	\$2132.00	\$271.00

the town where they reside by April 1 of each calendar year. Although many rabies vaccinations are valid for three years, the animal must be registered each year. This ensures that animals are inoculated with the rabies vaccination. The vaccination is an important step in protecting your family's health, as well as your pet. At registration you will be given a dog tag. When this tag is attached to the pet's collar, it makes it easier to identify the animal if it wanders and helps to get it home safely. We understand that it is very difficult to lose a pet, but please let us know if the pet no longer lives with your family.


We continue to provide a venue to renew motor vehicle registrations. Green Mountain Passports are available at the Town Clerk's Office for the fee of \$2.00. This pass gets those Vermont residents 62 years of age or older into the State Park system at no charge. We also offer Notary Public service at no charge to Richmond residents. Please stop in if you desire any of these services.

This year the Town Clerk's Office sponsored the area VNA flu clinic at which 46 Richmond area residents received flu immunizations.

I would like to thank Martha Laing, Assistant Town Clerk for her assistance this year. All of the departments of the Town of Richmond work well together and we all enjoy each other's company. I would like to extend my appreciation to the residents of the Town of Richmond for their support. I enjoy my job and the opportunity to help the citizens of our town. The office door is always open if you have a question or concern. Everyone working together makes Richmond a wonderful place to live.

Linda M Parent, CVC, Richmond Town Clerk

Have you taken advantage of the services available at the Town Clerk's Office?



- ✓ REGISTERED TO VOTE?
- ✓ LICENSED YOUR DOG OR REPORTED CHANGES?
- ✓ RENEWED YOUR CAR REGISTRATION?
- ✓ PAID YOUR WATER/SEWER & PROPERTY TAX BILL?
- ✓ SUBMITTED A ZONING PERMIT APPLICATION?
- ✓ OBTAINED COPIES OF DEEDS?
- ✓ POSTED YOUR LAND?
- ✓ RESEARCHED YOUR GENEALOGY?
- ✓ APPLIED FOR YOUR MARRIAGE LICENSE?
- ✓ OBTAINED COPIES OF MARRIAGE, BIRTH, OR DEATH CERTIFICATES?
- ✓ HAD DOCUMENTS NOTARIZED?
- ✓ PAID YOUR PARKING TICKET?
- ✓ REQUESTED A VEHICLE EXCESS WEIGHT PERMIT?
- ✓ APPLIED FOR A LIQUOR LICENSE?
- ✓ PURCHASED THE HISTORY OF RICHMOND BOOK?
- ✓ APPLIED FOR YOUR GREEN MOUNTAIN PASSPORT?
- ✓ PURCHASED LAKE IROQUOIS OR GREAT ESCAPE PASSES?
- ✓ ASKED ANY QUESTIONS ABOUT TOWN SERVICES?

MARRIAGES FOR THE PERIOD OF 2011

	06/07	07/08	08/09	2010	2011
Births	51	34	60	29	37
Deaths	13	20	25	30	18
Marriages	30	30	45	31	26
Civil Unions	2	1	-	-	

Vital records are public documents that are recorded in the Town Clerk's office. Certified copies are available upon request at a cost of \$10.00 each. Genealogy research can be done during regular office hours.

SPOUSE	SPOUSE	MARRIAGE DATE
Maglaris, Misty Mary	Hammond, Jason Robert	January 29, 2011
Kloidt, Candace Lynn	Truso, Adam Louis	January 3, 2011
McIntyre, Catherine Cordingly	Merritt, William Tyler	February 12, 2011
Barewicz, Mathew John	McEachern, Jessica Mary	February 19, 2011
Hartigan, Eileen Frances	Barendse, Eric Leonardus	February 26, 2011
Collins, Devin Patrick	Andall, Katherine Cay Matias	March 14, 2011
Cosby, Julia Ann	Gale, David Lyon	April 2, 2011
Arana, Marcela	Barrows, Wayne Curtis	April 30, 2011
O'Brien, Kiley Ann	Kent, Keith Robert	May 14, 2011
Denningham, Brittany Louise	Moultroupe, Jonathan Brian	May 22, 2011
Quiet, Patrick Sean	Terzic, Alisa	June 11, 2011
Gordon, Rebecca Dina	Mahakian, Evan Henry	June 27, 2011
Reynolds, Megan Anne	Roberts, Mark William	July 9, 2011
Cole, Justine Elizabeth	Garcia, Santiago	July 9, 2011
Shackett, Sarah Lyn	Murphy, Moses Gerard	July 13, 2011
Roderer, Ian McDonald	Dodge, Sarah Elizabeth	August 4, 2011
Kieper, Stephanie Anne	Curley, Peter Jackson	August 20, 2011
Morrissey, Kathleen Patricia	Harrington, Sarah Anne	August 20, 2011
Lalancette, Cody Wells	Welch, Molly Kate	September 2, 2011
Girouard, Michelle Lynne	Ingram, Michael David	September 10, 2011
LaClair, Robert Downing	Henderson, Nancy Rachel	September 10, 2011
Darling, Joshua Timothy	Davies, Kathleen Margaret	September 10, 2011
Bombard, Kimberly A	Martin, Jesse James	October 1, 2011
Lawton, Megan Laura	Primrose, Matthew Scott	October 14, 2011
Moultroupe, Amanda Leigh	Brunelle, Robb Patrick	December 31, 2011
Toussaint, Jennifer Lynn	Buckley, David William	December 31, 2011

BIRTHS FOR THE PERIOD OF 2011

CHILD'S NAME	DATE OF BIRTH	PARENT'S NAME
Kokinda, Aiden John	December 30, 2010	Catherine Farrell & Nathan Kokinda
Eaton, Marcus Elon	January 13, 2011	Jessica & Thomas Eaton
Dunning, Weston Davis	January 17, 2011	Christine Burg & Jeremie Duning
Floersch, Hadrian Finn	January 17, 2011	Melissa & Nicholas Floersch
Gwozdz, Kaylee Jean	January 23, 2011	Misty & Adam Elder
Nelson, Raymond Sharkey	February 7, 2011	Katherine & Steven Nelson
Howard, Sydney May	February 24, 2011	Kimberly Ead & Derek Howard
Rankin, Cali Burke	March 3, 2011	Darcie & Jed Rankin
Higgins, August Land	March 6, 2011	Abigail & Tyler Higgins
LaFreniere, Ava Theresa	March 9, 2011	Genevieve Sobel & Christopher LaFreniere
Cousino, Amelia Lynn	March 15, 2011	Heidi & Brendon Cousino
Ross, Harper Mary	March 22, 2011	Jolene & Henrik Ross
Rice, Eric Parker	March 22, 2011	Suzanne Elowson & Shawn Rice
Van Duyn, Emmet Turner	April 20, 2011	Maggie & James Van Duyn
Bush, James Akira	April 28, 2011	Adriana Hashinaga & Henry Bush
Daub, Liam Joseph	May 7, 2011	Jacqueline & Brian Daub
Ross, Kennedy Lauren	May 15, 2011	Allison & Timothy Ross
Beane, Chase Charles	June 9, 2011	Jessika Cross
Greenwald, Wyatt Clark	June 22, 2011	Morgan & Andrew Greenwald
Leonetti, Cedar Benjamin	June 28, 2011	Molly Segelin & Matthew Leonetti
Poehlmann, Madeline Lucia	July 5, 2011	Jennifer & Eric Poehlmann
Booska, Madison Rae Cannon	July 21, 2011	Jill Booska & Dustin Cannon
Williams, Bentley Thomas	July 31, 2011	Briana Leggett & Nathan Williams
Tucker, Christopher Lee Jr	August 2, 2011	Melissa & Christopher Tucker Sr
Thomas, Samuel Eli	August 4, 2011	Brandi & Martin Thomas
McMahon, Kane Michael	August 6, 2011	Kimberley & Brendan McMahon
Dawson, Jack Robert	August 24, 2011	Emily & Paul Dawson
Cooke, Isaac Liam Scribner	August 26, 2011	Shirley & Bryan Cooke
Ott-Thompson, Liam Travis	August 29, 2011	Holly Ott & Joseph Thompson
Havas, Thomas Tristan	September 20, 2011	Alison Critoph & Christopher Havas
Korczykowski, Charlotte	October 30, 2011	Anna & Michael Korczykowski
Murray, Lena Anne	November 1, 2011	Christina Flint & Kevin Murray
Buckley, Violet Diana-Jane	November 9, 2011	Jennifer Toussaint & David Buckley
Robbins, Henry Fritz	November 24, 2011	Jennifer & Justin Robbins
Lavigne, Riley Andrew	November 29, 2011	Shannon Legere & David Lavigne
Callan, Braelyn Maureen	December 3, 2011	Allison & Patrick Callan
Haven, Wesley Paul	December 12, 2011	Sarah & Jesse Haven

DEATHS FOR THE PERIOD OF 2011

NAME OF DECEASED	DATE OF DEATH	PLACE OF DEATH
Foss, Muriel	February 7, 2011	Burlington, VT
Andrews, Mary Josephine	February 22, 2011	Rutland City, VT
Berard, Robert Joseph	March 22, 2011	Richmond, VT
Malone, Ruth Emma	March 28, 2011	Richmond, VT
Ward, Mary Bernice	April 20, 2011	Richmond, VT
Riggs, Heath Kenyon	April 20, 2011	Burlington, VT
Roberts, Jennie Rose	April 28, 2011	Richmond, VT
Kelly, Margaret A	May 5, 2011	Richmond, VT
Barrett, Beatrice Marie	May 17, 2011	Richmond, VT
Burleson, Ladonna Jo	June 21, 2011	Burlington, VT
Pearce, David E.	August 23, 2011	Williston, VT
Kilpeck, Clayton J	August 24, 2011	Burlington, VT
Ward, Martha Frieda	September 2, 2011	Williston, VT
Fuller, Donald Arthur, Sr	October 27, 2011	Burlington, VT
Means, Marjorie Simpkins	October 27, 2011	Burlington, VT
Garceau, Maurice J	November 19, 2011	Colchester, VT
Livak, Joyce K	December 15, 2011	Richmond, VT
Emmons, Forest O	December 17, 2011	Richmond, VT
Bishop, Alice M	December 29, 2011	Richmond, VT

TOWN OF RICHMOND PROPERTY SALES 2011

<u>SELLER</u>	<u>BUYERS</u>	<u>LOCATION</u>
Andrews, Everett & Mary Jo	Hampton, Michael & Garris, James	1147 East Main St
Barry Washburn Family Trust	Northeast Organic Farming Asso	14 Pleasant St
Beattie, Kenneth	Miller, William & Deborah	343 Jericho Rd
Beattie, Kenneth	Hardy, Elizabeth	341 Jericho Rd
Bombardier Corporation	Beittel, Matthew & Veronique	3358 Cochran Rd
Brown, Barrett & Winokur, Rebecca	Kachajian, David & Jennifer	2470 Stage Rd
Burachowski, Robert & Buffy	Champlain Housing Trust	99 Jericho Rd
Champlain Housing Trust	Hansen, Jeffrey & Jennifer	99 Jericho Rd
Chapman, Mark & Janet	Sato, Elizabeth & Takafumi	48 Lower Circle Ext
Clark, David	Deyo, Jeremy & Jessica	179 Lower Circle
Cowan, John & Deborah	Froelich, Jennifer & Marien,Lisa	1012 Snipe Ireland Rd
Edwards, Khamal & Donovan, Emily	Atherton, Howard & Nanette	69 Farr Rd
Esselman, Nicholas & Joy	Voyer, Loren & Jessica	900 Greystone Dr
Falcon Management Partners	Bleau, Duane	74 Meadow Ln
Falcon Management Partners	Halpin, Jody	20 North Rd
Falcon Management Partners	Osborne, Roseline	114 Lower Circle
Farr, Peggy	Zolten, Janice	311 Cemetery Rd
Farris, Peter	Lapointe, Jason & Frazer, Susan	709 Cemetery Rd
Bressor, Gary & Jean	Brown, Logan & Maria	300 Cochran Rd
ELR LLC	92 Roger Lane LLC	92 Rogers Ln
Federal National Mortgage	Bowman, Kelly	97 Hapgood Ln
Floyd, Robert & Eleni	Floyd, Philippe & Gates, Katelyn	1062 Dugway Rd
French, Jill	Monty, Timothy & Vanoli, Lindsay	120 Phoenix Circle
Gingue, Pierre & Marianne	Repp, Allen & Amanda	345 Greystone Dr
Halpin, Jody	Babineau, Nancy	292 Meadow Ln
Hansell, John & Kathryne	Ross, Timothy & Allison	159 Lawrence Rd
Klinefelter, Douglas	Phelps, Leo & Peryea, Jaimie	21 North Rd
Levesque, Teresa Estate	Falcon Management Partners	20 North Rd
Liberty, Robert & Nancy	Sprano, Scott & Julie	3708 Huntington Rd
Lusk, Daniel & Patten, Angela	Peterson, Robert & Anne	1690 Stage Rd
MAC Corner Properties LLC	Greensea Systems Inc	10 East Main St
Mac, Brian & Monica	Merritt, W Tyler & McIntyre, Catherine	142 Cochran Rd
Maxwell, Jon & Stephanie	Falsgraf, Jeffrey & Ellen	288 Wes White Hill
Melcher-Miller, Megan	Opportunities Credit Union	84 Meadow Ln
Morrissey, Jeanne	Morgan, Ted	962 Dugway Rd
Newton, Joshua & Carissa	Eicker, Nancy	81 East Main St
Norway, Carol	Masterpole, Mark & Valerie	2683 Huntington Rd
Noyes Properties LLC	Gallagher, Benjamin & Nicole	53 Railroad St
Opportunities Credit Union	Falcon Management Partners	84 Meadow Ln
Osbourne, Patricia & Benis, Laura	Timrud, Evan & Marshall, Christina	157 Tilden Ave
Peterson, Robert & Anne	Andes, Mary & Kauppila, Eva	54 Jonesmill Rd
Place, Norma	Bell, Eugene & Center, Gail	2100 Hillview Rd
Plattsburgh Housing Outlet	Conver, Timothy & Dwyer, Joann	117 Esplanade
Pollock, Susan	Guilmette, Jeffrey & Kate	68 Pinnacle View
Pratt, David & Claudia	Woodland Road LLC	320 Greystone Dr
Roberge, Steve	Patnaude, Debra	194 Lower Circle
Saiyid, Omar & Robinson, Nancy	Garavan, Hugh & Rouiller, Rebecca	1091 Southview Dr
Salamin, Amanda & Frederick	LaPell-Kuni, Soloman	451 Gov Peck Hwy
Scribner, Rae & Whitcomb, William	Allison, James B	21 Hidden Pines Ext
St. Amour, Douglas & Linda	30 Main Realty LLC	30 West Main St
Sutherland, Eric & Leanne	Leonetti, Matthew & Segelin, Molly	290 Westall Dr
Thibault, Ethan & Aida	Foran, Jeffrey & Paulger, Amanda	73 Farr Rd
Thornton, Jean Estate	Huntoon, Frances & Gent, Cathleen	174 Thompson Rd
Tomlinson, Kim	Moultroup, Matthew & Heather	3686 Huntington Rd
US Bank of North America	Greenwald, Andrew & Morgan	1588 Wes White Hill
Ward, Todd	Bombard, Jr, John	52 North Rd
Whitaker, Peter & Marion	LeFrancois, Baptiste & Katherine	107 Hinesburg Rd
Wilde, Rita	Barrows, Wayne	144 Lower Circle
Willis, Mark & Judy	Deckman, Thomas & Torino, Molly	69 Railroad St
Wortheim, Stanley	Hyatt, David & Stephanie	370 Wortheim Rd

RICHMOND HIGHWAY DEPARTMENT

What a record-breaking year we've all been through! Winter road maintenance 2010/2011 began with a wind storm like no other the Town has seen. The wind storm of December 1st hit sections of Richmond with devastation. Wes White Hill Road, Dugway Road, Cochran Road, Christmas Hill Road and East Hill Road were the hardest hit areas in Town. Many residents lost their wooded properties to the storm. Many structures were damaged and some crushed with downed trees. Cochran Road became the only passable route during the storm from east to west in Town, due to downed power lines on Route 2. We had all we could do to keep Cochran Road open to traffic. We continually cleared downed trees on our roads throughout the storm to try to maintain traffic flow.

After this unusual start to winter it started to snow. We received record snowfall for the season which led into heavy snowmelt in the spring. This snowmelt mixed with heavy rain on April 27th ended in Town-wide flooding and road washouts. The Town qualified for FEMA assistance for roads that were damaged in the flood. Kenyon Road, East Hill Road, Williams Hill Road, Collins Mountain Road, Wes White Hill, Palmer Lane and the Volunteer's Green Park were damaged from the water. We immediately went to work with our equipment repairing the damaged sections of these roads. Within 3 weeks we completed the repairs and moved on to start the seasonal work items. The total claim submitted to FEMA was \$65,255. We could not have had this quick of a turn around time if we did not own our excavator.

Tropical Storm Irene of August 28th again proved to us that Mother Nature is in charge and can do whatever she wants. The Volunteer's Green Park again was flooded, but this time the water was approximately 10 feet deep running through the park. Residents on Esplanade Street, Cochran Road, Jones Mill Road and Bridge Street were flooded and had to evacuate their homes. The Town Center basement sustained damage as well as the Bridge Street water/sewer crossing on the bridge. With the help of the VYCC and many volunteers we were able to repair the park and playground. We have a FEMA claim in progress for the Town damages from Irene. Many thanks to all that helped the Town and their neighbors throughout this event.

Full time employees of the Highway department are: Peter Gosselin – road foreman; Steve Towers - assistant road foreman; Mike Mashia - operator/grader; Glenn Murray - operator and George Brownell - operator/grounds maintenance. Part time/seasonal employees of the department are: Troy Liberty - technical advisor/trouble shooting; Bill Bullock – grounds & sidewalk maintenance; Bill Mashia - truck driver; Joseph Brittlng - grounds maintenance, and Jordan Mashia - grounds maintenance.

Due to the added work from the April flooding, our summer work plan, especially the gravel plan had to be pushed out into September. In addition to this extra spring work we took on an extra drainage project at the Library. We installed an under drain system to drain a surfaced spring which had been saturating the Library property and the basement. This project took a week to complete.

Summer work completed by the Highway Department includes the following:

- Ditching and culvert cleaning of Hidden Pines Drive and Hidden Pines Circle.
- Ditching and culvert replacement on Cemetery Road in preparation for gravel.
- Ditching and culvert replacement on Dugway Road in preparation for gravel.

- Installed road fabric and 2 courses of road gravel on Kenyon Road (1.2 miles) to complete the gravel upgrade of the upper section of road.
- Installed road fabric and 2 courses of road gravel on Cemetery Road (.80 miles) to complete the gravel upgrade of this road.
- Installed road fabric and 2 courses of road gravel on Dugway Road (.60 miles) towards the total gravel upgrade of this road.
- Excavated and stabilized the bridge approach at Fay's corner in preparation for paving.
- Ditched and replaced culverts on Tilden Avenue in preparation for paving.
- Ditched spots on Lemroy Court.
- Replaced a road crossing culvert on Collins Mountain Road.
- Replaced a road crossing culvert on Durand Road.
- Asphalt patch repairs for the Water department.

Other seasonal work includes the following:

- Sweeping of all Village streets, sidewalks and developments.
- Line striping of crosswalks and parking lots.
- Mowing and trimming of the Riverview and Bridge Street Cemeteries.
- Mowing and trimming of all Town properties including the Volunteer's Green and Brown's Court ball field.
- Roadside mowing of all town roads.
- Gravel road grading.
- Hauling road gravel for the gravel plan.
- Hauling and stockpiling winter sand.

Contracted work for the summer includes the following:

The Jericho Road project was awarded to J Hutchins Inc. of Richmond. This project will be completed in the spring. Asphalt reclamation and paving work for this past summer was awarded to Pike Industries. FEMA funded repair for Johnnie Brook Road damaged from Irene was awarded to John Scott Excavating of Huntington. Wes White Hill Fish & Game culvert project was awarded to Parent Construction of Hinesburg.

We applied for a class 2 Roadway grant for Jericho Road which was denied. We applied for and were awarded a Better Back roads grant for Stage Road. The deadline for completion has been extended to June 30, 2012, due to Irene. This grant is for rock lining of ditches approximately 1 mile up Stage Road. We are planning to make this one of our first projects in the spring.

The Highway Department had two new equipment purchases this year. Truck #2 was replaced with a new 2012 International 7500 series cab and chassis. The truck bid was awarded to J&B International. The plow and body package bid for this new truck was awarded to H.P. Fairfield. This new truck services the dirt roads in the winter months on the Southwest side of Town. The 1987 IMT roadside mower was replaced with a rental return Callenger tractor equipped with a Diamond brand boom operated rotary mower. This used machine was purchased from H.P. Fairfield. We greatly appreciate this new truck and mower, as well as your continued support of the Capital Equipment replacement plan. The crew and I take pride in our work and continue to work toward better roads, bridges and sidewalks. Please don't hesitate to call me at 434-2631 or E-mail me at: richmondhighway@gmavt.net.

Peter Gosselin, Richmond Road Foreman

TOWN OF RICHMOND 7 - YEAR GRAVEL PLAN

January 2012

FISCAL YEAR	Gravel & Fabric	Equipment to Haul Gravel	Culvert Costs; repaired, replaced or removed	Brush clearing, flagging & ditching	Miles	Road and Mileage To Receive Gravel Resurfacing
FY 13 Summer 2012	\$190,000	\$11,000	\$5,500	\$2,000	3.25	Dugway Road - remaining 2.75 miles of 3.35 miles; Wes White Hill - .50 miles of 2.10 miles
FY 14 Summer 2013	\$220,500	\$12,000	\$5,500	\$2,000	3.50	Wes White Hill - remaining 1.60 miles of 2.10 miles; Jonnie Brook Road - 1.4 miles of 1.4 miles; Stage Road .50 miles of 2.8 miles
FY 15 Summer 2014	\$234,500	\$13,000	\$1,500	\$2,000	3.80	Stage Road - remaining 2.30 miles of 2.80 miles; Snipe Ireland Road - 1.50 miles of 2.55
FY 16 Summer 2015	\$250,500	\$14,000	\$3,500	\$2,000	3.85	Snipe Ireland Road - remaining 1.05 miles of 2.55; Christmas Hill Road - 0.50 miles of 0.50; Hillview Road - 2.3 miles of 2.3 miles
FY 17 Summer 2016	\$263,500	\$15,000	\$4,500	\$2,000	3.85	Williams Hill Road - 1.4 miles of 1.4 miles; Worthiem Lane - .30 miles of .30 miles; Durand Road .70 miles of .70 miles; Lawrence Road .30 miles of .30 miles; Besaw Road - .10 miles of .10 miles; Grandview Drive - .30 miles of .30 miles; Mayo Road .15 miles of .15 miles; Swamp Road .10 miles of .10 miles; Palmer Lane - .10 miles of .10 miles; Jones Mill Road - .20 miles of .20 miles; Volunteers Green - .20 miles of .20 miles
FY 18 Summer 2017	\$150,500	\$10,000	\$2,500	\$2,000	4.10	(All gravel roads have been treated with fabric and base course gravel. Only 6 inch resurfacing needed) Kenyon Road - 2.25 miles of 2.25 miles; Rogers Lane - .45 miles of .45 miles; Cemetery Road - .80 miles of .80 miles; Dugway Road - .60 miles of .60 miles
FY 19 Summer 2018	\$155,000	\$10,000	\$2,500	\$2,000	3.25	Dugway Rd - 2.75 miles of 3.35 miles; W White Hill - .50 miles of .50 mi
Total Costs	\$1,464,500	\$85,000	\$25,500	\$14,000	25.60	
7-year Cycle Starts Again						

The above amounts are estimated and require re-evaluation on an annual basis. Gravel and Fabric costs are increased by 7% annually beginning with FY11.

TOWN OF RICHMOND 12-YEAR PAVING CYCLE
January 2012

FISCAL YEAR	Budget Amount (\$)(Inc.5-7%/ year)	Miles Paved or Planned	Road and Mileage to be paved	Notes
FY13 Summer 2012	250,000	2.85	Hinesburg Road – 2.40 miles of 2.90 miles; Esplanade Street - .26 miles of .26 miles	Hinesburg Road grant eligible. Water / Sewer repairs needed on Brown's Court and Esplanade Street
FY14 Summer 2013	270,000	2.77	Hinesburg Road – final .50 miles of 2.90 miles; East Hill Road – 1.20 miles of 1.20 miles; Sherwood Forest Road - .07 miles of .07 miles; Jericho Road – 1.0 miles of 2.33 miles; Brown's Court-.19 miles of .19 miles	Jericho Road grant eligible
FY 15 Summer 2014	290,000	2.85	Jericho Road – final 1.33 miles of 2.33 miles; Southview Drive – 1.30 miles of 1.30 miles; Mary Drive - .22 miles of .22 miles;	Jericho Road grant eligible
FY 16 Summer 2015	310,000	2.95	Joan Avenue - .30 miles of .30 miles; Westall Drive - .45 miles of .45 miles; Westall Extension - .09 miles of .09 miles; Bradford Terrace - .20 miles of .20 miles; Hidden Pines Drive - .20 miles of .20 miles; Hidden Pines Circle - .70 miles of .70 miles; Hidden Pines Extension - .11 miles of .11 miles Governor Peck Highway - .80 miles of .80 miles; Rogers Lane - .10 miles of .10 miles	Governor Peck Highway grant eligible
FY17 Summer 2016	330,000	3.09	Hillview Road - .40 miles of .40 miles; Mountain View Drive - .74 miles of .74 miles; Cemetery Road - .10 miles of .10 miles; Collins Mountain Road - .35 miles of .35 miles; Huntington Road – 1.50 miles of 4.15	Huntington Road grant eligible
FY18 Summer 2017	355,000	2.65	Huntington Road - final 2.65 miles of 4.15; Besaw Road, Lawrence Road, Hillview Road south, Dugway Road, Mayo Road aprons - .10 miles of .10 miles	Huntington Road grant eligible
FY19 Summer 2018	380,000	3.00	Wes White Hill Road – 1.0 miles of 1.0 miles; Cochran Road – 2.0 miles of 3.68 miles	Cochran Road grant eligible
FY 20 Summer 2019	406,000	3.68	; Cochran Road – final 1.68 miles of 3.68 miles; Duxbury Road - .20 miles of .20 miles; Greystone Drive - .95 miles of .95 miles; Highland Drive - .20 miles of .20 miles; Apple Tree Lane - .10 miles of .10 miles; Thompson Road - .33 miles of .33 miles; Church Street - .22 miles of .22 miles	Start village street re-surfacing
FY 21 Summer 2020	425,000	3.53	Hinesburg Road – 2.90 miles of 2.90 miles; Pleasant Street - .09 miles of .09 miles; Farr Road - .12 miles of .12 miles; Town Center parking lot - .25 miles of .25 miles; Railroad Street - .17 miles of .17 miles	Hinesburg Road grant eligible
FY 22 Summer 2021	446,000	3.99	East Hill Road – 1.20 miles of 1.20 miles; Sherwood Forest Road .07 miles of .07 miles; Jericho Road – 2.33 miles of 2.33; School Street - .09 miles of .09 miles; Burnett Court - .11 miles of .11 miles; Brown's Court - .19 miles of .19 miles	Jericho Road grant eligible
FY 23 Summer 2022	450,000	1.47	Depot Street - .09 miles of .09; Millett Street - .13 miles of .13 miles; Tilden Avenue - .18 miles of .18 miles; Baker Street - .11 miles of .11 miles; Lemroy Court - .19 miles of .19 miles; Fire station - .10 miles of .10 miles; Bridge Street - .60 miles of .60 miles; Round Church Road - .07 miles of .07 miles	Bridge Street needs water / sewer, storm water and sidewalk upgrades
FY 24 Summer 2023			NEW 12 – YEAR CYCLE BEGINS	
	3,912,000	32.83	Variable: Budgetary: Loans & Grants: Inflation; Weather & Emergencies; Type of Road Repair Needed	Village streets are added as sub-surface utilities are upgraded.

RICHMOND POLICE DEPARTMENT

The year 2011 had several changes, the first being the retirement of Police Chief William "Joe" Miller after serving the town for 16 years he entered into retirement in mid July. Joe was a tremendous help to me in the transition period that began on June 28th when I took over the Chief's job. After 40+ years in law enforcement in the State of Vermont, Joe can finally take some time to relax, travel and do a lot of fishing at his camp on Lake Champlain.

I would like to thank the town's people that have stopped by or met me on the street to wish me well in my new position in town. For those that I have not met here is a brief bio on myself. Starting at age 19 I joined the Vermont State Police and served over 32 years when I retired at the end of August 2009. For my first assignment, I was stationed at the old Colchester barracks located in Fort Ethan Allen. During the next twelve years I was the resident trooper for the old Jericho/Underhill/Bolton outpost; for 8 of those years working out of my Jericho home. I also served as a canine handler for 10 of those years. In 1989 I was promoted to Sergeant and assigned to the Recreational Enforcement & Education Unit which was responsible to the overseeing the boating, snowmobile and ATV programs. While in the program I was promoted to Lieutenant and became the program director and later Governor Howard Dean appointed me as the State's Boating Law Administrator (BLA). As the BLA, I served as a regional president and on the National Boating Law Administrators law enforcement committee as both vice chair and chairman. After serving 14 years in the unit I transferred to the Williston barracks as Station Commander until I was promoted to Captain in 2005. As a captain, I was the Troop Commander for A-troop which included Williston, St. Albans and Middlesex barracks as well as the communication center. I retired as the Troop Commander for B-Troop where I was responsible for Derby, St. Johnsbury and the Bradford barracks as well as the dispatch center.

I would like to welcome our newest patrolman, Joshua L. Hansell. Josh graduated from the Vermont Police Academy on December 2, 2011. Josh completed his post academy training on December 23, 2011 and is now in his Field Training portion of becoming a patrol officer. He will be field training both here in Richmond and with the Essex Police Department which should be completed sometime around the first of March 2012. Josh is currently a Senior Airman in the Security Force with the Vermont Air National Guard. Josh graduated from Mt. Mansfield Union High School and attended Norwich University. With the hiring of Josh, the police department will be back for full strength to five members. In June of 2011, Patrolman Michael Anderson who was hired in 2009 left the department when he was accepted by the Vermont State Police as a State Trooper assigned to the St. Albans barracks.

Patrolman Richard Greenough has been with the department since 2005. Rick is a graduate of Champlain College with an Associate's degree in Criminal Justice. When school is in session, Rick is the School Resource Officer at Camel's Hump Middle School but is also active with the elementary school. Rick is certified as a School Resource Officer and a Field Training Officer as well as the member who oversees the department's Data Master Machine that collects breath samples from suspected intoxicated operators. We attempt to have Rick at the school at least three days a week when school is in session and the rest of his time is spent on normal patrol duties when the school is closed or someone else is off.

Patrolman Andrew Graham has been employed full time as a patrolman since February 2010. Andrew is a graduate of

the Massachusetts Maritime Academy and earned a Bachelor of Science Degree in Emergency Management. Andrew is currently our computer TAC. Andrew is also our DUI specialist arresting 22 drunk drivers during the course of the year.

Patrolman Jake Hansell has been employed as a full time member since 2010. Jake recently celebrated his 1 year anniversary with the department. Jake earned a Bachelor of Arts Degree from Norwich University. Jake is currently our evidence room officer where he oversees all the property that comes into the department and make sure it is logged and cataloged properly.

The Police Department has two part-time officers employed. Mark Redmond started full time with the department in 1999 before joining the South Burlington Police where he is a patrolman and canine handler. William Bullock began as a part-time officer in 2003 and continues in that role today. Bill is currently our firearms instructor making sure all officers are in compliance with the State of Vermont. Bill came to us after serving 29 years in the Air Force where he retired as a Senior Master Sergeant.

Ms. Dianne Corbett is our Administrative Assistant who works between 15-20 hours per week. Dianne has been with the police department since January 2002. Dianne is employed full time as an Emergency Communications Dispatcher for the Vermont State Police in Williston. Dianne is the person who keeps our cases up to date in the statewide computer system that we use here in Richmond. Dianne is a wealth of knowledge both with the statewide computer system and the day to day operations here at the police department.

2011 has been a busy year for our members. During 2010 we handled a total of 1,041 cases as I finish this report today, we are almost to 1,200 cases. Our traffic tickets are up by around 200 to 522, warnings have doubled to 1,482 and our arrests have increased from 72 to around 100, indeed it has been a busy year.

During the course of the year your members have handled some important cases. The entire department was on scene early in the year when a wanted subject held up in a home that ended when he took his own life.

On the afternoon of July 7th we needed to respond to the Huntington Gorge where three swimmers nearly drowned. One man was able to get out of the water but two other males needed to be rescued by members of the Colchester Technical Rescue who were assisted by Richmond Fire Dept and Richmond Rescue. This effort took several hours to complete before both men were safely evacuated from the water chute.

During the course of the year two underage drinking parties were discovered after the police department was notified by concerned citizens. The parents were away at the time of these parties. We were assisted by members of the Williston Police Department and the Vermont State Police. Numerous teenagers were issued court diversion tickets for underage drinking.

We have investigated a couple of embezzlement cases this year both leading to arrests. The first was a local manager of a business that took approximately \$9,000 from the business. The suspect was processed and issued a criminal citation to appear in court to answer the charge. The second embezzlement case involved a new employee of only two days on the job when it was determined that she had stolen over \$750 from the business. This suspect was also processed and issued a criminal citation to answer to the charge. During the summertime we had over 30 thefts from vehicles from the Southview and Hidden Pines

Police report continued from page 29

area of town. I am happy to report that just recently we issued a criminal citation for one young man involved and hope to catch-up to and process a second man involved with these crimes. In the last two weeks we investigated a home burglary where a laptop computer was stolen after a bedroom window was smashed out to gain entry. We have now charged two males age 16 and 17 with the burglary and recovered the stolen laptop. This was truly a team effort within the department with each patrol member taking part in the investigation. This is just a small part of some of the cases we handled this year.

We were not untouched during Hurricane Irene. Our records room located in the basement of the Town Center had over 2 feet of water in it. It damaged many records that dated back to when this department started in 1972. The town is now negotiating with the insurance company and FEMA in an attempt to get all damaged paper records copied and put on CD's.

In closing, I would like to thank my staff, our town employees and the town's people that have made my first six months go smoothly.

Respectfully submitted,
Alan F. Buck, Chief of Police

POLICE STATISTICS FROM 1/1/2011 TO 12/31/2011			
<u>Law Incidents:</u>		<u>Traffic Tickets:</u>	
911 Hang Ups -	39	Speed -	335
Accidents -	69	DUI Under 18 -	2
Agency Assist -	153	Inspection -	23
Animal Problems -	12	No Registration -	18
Burglar Alarms -	56	Stop/Yield -	9
Citizen Assist -	41	Misuse of Plates -	11
Citizen Dispute -	4	Operating w/Out license -	10
Directed Patrol -	49	DLS -	57
DLS -	25	No Insurance -	14
DUI -	33	Miscellaneous -	43
Family Fight -	26	TOTAL -	522
Found Property -	13	<u>Traffic Warnings:</u>	
Juvenile Problem -	22	Speed -	651
MV Complaint -	120	Regulations in Municipalities -	36
Noise Disturbance -	14	Traffic Control -	41
Parking Problem -	10	Driving Roadways Laned -	11
Phone Problem -	21	Stop/Yield -	109
Property Watch -	46	Signals Required -	22
Suspicious -	122	Condition of Vehicle -	291
Theft -	57	Inspection -	97
Threatening -	12	No Registration -	90
Traffic Hazard -	19	Display of Plates -	7
Vandalism -	26	Misuse of Plate -	21
VIN -	41	No License -	13
Welfare Check -	48	No Insurance -	51
Miscellaneous Cases -	116	Miscellaneous -	42
TOTAL-	1194	TOTAL -	1482



RICHMOND POLICE ADVISORY BOARD

Members: Bill Parent, Gary Margolis, Issac Cowan, Dennis Wortheim, Denise Barnard, Ron Mack, Jack Linn, Andy Squires.

2011 was a very limited year for the Police Advisory Board. The board became inactive after Chief Miller announced his retirement plans. Quarterly meetings resumed in August after Alan Buck became Chief, with a second meeting in October. Chief Buck has kept the board well informed about the activity of the department. Discussion has centered on the relationship between the new chief and the advisory board. Several members have actively sought out contact with the public and business people in the town for input and public feels about RPD.

Two PAB members, Squires and Margolis, also served on the Police Chief Search Committee.
Andy Squires, Chair

RICHMOND EMPLOYEE WAGE SCALE			
20 Grades with 20 Steps between Minimum and Maximum			
5% Between Grades; 2.5% Between Steps			
Approved for July 1, 2009 - (FY 2010)			
Grade	Position	Minimum	Maximum
1		\$10.15	\$16.23
2	Grounds Maintenance in Water Resources Equipment Operator & Grounds Maintenance in Highway Library Assistant II	\$10.66	\$17.04
3		\$11.19	\$17.89
4	Assistant to the Chief of Police Office Assistant & Assistant Town Clerk	\$11.75	\$18.78
5	Heavy Equipment Operator in Highway Senior Library Assistant	\$12.34	\$19.72
6		\$12.95	\$20.71
7	Lead Mechanical Operator in Water Resources Lead Process Operator in Water Resources	\$13.60	\$21.74
8	Finance Director & Assistant Treasurer Police Officer Assistant Foreman in Highway Youth Services Librarian Administrative Officer Assistant to the Town Administrator	\$14.28	\$22.83
9	Town Planner Town Clerk	\$15.00	\$23.97
10		\$15.75	\$25.17
11		\$16.53	\$26.43
12		\$17.36	\$27.75
13	Library Director	\$18.23	\$29.14
14		\$19.14	\$30.60
15		\$20.10	\$32.13
16	Highway Foreman	\$21.10	\$33.73
17	Superintendent of Water Resources	\$22.16	\$35.42
18	Chief of Police	\$23.26	\$37.19
19		\$24.43	\$39.05
20	Town Administrator	\$25.65	\$41.00

RICHMOND FIRE DEPARTMENT



In 2010-2011 the Fire Department responded to 171 alarms. The breakdown is 13 structure fires, 3 grass fires, 7 motor vehicle fires, 1 trash fire, 2 rescue assists, 10 service calls, 11 mutual aid calls, 10 fire alarms, 2 false alarms, 12 hazardous material calls, 18 carbon monoxide detector calls, 3 high water calls, 7 power line problems and 72 motor vehicle accidents. This past summer a call to the Huntington Gorge on Dugway Road resulted in Firefighters saving the lives of two swimmers. Without Richmond Fire Department, Bolton Fire Department and Colchester Technical Rescue response there certainly would have been tragedy there. I am proud of our Firefighters that made this rescue successful.

The members of the Fire Department as of June 30, 2011 are; Chief Thomas Levesque, Asst. Chief Dennis Gile, 2nd Asst. Chief Chris Siple, Captains Michael Carter, Mark Klonicke and Gerald Levesque, Lieutenant Brian Beane, Treasurer Sherry Gile, Firefighters Travis Brisbin, Richard Dana, Joseph Greenough, Jacob Kilpeck, James Kilpeck, Michael Mack, Mark Marland, Michael Meiman, Michael Parent, Arielle Siple, Harland Stockwell and Barry Wood.

The Fire Department took delivery of its new replacement vehicle in April of 2011. The vehicle a HME Pumper replaced the 1989 Maxim Pumper and maintained the Insurance Service Office requirements for fire equipment in Richmond. We now serve the Town with a 1994 Engine with 1500 gallons of water and a 1250 gallon per minute pump, a 2001 Engine with 1500 gallons of water and a 1250 gallon per minute pump, a 2005 Rescue/Equipment Truck, a 2009 Brush Fire and Traffic Directing Vehicle and the new 2011 Engine with 1000 gallons of water and a 1250 gallon per minute pump. The 1932 Maxim bought new by Richmond is used only for parades.

As in the past our emergency dispatcher continues to be Shelburne Police Department with a back up dispatch at TD Bank in Richmond. Again we are pleased with the fine job done for us.

High water was a problem several times during the fiscal year even before Tropical Storm Irene. Bridge Street and East Main Street were closed 3 times because of hazardous conditions from flooding. The Fire Department took an active part in protecting citizens and property during these events. The Fire Department also assisted the Water Department in reestablishing water service following the flooding of the water pump house. Citizens are urged not to go near flooding waters or allow children to play in the water. Along with strong current compromised waste water treatment plants and septic systems upstream allow sewage to flow into the river, hazardous materials pollute the water and debris floating in the river presents injury potential. Yes, you can get a great picture of children playing in the water, but it is dangerous and should not be allowed. Remember "Turn around don't drown."

Tropical Storm Irene brought out the Fire Department in full force to do many projects for Richmond Residents in trouble. Several residents were brought to safety by boat, traffic was controlled, power lines were secured and many cellars were pumped. Between Richmond Fire Department and Underhill-Jericho Fire Department providing mutual-aid assistance we were able to help 22 residents and the Town Center Building with problems. I think it is important to remind residents that the members of the Richmond Fire Department are on call and available 365 days a year 24 hours a day for your emergency needs, it doesn't take a large incident for us to be there to help out.

FIRE DEPT. SUMMARY FINANCIAL REPORT 7/1/2010 – 6/30/2011

<u>Income</u>	
911 Signs	20.00
Donations Received	3,220.00
Interest Earned	3.55
July 4 th 2010	4,054.90
T-shirts	65.00
Soda	853.25
Miscellaneous	55.10
Total Income	8,271.80

<u>Expenses</u>	
July 4 th 2010	2,484.24
Banquet	1,551.18
PO Box Rental	98.00
Dues	360.00
Donations Paid	200.00
Food Expenses	480.15
Equipment	5,747.00
Gifts	1,074.03
July 4 th 2011	175.79
Miscellaneous	331.87
T-shirts	456.75
Total Expenses	12,959.01

Overall Total -4,687.21

Balance Sheet as of 6/30/11

Assets	
Cash & Bank Accounts	
TD Bank	117.49
Savings account	3,918.50
TOTAL ASSETS	4,035.99
Liabilities	
Equity	4,035.99
TOTAL LIABILITIES & EQUITY	4,035.99

REMEMBER OUR ORGANIZATION WOULD BE BETTER WITH YOU IN IT!
Thomas A. Levesque,
Fire Chief

Submitted by Sherry Gile

RICHMOND RESCUE, INC.

Non-emergency (802) 434-2394

www.richmondrescue.com

Rescue has taken on four new members, graduated two members from the EMT-Intermediate class, five members from the EMT-Basic class and currently has additional members enrolled in both EMT classes this year. Our volunteers have donated more than 23,000 hours of service in the past year. We are fortunate as their dedication has helped to stabilize the staffing issues for the time being, allowing us to continue to provide consistent, high quality care.

2011 Call Breakdown

- 503 total calls
- 138 in Bolton
- 59 in Huntington
- 19 in Jericho
- 259 in Richmond
- 28 calls to other towns to provide mutual aid when their ambulance was not available.

We welcomed 2 new employees last year, while sad to see 2 others venture off into new opportunities as EMTs elsewhere. One current employee recently graduated from the paramedic program and the other will be graduating next year and there is one volunteer enrolled in the program as well. This creates a great opportunity for Rescue to move forward into paramedicine without having to pay for the initial education. In the past year we have intercepted with paramedics from neighboring squads 19 times at a cost of \$225 per intercept. By providing our own paramedics we would be able to save close to \$4,275 which would cover the increased payroll costs of having one paramedic. It is likely that the 2 employees that we have will seek employment with a Paramedic service after they become certified in order to use their skills.

Rescue continues to shave operational expenses wherever possible and avoid placing additional burden on tax payers. Unfortunately Rescue's financial limits have been stretched and additional Town funding is needed. This is primarily due to two contributing factors: new state regulations in recent years and ongoing staffing issues, ultimately leading to the hiring full-time & part-time employees to remain in-service. The current income is significantly less than what is needed to fund our capital equipment replacement fund. This fund is what replaces radios, ambulances, durable medical equipment and our building repairs. Several Homeland Security grants are responsible for providing Rescue with the essential equipment replacements up until now. Most of those grants have dried up and it is not known if they will ever be available again in the future. This year we tried a new weekend scheduling system to capture more volunteer hours and reduce employee hours and so far it has been successful. Several other changes have been made including: building efficiency improvements, equipment vendor changes, switching to a local payroll company and lowered vehicle maintenance costs.

An important part of our role in the community is to provide training to residents in Accident Prevention, First Aid and more. Our Training Center has been offering numerous CPR and First Aid courses and is expanding each year. Some new classes were introduced last year such as the Safety Series during April school break. The Safety Series consisted of CPR, First Aid and Babysitting classes directed at high school students. We had outstanding attendance and hope to offer it annually in the future. Our file of life program also continues to be popular. The file of life offers a convenient way to have your medical history available and in hand when the ambulance crew arrives at your door. To promote the safety of our youngest residents we offered free car seat inspections and we are planning another free bike helmet giveaway for this spring.

Last year we bid farewell to our 2004 Ford F450 ambulance due to its age, condition and mounting maintenance expenses, in favor of a smaller, more agile a 2010 Ford E450. This truck offers a much smoother ride, better visibility and several new DOT safety features. It is also expected to be significantly less in the long term to maintain. Stop by the building anytime for a tour. We would like to thank all of our volunteers and residents for their continued support and dedication to this service. Without you we wouldn't be here or what we today.

Respectfully, Ron Mack, EMT-I 03'
President & CEO, Richmond Rescue, Inc.



RICHMOND FREE LIBRARY

What can you find at the library? Books! Magazines! DVDs! Music CDs! Audiobooks! Picture Books! Graphic Novels! VHS tapes! Borrow them and bring them home for a few weeks. You can also check out items from home, via the library's webpage: Magazine articles, newspaper articles, encyclopedia entries, over 500 continuing education classes, foreign language courses, audiobooks and eBooks are available with a password. Want to talk about books with other readers – come to a book discussion – two offered each month! Bring your kids to listen to a great story, maybe with singing and music, at one of our story times. What else can you do at the library? The library is also a venue for different classes offered by community instructors: yoga, tai-chi, Celtic dance, early childhood music and movement and more. Come visit the library (or the library website) to learn more about what the library offers to the residents of Richmond.

A big change at the library during the 2010-2011 year was the implementation of Koha, an open-source library system. For the first time, library holdings are available for viewing from home. More than just a catalog available on the web, the new system lets us set up accounts where patrons can place holds on items, renew items already out, review their own reading history, make personal lists, submit purchase suggestions, comment on titles-- in addition to finding what items are owned by the library. Koha is a consortium system, with new libraries joining each year, which also means that patrons can expand their search to many area libraries to see what they have, too. One of our staff members, Wendy DeForest, has taken her training in the Early Literacy Initiative (ELI) on the road! ELI is a joint program of the Department of Libraries and the Vermont Center for Book which is dedicated to bringing early literature experiences to young children. Every Monday, Wendy visits a Richmond child caregiver and leads story time with music and books. The program, based on research on how young children learn, informs story time and introduces concepts of early literacy to parents and caregivers with a focus on helping children develop interest in the printed word, expand vocabulary, understand narrative flow, recognize letters and their purpose and form phonological/phonetic awareness.

Through the efforts of Trustee Kristen Hayden-West, the library was able to obtain funding through an energy efficiency grant from the Department of Energy and commission construction of special drapes for the community room. The lined drapes, that cover the eight very large windows, provide cooling in the summertime and heat retention in the winter time, from where we hope to achieve significant energy savings. Additional benefits are light blocking effects that make viewing presentations easier and sound damping which reduces echoes in the large room.

A reminder, the library offers three public internet stations as well as wireless access to the internet.

Like last year, the library wishes to thank the Friends of the Richmond Free Library for their continued support of our summer youth programs and special acquisitions. With their support, the library was able to provide instruction and materials for another a series of art classes and special music and performance programs. Additionally, money from the Friends enabled us to obtain a significant number of Digital Video titles

when the Film Buzz closed.

Thanks again to Bridge Street Café that offered free creemies to summer reading program participants and the Richmond Market that provided wonderful ice cream treats and other goodies at the end of summer reading party!

Link to the following library use calculator developed by the Maine State Library, plug in some of your own information on how you use the library, and the calculator will provide a total of the equivalent retail value: <http://www.maine.gov/msl/services/calculator.htm>. If you are a library user, you'll learn exactly how much you save by coming to your library.

The library also provides passes to a variety of locations: ECHO, Day use state parks, Vermont Historic Sites, Shelburne Farms, and coming next year, Shelburne Museum.

Library news of events and acquisitions is published with each issue of the Times, Ink! However, you can also receive newsletters (and breaking news!) by subscribing to the library's e-newsletter. Just sign up via the link on the library website (left side of the home page) or email the library at rfl@gmavt.net and let us know you'd like to receive news via email.

Is there a direction you would like the library to take? Do you have comments or suggestions? In the coming year, the trustees will be soliciting input from the community to develop a new long range plan for the library and would appreciate input from patrons and non-patrons.

In addition, if there's an item you think should be at the library – and isn't, please let us know!
Stop by and check out our nice new carpet! (Wipe your feet!)

Please visit the library table at Town Meeting Day!

Submitted by Rebecca Mueller, Director
Library webpage: www.richmondfreelibraryvt.org

RICHMOND HEALTH OFFICER

The Health Officer's responsibilities in Richmond include overseeing and investigating matters of possible public health concern, such as:

- Dog or Cat bites and the concern about Rabies
- Under-heated residential rental units
- Well and spring water testing of residential rental units not considered to be public water systems
- Structural building conditions in residential rental units
- Working with the State of Vermont Fire Marshal on apartment building code enforcement
- Possible vermin, rodent and insect infestation in public buildings and rental housing units
- Open burning of trash / debris and related health hazards
- Failing or failed septic systems and their effect on neighbors

If you have any public health concerns like these mentioned above please call me at 434-2789 or at 871-4415. Wright Preston, Richmond Health Officer.

PLANNING COMMISSION

Continuing the work began in previous years, the Planning Commission focused its efforts during 2011 on a comprehensive re-write of the zoning and subdivision bylaws. Based on public forums held during 2009 and 2010 and other public comments received to date, the Planning Commission made numerous revisions to the draft documents. On December 7, 2011, the Planning Commission approved proposed Zoning and Subdivision Regulations in advance of a public hearing to be held on January 4, 2012.

In response to the widespread damage caused by Tropical Storm Irene in late August, the Selectboard, with input from the Planning Commission, instituted an interim zoning bylaw to streamline and expedite the zoning permit approval process for property owners who experienced damage to structures and properties as a result of the flooding. Subsequently, the Planning Commission reviewed and revised the Flood Hazard Overlay District section of the proposed Zoning and Subdivision Regulations to allow repairs or replacements of structures (up to a certain dollar cost) as exempt or needing an administrative zoning permit only without having to obtain DRB conditional use approval. These changes are included in the proposed Zoning & Subdivision Regulations.

In the fall, the Planning Commission began work on the 2012 Town Plan update. Richmond received a Municipal Planning Grant from the Vermont Department of Economic, Housing, & Community Development to complete an issues-oriented town plan amendment to address energy policy, environmental quality improvements and tools to enhance local agriculture. The issues-oriented town plan amendment is part of a general 2012 Town Plan update. The Planning Commission hired Front Porch Community Planning & Design and the Chittenden County Regional Planning Commission to provide technical assistance for the Municipal Planning Grant project. In early 2012, the Planning Commission will reach out to the public, the business community, farmers, the Richmond Climate Action Committee, the Richmond Conservation Commission and other local groups to participate in generating ideas and goals for the new town plan.

Although work has begun on major revisions to the Town Plan, the Planning Commission recognized that the 2007 Town Plan (currently in effect) will expire on March 6, 2012. To avoid that scenario, the Planning Commission has initiated a re-adoption process so that the 2007 Town Plan will remain in place until the major 2012 Town Plan revision is completed. The Planning Commission has scheduled a public hearing on January 23, 2012 regarding the re-adoption of the 2007 Town Plan.

We experienced three changes on the Planning Commission. Joe McHugh joined the board in April. Lauren Esserman resigned from the commission in September, creating one vacancy, and Christy Witters was appointed to fill that vacancy. In late December, Gary Holman resigned from the Planning Commission. The Planning Commission wishes to thank Esserman and Holman for their dedication and their many contributions while serving on the board.

ZONING ADMINISTRATOR

The Zoning Administrative Officer is tasked with the administrative review, implementation and enforcement of Town regulations and ordinances related to land development and use. Permitting is required for such things as new construction, subdivision and boundary line adjustments, site alterations (removing/adding fill, digging, etc.) renovations and additions, adding additional dwelling units within a structure, fences, decks and porches, home occupations, signs and changes of use at a property. This is not an exhaustive list of everything that is subject to Town regulations, so a call to the Planning and Zoning Officer is always a good idea. Additionally, although a permit may not be required for the demolition or deconstruction of certain structures, please let the Planning and Zoning Office know about these activities so that our zoning files and Emergency-911 information can be updated accordingly.

Permit applications are available at the Town Center or online at the town website, www.richmondvt.com. All applications and regulations are under the DOCUMENTS link on the upper right hand corner of the home page.

If you are considering getting approval for a project, please note that under State statute, the Zoning Office has 30 days to make a decision based on a complete application, and after an approval, there is an additional 15-day appeal period where an "interested person" may appeal the Zoning Officer's decision, and no work may commence until this period expires. Please plan your work accordingly. If you have any concerns about construction or activities taking place that are possible zoning violations, please contact the Planning and Zoning Office. Zoning Violations Reporting Forms are also available on the Town website as well. You may remain anonymous if you so choose when reporting potential violations.

Additionally, as the Town Emergency-911 Coordinator, I am responsible for updating emergency 911 information, including the creation of new roads created by subdivisions, and new construction to maintain accurate mail home delivery, and emergency service information. Please remember to post your home number within view from the road to assist emergency personnel.

Gwynn Zakov, Richmond Zoning Administrative Officer

Zoning and Construction Permit Type	# of Permits	# of Permit	# of Permits
	2009	2010	2011
Access Permit	3	8	3
Accessory Dwelling	0	1	1
Accessory Structure	22	36	26
Addition and Renovation	37	41	32
Administratively Created Lot	3	3	4
Boundary Adjustment	4	6	5
Certificate of Occupancy	35	39	28
Change of Use	----	0	4
Deconstruction of Dwelling/Structure	0	3	1
Flood Repairs (Hurricane Irene)	----	----	3
Home Occupation	4	7	6
Mobile Home Replacement	6	3	4
New Construction Commercial	1	0	0
New Construction Residential Dwelling	10	4	2
Pool	3	0	
Rebuild Residential Dwelling	0	1	1
Request for Permit Information	22	21	23
Sign5	7	8	
Site Alteration	22	13	15
ZA - Minor Amendment	3	3	4
Permit Total	178	192	168

DEVELOPMENT REVIEW BOARD

The Town of Richmond Development Review Board (DRB) conducts public hearings for land development, including applications for conditional use, site plan reviews, land development, and development in floodplains. The DRB also considers appeals of decisions by the Zoning Administrative Officer and variance requests.

During calendar year 2011, the DRB reviewed applications, conducted hearings, and made decisions for thirty (30) land development projects and appeals (which is slightly less than the DRB's 2010 activity of 31 decisions).

The Development Review Board meets on the 2nd Wednesday of each month at 7:00 PM in the Richmond Town Center Meeting Room. The Development Review Board welcomes and encourages the participation of the Richmond citizens at its hearings. Input from neighbors and interested parties assist the Development Review Board with its analysis of a project and its decision-making.

Hearings/meetings are advertised via newspaper, on Town Center meeting bulletin boards, and on the town web site. Additional information for each meeting is available from Cathleen Gent, Town Planner/Staff to the DRB, in the Planning & Zoning Office at 434-2430 or townplanner@gmavt.net. The DRB members are David Sunshine, Chair; Brian Werneke, Vice-Chair; Steve Ackerman; Lori Cohen; and Jason Webster.



Application Number	Parcel Code	Applicant Name	Application Type	Decision
Appeal of William Smith, #02-168	WW1397	Chittenden County Fish & Game Club	Remand Hearing	No Determination
10-161	CT0063	Brad Lewis	Appeal of Zoning Administrative Action	Overtured ZA Action
11-002	EM3216	P & M Properties LLC	Site Plan Review for PUD	Approved
11-003	WM0030	30 Main Realty LLC	Amendment to Previously Approved Site Plan	Approved
11-005	EM3295	LaBounty Enterprises, Inc. & Philippe Cote	Appeal of Zoning Administrative Officer	Application Withdrawn
11-009	EM3216	P & M Properties LLC	Amendment to Previously Approved PUD	Approved
11-010	EM3216	P & M Properties LLC	Conditional Use Review for PUD	Approved
11-011	RR0065	65 Railroad, LLC	Amendment to Previously Approved PUD	Approved
11-012	RR0065	65 Railroad, LLC	Conditional Use Review for PUD	Approved
11-013	JR1925	Daniel Peet	Preliminary Subdivision – 13 residential lots	Approved
11-016	EM0038	Zachary Properties of Richmond, LLC	Conditional Use Review	Approved
11-017	PS0014	Barry V. Washburn Family Trust	Site Plan Review	Approved
11-018	CT0063	Brad Lewis	Conditional Use Review	Approved
11-019	HU0400.d	Peggy M. Farr Revocable Trust	Final Subdivision – 4 Residential Lots	Approved
11-020	CO0290	Gary & Jean Bressor	Preliminary Subdivision – 2 Residential Lots	Approved
11-028	RG0092	ELR, LLC	Site Plan Review	Approved
11-029	SH0125/SH0173	Chittenden East Supervisory Union	Site Plan Review	Approved
11-041	PS0014	Northeast Farming Association of VT (NOFA)	Site Plan Review	Approved
11-033	ES0065	Kyle & Stefani Hartsfield	Conditional Use Review -- Special Flood Hazard Area	Approved
11-034	HU3255	Alison Anand	Conditional Use Review -- Special Flood Hazard Area	Approved
11-042	EM0010	Mac Corner Properties, LLC	Site Plan Review	Approved
11-067	CO0405	The Nature Conservancy	Conditional Use Review -- Special Flood Hazard Area	Denied
11-071	CO0910	Cochran Family LLC	Conditional Use Review	Approved
11-084	ES0117	Timothy Conver	Conditional Use Review -- Special Flood Hazard Area	Approved
11-090	BV0032	Ian Ryan	Preliminary Subdivision – 2 Residential Lots	Approved
11-113	VB0365/VB0468/VB0510	Jacob & Harmke Verburg & Harold & Anje DeGraaf	Subdivision Amendment	Approved
11-128	WW1958	Allan & Tracy Zitta	Appeal of Zoning Administrative Action	Denied Appeal/ Conditional Use Approval
11-129	-----	Vermont Gas Systems, Inc.	Conditional Use Review -- Special Flood Hazard Area	Approved
11-134	TR0232	Angela Jacobs	Conditional Use Review	Approved
11-135	EM3465	Agnes Mitchell Revocable Trust	Conditional Use Review	Approved
-----	EM2900	Bruce & Cara LaBounty	Subdivision Sketch Plan Review	Informal Review/ No Action

RICHMOND CONSERVATION COMMISSION

The mission of the Conservation Commission is to assist residents and town officials in recognizing and protecting the natural, scenic, recreational, historic, educational, cultural, scientific, architectural, and archaeological resources located within the town. 2011 was a relatively quiet, yet challenging year that brought notable progress on a couple of ongoing projects as the Commission coped with dwindling participation.

2011 started with a bang as the Richmond Floodplain Forest Restoration Project won a 3rd grant in less than a year's time! Some of these funds were quickly put to use by hiring Richmond resident Cathy Aikman as project coordinator. Cathy's super organizational skills and energy have helped harness more of the grant money for professional plant control measures, equipment and supplies, and various educational programs, workshops, and outings. We are thrilled that the substantial momentum already generated over several years on this project could receive such a boost in 2011, despite having to suspend activities when TS Irene hit in September.

Fiddlehead overharvesting in the floodplain forest also received attention this spring when the Commission joined other major floodplain stewards in town to support a policing effort and new "no commercial picking" signs. We greatly appreciate the backing of Richmond Police in efforts to curtail damaging overharvesting practices that continue to occur in this sensitive natural community.

The Uplands Regional Connectivity Project – a multi-town project with Jericho and Underhill – wrapped up with another winter of wildlife tracking, completion of data analysis and maps, and a pair of public presentations led by personnel from Vermont Fish and Wildlife, Chittenden Regional Planning Commission, and Vermont Natural Resources Council. The second of these sessions aims to help towns take the next step in using project results in planning for wildlife. We are pleased that the project reached a successful conclusion and is being used as a model for "wildlife and transportation" projects in other towns.

It was a relatively uneventful year for the Conservation Reserve Fund (CRF). No funding applications were

submitted in 2011, although we did hear from a couple of prospective applicants. The Commission did approve a draft management plan for Bombardier Meadow, which was conserved with CRF support in 2011. We also submitted a letter of support for a grant application to assist the Andrews family in their effort to conserve parts of the family farm east of the village.

As staffing challenges mounted late in the year, our limited energies were directed primarily at providing nominal assistance to the Planning Commission's expedited efforts to update the town plan. As the year ended, we also helped the Trails Committee develop language to describe Snipe Ireland Trail on their new and improved trail map, and held discussions that we hope might lead to resumption of the Huntington River water quality monitoring project, which took a break in 2011.

As we bid adieu to 2011 with a generally positive disposition regarding conservation matters, we are disheartened to report that the Conservation Commission continues to struggle with participation, despite being streamlined to a 7 member board (down from 9 in previous years). Several 2011 meetings failed to achieve a quorum, yet we forge ahead with the volunteers we can muster. If you are interested in conservation, please consider serving your town by joining the Conservation Commission.

In closing, it is with deep gratitude and respect that we recognize departing Conservation Commissioner Bob Low for 5 years of tireless and inspired service. We also extend our appreciation and best wishes to Jamie Overton and Ashley Lidman, who also stepped down this year to focus their considerable energies and talents on other pursuits. All three will be missed.

The Conservation Commission welcomes input from interested citizens. Our meetings are held on the second Tuesday of the month at 7:00 PM at the Richmond Town offices. Please consider joining us.

Respectfully submitted, the Richmond Conservation Commission: Ernie Buford (Chair), Alison Anand (Liaison to the Planning Commission), Jayne Sheridan, Wright Preston, and Joe McHugh.

RICHMOND RECREATION

The Richmond Recreation Committee is a very busy group, especially as their numbers are few. During the course of the year there are a lot of things happening at Volunteers Green. Many recreational groups meet at the park. The playground is very well attended by the younger children.

Volunteers Green has been host to youth soccer, baseball and t-ball. The Richmond Farmer's Market brought a large crowd to the park from June to October. The Richmond Community Band holds their summer concerts at the band stand. The entire park is used for the annual July 4th celebration.

The parking lot receives much use from park users, as well as those using it for park & ride services. We thank the Richmond Highway for maintaining the parking lot and mowing the fields. Many thanks to Karen and Harland Stockwell maintaining the facilities.

The park was flooded twice by the early season flooding, just as everything was repaired and in place, Tropical Storm Irene devastated the area. Water went as high as the band shell & consumed the playground and ball fields. The concession stand and rest rooms were filled with water and mud, as the water went entirely to the roof line. Many hours were put in striping the concession stand and removing debris from the area. In the spring a lot of work will need to be done to prepare for use of the facilities.

Reservations are required to use the band shell and the playing fields. To reserve a date and time, please contact Geoff Urbanik at 434-5170. There is a small fee for park use.

The important thing that the committee needs is volunteers! It does take effort to maintain the park, but many hands make for light work. Does your family enjoy all the park has to offer? If you do enjoy Volunteers Green, please volunteer on the committee to make the park a better place.

RICHMOND HISTORICAL SOCIETY

2011 RHS Officers

Fran Thomas – President Karen Yaggy – Secretary
Martha Turner – Vice President Joyce White – Treasurer

Richmond History Book

We continue to sell history books at the Town Clerk's office and through Historical Society members and our website. To date we have sold 940 copies.

Round Church

The sprinkler system was completed, thoroughly tested and put into operation this past spring. Thanks to Gary Bressor of Richmond Restoration and Peter Pochop of Green Mountain Engineering for their services in getting this long term project complete. Total cost of the project was approximately \$100,000 and was funded in part by a grant from the Village Revitalization Initiative Grant Project facilitated by Senator Patrick Leahy and the Preservation Trust of Vermont.

We have been named a recipient of a \$10,700 HUD EDI grant obtained by Senator Bernie Sanders and facilitated by the Vermont Division for Historic Preservation. We intend to use these funds to repair the foundation of the church, replace rotten boards and to rework the north side steps.

RHS Sponsored Community Events

January Annual Meeting and Winter Program: Looking Back at Vermont: Farm Security Administration Photographs in Vermont, 1936 – 1942 Slide show created and narrated by Nancy Price Graff (co-sponsored by Vermont Humanities Council).

July– Concert at the Round Church: Vermont Civil War Songbook by Linda Radtke (co-sponsored by Vermont Humanities Council).

September–Annual Pilgrimage, now the responsibility of the Richmond Congregational Church.

November – Annual potluck dinner – Program: Downtown Richmond – A Look Back in Time. A slide show put together by Martha Turner and Karen Yaggy featuring material from the RHS archives.

December – -Round Church Carol Sing – two sessions lead by Tom Walters and friends.

Round Church Volunteers - Weddings and tourists are the main source of the income needed to maintain the Round Church. Our 32 volunteer guides from late May until mid-October welcomed visitors from 48 states and 26 countries. Volunteers also assisted at 17 weddings, 1 naming ceremony and the rental of the church for a recording of music played on an antique organ by Artis Wodehouse, subsequently published on YouTube. Thanks to Martha Turner, guide coordinator and Trish Healy, wedding/church use coordinator for their efforts.

2013 Bicentennial Celebration – In the spring, the Historical Society appointed a committee of Richmond residents to develop and implement a plan for a yearlong celebration of the 200th anniversary of the building of the Round Church. We are heartened and excited by the response of the committee members, who have been meeting to work on this project. Although plans are still in their infancy, the

date for the main celebration has been set as the weekend of August 9, 10 and 11. Our hope is to make this a celebration that involves the entire Richmond community including our schools, local non-profits, businesses and residents. In addition to the public events, Harriet Riggs and Martha Turner are collaborating on a booklet containing photos and the history of the Round Church from 1813 until the present time, which we hope to publish in time for the Bicentennial celebration.

Other Activities:

-Displays at the Richmond Free Library organized by Karen Yaggy in 2011:

Paper Dolls of the 20th Century

Tourist Accommodations of Richmond

The Corner of Bridge and East Main Streets

Fires in Downtown Richmond

-We have authorized the restoration of an 1834 map of Vermont and New Hampshire (donated by Heath and Harriet Riggs) and the drum head from a drum used by the Richmond Cornet Band in the late 1800's. Each item, once restored, will be framed suitable for display.

-We have revised our bylaws to bring them in line with our current practices and will put them before our membership for adoption at our annual meeting in early 2012.

-The Historical Society has been assisting John Billingsley, a local film maker, in his efforts to create a documentary about the Round Church for the Green Mountain Film Festival.

-Sally Singer, our long term, now retired wedding coordinator, was the recipient of a Governor's Award for Outstanding Community Service.

-Established the following two funds:

- Building Fund – for an accessory building to the Round Church for restrooms

-Historical Artifact Fund – for the preservation and acquisition of historical artifacts and/or a museum or storage space for artifacts belonging to the Historical Society

-Accepted a donation of Richmond High School related items from Nancy Dutil.

-Worked with Betty Preston and Gary Bressor to remove some deed restrictions on a portion of the land owned by the Society.

The Historical Society is always in need of more involvement by members of the community. Please contact one of our members if you wish to be involved in preserving and sharing Richmond's history, guiding or helping with weddings at the Round Church, etc. or planning for the 2013 bicentennial celebration of the building of the Round Church.

CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION

With support from our two Boards of Directors and all Chittenden County City Councils, Village Trustees and Select Boards, Chittenden County Regional Planning Commission and Chittenden County Metropolitan Planning Organization officially merged, effective July 1, 2011. This year's Annual Report retains separate sections by CCRPC and CCMPO since the merger became official at the beginning of fiscal year 2012.

Chittenden County Regional Planning Commission (CCRPC) is a 24-member board consisting of one delegate from each of the County's 19 municipalities, five at-large members representing the interests of agriculture, environmental conservation, business, housing, and transportation as well as representatives from the Vermont Agency of Transportation (VTrans), Chittenden County Transportation Authority (CCTA), Federal Highway Administration (FHWA), Vermont Transportation Authority (VTA) and air and rail representatives. These representatives are accountable to their respective constituencies.

CCRPC is a cooperative regional forum for the development of land use and transportation policies, plans and programs that address land use and transportation issues and opportunities in Chittenden County. The implementation of the county's transportation plan is primarily carried out by VTrans and the municipalities.

Together, CCRPC members and its staff provide professional assistance to our municipalities and the region. CCRPC appreciates the opportunity to work with its municipal members to plan appropriately for the region's future to protect the special quality of life that is shared throughout Chittenden County.

CCRPC Services

In FY2011, the CCRPC provided following land use assistance to Richmond:

- Re-submitted revised All-Hazards Mitigation Plan to FEMA for review. After FEMA conditionally approved the plan, aided in the municipal adoption process. The Richmond All-Hazards Mitigation Plan was adopted in spring 2011.
 - Provided maps depicting the new FEMA Special Flood Hazard Area data along with the old FEMA floodplain data.
 - Working with the Conservation Commission to provide assistance in their wildlife and transportation work.
 - Provided energy grant funding to the 3 Libraries Project, which included insulated window treatments for the Richmond Free Library.
 - Coordinated an event to celebrate the work done by the volunteer trackers in Jericho, Richmond and Underhill. Jesse Mohr presented the results of their work and Jens Hilke also spoke to the group.
- In addition, CCRPC provided the following services region-wide:
- Completed updates of the Chittenden County Multi-Jurisdictional All-Hazards Mitigation Plan and municipal annexes. Received FEMA approval of the county AHMP and 16 annexes. Aided 17 communities with the AHMP adoption process
 - Continued preparing the Initial Draft of the Chittenden County Regional Plan, preparing updates to the Introduction, Land Use, Natural Resources, Economic Development, Community Facilities, and Energy chapters. Further updates to the regional plan were put on hold pending results of various Environment, Community, Opportunity, and Sustainability (ECOS) project initiatives
 - Working with a regional team to produce a Broadband Technology Plan
 - Provided an updated Vermont Infrastructure Database, which contains locations and contact information for critical facilities in the county and is used for emergency management purposes, to Vermont Center for Geographic Information
 - Organized two Regional Energy Forums for energy committee members and energy coordinators in Chittenden County
 - Provided energy grant funding for Chittenden Solid Waste District to construct a special waste recycling facility
 - Provided energy grant funding to the Vermont Sustainable Heat Initiative to prepare a proof of concept study for a solid biomass facility in Chittenden County
 - Provided funding for Bridge and Culvert Analyses of numerous streams throughout the County where older Fluvial Erosion Hazard assessments had been conducted
 - Organized and provided briefings for municipalities regarding coordination and information dissemination on issues related to spring flooding response, recovery, zoning and mitigation. These included planning and zoning issues (ANR), declarations and public/private as-

sistance (SBA and FEMA). Served as liaison between State requests and reporting protocol for towns

- Updated regional Central Point of Distribution plan for Emergency Management
 - Provided Incident Command System 100 and 300 courses
- And transportation-related services as follows:
- Infrastructure Management System
 - Traffic counts
 - Regional Public Transportation Initiative
 - Transportation Management Plans and Corridor Studies
 - Safe Routes to Schools Program
 - Signal Optimization
 - Sidewalk Grants
 - Scoping projects, the first step to make a concept into a project
 - Technical Assistance Projects

CCMPO Services

Under federal law, the CCMPO is required to maintain and update a long range Metropolitan Transportation Plan (MTP) for the county. In January 2010 the CCMPO amended and approved the 2025 MTP which was developed based upon a forecast of more than one billion dollars of federal funds to be spent within the county by the year 2025. More than half of these funds are to be used for maintaining our present transportation system. Planning for the 2035 MTP is underway in coordination with an update to the Chittenden County Regional Plan.

Federal law also requires the CCMPO to maintain and update a short range Transportation Improvement Program (TIP), which is a prioritized, multi-year list of transportation projects in Chittenden County. To receive federal funds each transportation project, program or operation must be authorized through the TIP. In June 2011 CCMPO approved the Federal Fiscal Year TIP for 2012 through 2015 and it can be accessed online at <http://www.ccmppo.org/TIP>. During the period of the FY12-FY15 TIP, more than \$210 million in federal dollars are slated for transportation projects within the county.

In FY2011 and in recent years, the CCMPO provided the following transportation planning services to Richmond:

Technical Assistance

- Bridge closure detour analysis and greenhouse gas estimation - 2011
- Village Street Reconstruction budgeting assistance – 2008
- Richmond Village Parking Study – May 2007
- Camels Hump School Entrance Study (Connected with Safe Routes to School Program) – 2007
- East Hill Road Study funding assistance – 2007
- Safe Routes To Schools Pilot project, CHMS – 2004/05
- Intersection safety studies
- Traffic Counts

Safety

- Road Safety Audit Review, Huntington Road – 2009
- Corridor Review, Huntington Road – 2009

Scoping

- Bridge Street Bridge – February 2008

Transportation Improvement Program

- Bridge Street Bridge
- \$4 million ARRA award for rehabilitation in 2009
- \$2 million in Federal funds for painting new bridge in 2011
- Monitor Barn Scenic Easement
- \$100,000 Transportation Enhancement Grant in 2006 for purchase of scenic an easement
- Richmond Village Sidewalks Scoping
- \$26,000 Transportation Enhancement grant in 2006
- Richmond Park and Ride
- \$709,000 for expansion of the existing park and ride and for evaluation of long term options to further expand the lot
- US 2 Truss Bridge (BR24 on US 2 over Winooski River)
 - o \$11.8 million construction project that began in Federal fiscal year 2010
 - US 2 / VT 117 / I-89 Exit 11 Intersection
 - o \$1.5 million to install permanent traffic signal and evaluate a second signal at US2/I-89 SB off-ramp

Transportation Action Grant

- Bridge Street Bicycle and Pedestrian Facility Study – June 2010 (\$26,825) For further information about the CCRPC please go to <http://ccrpevt.org/>

RICHMOND LAND TRUST



RLT Trails Weather a Tough Year

Along with Tropical Storm Irene's terrible impact on Richmond residents came extensive damage to the Richmond Land Trust's trails and preserves.

The Beeken Rivershore Preserve was especially hard hit. The steep railroad berm on the Winooski River's north bank, opposite the Preserve, made the water rise all the higher along the south shore. Some sections of the trail collapsed into the river, requiring rerouting of the trail.

One area of special concern to RLT and the Town alike is just upstream from the canoe launch, where even normally high water is cutting away at the narrow bit of land that buffers Cochran Road from the river. We'll be working with the Town and the State's river experts to learn what can be done to protect the road without making matters worse for other property owners above and below that spot.

Funding Irene Relief

For all the damage it caused, Irene couldn't sweep away Richmond's community spirit, as evidenced by the outpouring of volunteer time and monetary contributions to help in the recovery. RLT Directors pooled personal donations for Irene relief into a grant of over \$600. In keeping with RLT's ongoing support of local agriculture, the board requested that its funds be directed at helping farming operations recover from the impact of the floods.

Invasive Plants Feeling a Bigger Squeeze

It was a great year for our efforts to control the spread of garlic mustard and Japanese knotweed in RLT's Beeken preserve and neighboring lands. During spring and early summer volunteers in the Richmond Floodplain Forest Restoration Project made multiple assaults on rapidly spreading patches of those non-native plants. Later in the year a team of licensed professionals applied chemical controls to the largest colonies of knotweed. Meanwhile, we helped build public awareness for the need to rid the

entire landscape of these invaders.

We were again fortunate to have Jon Kart leading the program and devoting countless personal hours to its ongoing success. His contributions included writing grants that enabled the program to hire Cathy Aikan part-time as our volunteer coordinator. Thanks to her, we recruited more volunteers than ever and had their efforts directed to where they'd accomplish the greatest good.

Access Point Changes for Safford Uplands Preserve

For years the toughest part of hiking RLT's Safford Preserve wasn't the terrain but the challenge of simply getting onto the property. Now that problem has been solved by RLT's installation of a new access trail from Cochran Road. To reach it, simply park in the lot at the RLT Rivershore Preserve. Then just follow the Rivershore Trail to its exit onto Cochran Rd. across from the new preserve entrance.

To enjoy the preserve, please remember to use only that access point, to stay on marked trails and to avoid the posted land adjoining the preserve. And please – respect our neighbors' privacy and property, keep your dog under control and leave no litter behind.

Join the effort

None of the above would have been possible without the continuing support of our members and the community, and to all we are very grateful. We offer special thanks to members of the Richmond Trails Committee keeping the paths through our preserves safe and open during a year that was tough even before Irene paid her visit.

Want more information on the benefits of conserving your land? Interested in joining one of our committees? Just contact our chair, Christa Kemp, at 434-5343 or timberhill@gmavt.net. In the meantime, we thank all Richmond residents for their support, and especially the many members and volunteers who make it possible for us to continue conserving and preserving Richmond's most beautiful places.

RIVERVIEW CEMETERY ASSOCIATION

Cemetery was organized in 1856. It is located on 8 acres on Route 2, west of the village. The Richmond Highway Department has been very diligent in the upkeep of the cemetery. There are many grave lots available in the newer section of the cemetery. To inquire or purchase a lot, please contact Linda Parent, Town Clerk. We try to enforce the rules of the cemetery concerning the decoration of gravesites. Planting of flowers is permitted, but shall be contained within 14" in front of the base of the monument. Artificial flowers are prohibited from the cemetery. Any such flowers will be removed by a cemetery designee. Trees and shrubs may not be planted in the cemetery. No dogs are allowed to roam in the cemetery at any time. For a complete booklet of the cemetery regulations, please stop by the Town Clerk's office.

There is a lot of history to be found in the local

cemeteries. There are several cemeteries in the Town of Richmond. Holy Rosary Cemetery is located at the end of Tilden Avenue. More information on burials there may be obtained at Our Lady of the Holy Rosary church office. There are three cemeteries that no longer accept burials. They are: St. Mary's Cemetery on Cochran Road; the Village Cemetery on Bridge Street; and the Hill Cemetery located on Cemetery Road.

People doing genealogy research are welcome to stop by the Town Clerk's Office. We will try to help you find where your relatives are buried. If anyone has any questions regarding the cemeteries, please contact a Cemetery Commissioner.

Respectfully Submitted,

Cemetery Commissioners: M. Eileen Buxton, Dennis Gile, Troy Liberty, Curran "Spike" Robinson and Linda Parent

GREATER BURLINGTON INDUSTRIAL CORPORATION (GBIC)

All of what makes Vermont a special place to live, work, and raise a family depends on a healthy and competitive economy. A quality environment, meaningful social programs, vibrant communities and economic opportunity for current and future generations of Vermonters all hinge on the capacity of the state's economy to generate the required public resources.

Over the past year the Town of Richmond and its residents have benefited in several ways from GBIC's initiatives. GBIC has worked with value-added and manufacturing businesses to ensure that their needs are met and they are able to continue to provide high-paying jobs in Chittenden County. GBIC continues to work with the state and local government to strengthen the local economy and provide jobs for all residents.

GBIC also continued to work closely in cooperation with Vermont Technology Council and the Vermont Center for Emerging Technology (VCET) to develop the young businesses with dynamic growth potential to provide the future job opportunities for Richmond and the region.

GBIC has worked on several initiatives for benefit of our County and our region. Updating the Chittenden County Comprehensive Economic Development Strategy (CEDS) potentially enables Chittenden County organizations and municipalities to apply for and receive up to 50% federal funding for projects that directly aid and support economic development.

GBIC provides the following core economic development programs and services to the municipalities and value-added businesses of Chittenden County.

- Economic Incentives Assistance to
- Permit Facilitation Services Municipalities
- Business retention/expansion support
- Business Resource Forums
- Regional Promotion & Marketing
- Incentive Program Assistance
- VEDA Financing Assistance
- Legislative & Gov't Advocacy
- Workforce Education & Training
- Business Development Support
- Comprehensive Economic Development
- Business Recruitment Service Strategy (CEDS)

PARADE & FIREWORKS COMMITTEE

The parade theme this was Monster Mash. Monsters and their families came out of the woodwork to join in the parade. There were sweet monsters and scary monsters, even a killer tomato! Monsters rode on floats and walked, danced and sang, there were even baby monsters.

The Grand Marshall of the Year was the Louise, Ernie & Ellie Spence and their families involved in Spence Excavating. They led the parade riding on Jim Kilpeck's horse drawn wagon. There were a lot of emergency vehicles, ball teams and music aplenty.

The celebration continued at Volunteers Green, with fun and food for all. Car show enthusiasts and auction participants had plenty to do. The fireworks were spectacular, with the grand finale being sponsored by Richmond Home Supply and Jamieson Insurance.

We are looking forward to the 2012 parade & festivities. Please consider volunteering some time. We can always use more help with the coin drop 2 weeks before the 4th and working on the 4th..it's a lot of fun.



The Resource for seniors and their caregivers in the Champlain Valley

THE CHAMPLAIN VALLEY AGENCY ON AGING, INC. has been helping people age with independence and dignity for over 30 years. During this past year, CVAA provided services to 76 older residents of Richmond. CVAA is grateful to the citizens of Richmond for their ongoing support of services for area seniors.

THE SERVICES AVAILABLE TO RESIDENTS OF RICHMOND INCLUDE:

MEALS ON WHEELS ~ CVAA provides hot wholesome meals to seniors who are age 60 or over. Volunteers deliver Meals on Wheels to homebound individuals who are ill, frail, or recuperating after a hospital stay and unable to prepare their own meal. This past year 7 Richmond seniors participated in the Meals on Wheels program.

SENIOR COMMUNITY MEALS ~ Richmond seniors attend CVAA community meals at Camels Hump Middle School and participate in the CVAA restaurant ticket program. In addition to a nutritious meal, the community meal provides socialization and companionship for older people who may be isolated or live alone. Over 45 Richmond seniors participated in the community meals program.

CASE MANAGEMENT ~ CVAA Case Managers make in-home visits and connect individuals with the services and resources they need in order to remain independent and in their own home. Jennifer Gardecki, the CVAA Case Manager for Richmond, worked with 32 seniors in your town. Jennifer may be reached through the CVAA office at 865-0360 or 1-800-642-5119.

SENIOR HELPLINE ~ CVAA operates a toll-free service that provides answers to any question or concern regarding services for older people. Seniors, or their family members, can reach the Senior Helpline by calling 1-800-642-5119 (Voice/TTY) during business hours.

FOR MORE INFORMATION ON THE AGENCY,
OR TO INQUIRE ABOUT VOLUNTEER OPPORTUNITIES,
CALL 865-0360 OR 1-800-642-5119 (VOICE/TTY)
YOU MAY ALSO VISIT US AT: WWW.CVAA.ORG

JULY 4, 2011 ~PARADE & HORSE AWARDS

Parade Awards ~Sponsored by Waitsfield Champlain Valley Telecom

- 1st Place ~ Night Furies – Colburn, Buxton, Gifford, Bormann FPP, et al
- 2nd Place~ Bumbles on the Island of Misfits – Richmond Home Supply
- 3rd Place ~ Potato Mash – Jericho Settlers Farm
- Judge's Medal ~ Champ of Richmond – Allison Aquatic School
- Paquette Full of Posies
- Beacon Light Grange
- Honorable Mention ~ '57 Cadillac with Skulls
- Smiley Memorial School
- Cochran's 50 years of family skiing
- Tick Patrol – Bridge Street Cafe
- Walking Float ~ The Wild Things –Witters family

Horse Awards ~ Sponsored by Wortheim Family Pony Rides


- Best in Show ~ Abbott Lovett & Breeze
- Best Draft Team ~ Jim Kilpeck Jr & Spanky & Kane
- Pony Trophy ~ Margaret Murray & Lady Liberty
- Riding Trophy ~ Tracy Rosen & Paloo
- Leon Ross & Nikita
- Aria & Silver
- Jenne Grenier & Peter B
- Judges Medal ~ Lotta Rosen & Raphael
- Pat Tyner & Zada
- Kilpeck Family & Rigley
- Honorable Mention ~ Zoe Buffem & Cricket
- Kathy Kutt & Lilly
- Liza Jones & MJ
- Michaela Ross & Ricochet Rosie

LAKE IROQUOIS RECREATION DISTRICT

The Lake Iroquois Recreation District beach area, along with its 150 acres of open land, continues to serve the district towns (Williston, Richmond, Hinesburg and St. George) as well as all non-residents. The district lands provide access to swimming, picnicking, playground equipment, and walking trails. The beach area also continues to host birthday parties and other individual and group functions. Costs for septic maintenance and summer staff continue to represent the bulk of our annual expenses. Water quality sampling continues on a weekly basis and results are within State limits for beach facilities.

The beach continues to be a beautiful and affordable local recreation area. We will open for the 2012 summer season on Memorial Day weekend and close on Labor Day weekend. Please come and enjoy this wonderful facility.

Bruce Hoar, Chair – Richmond
 Susan Bishop, Treasurer – Williston
 Dana Bingham – St. George
 Michelle Fischer-Hinesburg



Town of Richmond

The VNA cared for 90 people in Richmond during our past fiscal year (July 2010– June 2011) with the following services:

VNA Program or Service	Visits	Days	Hours
Nursing	535		
Physical Therapy	343		
Speech Therapy	16		
Occupational Therapy	38		
Social Work, Social Service	104		
Family Educator	0		
Licensed Nursing Assistant			110
Homemaker			53
Waiver Attendant			3,330
Personal Care Attendant			227
Continuous Care			0
Hospice Care		128	
Total	1,036	128	3,720

Cost of Providing Care	Amount
Total cost of VNA services provided in Richmond	\$267,028
Amount reimbursed by Medicare, Medicaid, private insurance, contracts and patient fees	\$249,730
Remaining care expense	\$17,298

Thanks to the generous support of individual donations, private foundations, the United Way, and every city and town in Chittenden and Grand Isle Counties, the VNA is able to provide care to all who need our service. Thank you for your fiscal year 2012 donation of \$9,548.

Lake Iroquois Recreation District

Budget vs. Actual Report for the Fiscal Year ending June 30, 2011
 Budget Request for the Fiscal Year ending June 30, 2013

	FY 2011 Approved Budget	FY 2011 Actual Budget	FY 2012 Approved Budget	FY 2013 Proposed Budget
Revenue				
Town Allocations	\$ 1,325.00	\$ 1,325.00	\$ 1,325.00	\$ 1,325.00
Permit Sales	\$ 25,000.00	\$ 23,100.00	\$ 25,000.00	\$ 24,000.00
Other Income	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Contribution from Fund Balance	\$ 1,242.00	\$ -	\$ 977.00	\$ 2,477.00
Grant Income				
Total Revenue	\$ 28,067.00	\$ 24,425.00	\$ 27,802.00	\$ 28,302.00
Expenditures				
Insurance	\$ 1,450.00	\$ 1,549.00	\$ 1,500.00	\$ 1,760.00
Electricity	\$ 1,780.00	\$ 1,159.13	\$ 1,700.00	\$ 1,700.00
Telephone	\$ 425.00	\$ 384.60	\$ 300.00	\$ 400.00
Maintenance Supplies	\$ 1,200.00	\$ 954.01	\$ 1,200.00	\$ 1,100.00
Equipment Maintenance	\$ 300.00	\$ 208.68	\$ 150.00	\$ 200.00
Building Maintenance	\$ 800.00	\$ 200.38	\$ 1,000.00	\$ 800.00
Water Quality Testing	\$ 200.00	\$ 150.00	\$ 200.00	\$ 200.00
Septic System Maintenance	\$ 3,600.00	\$ 2,890.00	\$ 3,600.00	\$ 3,600.00
Seasonal Labor	\$ 17,407.00	\$ 14,933.10	\$ 17,542.00	\$ 17,542.00
Beach Upgrade/Misc.	\$ 4,000.00	\$ 1,943.06	\$ 1,000.00	\$ 1,000.00
Audit	\$ 125.00	\$ -	\$ 125.00	\$ -
Total Expenditures	\$ 31,287.00	\$ 24,371.96	\$ 28,317.00	\$ 28,302.00



Respectfully Submitted,
 Bruce Hoar, Richmond Chair
 Susan Bishop, Williston Treasurer
 Dana Bingham, St. George
 Michelle Fischer, Hinesburg

LEGISLATIVE REPORT 2011

Submitted by Representative Anne O'Brien

A Balanced State Budget In Tough Times

Developing a balanced budget is always intense as there is a large amount of work to do with many items at stake. Information is gathered from dozens of people including commissioners, secretaries and directors, agency fiscal and program staff, advocates, citizens, legislative legal and fiscal staff, legislative committees and more. Each member of the Appropriations Committee on which I serve, is responsible for digging deep into assigned areas of responsibility which involves not only listening to those who come to our committee, but going out to our agencies to meet with staff, see the programs and clients they serve, and to understand more clearly what they are requesting funding for.

This budget began with a \$176 million gap between the projected revenues and expenses. The final legislative budget, however, exceeded that target by an additional \$1.3 million in reduced spending, while assuring that the stabilization fund is whole, and at the same time "parking" between \$15 and \$17 million in reserve funds in anticipation of next year's likely budget shortfalls and possible federal funding reductions. The final unduplicated appropriation for all funds is \$4.69 billion, which represents a 3.6% reduction from last year.

Health Care For The Future Of Vermont

The legislature has taken a significant step toward controlling health care costs and ensuring health care for all Vermonters. Vermonters increasingly agree that our current health care system is broken. Too many Vermonters remain uninsured and even more face financial risk if they get sick or hurt because of inadequate insurance. Vermont businesses continue to struggle with the unpredictable and skyrocketing cost of health insurance, which limits their ability to create jobs.

We can control health care costs and create an environment in which Vermont entrepreneurs can thrive. We can separate health care from employment so Vermonters don't need to worry about losing health benefits if they change or lose a job. The legislature created the Green Mountain Care Board and charged it with overseeing the implementation of health care reform efforts. The legislature also established the health benefit exchange required by federal law. The exchange creates a more convenient way of comparing and purchasing health insurance. Information about qualified health insurance products will be displayed in a way that allows apples-to-apples comparisons. Finally, the legislature established a plan to implement a universal health care system called Green Mountain Care. Green Mountain Care would provide every Vermonter with comprehensive health care. Health insurance premiums would be replaced by a more equitable public financing plan. Health care reform is a historical opportunity for our state but will require a responsible, multi-year plan to get it right. The legislature has included specific requirements for future legislative action and ensures Vermonters have an opportunity to participate in making the decisions about Green Mountain Care.

Agriculture and Economic Development

One keystone of our work this year was returning agriculture to its rightful place as an economic development priority of our state. We worked in collaboration with our colleagues in the Agriculture Committee and the new Secretary of Agriculture to enhance the opportunities for our local foods and forest economy. Significant provisions of the jobs bill will grow the farm-to-plate movement, community-supported agriculture, and value-added enterprises that transform farm products into consumer products.

Broadband

We also recognized that our future economy will rely heavily on broadband internet access and cell phone coverage and stability. The telecom bill focuses on our agreed goal of reaching universal broadband access and cell phone coverage by the end of 2013. This is a challenging goal, and accommodations were made to expedite the permitting of cell towers and coordinating

the significant federal telecom resources that are now flowing into Vermont.

Tribal Recognition

The legislature passed and Gov. Shumlin signed legislation recognizing the Nulhegan and El Nu Abenaki bands as state-recognized tribes. This historic moment comes a year after enacting a law that set up a process and criteria for recognizing tribes in Vermont, and after decades of political gridlock on the recognition of the Abenaki people.

Disabled Veteran's Tax Credit

The bill passed in 2011 calculates the tax benefit as if the veteran did not use income sensitivity and give an additional tax reduction on top of any tax advantage gained by using income sensitivity to disabled veterans owning households in Vermont.

Helping Our Veterans Return To Work

Unemployed recent veterans who start their own business will now be offered a tax credit of up to \$2000 to cover their start-up costs. Additionally, Vermont is providing incentives for businesses to hire unemployed veterans who have recently returned from service. The Veterans Tax Credit will supply a \$2,000 tax credit to any business that hires and employs an unemployed recent veteran for at least a year. Our veterans have served us well and Vermont is taking steps to insure jobs for veterans.

Protecting Our Water Quality

We passed three bills affecting the quality of Vermont's waters. H.26 limits the use of phosphorous and nitrogen fertilizers residential lawns and other grass. This will help prevent harmful algae blooms in Lake Champlain and other lakes, streams and rivers. Compact fluorescent light bulbs (CFLs) save energy and reduce the amount of carbon dioxide, a greenhouse gas, released to the environment. Unfortunately they also contain small amounts of mercury. Recycling of CFLs keeps this mercury from being released to the environment when the bulb is disposed of. S.34 requires the manufacturers of CFLs and conventional fluorescent tube lamps for home use to implement a program for safely collecting and recycling these lamps at the end of their useful life.

Keeping Our Roads Safe From Drunk Drivers

The challenge presented to the legislature to prevent harm to Vermonters and their families and friends by chronic DUI offenders was taken on in H.264. It is helpful to understand that we are challenged by a small population, but a hardcore population. While fifty percent of first offenders don't offend again, larger percentages of second time offenders, and even larger percentages of third and subsequent offenders re-offend and they are the focus of this legislation.

This legislation holds accountable anyone who allows someone who is under the influence of drugs or alcohol to drive his/her car. Anyone who violates this will be subject to a fine of not more than \$1,000 or imprisoned for not more than six months or both. Should death or bodily injury be a result, a fine of not more than \$5,000 or imprisonment of not more than two years would be imposed.

Safer Communities, Lower Prison Costs

New laws will make communities safer and lower prison costs. We did so with two bills.

One, titled the "War on Recidivism," will increase the number of selected non-violent, non-felony offenders who will use home confinement, electronic monitoring (known commonly as electronic bracelets), and furloughing of inmates to our communities coupled with supervision from the Department of Corrections. The second bill calls for restructuring the prison system to make it more effective and cost-efficient. It brings home scores of inmates who had been shipped out of state, adds some work-camp beds in St. Johnsbury, and moves women inmates from St. Albans to Chittenden County. Doing so frees up new space for inmates, and brings more women inmates closer to their children, thereby strengthening families, with an

OUR COMMUNITY CARES CAMP - OCCC

Our Community Cares Camp, Inc. (OCCC) is a non-profit corporation that provides food in the summer to children from low and moderate income families from Bolton, Huntington and Richmond and offers an enrichment day camp to children who might not otherwise be able to attend summer camp. OCCC operates for the month of July, coinciding with the Chittenden East Supervisory Union (CESU) summer programs. CESU provides space for the OCCC camp to operate and bus transportation and in return OCCC feeds all of the children who attend summer school or summer camps operated by the school district. In July, 2011 OCCC and Chef Karyl Kent provided two healthy and tasty meals to over 200 children a day, most of who qualify for free and reduced lunches during the school year. Over 4,000 meals were served in July.

OCCC hosted 60 children at our third annual enrichment day camp. Campers aged 5 – 13 sampled many creative activities and enjoyed many hours of group play both indoors and outside at Mills Riverside Park. Activities included printing with fish, making bracelets from soda pull tabs, baking, making murals and creating movies. There was lots of singing and dancing and sharing of stories. Nineteen teens volunteered 1,373 hours as junior counselors or culinary interns learning important leadership skills while they helped Program Director Liz Russell and the senior counselors provide the best summer camp experience ever for the campers. Sarah King, a sophomore at Vassar College and Jericho resident, volunteered her time as a science teacher and created a natural science program for OCCC campers. They explored the world of food, water, trees and compost. The Children's Literacy Foundation (CLiF) of Waterbury, gave each camper two books to bring home.

OCCC has partnerships with many local groups and businesses that help to raise money or donate goods and services. These include the CESU Community Partnership, Vermont Youth Conservation Corps, and Richmond Area Teen Center (RATC), as well as all the local churches and civic groups. Residents and neighbors have been generous with arts and crafts supplies. OCCC raises about half of its annual \$28,000 budget from cash donations from individuals and businesses in Bolton, Huntington and Richmond. The rest comes from grants, including the USDA summer food program, Ben & Jerry's, Green Mountain Coffee Roasters, and Hunger Free Vermont. Thank you to everyone who supports us each year. The OCCC program is very successful in reaching children with much needed food in the summer as well as activities that will spark their curiosity and keep their minds active and ready to learn. OCCC values each child and demonstrated it this year by awarding each child a ribbon that stated "Who I Am Makes A Difference". Each child is encouraged to recognize how they affect the world around them and to appreciate the other people who make a difference in their lives.

Please make OCCC part of your annual giving and invest in our children. Each tax-deductible contribution is valued by the board and the staff and appreciated by the children of Bolton, Huntington and Richmond. Mail your contribution to P.O. Box 503, Richmond, Vermont 05477, or drop it with Linda Parent at the Richmond Town Office. Thank you, everyone, for your support. You make OCCC possible.
OCCC Board of Directors: Mary O'Neil, Mike Dooling, Karen Clark, Linda Parent, Mark Carbone and Marie Thomas

aim of reducing recidivism. Finding alternatives to prison that work better and cost less than prison is the answer.

Investing In Our Technology Infrastructure

The 2011 Telecom Bill streamlines the permitting process for developing communication technology infrastructure like cell towers and fiber optic lines, which ensures that this stimulus money is utilized effectively over the next two years. The bill also allows for wireless Internet and cellular providers to apply for permits for multiple towers at once rather than permitting them individually. This helps get more Vermonters connected faster. The Telecom Bill also includes a reorganization of the Vermont Telecommunications Authority Board, allowing the oversight body to better coordinate state efforts to bring broadband to the last mile and bring cell phone service to targeted highway corridors. The state has committed \$10 million in capital construction funds to further the goal of providing accessible, affordable cell phone and broadband Internet service to all Vermonters by the end of 2013.

The Capital Bill

The Capital Bill allocates the funds that the state raises through issuing bonds to productive investments that benefit Vermonters. This year we have actually allocated two year's worth of funds now, with a total allocation of \$154 million. This will get large projects funded and underway; create jobs in construction quickly; and take advantage of low interest rates. We have been conservative in our borrowing and we have a very good bond rating. We will also invest about \$28 million in the construction of a new state health laboratory, supporting all of the programs of the Department of Health that help to keep us safe and well. The Vermont Telecommunications Authority will receive \$10 million to support the ongoing initiatives to extend high-speed Internet and cell phone service to more Vermonters. The Vermont Housing and Conservation Board has been allocated \$4 million to invest in affordable housing. Over \$10 million in state funds is dedicated to assisting towns to improve drinking water and pollution control systems. The allocation to the special grants programs that can support community investments in educational, cultural, recreational, and historic facilities was increased to total \$2.7 million across the two years. The outstanding state share of past school construction projects is cut in half with a total allocation of \$14.8 million, and every town's project received a portion of the amount owed.

Vermont's Transportation Program

Vermont's \$554 million infrastructure budget makes a strong investment in a safe, efficient and fully integrated transportation system. Transportation investments work to expand economic opportunities and improve quality of life. They create many local jobs and improve our roads and bridges for residents and visitors. Town programs; Class 2 paving (\$7.2 million) and Town Structures (\$5.8 million) continue to be strongly funded in this budget, regardless of the evaporating stimulus funds. These record-high funding levels were established as policy and will become the permanent base level amounts going forward. An exciting new municipal sidewalk program struggled to be created, and in the end needed more time for review of funding sources, but it will be a good starting point for this year's discussions.

This was a good year for Vermont's consumers. We adopted several important bills that extend and enhance consumer and business protection for Vermonters. Most notable was the propane bill which improves competition in the industry and prohibits many practices that were unfair and expensive to consumers. We fully expect this bill will lead to better service and pricing for propane customers.

Many other commerce issues were covered under new legislation in 2011. While some are specific to particular industries, the results will be more capital available for job creation, more workforce training to support our changing economy, and more careful and coordinated planning for our economic future.

We believe we will see continued improvement in Vermont's economy. Vermont is a great place to do business, and our business community is strong and resilient.

TOWN ENERGY COORDINATOR

On the energy front, it has been a busy year in Richmond. Here are some highlights:

- Camel's Hump Middle School commissioned a 116kW solar array on its roof in September, the largest solar project on any public school in Vermont. The event was marked by a school-wide press conference in November that featured Senator Bernie Sanders, Public Service Department Commissioner Liz Miller and Green Mountain Power (GMP) executive Robert Dostis. The \$530,000 project was fully funded by a \$250,000 state grant from the Vermont Clean Energy Development Fund, a \$260,000 federal earmark sponsored by Senator Sanders and a \$20,000 grant from GMP. The project will produce an estimated \$25,000 worth of electricity in the first year, which will cover about one-third of the schools annual electric bill. The school also underwent an extensive energy efficiency upgrade last year and is heated with a woodchip boiler, making this school one of the greenest schools in the state. You can check out energy consumption and production at:

<https://services.wattmetrics.com/dashboard.aspx?siteId=194#/dashboard>

- The Richmond Waste Water Treatment Plant received an energy efficiency facelift, thanks to a grant from the Agency of Natural Resources. Using grant funds, the town hired an energy efficiency contractor to accomplish many weatherization projects which will reduce the plant's energy consumption and save the town money.
- The town office received an attic retrofit, which was completed in December. Gary and Max Bressor handled the job and Todd Frieze did the spray foam air sealing. The goals of this project include minimizing the ice damming that forms in the roof valleys in order to ensure longevity for the new portico. The innovative air sealing

and R-60 insulation system used on this building is also expected to save about \$2,500 annually at current fuel prices. Many thanks to the Bressors for overseeing and handling a dusty, dirty job that promises significant maintenance savings and protects the Town Office building. Richmond Climate Action Committee (RCAC) members Chris Granda and Karl Goetze helped with scoping and oversight of the job.

- Realizing that many households in Richmond would need to replace their heating equipment due to flood damage from Hurricane Irene, the RCAC hosted a workshop on Pellet Heating in September.

- In December at the Vermont Energy and Climate Action Network (VECAN) annual conference at Lake Morey, Richmond's very own Gary Beckwith received an award for his unique Solar Bus project. Gary uses the solar panels on the bus' roof to power green-themed events all over the northeast. VECAN recognized the Solar Bus as the most innovative energy education project of the year.

This coming year, on Town Meeting Day voters, will have the chance to vote to designate the entire town as a Property Assessed Clean Energy (PACE) District. This will allow homeowners to finance energy efficiency and renewable energy projects on their property tax bill. To learn more about PACE, go to the RCAC website here: <http://richmondclimateaction.net/default.aspx>.

Respectfully Submitted,

Jeff Forward, Town Energy Coordinator 434-2344,
forward@gmavt.net

CHITTENDEN UNIT FOR SPECIAL INVESTIGATIONS

The Chittenden Unit for Special Investigations (CUSI) was formed in 1992 when several local agencies combined efforts in the investigation and prosecution of sexual abuse crimes, including child sexual and physical abuse. The Unit was designed to meet the emotional needs of adult and child victims of abuse.

The CUSI and Children's Advocacy Center (CAC) provide a state of the art facility that offers a comfortable place for interviewing and meeting with victims of abuse. Officers and staff are among the most highly trained professionals in the area of sexual and physical abuse. They work with children and their families affected by these crimes.

The Richmond Police Department has consulted with CUSI on numerous occasions regarding ongoing investigations occurring in Richmond.

Beyond the commitment to provide superior criminal investigations, CUSI and CAC strive to remain current in best practices, prevention, outreach and maintaining ties to partner agencies all in an effort to help victims restore their lives. If you have any questions, please contact Chief Al Buck at abuck@dps.state.vt.us or contact CUSI directly at 652-0391.

RICHMOND COMMUNITY BAND

The Richmond Community Band enjoys performing for the public and hope all will attend the various concerts to hear the wonderful music. RCB membership is open to musicians of all ages. Band members range from middle school students to senior citizens. Musicians from towns other than Richmond are welcome to join us.

Jim Beams is our conductor and director. Jim brings much experience as a former music instructor, as well as instrumental and vocal performer. Dan and Judy Fitzgerald serve as our music librarians. They spend many hours compiling and organizing the music we perform.

Rehearsals begin in April at Camels Hump Middle School to prepare for the first performance at the town's Fourth of July Celebration. The RCB rides on a float and then performs a concert at Volunteers Green. The summer brings several more concerts for your listening enjoyment. Thanks to the support from the town, the concerts are free, so please look and listen for us next summer.

THE VERMONT CENTER FOR INDEPENDENT LIVING

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Preliminary data for our FY'11 (Oct. 2010–Sept. 2011) show VCIL responded to over 2,000 requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to 424 individuals to help increase their independent living skills (including 29 peers who were served by our AgrAbility Program). VCIL assisted 185 households with financial and/or technical assistance to make their bathrooms and/or entrances accessible and provided 228 individuals with assistive technology. 541 individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we now have five branch offices in Bennington, Chittenden, Orleans, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '11, 4 residents of Richmond received services from the following programs:

- Meals on Wheels Program (MOW)
- Peer Advocacy Counseling Program (PAC)
- Information, Referral and Assistance (I,R &A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:

1-800-639-1522, or, visit our web site at www.vcil.org.

HowardCenter

802-488-6900 / F: 802-488-6901
WWW.HOWARDCENTER.ORG

208 FIYNN AVENUE / SUITE 3J /
BURLINGTON, VT 05401

HowardCenter's mission is to improve the well-being of children, adults, families, and communities.

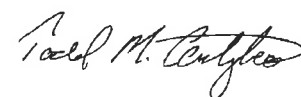
During Fiscal Year 2011 (July 1, 2010 - June 30,2011) we served 121 individuals from Richmond.

Program	# of Clients
Child and Family Services	40
Adult Mental Health and Substance Abuse Services	52
Developmental Disability Services	23
Emergency	6

The following are FY2011 agency highlights:

- The agency responded to the state's need to insure the continuity of treatment resources for approximately 175 individuals previously being served by a private company that closed suddenly. HowardCenter established Twin Oaks Counseling to provide suboxone treatment for opiod addiction.
- Under the direction of Child, Youth and Family Services staff member Debbie Mintz, Chittenden County's Students FIRST, which integrates mental health and education in public schools, was granted a third round of funding from the U.S. Department of Education.
- HowardCenter hosted an evening of film and discussion highlighting the closing of state institutions in the early 1990's in Vermont and New Hampshire for people with developmental disabilities. The event celebrated the positive impact these closings had on the lives of those who came back to the community.
- HowardCenter Developmental Services received a grant to develop a guide for serving young adults with autism who are making the transition to higher education, work, or independent living.
- Two HowardCenter Developmental Services employees were honored at a statewide conference. Chris Pepin was selected by the Burlington Self-Advocacy Club to receive the club's "Ally of the Year" award and Pascal Cheng received the statewide "Ally of the Year" award.
- The agency completed its capital campaign to fund our Electronic Health Records (EHR) project for improving client care and is moving ahead to complete EHR implementation by December 2011.
- Child, Youth and Family Services' Autism Spectrum Program was awarded a grant to provide training to statewide teams serving young children with autism.
- Child, Youth and Family Services continued to take a leadership role in the statewide ARC (Attachment, Self-Regulation and Competency) initiative. Throughout the year staff provided 22 trainings on best practices for trauma treatment.
- HowardCenter held the first Para-Educator Academy in August 2010. More than 50 para-educators attended the 4-day training designed to provide tools to respond to the diverse needs of their students.
- Continued to dedicate a senior clinician on a full-time basis to serve deploying and returning Vermont Guard members and their families.
- Expanded the capacity of the Chittenden Clinic methadone treatment program by 50%.
- Interventionist Justin Verette received the "Coveted Badge" award from the Burlington Police Dept. We continue to provide school social work services at Camel's Hump Middle School and Mount Mansfield Union High School. We are very grateful for the continuing support that we receive from the Town of Richmond.

Executive Director



CHITTENDEN SOLID WASTE DISTRICT

July 2010 - June 2011

ADMINISTRATION:

CSWD owns and oversees 10 solid waste or recycling facilities in Chittenden County for its 18 member municipalities. A Board of Commissioners, who sets policy and oversees financial matters, governs CSWD. One Commissioner is appointed by each member community. THE BOARD OF COMMISSIONERS OFFICERS include: Chair Paul Stabler of South Burlington; Vice Chair Bert Lindholm of Jericho, and Secretary/Treasurer Michelle DaVia of Westford. EXECUTIVE BOARD MEMBERS include Paul Stabler, of South Burlington, Michelle Davia of Westford, Alan Nye of Essex, Bert Lindholm of Jericho, and Steve Goodkind of Burlington. CSWD GENERAL MANAGER is Thomas Moreau.

FINANCES:

The unaudited FY11 General Fund expenditures were \$8.66 million and the revenues were \$10.33 million. This represents a \$192,000 decrease in expenditures (approximately 2.2%), and a \$538,000 (approximately 5.5%) increase in revenues from the FY10 General Fund operating results. The small decrease in expenditures is not associated with a single factor, but rather is spread across many of the District's programs. The increase in revenues over the prior year is primarily associated with higher revenues at the Materials Recycling Facility due to higher market prices paid for recyclables, as well as approximately \$260,000 more in Solid Waste Management Fees in FY11 as compared to the prior year, due to higher taxable tonnages disposed. There was a notable increase in petroleum contaminated soil brought to landfills in FY11.

SIGNIFICANT CHANGES/EVENTS:

In FY '11, CSWD's major initiatives were; 1) to complete the permitting construction of a new compost facility in Williston to replace the Intervale Compost facility in Burlington, 2) to move all the material from the Burlington compost site to the new facility in Williston, 3) to finish the report that weighs the advantages and disadvantages of municipal contracts for trash collection in Chittenden County and 4) to assist in the passage of legislation for the product stewardship and recycling of e-waste mercury containing lamps and to prepare for the implementation of the new e-waste law. CSWD also designed and permitted a facility to process certain special waste such as asphalt shingles, sheetrock and plastic film. The high market value for our curbside recyclables allowed us to reduce the tipping fee at our Materials Recovery Facility.

ONGOING OPERATIONS:

DROP-OFF CENTERS located in Burlington, Essex, South Burlington, Milton, Williston, Richmond, and Hinesburg are available to District members who prefer to self-haul their trash and recyclables. Drop-Off Centers collected 3,207 tons of recyclables, an increase of 2.02% from FY '10, and 6,497 tons of household trash during FY '11, a 0.05 % increase from FY '10.

The MATERIALS RECOVERY FACILITY in Williston is owned by CSWD and privately operated by Casella Waste Management. In FY '11, 39,264.77 tons of recyclables were collected, sorted, baled, and shipped to markets. This represents an 8.6% decrease from the previous year. The recycling markets rebounded from the recession better than expected whereas the average sale price for materials was \$131.09 per ton, which is a 41.67% increase over last year's average.

The ENVIRONMENTAL DEPOT and the ROVER are CSWD's hazardous waste collection facilities for residents and businesses. In FY '11, 8,223 households and 560 businesses brought in 456,960 pounds of waste that were collected and processed at these facilities. This included 46,630 pounds (4,630 gallons) of latex paint re-blended and sold as "Local Color", 16,409 pounds of leftover products given away through the "Hazbin" reuse program, and 145,750 pounds (14,575 gallons) of oil-based and latex paint processed for recycling in Canada.

This was a year of transition for Intervale Compost Products. Much of the year was dominated by preparation towards the predetermined closure date of June 30th, 2011. Operations at the Intervale incrementally decreased in size and the last delivery of compostable inputs was accepted on February 28th, 2011. Food residuals continued to be collected by CSWD during the following four months and were transported to other composters in Middlebury and Moretown. Construction of a replacement facility on Redmond Road in Williston

accelerated in early spring of 2011, and the new state of the art aerated static pile composting building and accompanying office building were completed in time for the final June 30th, 2011 closure of the Intervale Compost facility in Burlington's Intervale. The new facility is expected to produce higher quality compost more quickly and with less fossil fuel inputs. A grand opening of the new facility under a new name is expected for the fall of 2011.

CSWD brokered 15,407 wet tons of BIOSOLIDS for our member communities in FY11, which is 0.8% less material than last year. Also new this year was the land application of the biosolids from the Essex Junction WWTF after we obtained the necessary permits.

Marketing Update – The 2010 version of the Chuck It Guide was mailed to every business and residential address in Chittenden County at the end of May 2010. ● The CSWD website received a major overhaul this spring, making it easier for users to find information. ● At the Champlain Valley Fair this year, we ran a "Get Caught Recycling" campaign. Two staff members, dressed as slightly clownish enforcement officers, approached fair-goers who were seen recycling, and thanked them for recycling with prizes. We reached many people with a more immediate and focused recycling message. We had some great conversations about recycling and frustrations when there are no bins available. People are coming to expect event sponsors to meet their recycling needs and, when they don't, to expect an earful! ● A small refrigerator poster promoting recycling was created and has gotten great feedback for its everyday usefulness. ● We began working with Burlington-based Marketing Partners in January to help us manage the transition of Intervale Compost Products (ICP) from Burlington to Williston, and navigate marketing issues associated with the move. ● We launched the first annual "Why I Love Composting" video contest to encourage kids and adults to make video shorts about the joys of composting to get people jazzed about doing it themselves at home, school, and work. ● We launched a freshly updated ICP website in the spring, enabling ICP and CSWD staff to update the site easily whenever needed and making it easier to find information for users. ● We strengthened our presence in the social media world with a CSWD blog, Facebook page and Twitter accounts.

A variety of EDUCATIONAL PROGRAMS and tools are available to assist residents, institutions, and businesses to reduce and properly manage their wastes. The CSWD Hotline (872-8111), Website: (www.cswd.net), e-newsletter, school programs, displays, workshops, informational brochures, free recycling bins (over 8,000 distributed in FY '11) and signage, municipal programs, discount compost bins, Community Waste Reduction Grants, and technical assistance for businesses and institutions are part of this positive community outreach.

Approximately 16,000 employees, residents of residential complexes, students, volunteers, and clients were impacted by the BUSINESS OUTREACH PROGRAM. School presentations, waste assessments, recycling and composting program planning, Creative ReUse Showcase, and facility tours reached over 2,500 students through the SCHOOL OUTREACH PROGRAM. CSWD also participated in 22 community events.

RESEARCH AND DEVELOPMENT efforts, which have dual goals of reducing the amount of waste generated and landfilled along with making programs more convenient and cost-effective, focused on recycling incentives and collection (\$35,000 in residential recycling cart grants), construction and demolition debris recycling, organics diversion, product stewardship, and markets for recyclables.

CSWD provides funding and staff time to support GREEN UP DAY efforts in Chittenden County. In May 2011, 38 tons of litter, 1,778 tires, and 3 cubic yards of scrap metal were collected. CSWD also contributed \$4,100 to Green Up Vermont on behalf of its member municipalities.

The fall and spring APPLIANCE and TIRE ROUND UPS brought in 1,479 major appliances and 9,429 tires at no charge from 3,307 households saving them \$41,000 in fees.

The COMMUNITY CLEAN UP FUND helps members keep their communities clean and litter free throughout the year. In FY '11, over \$3,500 was distributed to four of CSWD's member municipalities through this program.

RICHMOND TRAILS

Our main tasks this year have been trail maintenance and trail repair, especially onerous this year after a wind storm and three Winooski river floods. We also pressed ahead with plans for working with landowners and guardians of conserved lands to facilitate public access to trails in Richmond.

A design and extensive engineering analysis of a proposed short boardwalk at the easterly end of the Rivershore Trail to bridge across a frequently muddy section of the trail was submitted to the Development Review Board. Sadly, the permit was denied, based on the proposed boardwalk not fitting within any of the tightly-defined categories for permissible structures.

The Rivershore Trail suffered badly from storm and flood damage throughout the year, requiring cutting of fallen and floated-in trees, removing debris, repositioning displaced footbridges and dealing with erosion. The Johnnie Brook Trail also got hit by Irene - the bridge over the brook and the 160-foot section of boardwalk was both seriously displaced, needing to be dismantled, repositioned and tethered down. We've all learned our lessons about so-called 100-year floods.

We also completed an update of the Trail map (thanks to Rebecca Schwarz and Catherine McIntyre) to include several improvements and two additional trails - the Safford Uplands Preserve (maintained by the Richmond Land Trust), and the Snipe Ireland Trail. The new map will be printed, as previously will be available at the Town Offices, and online at the RABA website.

Expenditures this year were for engineering analysis of the proposed Rivershore boardwalk, and materials and supplies for trail maintenance and for dealing with storm related damage.

Thanks, as always, to landowners and to guardians of conserved lands who facilitate public access to trails.

Also, special thanks to work crews from:

Green Mountain Coffee Roasters • Cross Vermont Trail Association (especially Greg Western) • Student work parties from Middlebury College, Saint Mike's, UVM (twice) • Vermont Department of Labor (National Emergency Grant Program) and numerous Richmond residents who have responded to calls for volunteers.

People who enjoy these special and wonderful Richmond trails should remember that the trails are user and volunteer maintained! They are even more enjoyable if you have helped out as a volunteer, and also we have vacancies on the Trails Committee.

Trails Committee Members during 2011: John Hamerslough, Kathleen Kavanagh, Ian Stokes, Rebecca Schwarz, Martha Marciel, Steve Bower, Tyler Merritt (with excellent Select-board Liaison by June Heston).



"A volunteer work crew from UVM, after completing the re-positioning and re-assembly of the bridge over the Johnnie Brook"

RICHMOND AREA

BUSINESS ASSOCIATION (RABA)

Our mission is to create a strong, healthy, and dynamic community by supporting and facilitating a strong, healthy, and dynamic business sector. Such is the focus of our work and 2011 it was a rewarding year.

A few Highlights:

- A record number of business memberships
- Wrapped up a year-long regional branding development initiative that included over 20 community members and constructive input from many more
- Secured a \$25,000 grant to build a regional web portal, which we expect to launch in February
- Celebrated local agriculture with "Back to Future" event at Monitor Barns
- Holiday Market brought several thousand shoppers to town and through the Silent Auction, raised \$3,000 for two scholarships to local MMU graduates.

In between these more significant activities were mixers, holiday party, educational workshops, a rapidly growing e-newsletter that reaches over 300 businesses, and our monthly coffee klatch.

We look forward to our incorporation as a nonprofit organization in 2012, bringing back the Community Valentine's dance to support the local food shelf and related organizations, the launch of the web portal. We are also planning on hiring a part time staff member to help coordinate the growing number of initiatives and activities. Community support has been absolutely instrumental all year long and we continue to be incredibly grateful.

While there are many exciting initiatives, the most important thing we can do to support our community is to shop locally. As you know, every dollar you spend locally has a seven-fold impact in our community...the impact you can have is enormous...it truly makes all the difference!

Thomas Hark, RABA President

GREEN UP VERMONT

Green Up Vermont is the not-for-profit 501(c) (3) organization working to enhance our state's natural landscape, waterways and the livability of our communities by involving people in Green Up Day and raising awareness about the benefits of a litter free environment. The success of Green Up for Vermont in Richmond depends upon two essential ingredients. The combined efforts of individuals, civic groups and the Richmond Highway Department who volunteer their time and the financial support given by the public and private sectors throughout Vermont make it all possible.

With Richmond's help, we can continue our unique annual Vermont tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Children are our future, and Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests. Please visit www.greenupvermont.org to learn more.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 12 percent of the operating budget. We rely on your help to keep Green Up Day successful. These funds pay for supplies including over 46,000 Green Up trash bags, promotion, education, and services of two part-time employees.

Mark your calendars May 5, 2012, the first Saturday in May. Put on your gloves, get together with your family, invite some friends and come join us to make Richmond even more beautiful!

HALE AND HEARTY SENIOR CLUB

The Hale and Hearty Senior Club of Richmond is open for membership to all residents who are 60 years old or older. The spouse of a member is eligible for membership regardless of age. The Club provides a chance for seniors in our community to meet and socialize and to share concerns on areas of mutual and community interest. The programs that are offered at our meetings vary in content from topics concerning healthy living, or community concerns, to entertaining and fun filled evenings. Each year we try to arrange a trip that members will enjoy. This past year we had a cruise on the Spirit of Ethan Allen.

The Hale and Hearty Senior Club of Richmond meets the second Wednesday of each month from September through June in the Holy Rosary Church Hall at 6 p.m. for a pot luck supper, business meeting and program.

Current officers are Lee Jones, President; Jeff Hard, Vice President; Virginia Morgan, Secretary; and Mary Harvey, Treasurer.

ELDERLY AND DISABLED TRANSPORTATION PROGRAM

The Elderly and Disabled Persons (E&D) Transportation Program provides various types of "door-to-door" transportation trips including travel to for critical care Non-Medicaid, Non-Medicaid medical, senior meal programs, adult day services, shopping, vocational, and social/personal needs for the elderly (age 60+ years) and people with disabilities. This program is funded by the Vermont Agency of Human Services, with municipal partners including

VERMONT YOUTH CONSERVATION CORPS & MONITOR BARNS FARM

By Thomas Hark

In August we installed 14 solar trackers and have produced more than 12,500 kWh of clean and renewable electricity! In the coming year, this "Solar Orchard" will produce over 80,000 kWh – well over 100% of our electricity needs.

In September, in the aftermath of Irene, our fall crews worked to help families and towns hardest hit by the storm. As we all know, local communities still need significant help, and the VYCC expects to be part of the recovery efforts for as long as it takes.

The Monitor Barns Farm has made good progress and we will be moving towards what we call Philanthropic Farming. Our goal is to produce ever greater amounts of food for those most in need and to do so in ways that can be replicated across Vermont and perhaps beyond connecting philanthropy, small farms, great local food, with again, those most in need. This year many thousands of pounds of food were donated including several hundred pasture-raised chickens to local Food Shelves.

Our crews helped again with Fourth of July set up and clean up and worked on the River Trail. We are so proud of our partnership with Mount Mansfield High School. The High School Leadership program developed at MMU is setting a new statewide standard for how to deliver a quality education albeit in a non-traditional way.

In addition, the Middle School has continued its scientific study of salamanders and we have had a record number of volunteers and community visits. We hope you will come out with your kids for some "solar sledding" on the hill under the panels where its loads of fun!

As an organization, a central goal is to encourage deep reflection, profound personal growth, and leadership skill development for young adults. We achieve this goal by challenging participants personally, intellectually, physically, and emotionally. With new skills, VYCC graduates will understand the positive change they are capable of making and be more prepared, and inspired, to make a measurable contribution.

The economy has impacted the VYCC like many other businesses and we are smaller than a year ago. However, we have been focused on the future and looking creatively at how we will navigate what are very challenging times.

We are proud to be part of the Richmond Community which is blessed with so many caring and generous individuals. Thank you!

Thomas Hark, Founding President

the Town of Richmond. In Chittenden County, the Green Mountain Transit Agency (GMTA) operates through the Chittenden County Transportation Authority. The E&D grant program covers 80% of the transportation cost and the Town of Richmond covers 20% of the cost for each ride, with each rider making a donation for the ride. For Richmond residents, SSTA provides the transportation services for this program. For information about signing up for rides, please contact SSTA at 878-1527.

CROSS VERMONT TRAIL ASSOCIATION

Imagine a multi-use, four-season off-road trail across the width of Vermont following the Winooski River & Wells River valleys, a 90 mile greenway for cyclists, skiers and walkers connecting communities, their schools, and the natural areas between. This vision has steadily moved toward reality through the quiet work of the Cross Vermont Trail Association.

The Cross Vermont Trail Association, formed in 1999, is an incorporated, private non-profit organization that is member-based and volunteer-driven. We are funded by winning competitive grants and through individual donations from trail users. With two part-time staff and donated office space, we are large enough to get things done, but small enough to be cost efficient. We work in partnership with community organizations across the state to develop and expand local trails. Already 30 miles of Cross Vermont Trail are signed and open to the public. These 30 miles are complemented by our 60 miles of "on-road" route signs that identify the best roads people can use to link together existing trail sections. Meanwhile, we continue to work towards the ultimate goal of connecting all local trails into a continuous, statewide, off-road network.

Maps and guidebook to the trail route are available free at www.crossvermont.org, or call us at 802-498-0079.

2011 was a challenging year for trails, as it was for many people. The historic floods of both May and August directly impacted our trail. Most of the trail was reopened by Fall 2011, and in 2012 we will be working to not only finish repairs, but to improve all existing sections of trail to be more sustainable as well as more inviting to users. In addition, we are working together with interested land owners to establish right of way for many miles new trail at locations across the state, including what will be a watershed project in the history of the Cross Vermont Trail, a new 200 foot bridge over the Winooski River in East Montpelier.

Residents of all towns through which the trail route passes are invited to get involved in the CVTA. Right now we are seeking to establish an active membership in every town. Contact us at 802-498-0079 on at www.crossvermont.org.

Eric Scharnberg, Executive Director
Greg Western, Trail Programs Coordinator

P.S. We also host numerous recreational outings throughout the year. Mark your calendar for the next Central Vermont Cycling Tour, June 24, 2012, in East Montpelier and for the Fall Foliage Ride the last Saturday in September Groton, Ryegate and Newbury.

RICHMOND AREA TEEN CENTER The R.A.T.C. Nest, Inc.

The RATC Nest experienced a decline in teen attendance during the first part of the year. The Board has discovered that there is much larger participation if an organized event or activity is scheduled. In thinking about this, the current Board was feeling overwhelmed and a bit burned out, decided to focus efforts on finding board members with some new energy and expertise. The current Board's teen children are growing up, moving on, or heading off to college. The timing seemed right and the opportunity was there to pursue changes in the Board. Soon after this major change was started, along came Tropical Storm Irene causing devastation to the Town Center basement. The basement was flooded with about two feet of water that had backed up through the sewer and drainage system due to the tremendous amount of storm water in the village. Thanks to the help of many townsfolk, Town of Richmond employees, and many others, the basement was cleaned out and almost everything was tossed into a large dumpster.

We applied to FEMA for assistance in replacing approximately \$11,500 in lost assets. Unfortunately, we were offered a loan, which did not fit into the budget. We also applied to the Vermont Community Foundation, which was willing to grant us up to \$5,000. In the meantime, I heard from folks representing Trey Anastasio, who offered to contribute the amount we originally requested from FEMA, with the possibility of more. The money raised by Trey Anastasio during his benefit concert was administered through the Vermont Community Fund and we received nearly \$12,000. Our prayers had been answered and we cannot thank them enough for their generosity, not only for helping us, but for assisting others throughout the region. The University of Vermont (my employer) also wanted to help those in need throughout the State of Vermont. I posted an article in the UVM staff newsletter and the Department of Facilities Design and Construction came to our rescue. They collected, contributed, and delivered furniture, a television, lamps, art and paper supplies, games, etc. to the RATC Nest. We also send out a big thank you to them from the bottom of our hearts. There have been several other community members who have contributed items and we also thank all you. We want to thank Timmy Scanlon for performing his high school community service at the RATC Nest by mopping the floor. Thanks go out to CESU for providing three computers from the school system that are more up-to-date than what we lost in the flooding.

As we begin the rebuilding process, not only of the space, but of the Board of Directors, Theresa Gilbert and Stacey Symanowicz have come forward with lots of enthusiasm and ideas. You should read more about their plans for a "new" teen/community center in upcoming local newspapers. If you would like to join them or contact them for any reason their information is Stacey: staceysymanowicz@yahoo.com or call 434-8690 or Theresa: treeluca@gmavt.net or call 434-2835. We hope that this wonderful community continues to be supportive of this project, as we feel it is a very important place for everyone.

I would like to personally thank everyone who have supported this project and have been there for the former Board, who consisted of myself, Connie van Eeghen, Louise Friedeborn, Gale Cass, and Dawn Marland. We have enjoyed the ride tremendously, but it's time to get off. We hope that generations of teens will appreciate the efforts made and continue to enjoy the space that we all worked so hard to create. Thank you all so very much for a job well done.
Sue Pochop

RICHMOND SCHOOL BOARD

The elected community members of the Richmond School Board extend our gratitude to all Richmond residents for your continued support of the educational and fiscal environment at Richmond Elementary School. The RES Board is proud to serve a community where the educational experience being provided is respected and valued.

A reminder to all Richmond residents that the Richmond Elementary School budget is voted on by Australian ballot; therefore, it is necessary that you go to the polls on Town Meeting Day to cast your ballot, or obtain in advance an absentee ballot from the town clerk's office. The RES board is prepared to answer specific budget questions at Town Meeting, but cannot make changes to the school budget at that time.

The Richmond Elementary School Budget being proposed for the fiscal year of 2013-14 is again a reserved and rational budget, created to meet the quality needs and demands of our community and students through the limited resources provided. The RES Board also acknowledges that there are high expectations at RES, both regarding student performance and student well-being, and that trying to meet these expectations cannot be done without the appropriate allocated resources. Moreover, the RES Board knows it must continually operate within the strains created by the challenging economic climate both at the local and state level, as well as the factors influencing the taxpayer. Thus, the RES Board has developed the budget, and made projections, with strong consideration of the challenging economic conditions.

After reviewing, discussing and listening to feedback, the Richmond School Board is asking for your support of a budget of \$4,091,238, for 2013-14 which represents a 7.44 percentage increase over last year's budget. The vast majority of the budget increase is a result of the Richmond School District School Renovation Project Bond for Capital Improvements, and negotiated salaries and their associated benefits. Other factors impacting the budget are the reduction of federal grants which fund at risk Title I services and professional development, an increase in CESU technology support personnel, and an increase in other assessed or shared positions (i.e. technology integration and facilities management). Attentive to the bond impact, negotiated salaries, and other factors, most other areas of the budget have either been level funded, decreased, or seen fixed increases.

Additionally, the RES Board will continue to be mindful of Richmond's education spending per pupil and the cost factors associated with it. Each year, as we tackle the budget, the hope is to keep all these cost factors within a reasonable rate of increase, while still meeting the needs of all the students. RES enrollment remains steady and the teacher to student ratio still remains within acceptable Vermont School Quality Standards. Thus, our equalized pupil's figure of 269.0 puts Richmond's equalized cost per pupil at \$11,533. The statewide average is \$12,287.

Based on the information received from the state at the time of preparing this report, the portion of the equalized homestead tax rate (tax rate prior to adjustment of the common level of appraisal) attributed to the Richmond Town School District is estimated to increase from 1.1993 to 1.2522. The actual homestead tax rate is a function of spending per pupil,

the comparison between the listed property and its fair market value (common level of appraisal) and the statewide tax rate as set by the legislature. It is important to note that final details regarding the common level of appraisal and the statewide property tax rate could impact estimates.

Finally, the RES Board reminds all parents, guardians, and citizens of their stake in local education. We advocate the involvement and volunteerism of parents and families in their children's education and to foster relationships between home, school, and community that can enhance the education of all our students, teachers, and staff. We also strongly advocate the community's participation at our monthly meetings to assist us in holding high our expectations for students, maintaining an effective and dynamic teaching community, and establishing meaningful goals to create fair and resourceful budgets.

Richmond School District School Renovation Project for Capital Improvements

The Richmond School District Residents passed a bond not to exceed \$3.9 million dollars on November 2, 2010 for improvements to the school facilities. The bond supported renovations to Richmond Elementary School that will increase energy efficiency and resolve health, safety, and environmental issues that were cited as areas that need attention in a comprehensive facilities report completed in 2010. Construction began in the late spring/early summer of 2011 and substantially completed in the early fall of 2011.

Highlights of the Completed Renovation Project:

The architectural firm TruexCullins used Leadership in Energy and Environmental Design (LEED) for Schools Green Building Rating System as a guiding framework to assess every task for environmental design opportunities. This process allowed for design that optimizes systems performance, reduces energy consumption, and creates a healthy facility for all occupants.

Improved overall building efficiencies included water, power (lighting) and energy conservation measures. Improve building security and safety for students, staff, families, and friends of RES. Improved vehicular and bus circulation on campus. Improved pedestrian safety, parking surface, sidewalks and drainage also have occurred.

The improvement to the lighting, fire alarm and HVAC system upgrades are expected to last 25+ years. New boilers are 30+ years. The metal roof system is considered a 50-year roof. In addition, the building energy model was generated to compare the existing conditions with the proposed upgrades. Based on the four energy models created to date, it is estimated they will outperform the energy code by 30% to 40%.

The new "air-tight" roof insulation system, high efficiency boilers, and digital control system (DDC) will create immediate and long-term financial savings by reducing energy usage and maintenance. The energy model calculates an estimated annual fuel oil savings of \$18,000 to \$24,000.

Upgrades to the lighting fixtures will also create immediate and long-term financial savings by reducing energy usage. These improvements may also be eligible for additional incentives from Efficiency Vermont. The energy model calculates an estimated annual energy savings of \$7,000 to \$11,000.

Chittenden East Supervisory Union Voluntary Merger Study and Results

In the late summer of 2010, a CESU Voluntary Merger Planning Committee (VMPC) was formed marking the beginning of a new phase in the ongoing conversation about creating a single, unified K-12 CESU District. The ultimate aim of this initiative was to ask CESU voters if they wish to replace the present CESU Supervisory Union, comprised of seven member school districts plus the CESU Executive Committee, with a single K-12 Unified Union School District...a Regional Education District (RED). Under this new structure, a single K-12 school board would replace the present eight CESU school boards. This unified board would consist of representatives from each of the districts currently forming CESU.

The VMPC's composition, duties and process were spelled out in state statutes. The first step was the makeup of the VMPC; which was comprised of members from the eight boards that currently constitute the CESU as well as local community members. The second step was creating the VMPC's charge; which was determined to be to review and discuss the range of issues related to creating a single board to govern all pre-K through 12 education in our member districts. In addition the VMPC's charge was to review and decide if a single board structure for CESU is feasible, to produce a report describing the new governance structure, how it will operate, the tax implications, and the academic benefits. This report was approved by each of the CESU boards, then by the State Board of Education, and put to a vote to the six member districts in June.

The RED initiative was defeated by the two out of the six member districts, and because the approval of all six member districts was deemed "necessary" under the Articles of Agreement, the RED proposal did not advance. The VMPC met twice after the merger vote to discuss voting results, exit polling information and possible options. Following careful review of current state statutes, extensive discussions with officials at the Vermont Department of Education, consultation with CESU's Executive Committee and member school boards, the VMPC decided to suspend further activity. It became clear to the VMPC that unless, and until, the Vermont legislature made significant amendments to Act 153, it would be extremely difficult

to meet further on the RED initiative.

The RES board wishes to extend its sincere gratitude to Dave Thomas, who served as the Richmond community representative on the VMPC.

Negotiations

CESU member school boards ratified in June 2011 a two-year agreement with teachers. Key terms of the agreement included:

- general salary increases of 2.5% in 2011-2012 and 2.85% in 2012-2013;
- no automatic salary step advancement/increase in 2011-2012 and 2012-2013;
- no change in employee contributions to Vermont Health Partnership (15% co-pay) and Comprehensive Plus 1,000 (12%) insurance programs.

For Educational Support Professionals (ESP), FY12 approved budgets did not include any increase for salaries per the contract agreement. However, the CESU's Negotiations Committee and CESU's member school boards were unified in their sense of fair-mindedness to afford ESP in 2011-2012 with an equivalent salary percentage increment as the teachers received. Thus, they amended the 2011-2012 0% increase that had been negotiated with the ESP by utilizing the support of revenue from a one-time 2011 Federal Education Jobs Bill, which had to be spent by September 30, 2012, to fund the 2.5% general salary increase. The ESP Agreement expires on June 30, 2012, and ESP representatives and the CESU's Negotiations Committee are currently working on a subsequent employment contract.

RES Board Tasks for 2012-13

In the upcoming year, the RES Board will be undertaking the following tasks.

- Negotiating, along with other CESU school districts, a contract with CESU Support Staff.
- Participating in a CESU wide Governance review of the school districts based on material obtained through the VMPC study.
- Doing a study/review of the RES Support Service Programs to aid the RES Board in planning future personnel and budget needs and impacts.

Report submitted by RES Board: Julie Waite, Scott Lowe, Steve Znamierowski, and Jon Milazzo



RICHMOND ELEMENTARY SCHOOL

The staff and students of Richmond Elementary School are pleased to have an opportunity to report about the 2010-2011 school year to the Richmond community. RES always seeks to provide a nurturing and supportive educational environment for its students, staff and families. Presently Richmond Elementary serves 293 students, making it the largest elementary school population in Chittenden East Supervisory Union.

This past summer Richmond Elementary School underwent a large capital improvement project, addressing the multiple needs of the school building. This project addressed:

Roofing

- Standing seam metal roof with a 20-year No Dollar Limit Weather tight System warranty, a 35- year finish warranty, and a wind uplift resistance rating of 90 mph.
- The metal roof was installed over new board insulation and vented nail base system.
- In addition, a snow guard system was installed on all sides and over every exterior door to keep our building occupants and visitors safe.

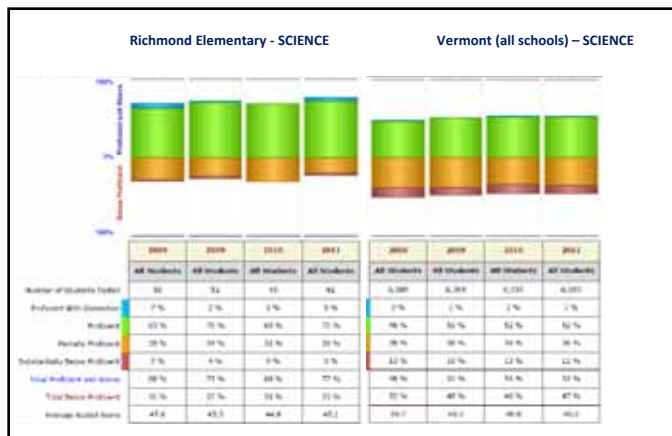
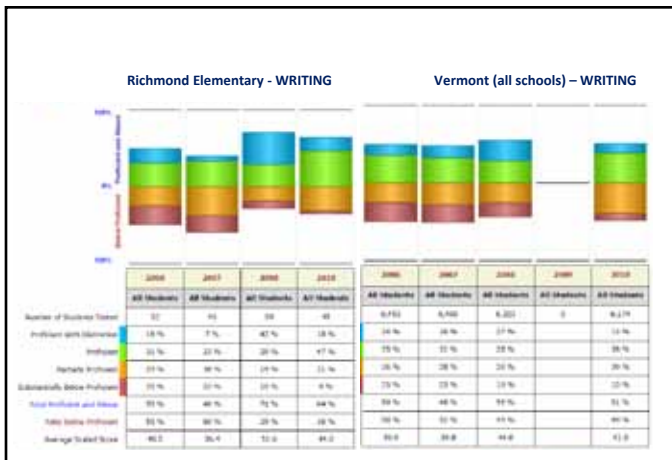
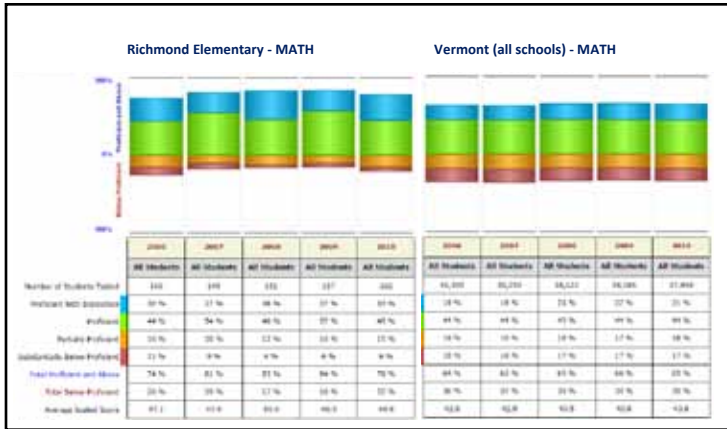
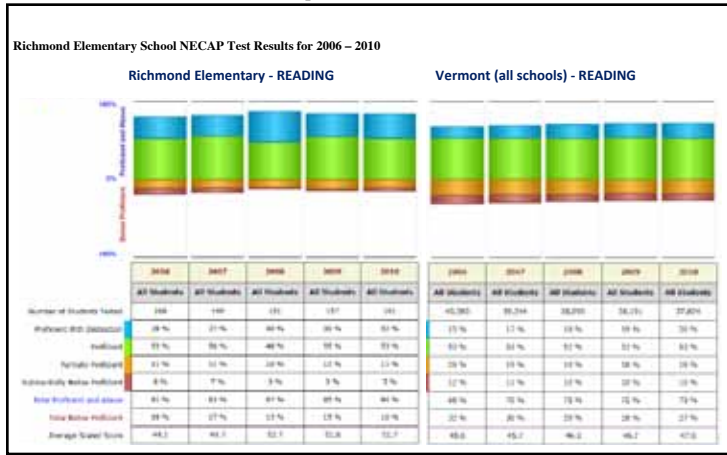
Lighting

- 123 lighting fixtures were permanently removed
- 453 lighting fixtures were retrofitted to reduce the consumption by 46% each
- Lighting levels corrected throughout the building
- Daylight sensing controls added to Multi Purpose Room and Library
- 20,568 watts of electricity removed permanently
- 77,988 kilowatt hours of electricity reduced annually
- 80,328 lbs of CO2 reduced annually

Boilers

- Our oil fired boilers have been removed and replaced with new high-efficiency dual-fuel boilers. The new wall hung Viessmann boilers will use liquid propane temporarily until the new natural gas line is brought to our community in 2012.
- The old boilers were about 80% efficient. The new boiler system is 94% efficient.
- In addition to the boilers, the school now has a direct digital control (DDC) system installed to all of our new and existing equipment. The DDC system will allow the facilities team to monitor via the web all components in our facility for proper operation. It will also send alarms to specified individuals should a failure or trouble alarm occur.

- The windows in the 1987 wing are all new high-performance windows. Most commercial windows on the market have an R-value of 2 or 3. Our windows are R-7! In addition, much attention was given to air sealing at the



bay windows and around each window. Our goal...to reduce energy costs and improve occupant comfort.

Parking Lot and Grounds

- Our parking lot received a significant upgrade. The main focus for this work was in improving safety for students, family and staff. Designated cross walks, fencing and dedicated drop off loop all have addressed the safety concerns of the past. A final coat of paving is scheduled for the summer of 2012, after the parking lot has settled.

Improved landscaping adds to the ambiance and practicality of the space as well. A new bench wall in front of RES is a popular spot before, during and after school.

Other Areas of Improvement

- Insulation - The building is now much tighter than it's ever been. The exterior top wall has been air sealed with spray foam insulation to the underside of the roof. The roof has new board insulation and vented nail base system that outperforms code mandated minimums by 30%.

- Kitchen - The kitchen has been updated to meet safety codes and improve efficiency. The addition of a new ventilation hood and fire suppression system, along with appliance repair and upgrade, has significantly improved our kitchen systems.

- Entrance and Administrative Area - Improvements to our administrative and entrance have met ADA requirements and improved safety.

During flooding in May our playground suffered significant erosion and needed to be closed down for student safety. The additional flooding that occurred this summer continued to impact the Richmond Elementary School play area by further contributing to the erosion. A large portion of the bank within the playground area fell into the ravine behind the school. RES is working with an engineering firm and FEMA to develop of a plan to repair and reopen the play area as quickly and safely as possible. That work will begin this spring and updates will be shared with the community via our websites.

Richmond Elementary has been working with PIRC (Parent Information Resource Center). PIRC works to help schools and parents develop strategies for meaningful communication using proven, research-based techniques for engaging parents and supporting them in being part of their child's learning. PIRC brings parents, educators, school administrators, and community members together to build a welcoming environment and vibrant school community. The Richmond Parent-Teacher organization FOCUS (Families, Community, and School Focusing on Student Success) is also working with PIRC under the leadership of Cathy Aikman, Betsy Cabrera and a leadership team. RES will constantly seek out ways to improve our systems of engagement to support learning for all. Community members are encouraged to visit our website www.richmond.k12.vt.us and our RES News blog <http://richmondelementaryschool.posterous.com/> to

keep up to date with all school happenings and information. We invite you to follow us on Twitter and Facebook as well.

Supporting individual students continues to be a professional focus for the staff of RES. We continue to utilize efficient and powerful intervention strategies for students through our ESS (Educational Support Systems) and RTI (Response to Intervention) systems. Intervention blocks have been implemented into our master schedule to provide students with meaningful interventions and enrichment opportunities without removing them from core instruction. AIMSweb and SNAP math assessments and screenings, as well as CESU assessments and standardized test results are reviewed to provide information for data driven decision making. All staff members assist in implementing these supports throughout and beyond the school day. Darcy Woodruff (our literacy specialist) and Amy Roberge (Title I teacher) are both in new positions at RES and also support students during our intervention blocks and ESS planning.

RES continues its strong focus on providing early educational opportunities to students via preschool classes. Students identified as "at risk" are prioritized for instructional opportunities. Our play-based program continues to grow and develop through the leadership of Suzanne Self and Shelly Underwood. Our preschoolers have been participating in FELs (Foundation for Early Learning) curriculum work focusing on social emotional awareness. This mirrors our larger school PBIS (Positive Behavioral Interventions and Supports) implementation plans.

Our food services program continues its strong efforts to educate and support students in quality nutritional decisions. Amy Gifford has been leading our Farm to School charge with the energy and support of our food services staff consisting of Karyl Kent (Cook), David Horner (CESU Food Services Director), Shirley Stevens and Danielle Nelson. In addition to nutritional education and emphasis, the RES food services maintain a drive to improve environmental sustainability, partnering with environmentally conscious vendors and a commitment to composting and recycling.

The entire RES learning community is sincerely appreciative of the support we receive from the larger community and its members. Please don't hesitate to contact the RES office with questions, comments or compliments at 434-2461 or via the web at www.richmond.k12.vt.us.

**Richmond School District
Budget Report**

Code	Description	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
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1100 INSTRUCTIONAL PROGRAMS

This section of the budget contains all of the line items for general instruction. Teacher salaries and benefits are the major items. Classroom supplies, equipment, and books are also in this section. Guidance has been moved to Health Services - 2130. Mentoring, tuition reimbursement, conference travel have been moved to a separate section Professional Development. Computer hardware and software moved to Education Media Services.

Subtotal		\$ 1,712,140	\$ 1,743,963	\$ 1,723,500	\$ 1,853,662	7.55%
Salaries/Benefits Subtotal		1,160,804	1,177,184	1,145,284	1,212,781	5.89%
110.00	Teacher Salaries	1,003,100	1,059,220	1,021,822	1,063,761	4.10%
112.00	Instructional Assistants	100,467	93,614	99,137	118,435	19.47%
151.00	Events	510	350	325	585	80.00%
120.00	Substitutes (120)	56,727	24,000	24,000	30,000	25.00%
	Health & Life Insurances	248,696	263,069	278,352	331,742	19.18%
210.00	Medical Insurance	223,386	238,939	254,190	300,980	18.41%
211.00	Dental Insurance	23,422	21,929	21,920	28,474	29.90%
230.00	Group Life Insurance	1,756	2,076	2,042	2,088	2.25%
292.00	Benefits Administration	132	125	200	200	0.00%
	Social Security	87,197	90,265	87,825	92,778	5.64%
220.00	Social Security	87,197	90,265	87,825	92,778	5.64%
	Benefits - Other	12,460	11,930	10,840	13,957	28.75%
240.00	Inst. Asst. Retirement	4,801	2,865	3,278	5,488	67.42%
250.00	Workers Compensation	6,880	7,946	6,760	7,570	11.98%
260.00	Unemployment Compensation	510	985	639	549	-14.08%
280.00	Professional Reimbursement	0	50	50	50	0.00%
293.00	403b Administration	269	84	113	300	165.49%
	Assessed Salaries	56,087	56,473	57,840	61,836	6.91%
332.00	ELL	3,964	4,059	4,172	4,423	6.02%
332.00	Music Assessment	27,454	27,232	27,579	29,621	7.40%
332.00	Foreign Language	23,769	24,182	25,089	26,792	6.79%
340.00	Professional Services (504)	900	1,000	1,000	1,000	0.00%
430.00	Equipment Maint	7,348	9,183	9,183	9,183	0.00%
	Tuition	3,981	5,734	5,734	4,200	-26.75%
332.00	Summer School	3,981	5,734	5,734	4,200	-26.75%
	Supplies	21,856	24,500	24,500	24,500	0.00%
610.00	Supplies - Grades PreK-4	21,856	24,500	24,500	24,500	0.00%
640.00	Curriculum	12,312	17,640	17,640	17,640	0.00%
	Equipment	1,534	3,528	3,528	3,528	0.00%
730.00	Equipment	1,534	3,528	3,528	3,528	0.00%
332.00	Preschool	99,865	84,457	82,774	81,517	-1.52%



**Richmond School District
Budget Report**

Code	Description	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
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1210 SPECIAL EDUCATION

This section of the budget contains the expenditures for special education. These services are organized at the supervisory union level. These funds are paid to Chittenden East for all the legally required services for our students. The assessment is allocated to schools on a percent of equalized pupils.

	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
Subtotal	865,101	840,497	851,606	868,756	2.01%
331.00 Special Ed Assessment	268,180	268,125	254,055	246,042	-3.15%
332.00 Pur Ser CESU	563,817	544,329	597,551	622,714	4.21%
332.12 Pur Ser CESU ARRA	33,104	28,043	0	0	0.00%

1410 STUDENT ACTIVITIES

This section of the budget funds student activities that are not part of the classroom instruction.

	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
Subtotal	791	2,300	2,300	2,300	0.00%
890.00 Student Activities	791	2,300	2,300	2,300	0.00%

2130 HEALTH SERVICES

This section contains funds for the guidance counselor, school nurse, shared district nurse, and other medical services and evaluations.

	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
Subtotal	139,708	137,448	137,877	144,758	4.99%
110.00 Guidance Salary	48,026	48,140	48,026	50,468	5.08%
210.00 Guidance Benefits	16,164	16,316	16,745	17,555	4.84%
220.00 Guidance FICA	3,674	3,683	3,674	3,861	5.09%
110.00 Local Nursing Salary	58,253	58,337	58,337	61,303	5.08%
120.00 Nursing Sub	5,158	0	0	0	0.00%
210.00 Local Nursing Benefits	6,908	8,197	8,197	8,635	5.34%
332.00 Nursing Coordination	744	521	644	682	5.90%
340.00 Evaluation Services	0	1,470	1,470	1,470	0.00%
610.00 Supplies	781	784	784	784	0.00%

2213 PROFESSIONAL DEVELOPMENT

This section contains funds for the professional development of instructional staff. The position of Professional Developer was once funded by federal grants that are no longer available.

	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
Subtotal	23,189	17,781	19,004	24,314	27.94%
270.00 Pre-School Tuition	0	1,445	1,566	1,629	4.02%
150.00 Additional Pay	216	0	0	0	0.00%
152.00 Teacher Mentoring	8,205	2,746	2,746	0	-100.00%
270.00 Tuition Reimbursement	11,127	8,670	9,772	10,165	4.02%
280.00 Professional Development	0	1,000	1,000	1,000	0.00%
330.00 Professional Developer	910	0	0	7,600	
580.00 Conference Travel/Exp	2,731	3,920	3,920	3,920	0.00%

2220 EDUCATION MEDIA SERVICES

This section of the budget contains funds for the school library and computer supplies. It also includes funding for the school's technology support. The salary and benefits for the librarian are included in Section 1100 above in the general instruction section.

	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
Subtotal	79,618	86,450	89,645	106,168	18.43%
734.00 Computer hardware	14,864	19,600	19,600	19,600	0.00%
670.00 Computer software	4,250	5,390	5,390	16,000	0.00%
332.00 Tech Support	40,159	40,589	43,816	45,994	0.00%
332.00 Integration Specialist	7,836	8,043	8,011	11,774	0.00%
640.00 Library Books	9,263	9,531	9,531	7,900	0.00%
641.00 Periodicals	700	740	740	700	0.00%
650.00 AV Materials	2,101	2,107	2,107	3,500	0.00%
890.00 Operating Expenses	445	450	450	700	0.00%

2310 BOARD OF EDUCATION

This section of the budget contains line items for board expenses. Expenses for legal notices, legal fees, and board travel are included.

	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
Subtotal	6,834	5,900	5,900	7,600	28.81%
340.00 Professional Services	1,857	1,000	1,000	2,500	150.00%
540.00 Advertising	2,497	800	800	800	0.00%
580.00 Travel	800	1,700	1,700	1,700	0.00%
810.00 Dues and Fees	1,585	0	1,400	1,600	14.29%
890.00 Operating Expenses	95	2,400	1,000	1,000	0.00%

**Richmond School District
Budget Report**

Code	Description	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
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2320 CHITTENDEN EAST OFFICE

This section of the budget contains the funds for our share of the Chittenden East Central Office. These items include central administrative staff, and payroll and bookkeeping services. The assessment is allocated to schools on a percent of equalized pupils.

Subtotal		106,544	106,543	114,833	123,365	7.43%
331.00 Salaries - CESD		87,512	87,532	95,077	102,874	8.20%
890.00 Operating Expenses		19,032	19,011	19,756	20,491	3.72%

2410 SCHOOL ADMINISTRATION

This section includes the salary, benefits, and other expenses of the office of the building principal.

Subtotal		109,255	99,563	111,243	117,308	5.45%
110.00 Administration Salaries		85,000	86,256	85,000	89,608	5.42%
210.00 Benefits		16,217	4,367	17,472	18,260	4.51%
220.00 FICA		6,502	6,598	6,503	6,855	5.41%
250.00 Workers Compensation		493	598	518	582	12.36%
260.00 Unemployment Compensation		25	16	22	20	-9.09%
270.00 Principal Prof Membership		905	650	650	905	39.23%
580.00 Principal Travel		113	588	588	588	0.00%
580.01 Principal Conference		0	490	490	490	0.00%

2490 SECRETARIAL SERVICES

This section of the budget includes the expenses for the secretarial support for the school.

Subtotal		63,551	55,236	69,990	88,484	26.42%
110.00 Salaries - Secretary		43,994	41,945	50,173	57,285	14.17%
120.00 Substitute - secretarial		3,091	865	865	1,000	15.61%
210.00 Insurances		10,315	6,726	12,190	22,455	84.21%
220.00 Social Security		3,660	3,275	3,904	4,459	14.22%
240.00 Retirement		2,200	2,097	2,508	2,864	14.19%
250.00 Workers Compensation		237	291	306	373	21.90%
260.00 Unemployment Compensation		55	37	44	48	9.09%

2520 FISCAL SERVICES

This section of the budget includes audit and interest charges on borrowing to manage periods of negative cash flows. Interest earned during periods of positive cash flows appears in the revenue section.

Subtotal		21,544	19,700	20,000	23,300	16.50%
550.00 Data Processing		228	1,000	1,000	1,000	0.00%
370.00 Prof (Audit) Services		6,400	6,700	7,000	7,300	4.29%
830.00 Interest-Money Management		14,916	12,000	12,000	15,000	25.00%



**Richmond School District
Budget Report**

Code	Description	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
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2540 OPERATION & MAINTENANCE OF PLANT

This section of the budget includes line items for the building maintenance. These items include custodial salaries and benefits, building insurance, utilities, building supplies, and repairs, etc.

Subtotal		272,213	266,805	244,803	248,827	1.64%
Salaries/Benefits Total		135,054	114,359	112,897	113,689	0.70%
110.00 Salaries - Custodian		69,635	68,112	68,112	72,089	5.84%
110.01 Custodian Assistants/substitutes		2,652	4,281	4,281	2,785	-34.95%
210.00 Insurances		25,262	23,253	23,253	25,207	8.40%
220.00 Social Security - Cust		5,366	5,210	5,538	5,728	3.43%
230.00 Life Insurance (230)		158	158	158	158	0.00%
240.00 Retirement		3,565	3,406	3,406	3,604	5.81%
250.00 Workers Compensation		2,966	3,711	3,081	4,078	32.36%
260.00 Unemployment Compensation		50	32	44	40	-9.09%
332.00 Assessed Shared Maintenance		3,929	6,196	5,024	0	-100.00%
340.00 Professional Services		21,471	0	0	0	0.00%
Services		44,075	45,716	46,598	54,507	16.97%
410.00 Water & Sewer		14,651	12,000	12,657	19,370	53.04%
420.01 Rubbish Removal		3,582	3,500	3,932	3,432	-12.72%
420.02 Mowing		750	750	750	750	0.00%
420.01 Snow Removal		6,518	6,000	6,000	6,518	8.63%
430.00 Repair & Maintenance		1,971	8,600	8,600	8,600	0.00%
521.00 Property Insurance		6,953	7,081	6,805	7,907	16.19%
522.00 Liability-Umbrella		1,385	1,385	1,454	1,530	5.23%
410.00 Telephone/Postage		8,265	6,200	6,200	6,200	0.00%
580.00 Travel		0	200	200	200	0.00%
Supplies		86,178	92,246	75,824	71,147	-6.17%
610.00 Supplies		13,756	13,647	13,647	13,647	0.00%
622.00 Electricity		32,284	32,351	27,500	27,500	0.00%
624.00 Oil		40,138	46,248	34,677	30,000	-13.49%
Building & Site		4,763	12,524	7,524	7,524	0.00%
720.00 Grounds		122	784	784	784	0.00%
710.00 Building		4,641	11,740	6,740	6,740	0.00%
Equipment		2,143	1,960	1,960	1,960	0.00%
730.00 Equipment		2,143	1,960	1,960	1,960	0.00%

2550 TRANSPORTATION SERVICES

This section includes the expenses for school bus services. Transportation services are organized by Chittenden East Supervisory Union.

Subtotal		125,268	125,269	130,716	113,334	-13.30%
510.00 Transportation		125,268	125,269	130,716	113,334	-13.30%

2560 FOOD SERVICES

This section of the budget contains any necessary financial support for the school cafeteria.

Subtotal		18,413	22,692	17,411	18,251	4.82%
330.00 Food Service Director Share		6,480	6,692	6,411	7,251	13.10%
730.00 Equipment		500	1,000	1,000	1,000	0.00%
930.00 Food Services		11,433	15,000	10,000	10,000	0.00%



**Richmond School District
Budget Report**

Code	Description	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Percent Change
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2900 OTHER FISCAL SERVICES

This section includes a general contingency line and funds for the school district treasurer. The town treasurer also serves as the school district treasurer.

	Subtotal	7,242	9,109	9,469	10,054	6.18%
340.00 Prof Serv - Treasurer		3,149	6,884	7,159	7,445	3.99%
610.00 Town/School Services		3,993	2,125	2,210	2,298	3.98%
523.00 Insurance-Bonding		100	100	100	311	211.00%
523.01 Penalties			0	0		0.00%

5000 DEBT SERVICE

This section of the budget includes the principal and interest payments on long-term debt. Construction bond budgeted for 19 years, actually issued for 15 years.

	Subtotal	66,991	57,110	259,579	340,757	31.27%
830.00 Debt Interest		14,014	12,110	9,316	19,580	110.18%
910.00 Principal		52,977	45,000	250,263	321,177	28.34%

Total PreK - 4 RES \$ 3,618,402 \$ 3,596,366 \$ 3,807,876 \$ 4,091,238 7.44%

An independent audit of the accounts and financial statements of the Richmond School District, for the period ending June 30, 2011, was conducted by Fothergill Segale & Valley, CPAs. Copies of the audit report are available at the Town Clerk's Office, the Chittenden East Supervisory Union Central Office in Richmond, VT, and the CESU website www.cesu.k12.vt.us.

BUDGET DRIVERS	FY 11 Budget	FY 12 Proposed	\$ Change	% Share of Total Increase
	\$ 3,807,876	\$ 4,091,238	\$ 283,362	7.44%
1100 Salaries *- 2 years of negotiated settlements			\$ 80,125	2.10%
1100 Benefits* - does not include FICA			\$ 71,983	1.89%
1210 Special Education - budget decreased 2.92%; share increased from 9.84% to 9.89%			\$ 17,150	0.45%
2213 Professional Developer once fully funded by federal grants to meet demands/needs that have been reduced.			\$ 7,600	0.20%
2225 Education Media - Increased 1.0 Tech Support, Int Spec MMU share split K-8			\$ 5,941	0.16%
2320 Chittenden East Assment - includes 0.5 FTE Facilities Director			\$ 8,532	0.22%
2490 Secretarial Services - Increase to staffing = increased share of benefits			\$ 18,494	0.49%
5000 Debt Service - Approval of \$3.9 million dollar construction bond. Budgeted for 19 years bond but actually issued for 15 years.			\$ 81,178	2.13%
Miscellaneous increases/decreases			\$ (7,641)	-0.20%
			\$ 283,362	7.44%
*Title One Svcs and Student Support Svcs were once covered in part by Federal Grants			\$ 13,531	0.36%

**Richmond Town School District
Budget Summary & Comparison**

Description	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed Budget	Dollar Change	Percent Change
Instructional Programs	\$ 1,712,140	\$ 1,743,963	\$ 1,723,500	\$ 1,853,662	\$ 130,162	7.55%
Special Education	865,101	840,497	851,606	868,756	\$ 17,150	2.01%
Student Activities	791	2,300	2,300	2,300	\$ -	0.00%
Health Services	139,708	137,448	137,877	144,758	\$ 6,881	4.99%
Professional Development	23,189	17,781	19,004	24,314	\$ 5,310	27.94%
Media Services	79,618	86,450	89,645	106,168	\$ 16,523	18.43%
Board of Education	6,834	5,900	5,900	7,600	\$ 1,700	28.81%
Chittenden East Office	106,544	106,543	114,833	123,365	\$ 8,532	7.43%
School Administration	109,255	99,563	111,243	117,308	\$ 6,065	5.45%
Secretarial Services	63,551	55,236	69,990	88,484	\$ 18,494	26.42%
Fiscal Services	21,544	19,700	20,000	23,300	\$ 3,300	16.50%
Op/Maint of Plant	272,213	266,805	244,803	248,827	\$ 4,024	1.64%
Transportation Services	125,268	125,269	130,716	113,334	\$ (17,382)	-13.30%
Food Services	18,413	22,692	17,411	18,251	\$ 840	4.82%
Other Fiscal Services	7,242	9,109	9,469	10,054	\$ 585	6.18%
Debt Services	66,991	57,110	259,579	340,757	\$ 81,178	31.27%
Total Pre-K - 4 Expenses	3,618,402	3,596,366	3,807,876	4,091,238	283,362	7.44%

Estimated Revenues

Surplus/(Deficit) - Beginning	47,404	3,432	43,972	(3,375)	(47,347)	-107.68%
Education Spending Revenue	2,850,048	2,950,737	3,107,869	3,406,066	298,197	9.59%
Ed Spending Revenue - ARRA	100,689	0	0	-	-	0.00%
State Grants:						
Transportation	46,170	44,825	38,426	50,783	12,357	32.16%
Special Education:						
State	426,109	434,928	462,484	492,752	30,268	6.54%
Federal	137,708	109,401	135,067	129,962	(5,105)	-3.78%
Federal ARRA	33,105	28,043	0	-	-	0.00%
Local:						
Impact Fees	5,000	5,000	5,498	5,000	(498)	-9.06%
Tuition	-	-	-	-	-	0.00%
Interest	7,336	20,000	12,660	8,000	(4,660)	-36.81%
Rental Income	2,010	0	1,900	2,050	150	7.89%
FEMA	1,113	0	0	-	-	0.00%
Miscellaneous	2,308	0	0	-	-	0.00%
Total Estimated Revenues	3,659,000	3,596,366	3,807,876	4,091,238	283,362	7.44%

An independent audit of the accounts and financial statements of the Richmond School District, for the period ending June 30, 2011, was conducted by Fothergill Segale & Valley, CPAs. Copies of the audit report are available at the Town Clerk's Office, the Chittenden East Supervisory Union Central Office in Richmond, VT, and the CESU website www.cesu.k12.vt.us.



**Richmond School District
2012-13 Tax Summary Estimates
Pending Legislative Approval of Statewide Education Tax Rates**

The estimated Homestead Tax Rate for Richmond is comprised of a tax rate for the elementary school district and a tax rate for the Mt. Mansfield Union School District. The rates are prorated by the number of equalized pupils in each district as follows:

District	Homestead Tax Rate, Equalized	# of Equalized Pupils	% of Equalized Pupils	Prorated Homestead Tax Rate, Equalized	Common Level of Appraisal (CLA)	CLA Adjusted Est Homestead Tax Rate
Richmond School District	\$ 1.2905	266.96	35.74%	\$ 0.4612	95.69%	\$ 0.4820
Mt. Mansfield Union School District	\$ 1.2312	479.98	64.26%	\$ 0.7912	95.69%	\$ 0.8268
		746.94	100.00%			
Estimated Total Homestead Tax Rate for Richmond						\$ 1.3088

**Richmond School District
2012-2013 Tax Summary**

	2010-11 Actual	2011-12 Actual	2012-13 Proposed Budget	Dollar Change	% Change
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Common Level of Appraisal 98.07% 96.52% 95.69% -0.86%

Pending Legislative Action

Homestead: (\$0.88)

Richmond School District	\$ 0.3947	\$ 0.4317	\$ 0.4820	\$ 0.0503	11.65%
Mt. Mansfield Union School District	\$ 0.8138	\$ 0.8109	\$ 0.8268	\$ 0.0159	1.96%
Estimated Homestead Tax Rate	\$ 1.2085	\$ 1.2426	\$ 1.3088	\$ 0.0662	5.33%

Non-Residential: (\$1.38)

Estimated Non-Residential Tax Rate	\$ 1.3766	\$ 1.4090	\$ 1.4422	\$ 0.0332	2.35%
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Percentage for Income Sensitivity

2.48% 2.48% 2.56%



PRELIMINARY

Three Prior Years Comparisons - Format as Provided by DOE

ESTIMATES ONLY

District: Richmond		T166		Enter your choice for FY13 base education amount. See note at bottom of page		Enter your choice for estimated homestead base rate for FY2013. See note at bottom of page	
County: Chittenden		Chittenden East		8.700	0.88		
Expenditures		FY2010	FY2011	FY2012	FY2013		
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$3,569,460	\$3,596,366	\$3,807,876	\$4,091,238	1.	
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-	2.	
3.	minus Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-	3.	
4.	Act 68 locally adopted or warned budget	\$3,569,460	\$3,596,366	\$3,807,876	\$4,091,238	4.	
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-	5.	
6.	plus Prior year deficit reduction if not included in expenditure budget	-	-	-	-	6.	
7.	Gross Act 68 Budget	\$3,569,460	\$3,596,366	\$3,807,876	\$4,091,238	7.	
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-	8.	
9.	Prior year deficit reduction (if included in expenditure budget) - informational data	-	-	-	-	9.	
Revenues							
10.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$526,590	\$645,629	\$700,007	\$685,172	10.	
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.	
12.	plus Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)	-	-	-	na	12.	
13.	minus All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-	13.	
14.	Total local revenues	\$526,590	\$645,629	\$700,007	\$685,172	14.	
15.	Education Spending	\$3,042,870	\$2,950,737	\$3,107,869	\$3,406,066	15.	
16.	Equalized Pupils (Act 130 count is by school district)	261.27	263.03	269.00	266.96	16.	
17.	Education Spending per Equalized Pupil	\$11,646.46	\$11,218.25	\$11,553.42	\$12,759	17.	
18.	minus Less net eligible construction costs (or P&I) per equalized pupil	\$191.68	\$198.11	\$1,138.03	\$1,258	18.	
19.	minus Less share of SpEd costs in excess of \$50,000 for an individual	\$12.47	\$4.73	\$4.35	\$1.91	19.	
20.	minus Less amount of deficit if deficit is solely attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed or amount paid in tuition for those students	-	-	-	-	20.	
21.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-	21.	
22.	minus Estimated costs of new students after census	-	-	-	-	22.	
23.	minus Less planning costs for merger of small schools	-	-	-	-	23.	
24.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	24.	
25.	plus Per pupil figure used for calculating District Adjustment	\$11,646	\$11,218	\$11,553	\$12,769	25.	
26.	District spending adjustment (minimum of 100%) (\$12,759 / \$8,700)	136.312%	131.300%	135.223%	146.652%	26.	
Prorating the local tax rate							
27.	Anticipated district equalized homestead tax rate to be prorated (146.652% x \$0.880)	\$1,1723	\$1,1292	\$1,1764	\$1,2905	27.	
28.	Percent of Richmond equalized pupils not in a union school district	33.710%	34.280%	35.420%	35.74%	28.	
29.	Portion of district eq homestead rate to be assessed by town (35.740% x \$1.29)	\$0.3952	\$0.3871	\$0.4167	\$0.4612	29.	
30.	Common Level of Appraisal (CLA)	100.30%	98.07%	96.52%	95.69%	30.	
31.	Portion of actual district homestead rate to be assessed by town (\$0.461 / 95.69%)	\$0.3940	\$0.3947	\$0.4317	\$0.4820	31.	
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.							
32.	Anticipated income cap percent to be prorated (146.652% x 1.80%)	2.45%	2.36%	2.43%	2.64%	32.	
33.	Portion of district income cap percent applied by State (35.740% x 2.64%)	0.83%	0.81%	0.86%	0.94%	33.	
34.	Percent of equalized pupils at Mt. Mansfield USD	66.29%	65.72%	64.58%	64.26%	34.	
35.		-	-	-	-	35.	

- Following current statute, the base education amount would be \$8,891. That would require base education tax rates of \$0.89 and \$1.38. The administration has stated that tax rates could remain flat at \$0.87 and \$1.36 if statewide education spending is level and the base education amount is set at \$8,723. Final figures will be set by the Legislature during the legislative session and approved by the Governor.
 - The base income percentage cap is 1.80%.

Comparative Data for Cost-Effectiveness 16 V.S.A. § 165(a)(2)(K)

School: Richmond Elementary School
S.U.: Chittenden East S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2011 School Level Data

Cohort Description: Elementary school, enrollment ≥ 300
(27 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
24 out of 27

School level data		Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Smaller ->	Highgate Schools	K - 6	301	27.60	2.00	10.91	150.50	13.80
	Newport City Elementary Schools	K - 6	301	33.00	2.00	9.12	150.50	16.50
	Marion W Cross School	K - 6	306	24.90	1.00	12.29	306.00	24.90
	Richmond Elementary School	PK - 4	318	19.20	1.00	16.56	318.00	19.20
<- Larger	Randolph Elementary School	K - 6	324	26.30	2.00	12.32	162.00	13.15
	Edmunds Elementary School	K - 5	326	26.10	1.00	12.49	326.00	26.10
	Northfield Elementary School	PK - 5	331	25.50	1.00	12.98	331.00	25.50
Averaged SCHOOL cohort data			406.41	32.67	1.62	12.44	250.64	20.15

School District: Richmond
LEA ID: T166

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. This year's figures include district assessments to SUs. Doing so makes districts more comparable to each other. The consequence is that THESE FIGURES ARE ONLY COMPARABLE TO FIGURES USED IN THE SIMILAR FILES FOR FY10, FY11, and FY12.

FY2010 School District Data

Cohort Description: Elementary school district, FY2009 FTE ≥ 200 but < 300
(18 school districts in cohort)

School district data (local, union, or joint district)		Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest) 2 out of 18
Smaller ->	Pittsford	PK-6	265.60	\$11,224	Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.
	Highgate	K-6	277.03	\$11,983	
	Norwich	K-6	285.38	\$12,843	
	Richmond	PK-4	291.30	\$9,293	
<- Larger	Newport City	K-6	299.83	\$12,173	
Averaged SCHOOL DISTRICT cohort data			244.88	\$11,645	

FY2012 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			SD Equalized Pupils	SD Education Spending per Equalized Pupil	SD Equalized Homestead Ed tax rate	MUN Equalized Homestead Ed tax rate	MUN Common Level of Appraisal	MUN Actual Homestead Ed tax rate
Smaller ->	T106 Jericho	-	229.20	13,256.29	1.3498	1.2560	0.9617	1.3060
	T159 Pownal	-	261.25	11,639.37	1.1852	1.1700	1.0026	1.1670
	T092 Hardwick	-	263.02	12,037.37	1.2257	1.2930	0.9058	1.4275
	T166 Richmond	-	269.00	11,553.42	1.1764	1.1993	0.9652	1.2425
<- Larger	U044 Vergennes UESD #44	-	278.16	11,771.05	1.1986	-	-	-
	T234 Westminster	-	280.97	12,766.66	1.3000	1.3349	0.8920	1.4966
	T095 Highgate	-	313.18	11,251.02	1.1456	1.1103	1.0511	1.0564

The Legislature has required the Department of Education to provide this information per the following statute:
16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

Chittenden East Supervisory Union #12 Report

Serving on a Local School Board

Serving on your local school board is a worthwhile and rewarding experience. Community involvement in our schools is essential in shaping education programs that reflect the core values and ideals of residents. Vermont and Chittenden East schools rank high on several national indicators because of the engagement and commitment of stakeholders.

Over the last few years, a number of Chittenden East Supervisory Union’s member school districts have had difficulty filling open board positions. Representation on these governing boards is critical to the health and vitality of our schools. If you are interested in supporting your community as a school board member, please contact your local school board chairperson or Superintendent, John Alberghini at 802-434-2128 or john.alberghini@cesu.k12.vt.us.

Voluntary Merger

In May 2010, a representative committee was appointed to study the viability of merging Chittenden East Supervisory Union’s eight member school districts into one unified district and board. After extensive analysis and discussion, the Voluntary Merger Planning Committee (VMPC) determined the merger question should be brought to the electorate. The VMPC prepared Articles of Agreement that outlined the framework for a Chittenden East Regional Education District and provided informational forums in each of the towns and municipalities that make up the Chittenden East Supervisory Union (i.e. Bolton, Huntington, Richmond, Jericho, Underhill Incorporated District and Underhill Town).

The vote to merge all Chittenden East Supervisory Union school districts and boards into one unified Regional Education District (RED) was held on June 7, 2011. The proposal passed in Bolton, Jericho, Underhill Incorporated District and Underhill Town, but did not pass in Huntington and Richmond.

Because all school districts were deemed “necessary”

Voluntary Merger Vote Count

Vote Tally	Bolton	Huntington	Jericho	Richmond	U ID	U Town
Yes	110	85	342	317	150	237
No	96	365	132	374	89	168
Spoiled/Blank Ballots	0	0	0	0	0	0
Total	206	450	474	691	239	405

Yes – 1241 50.345% No - 1224 49.655%

under the Articles of Agreement, the Regional Education District proposal did not advance. The Voluntary Merger Planning Committee met twice after the merger vote to discuss voting results, exit polling information and possible options. Following careful review of current statutes, extensive discussions with officials at the Vermont Department of Education and consultation with CESU’s Executive Committee and member school boards, the Voluntary

Merger Committee suspended further activity. It became clear to the Executive Committee that unless and until the Legislature makes significant amendments to Act 153, it would be extremely difficult if not impossible to re-introduce the type of governance structure proposed to CESU voters this past June.

However, knowledge and insight acquired through the notable work and effort of the VMPC has the potential to strengthen our system. There is strong support of CESU’s member school boards to incorporate efficiencies and positive programming that can be realized without the formation of a RED. This is evident in a streamlined process for adopting policies that was approved at CESU’s 2011 Annual Fall Meeting and the inclusion of a half-time Facilities Manager in the FY13 Central Office Budget. The new policy adoption procedures authorize the Chittenden East Executive Committee to approve policy for the Supervisory Union. This change reinforces the overall operations of school districts and provides the structure for efficient policy review, revision and adoption.

The addition of the half-time Facilities Manager supports coordinated oversight of capital planning, preventative maintenance, energy efficiency, green cleaning practices and building renovations.

Negotiations

Chittenden East Supervisory Union’s member school boards ratified a two-year agreement with teachers in June 2011. The multi-year agreement promotes contractual stability, allows school districts to more effectively forecast labor costs in FY13, frees up valuable resources and is comparable to recent settlements in Chittenden County. Key terms of the agreement include:

- general salary increases of 2.5% in 2011-2012 and 2.85% in 2012-2013;
- no automatic salary step advancement/increase in 2011-2012 and 2012-2013;
- and no change in employee contributions to Vermont Health Partnership (15% co-pay) and Comprehensive Plus 1,000 (12%) insurance programs;
- and inclusion of a one-year Severance Incentive (offered only in 2011-2012). Eligible, long-term teachers will receive 50% of their 2011-2012 salary distributed equally over three year.

Boards were unified in their commitment to afford Educational Support Personnel with an equivalent salary percentage increment as teaching staff in 2011-2012. To this end, CESU’s Negotiations Committee and CESU’s member school boards proposed amending the 0% increase that had been negotiated with the Education Support Personnel for 2011-2012 and agreed on the 2.5% general increase that had been negotiated with teachers.

FY12 approved budgets did not include any increase for employee salaries. However, Boards are utilizing revenue from the 2011 Federal Education Jobs Bill to fund the 2.5% general salary increase for 2011-2012. This one-time support from the federal government must be spent by Sep-

tember 30, 2012. Therefore, FY13 district budgets reflect two budget years of salary increases (2.5% in 11-12 and 2.85% in 12-13).

The Educational Support Personnel Agreement expires on June 30, 2012. Educational Support Personnel representatives and CESU's Negotiations Committee are currently working on a subsequent employment contract.

Curriculum

The Common Core Standards have taken a front seat in the curriculum work at CESU. Our supervisory union has developed two K-12 implementation teams – one for English Language Arts and one for Mathematics. These teams, comprised of teachers, specialists and administrators, have been tasked with analyzing and closely reading the Common Core Standards and the assessments that will be linked with those for our students. Both teams are attending regional training strands to build their knowledge and understanding throughout the 2011-2013 school years. Through their collective knowledge and expertise, these teams will develop/design professional development opportunities for other CESU educators, work across districts collaboratively on trainings and tools, and ultimately redesign CESU curricula with the Common Core College and Career Readiness Standards in mind. We are currently in the “Knowledge Building” year in terms of instructional practice, and will be looking more closely at curricula modification next year.

Currently, our schools' standardized tests (NECAP – New England Common Assessment Program) are linked to the Vermont Grade Expectations. These will be phased out and the Common Core Standards will be fully implemented in the 2013-2014 school year; being assessed on those in the spring of 2015. Please access the CESU curriculum webpage for updates throughout this process.

As a Supervisory Union, we have been enhancing our curricula across content areas. Teachers and administrators have been doing extensive professional development and curriculum work integrating technology and 21st century skills into our units of study and lesson planning. Over the past few years, our schools have increased the number of computers, integrated white boards, iPads and other tools that are part of life today. This has resulted in an increase in our students' ability to connect with experts, collaborate with others around the globe and create presentations in many different formats (e.g. publish blogs and co-author webpages and research topics in depth across multiple content areas).

The significant increase in technology across the SU and the need for teachers to increase their ability to integrate these tools into their lessons has necessitated the addition of technology integration and technician time, as we haven't adjusted for the increase in hardware and staff development needs. To keep up with demand and needs, MMUHS has included a .8 FTE Technology Integration Specialist in the FY13 Budget and CESU has added one Technician to the FY13 District Shared Assessment. The additional technology integration support for MMUHS in 2012-2013 affords K-8 schools with additional service because there is currently one individual who provides

technology integration support for K-12 students and staff. This person will focus on K-8 schools in the 2012-2013 school year.

The Guidance and Health curriculum has been worked on to include nutrition units, and bullying prevention. We have enhanced our Foreign Language units and created common assessments this year, as well as articulated a middle level continuum of instruction across the grades, building on the K-5 Spanish speaking and listening skills that students are bringing with them. Our Middle Level Music Teachers have begun work on programs and assessments as well.

As a supervisory union, we have articulated a vision and created a plan for preparing more of our 9th grade students for successful completion of Algebra I. We are providing professional development in Algebra readiness and are building stronger links to Algebra in our programs for elementary and middle level teachers. Opportunities for differentiation and intervention to help students meet standards in math through high school are a focal part of our work in CESU. We continue to focus on critical skills at grades K-8 that are “non-negotiable.” We know that for our students to be successful beyond high school, they need to successfully complete Algebra II by the end of their senior year. We are striving to provide the strongest math program possible for our students.

Special Services

The Special Services staff continues to strive to meet the unique needs of Special Education eligible students, while providing accountability and cost effectiveness. The development of the FY13 Chittenden East Supervisory Union (CESU) special education budget began as it does each year in September. Principals assess the needs of their existing special education eligible students and coordinate with other CESU Principals concerning next year's incoming students. This assessment gives a concrete idea of their special education needs for the upcoming year. Principals prepare a “services plan worksheet” which they submit to the Special Services Director. This worksheet outlines the necessary staff, related services, supplies, equipment, and tuitions that they anticipate for the upcoming school year. This information is compiled and combined for all nine schools and the special education budget is developed.

The FY13 CESU PreK-12 Special Services budget reflects an overall increase of \$418,673 or 5.13%. The largest portions of this increase are related to increases in Salaries (\$296,249) and Benefits (\$157,815) and the need to hire several new Para Professionals based on students needs. Special Education is funded through a combination of federal, state and local funding. We anticipate that the FY13 federal funding will be level funded in some areas (IDEA-B) and slightly decreased in other areas (Title I). We also anticipate an increase in FY13 state funding. Those factors, coupled with a carry forward of \$123,061 will result in increased revenues of \$418,673. All factors combined result in a decrease in the proposed local assessment of \$75,336 or -2.92%.

Over the past six years, one of the primary goals of Special Services has been the focus on developing pro-

grams and services that increase the capacity to serve students within the CESU community. During this time several fruitful initiatives have been undertaken, ranging in scope from changing our preschool service delivery model to developing a regional “Bridging” program which serves students 18-22 years old with intensive special needs.

The CESU Mansfield Academy program, which began as a high school alternative program, is now in its 3rd year of serving students in grades K-12. The program can serve 20 students. This program allows special education eligible students who cannot participate within the regular educational setting to continue to be educated locally. It also connects children and families to other critical resources and supports available within the Chittenden County area. For the 2012-2013 school year, the Mansfield Academy elementary program (grades PreK-4) will be moving to the Jericho Elementary School (JES). This move to JES will benefit students, offering resources not readily available at an alternative site such as playground, gym, and expanded contact with peers. During the development of Mansfield Academy, the CESU special services administrative structure was examined and changes were made to provide a cost effective way of dedicating needed administrative resources to Mansfield Academy and to provide additional oversight to the intensive needs program at MMU.

In addition to Mansfield Academy, the Special Services staff have undertaken a training initiative that has allowed for a reduction in contracted special education services in each school. These services typically included Howard Center Interventionist working one on one with students in the areas of Autism or behavior intervention. Over the course of five years and in collaboration with the Howard Center, we have worked at training CESU staff to provide these necessary supports and interventions. At the same time, we have re-allocated three staffing positions to providing consultation in these areas. These CESU consultants provide staff and teams with resources such as observations, modeling, curriculum and behavioral plans, data collection tools and ongoing support. This school year, we are piloting a new “sub” plan at the PreK-4 level. Three full time Individualized Assistants have been hired and crossed-trained to work with any of the students requiring one-on-one supports. When a one-on-one staff called out sick, these individuals are the first to be called to substitute. It is an incredible benefit to students to have a trained staff that can fill in during staff absences.

Another initiative has been the development of a regional “Bridging” Program. The program provides a “bridge” between what students have learned in the classroom to practical applications for home, work, and in the community. The transition-focused Bridging Program was designed to serve high school students with significant disabilities who are 18 years or older in their final years of public school. This year twenty students from six Chittenden County area high schools have participated. The group meets three times each week to learn and discuss issues related to increasing independence, employment, mobility in the community, social and communication skills, giving back to the community, etc. The overall goal of the

program is to provide students with a natural educational environment which more accurately reflects the standard of expectation to one more similar to that of young adults. The Bridging Program provides students with opportunities to interact with their peers in age-appropriate settings. Each student has a program tailored to his/her individual needs designed by their educational team.

During FY13, the Special Services department plans to continue its goal of building internal capacity, while providing special education eligible students with high quality services in a cost effective manner. We appreciate your support as we continue this important work.

Grants and Federal Programs

In 2011-2012, the Chittenden East School District received over \$500,000 through various grants including the Comprehensive Federal Programs. This is a substantial overall decrease from the previous years. Title I experienced another year of decrease as did Title IIA. The Title I program provides funding for academic assistance to students in eligible schools (Brewster-Pierce, Camels Hump, Richmond and Smilie) who are not meeting or are at risk of not meeting the state’s content and performance standards. Title IIA provides funding for staff to support innovation and professional development to improve classroom instruction. Title IID and Title IV have been eliminated. Title IID had provided training in technology. Title IV had provided funding to establish programs that contribute to safe and substance-free schools. Due to reductions in federal funding, local school district budget support is required to maintain valuable programs that support at-risk and needy students, innovation and staff development.

Some examples of the district’s use of Title funding are professional development programs for teachers and state-of-the-art materials for math and science instruction. Positions are funded as district teacher leaders for math, literacy and science in grades K- 8. Teacher Leaders provide professional development experiences for their colleagues. All projects are carefully monitored and evaluated.

Grants continue to provide funding for Student Assistance Program Counselors in the district’s middle and high schools programs. Grants from the state fund our smoking cessation and tobacco education efforts and training for student leaders and facilitators. A Mentoring Grant has funded the establishment of a program at Richmond Elementary.

The district participates in the Medicaid Reimbursement Claims. MAC provides funding for expanded health and guidance services. In the current year, funding has been used for an additional nursing position. This position provides expanded nursing services in the district schools. Additional funding, available in the form of mini grants, provides for equipment and programs.

John R. Alberghini, Superintendent of Schools
 Lauren Wooden, Assistant Superintendent
 Robert Fahey, Interim Business Manager
 Beverly White, Special Services Director
 Patricia Connelly, Grants & Federal Programs Coordinator

**Chittenden East Supervisory Union #12
Proposed FY 2013 Budget**

	Central Office					
	2010-11 <u>Actual</u>	2010-11 <u>Budget</u>	2011-12 <u>Budget</u>	2012-13 <u>Budget</u>	<u>Dollar Change</u>	<u>Percent Change</u>
	Unaudited					
<u>Expenses</u>						
Salaries	698,455	695,356	735,128	806,826	71,698	9.75%
Insurance	129,486	133,103	154,777	150,389	(4,388)	-2.84%
Social Security	51,989	52,346	56,237	61,722	5,485	9.75%
Group Life Insurance	1,733	1,677	1,820	1,820	0	0.00%
Retirement	21,090	20,096	22,347	25,522	3,175	14.21%
Workers Compensation	5,813	4,516	4,476	5,151	675	15.08%
Unemployment Comp	742	171	953	963	10	1.05%
Tuition Reimbursement	990	4,335	4,661	4,661	0	0.01%
Benefit Administration	221	0	690	690	0	0.00%
Professional Development	2,848	6,850	3,500	5,580	2,080	59.43%
Curriculum Coordination	15,676	14,550	15,550	15,550	0	0.00%
Professional & Technical Services	6,279	10,320	10,540	10,540	0	0.00%
Contract Negotiations	24,777	15,000	25,000	25,000	0	0.00%
Cleaning Services	4,990	4,114	4,930	4,930	0	0.00%
Repair & Maintenance	6,802	7,250	5,750	5,750	0	0.00%
Rent	41,858	41,858	42,318	43,926	1,608	3.80%
Prop/Liab Insurance	109	95	112	204	92	82.09%
Fidelity Bond	100	101	101	101	0	0.00%
Postage & Telephone	11,506	11,141	11,878	11,878	(0)	0.00%
Printing	2,441	3,000	2,500	2,500	0	0.00%
Advertising	3,307	4,000	3,500	3,500	0	0.00%
Travel/Conferences	10,881	15,300	15,300	15,300	0	0.00%
Supplies	16,965	13,000	12,000	12,000	0	0.00%
Electricity	4,776	2,912	4,056	4,056	0	0.00%
Books/Periodicals	401	1,200	800	800	0	0.00%
Computer Software	31,536	30,000	33,174	34,212	1,038	3.13%
Equipment	44,463	38,333	35,770	37,780	2,010	5.62%
Dues & Fees	5,831	4,700	5,081	5,081	0	0.00%
Contingency	0	0	2,000	2,000	0	0.00%
P/Y Adjustment	0	0	0	0	0	-
Consolidation Expense	14,532					
Grants					0	-
TOTAL	1,160,598	1,135,323	1,214,949	1,298,432	83,483	6.87%
<u>Revenues</u>						
District Assessments	1,108,708	1,095,801	1,166,653	1,246,990	80,337	6.89%
Indirect Cost Reimbursement	0	0	21,500	0	-21,500	-100.00%
Interest Earned	4,125	15,000	7,000	7,000	0	0.00%
Misc Other Income	35,832	30,000	30,000	30,000	0	0.00%
LSB Grant	758	1,200	1,200	1,200	0	0.00%
Cobra Payments	0	0	0	0	0	-
Grants	13,553	0	0	0	0	-
Prior Year Adjustment	-540	0	0	0	0	-
Carry Forward	0	0	-11,404	13,242	24,646	-216.12%
Total	1,162,436	1,127,992	1,214,949	1,298,432	83,483	6.87%

**Chittenden East Supervisory Union #12
Proposed FY 2013 Budget
Central Office Assessment**

	<u>FY 2012</u> <u>Percentage</u>	<u>FY 2012</u> <u>Assessment</u>	<u>FY 2013</u> <u>Percentage</u>	<u>Estimated</u> <u>FY 2013</u> <u>Assessment</u>	<u>\$</u> <u>Increase</u>	<u>%</u> <u>Increase</u>
Bolton	2.53%	\$ 29,518	2.51%	31,329	\$1,811	6.14%
Huntington	4.31%	50,227	4.50%	56,100	\$5,873	11.69%
Jericho	8.38%	97,809	8.03%	100,138	\$2,329	2.38%
Richmond	9.84%	114,793	9.89%	123,375	\$8,582	7.48%
Underhill I. D.	3.94%	45,998	3.95%	49,274	\$3,276	7.12%
Underhill Town	5.60%	65,304	5.71%	71,166	\$5,862	8.98%
Browns River	16.35%	190,751	16.35%	203,902	\$13,151	6.89%
Camels Hump	16.35%	190,751	16.35%	203,902	\$13,151	6.89%
Mount Mansfield	32.70%	381,503	32.70%	407,804	\$26,301	6.89%
	100.00%	1,166,654	100.00%	1,246,990	80,336	6.89%

			<u>Salaries</u>	<u>Op Exp</u>	
Bolton	Salaries	83.39%	26,125	5,204	31,329
Huntington	Expenses	16.61%	46,782	9,318	56,100
Jericho			83,505	16,633	100,138
Richmond			102,882	20,493	123,375
Underhill I. D.			41,090	8,184	49,274
Underhill Town			59,345	11,821	71,166
Browns River			170,034	33,868	203,902
Camels Hump			170,034	33,868	203,902
Mount Mansfield			340,067	67,737	407,804
			1,039,864	207,126	1,246,990



**Chittenden East Supervisory Union
Proposed FY 13 Budget
Grants**

	<u>2010-11 Actual</u>	<u>2010-11 Budget</u>	<u>2011-12 Budget</u>	<u>2012-13 Budget</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Expenditures						
Salaries and Benefits	393,165	365,311	286,811	259,526	(27,285)	-9.5%
Professional Services	18,573	83,679	40,502	28,995	(11,507)	-28.4%
Fiscal Services	432	-	-	-	-	-
Travel/Conferences	25,124	46,050	100	100	-	0.0%
Supplies	30,963	18,626	6,030	2,930	(3,100)	-51.4%
Books	-	-	-	-	-	-
Equipment	3,801	-	550	550	-	0.0%
Miscellaneous	14,593	7,553	2,922	3,000	78	2.7%
Total	486,653	521,219	336,915	295,101	(41,814)	-12.4%
Revenues						
Interest	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
SAP	53,973	55,404	53,973	26,982	(26,991)	-50.0%
New Directions	-	-	-	-	-	-
Title IIA	216,022	220,376	210,022	205,889	(4,133)	-2.0%
Title IID ARRA	3,436	-	-	-	-	-
Title IID	-	5,888	-	-	-	-
Title IV	10,038	-	-	-	-	-
Title VA	-	-	-	-	-	-
Tobacco Funds	28,010	55,178	22,680	20,030	(2,650)	-11.7%
Prevention - SPFSIG	131,140	126,138	-	-	-	-
VKAT/OVX	7,024	4,000	5,000	-	(5,000)	-100.0%
School Crisis Project	6,916	-	-	-	-	-
Our Voices Project	-	-	-	-	-	-
Early Childhood Connection	-	9,607	9,607	-	(9,607)	-100.0%
EPSDT	52,937	44,627	35,633	42,199	6,566	18.4%
Total	509,496	521,219	336,915	295,101	(41,814)	-12.4%



Chittenden East Supervisory Union Transportation Budget

Item	2010-2011 Actual	2010-2011 Budget	2011-2012 Budget	2012-2013 Proposed	\$ Change	% Change
Expenditures						
Salary	\$ 779,796	\$ 849,682	\$ 827,114	\$ 873,752	\$ 46,638	5.64%
Insurance	296,736	323,359	381,876	318,031	(63,845)	-16.72%
Social Security	58,788	65,001	63,274	66,842	3,568	5.64%
Retire/Work Comp/Unemp	71,058	91,242	83,807	84,801	995	1.19%
Professional Services	133	5,278	1,000	500	(500)	-50.00%
Other Cleaning Services	5,270	4,750	4,750	5,639	889	18.71%
Repairs & Maintenance	200	500	500	200	(300)	-60.00%
Busing Contracts	25,086	4,216	4,545	5,000	455	10.00%
Fleet Insurance	19,933	18,756	20,820	20,475	(345)	-1.66%
Communications	14,036	4,475	4,475	10,000	5,525	123.46%
Advertising	469	600	600	600	-	0.00%
Travel/Training	438	4,200	4,200	4,200	-	0.00%
Supplies/Parts	101,954	106,502	104,290	113,037	8,747	8.39%
Fuels	188,647	192,000	177,000	192,000	15,000	8.47%
Software	2,000	2,000	2,000	2,000	-	0.00%
Equipment	5,755	2,000	2,000	4,000	2,000	100.00%
Bus Replacement	206,006	241,000	255,000	255,000	-	0.00%
Miscellaneous	3,745	2,354	4,354	3,745	(609)	-13.99%
Total Transportation	\$ 1,780,050	\$ 1,917,915	\$ 1,941,605	\$ 1,959,822	\$ 18,217	0.94%

Estimated Revenue

Carry Forward	\$ 111,021	\$ 20,638	\$ 51,438	\$ 260,121	\$ 208,683	405.70%
Vo-Tech Reimbursement	58,368	50,239	57,416	58,000	584	1.02%
Special Ed Reimbursement	33,242	32,727	32,727	32,727	-	0.00%
Miscellaneous	11,434	12,713	12,712	12,712	-	0.00%
Sale of Bus	4,000	7,000	4,000	4,000	-	0.00%
Grant	78,945	-	-	-	-	--
Elementary Assessment	448,648	448,650	445,828	398,065	(47,763)	-10.71%
Secondary Assessment	1,345,952	1,345,949	1,337,484	1,194,196	(143,288)	-10.71%
	\$ 2,091,609	\$ 1,917,915	\$ 1,941,605	\$ 1,959,822	\$ 18,217	0.94%

Estimated Transportation Assessment

Town	2011-12 Assessment	2011-12 Percentage	2011-12 K - 4 Enrollment	2012-2013 Percentage	2012-2013 Estimated Assessment	% Increase
Bolton	\$ 33,601	7.54%	80	7.83%	\$ 31,160	-7.27%
Huntington	57,368	12.87%	145	14.19%	56,477	-1.55%
Jericho	102,852	23.07%	221	21.62%	86,079	-16.31%
Richmond	130,716	29.32%	291	28.47%	113,343	-13.29%
Underhill ID	51,221	11.49%	106	10.37%	41,287	-19.40%
Underhill Town	70,070	15.71%	179	17.51%	69,720	-0.50%
MMUSD	1,337,484		N/A		1,194,196	-10.71%
	\$ 1,783,312	100.00%	1,022	100.00%	\$ 1,592,262	-10.71%
Elementary (25%)	445,828				398,065	
MMUSD (75%)	1,337,484				1,194,196	
	1,783,312				1,592,262	-10.71%

**Chittenden East Supervisory Union # 12
Special Education Budget
FY 2013**

Code	Description	2010-11 Actual	2010-2011 Budget	2011-12 Budget	2012-13 Proposed	Dollar Change	Percent Change	Percent of Change
Revenue								
9999	Surplus/Deficit	(31,287)	(196,545)	(31,287)	123,061	154,348	-493.33%	36.87%
4250	Title I	352,386	284,718	279,707	257,659	(22,048)	-7.88%	-5.27%
4750	Title 1 ARRA	3,802				-		0.00%
4255	Title 1 School Improvement					-		0.00%
3204	Essential Early Ed (EEE)	171,051	171,051	179,927	188,033	8,106	4.51%	1.94%
4226	IDEA-B	618,602	625,000	626,000	626,000	-	0.00%	0.00%
4726	IDEA-B ARRA	244,438	236,212					0.00%
4228	IDEA-B Preschool	15,543	15,031	15,331	15,331	-	0.00%	0.00%
4728	IDEA-B Preschool ARRA	23,432	18,890					0.00%
3201	State Block	923,202	923,202	938,242	941,064	2,822	0.30%	0.67%
3203	State Extraordinary	47,630	143,985	109,605	41,592	(68,013)	-62.05%	-16.25%
3202	State Expenditure Reimburse	2,583,633	2,602,382	2,685,319	3,033,298	347,979	12.96%	83.11%
3205	Other State	87,864	45,000	54,464	142,158	87,694	161.01%	20.95%
3213	BEST Grant	12,950	12,000	11,551	11,551	-	0.00%	0.00%
1362	Excess Costs	33,200		30,000	30,000	-	0.00%	0.00%
1510	Miscellaneous Local	7,437	11,996	7,000	7,000	-	0.00%	0.00%
1510	Miscellaneous Local EEE	135						0.00%
1931	Local Assessment	2,790,665	2,790,661	2,579,042	2,486,828	(92,214)	-3.58%	-22.03%
1991	Indirect Cost Reimbursement					-		0.00%
5481	Medicaid	364,207	350,000	400,000	400,000	-	0.00%	0.00%
	Total	8,248,890	8,033,582	7,884,901	8,303,574	418,673	5.31%	100.00%
Expenditures								
1210	Instructional Services	5,214,841	5,213,974	5,351,717	5,750,384	398,667	7.45%	96.60%
	## Salaries	3,334,247	3,298,673	3,325,327	3,621,576	296,249	8.91%	71.79%
	## Benefits	1,452,262	1,423,612	1,531,507	1,689,322	157,815	10.30%	38.24%
	## Direct Instructional Services	18,349	19,000	12,000	33,900	21,900	182.50%	5.31%
	## Other Purchased Services	5,462	34,340	30,500	13,240	(17,260)	-56.59%	-4.18%
	## Tuition	374,884	384,376	402,383	376,806	(25,577)	-6.36%	-6.20%
	## Supplies	16,258	13,375	22,000	14,040	(7,960)	-36.18%	-1.93%
	## Equipment	13,381	40,598	28,000	1,500	(26,500)	-94.64%	-6.42%
2100	Professional Services	14,285	12,500	6,000	6,700	700	11.67%	0.17%
2113	Social Work Services	129,723	160,000	161,000	161,000	-	0.00%	0.00%
2130	Health Services	4,937	18,000	18,000	10,000	(8,000)	-44.44%	-1.94%
2140	Psychological Services	243,915	144,500	195,000	170,521	(24,479)	-12.55%	-5.93%
2150	Speech & Lang Services	662,917	689,298	671,814	680,180	8,366	1.25%	2.03%
2160	OT Services	96,100	109,933	111,249	113,898	2,649	2.38%	0.64%
2190	PT and Other Support Services	54,661	50,121	51,116	51,383	267	0.52%	0.06%
2200	Instructional Improvement	136,476	138,071	133,794	237,661	103,867	77.63%	25.17%
2420	Administration Services	222,524	235,820	227,576	214,056	(13,520)	-5.94%	-3.28%
2490	Admin Support Services	83,712	87,611	85,183	104,064	18,881	22.17%	4.58%
2520	Fiscal Services	49,568	61,923	11,000	11,000	-	0.00%	0.00%
2620	Facilities	61,298	40,800	53,000	36,400	(16,600)	-31.32%	-4.02%
2700	Transportation	136,431	143,578	140,000	121,883	(18,117)	-12.94%	-4.39%
2900	Contingency			40,000		(40,000)	-100.00%	-9.69%
5500	Transfers					-		0.00%
	Total Special Ed	7,111,428	7,106,129	7,256,449	7,669,130	412,681	5.69%	100.00%
	IDEA-B ARRA	244,438	236,212					0.00%
	IDEA-B Preschool ARRA	23,432	18,890					0.00%
	Early Intervention, EEE & FITP	390,342	387,633	348,745	376,784	28,039	8.04%	6.79%
	Title 1 Programs	356,188	284,718	279,707	257,659	(22,048)	-7.88%	-5.34%
	Total	8,125,829	8,033,582	7,884,901	8,303,574	418,673	5.31%	

2013 Special Education Assessment

District	FY 12 Budget	FY 13 Budget	\$ Change	% Change	% Share
Bolton	\$ 65,262	\$ 62,478	\$ (2,784)	-4.27%	2.51%
Huntington	\$ 111,034	\$ 111,878	\$ 844	0.76%	4.50%
Jericho	\$ 216,219	\$ 199,702	\$ (16,517)	-7.64%	8.03%
Richmond	\$ 253,765	\$ 246,042	\$ (7,723)	-3.04%	9.89%
Underhill ID	\$ 101,685	\$ 98,266	\$ (3,419)	-3.36%	3.95%
Underhill Town	\$ 144,363	\$ 141,924	\$ (2,439)	-1.69%	5.71%
MMUSD	\$ 1,686,724	\$ 1,626,537	\$ (60,187)	-3.57%	65.41%
	\$ 2,579,052	\$ 2,486,828	\$ (92,442)	-3.58%	100.00%

REPORT OF THE MOUNT MANSFIELD UNION SCHOOL DISTRICT ADMINISTRATORS

Mt. Mansfield Union High School, Camels Hump and Browns River Middle Schools enjoyed a successful 2010-2011 school year. We are extremely appreciative for the all the support we receive from the communities of Bolton, Jericho, Huntington, Richmond and Underhill. Our students have garnered success in all areas including academics, community service, athletics and the arts. We continue to score above both the state and national average on various metrics and work hard to improve scholastic and personal achievement for all students. We are proud of our students, faculty, staff, parents, families and community members who, through their effort and commitment, make our schools successful.

Browns River Middle School

At Browns River Middle School, we are excited and very pleased with the success of our first year of Positive Behavioral Interventions and Supports (PBIS). A school team attended a workshop over the summer to design the first phase of implementing this model, which is being incorporated into our already existing CARES model (Cooperation, Assertion, Responsibility, Empathy, Self-Control). PBIS fits well with the Developmental Designs practices we have instituted in past years. This model is meant to be a proactive approach to our school-wide discipline program, and it is designed to reinforce the positive behaviors of students. At the same time, it serves as a support to students who need extra assistance to reach the school wide expectations of CARES.

This model has a multi-year process of innovation and we will make adjustments as we move through the PBIS training. The part of our school action plan related to our School Climate focuses on making BRMS a better place for both our students and our staff members through consistent expectations for the entire school community. Our goal with PBIS is to improve student performance and foster positive school climate through consistent implementation of expectations, communication, and accountability. Please ask a BRMS student what they have learned about CARES and have them tell you the expectations we have set for our dining room, recess, special events, bus dismissal, hallways, and classrooms.

This past summer, we continued with facility upgrades as identified in our Capital Plan. We finished replacing the doors in our cafeteria and added larger tables for student seating. New window shades were installed in the office area and classrooms along the front of the building. Our gym was painted and we installed new handrails in our back stairwells. Although it is taking longer than anticipated to finish, we are very proud of the student participation that happened during the design of the parking lot lighting project. A small group of students met with lighting engineers as the project was being developed and they made a recommendation that solar lighting should be included in the final design. We are waiting for the fixtures to be manufactured and delivered. This step will complete the outside lighting upgrades on our campus which includes a combination of LED and solar lighting. Technology additions this year in-

clude: a third mobile lab equipped with 20 laptop computers and the installation of 8 interactive white boards in classrooms.

Our core academic teachers meet regularly on Monday afternoons in small, subject/grade level groups. During these meetings, they share teaching strategies, including a variety of ways to integrate technology in their content areas, and they analyze student assessments. These Professional Learning Community groups also work together with our district professional developers doing Lesson Studies, where they plan lessons together, observe each other teach, and then assess the lessons.

Camel's Hump Middle School

This year Camels Hump Middle School has many reasons to celebrate. In November 2011 our solar array project finally came to completion after three years of effort and determination. The half million dollar project was paid for largely from Federal and State funding, and by Green Mountain Power, the utility. With the array coming on-line, CHMS held a ribbon cutting ceremony with Senator Bernie Sanders in attendance. Sanders told more than 350 students who joined him to celebrate the project's completion, "The solar project here at Camels Hump is a step forward as we work to transform our energy system in Vermont and across this country." Sanders added, "Your school is doing something no other school is doing in Vermont. You are helping lead the way. What you are showing is what a community and a school can do to combat global warming, clean up our air, and move us toward energy independence and create jobs." Indeed, CHMS is one of the greenest public schools in Vermont. The 507 solar panels will generate over 135,000 kWh/yr. enough electricity to cover about 25% of the school's annual energy use and save \$25,000 each year in electricity costs, based on current prices. Monitoring of the systems output and the electrical demands of the school can be seen at <https://services.wattmetrics.com/dashboard.aspx?siteId=194>.

Another dramatic change was the completion of a new parking lot for both Richmond Elementary School and Camels Hump. The shared parking lot was reconfigured to add a student drop-off/pick-up area that separates pedestrian traffic from the parking area and traffic flow. While the changes to the parking lot are visually apparent, the upgrades under the parking lot are no less impressive. The two schools' main waterline, storm water drainage and underground exterior lighting were also corrected as part of the parking lot project.

Academically, CHMS continued to refine and implement a number of initiatives to improve the academic outcomes for our students. We have continued our partnerships with a variety of community groups and agencies as part of our science and social studies curriculums: Vermont Amphibians/Reptile Atlas, Vernal Pool Association, Monitor Barn, and the Richmond Conservation Commission. Our mathematics teachers are continuing their professional de-

velopment work with the District's math coordinator, focusing on aligning 80/20 instructional strategies with student learning outcomes. In the spring of 2011, four CHMS math instructors piloted an Algebra Readiness Program focusing on increasing student's algebra preparedness. Our writing teachers implemented the "6 Traits Writing Rubric" which was an outcome of our prior work with the National Writing Project. In conjunction with Richmond Elementary School, CHMS built an 800sq. ft. garden which will be integrated into our Health program and also provide opportunities for both school's students to interact. Additionally, the monitoring system attached to the solar arrays will provide CHMS students with many opportunities to study, firsthand, the social, economic, scientific, and environmental impacts of solar power production.

CHMS administration and faculty also participated in a variety of professional development activities during 2010-2011. In the fall of 2010, twenty-five CHMS teachers participated in a graduate course offered by CHMS administration focusing on co-teaching strategies. In June 2011, CHMS administration taught a course to seventeen teachers focusing on learning outcomes and instructional practices. Participants developed plans to create and identify intentional learning objectives, questioning strategies, formative assessment, and methods to enhance as well as student engagement and responsibility.

As part of Camels Hump Middle School continued identification as a school in need of improvement under the No Child Left Behind Legislation, CHMS was required to undergo an outside audit and submit a restructuring plan to the State of Vermont. The outside audit was completed in February of 2011. The summary of the audit stated:

Camels Hump school is a model of what effective leadership and a strong commitment to instructional improvement can produce. This effort and partnership between the Supervisory Union and the school have resulted in a system that relies on excellent primary instruction, attention to student outcomes, and the feedback of outcome data into the intervention and instructional system. The leadership and instructional systems are among the most accomplished in the State of Vermont.

Our study suggests that the school might pause in the process of adoption of new initiatives in the instructional system to take stock, solidify processes, and train and mentor new teachers in its sophisticated system. The school might use that time to enhance community participation and improve its after-school program and its career and college readiness offerings in conjunction with its service-learning and science field study programs.

Our restructuring plan identified literacy, mathematics, and school-wide systems evaluation methods as areas to address. The Action Plan for literacy addresses the continued development of Readers and Writers Workshop, specific content reading strategies, developing a common reading vocabulary, aligning supplemental services and instructional practices, and providing professional development opportunities. The Writing Action Plan addresses on-demand writing and writing across the curriculum. The Mathematics' Action Plan identifies the implementation and alignment of the district's non-negotiable math skills, 80/20 instructional

strategies, aligning supplemental services and instructional practices, increasing algebra readiness skills, and providing professional development opportunities.

Mt. Mansfield Union High School

Mt. Mansfield Union High School continues to embrace curricular changes, and imbed both technology and 21st century skills into our teaching and learning. In the past year we completed Part II of our New England Association of Secondary Schools and Colleges (NEASC) accreditation process. Faculty members approved our accreditation reports which addressed the NEASC Seven Standards for accreditation. In November 2011, a visiting committee assessed MMU's alignment to the standards. In the upcoming years we look forward to significant changes as we adopt all-school rubrics that will help us guide and measure student performance on our school's core values, beliefs, and 21st Century Learning Expectations.

Throughout the summer of 2011, 25 teachers worked on curriculum and assessment development, creating units that include 21st century learning goals and differentiated instruction practices. Several teachers completed coursework in technology application in the classroom as well as academic courses at the University of Vermont and St. Michaels College. Two teachers are in the last year of completing advanced degrees as Technology Integration Specialists. One of our Spanish teachers is in her second year of teaching an online course through the Vermont Virtual Learning Cooperative (VTVLC). Through this program, 25 of our students can take an online course for each course taught by an MMU teacher. VTVLC allowed MMU to push the class limit, and 27 students enrolled in an online course through this state-sponsored, online learning resource. At this writing, students are participating in web-based courses ranging from Algebra 1 to AP Economics to Chinese.

For the fourth consecutive year, our teachers are meeting bimonthly in curriculum groups, along with an administrator, to address curriculum, instruction, and assessment. This practice helps ensure consistency of instructional goals, learning activities, and academic rigor for all students. In the 2011-2012 school year, these groups will focus on Step 4 of MMU's Curriculum Development Cycle where we concentrate on assessment. Teachers look at data from local assessments and NECAP scores in order to evaluate student performance across disciplines and within particular course units. In this manner, staff can observe trends in student performance and address gaps in learning through revised instructional methods or through revisiting curricular scope and sequence. Step 4 also includes close examination of student work; this practice involves teachers of a particular subject studying and evaluating student assessments in order to check for student understanding of the core concepts and skills within a unit. Such close inspection of student work is invaluable in helping shape future instruction and assessment practices as teachers have hard evidence of student learning. Our improvement initiatives in math have centered on lesson studies where we design and analyze instruction, student engagement, and assessment. These small group meetings also provide a venue for investigating and modeling best practices for teaching and learning in our new extended-time math schedule.

mental groups. New clubs for 2011-2012 include Astronomy, Bioengineering, Economics, Forensics, and a Magic Club. Recently, we have added a girls and boys rugby club to begin during the spring of 2012.

During the fall of 2011, we were excited to see all of our fall sports teams train and play all their home games at MMU. Construction is just about complete for the track and field house, which serves as much needed storage space, announcing booth, and concession stand. We are looking forward to our baseball teams playing their first home game on their new field located off of Packard Road this spring. Our Girls Alpine Team and Girls Dance Team won Vermont State Championships in the winter of 2011. In the fall of 2011, our football team competed in Division 1 for the first time, and our boys cross-country running team won their 3rd consecutive Division 1 State Championship.

For the Instrumental Music Department, 2010-2011 proved to be a tremendous year and included marching at the Harvest Market Parade and home football games. The orchestra and band performed a concert, "Around the World," with pieces played from every continent. Thirty-nine students participated in the Northwest District Festival where we continue to take top seats in the ensembles. Ten students were accepted into the Vermont All-State Festival and participated in Jazz Band, Concert Band, and Orchestra. MMU sent eighteen students to the 2011 New England Music Festival, the most students from the State of Vermont for the seventh consecutive year. The MMU Select Chorus was featured on WCAX's Across the Fence Program singing holiday songs, and the MMU Women's Madrigal Singers performed for the Statehouse Christmas Tree Lighting Ceremony in Montpelier in December as well. Four singers were selected for the 2012 Eastern Division High School Honor Choirs. The student-directed a cappella groups performed at many school functions. The four Cabaret Nights and the "MMU's Got Talent" event, both Home-Coming and Winter Carnival editions, were tremendously well-received.

Finally, we have expanded education to offer more extensive evening classes at MMU. Our After Dark programs offer classes from yoga to woodworking. Visit our website and enroll in an evening course!

Please stop by and visit our classrooms, and enjoy our concerts, arts, and athletic events. We welcome any and all visitors, comments and participation. We are thankful for the opportunity to serve such a fine community, and to help educate our children.

Nancy Guyette, Principal
Kevin Hamilton, Asst Principal
BRMS

Mark Carbone, Principal
Suzanne Gruending, Asst Principal
CHMS

Jennifer Botzjorns, Principal
Eric Barker, Student Activities
Adrienne Capone, Asst Principal
Michael Weston, Asst Principal
MMUHS

Another activity within the assessment focus is teacher evaluation of students' level of cognitive engagement in tests, projects, writings, labs, and activities that comprise our common assessments. Teachers measure the rigor on the range of tasks using the Depth of Knowledge (DOK) indicators developed by Dr. Norman Webb of the University of Wisconsin. Dr. Webb's work is used in the creation of assessment tasks for schools and states across the country. In fact, the DOK indicators are used to measure the rigor in our own state's tests, the New England Common Assessment Program, our current standards or Grade Expectations, and will also inform the testing practices in the future when the new, national standards, the Common Core, are in place in Vermont.

Last year we experienced an increase in students taking the Advanced Placement courses; AP exams were administered to 117 students. We continue to have many students take advantage of dual enrollment opportunities at Community College of Vermont and the University of Vermont. Sixty-nine percent of the students in Class of 2011 were college bound, and they collectively earned over two million dollars in scholarship money. Due to student interest, post-secondary counseling continues to be an integral part of the services provided by school counselors.

Over the last school year, counselors spent significant time supporting the emotional well-being of students within the school and through referrals to a variety of community services. Some of the organizations we use for student support include: First Call for Children and Families, Northeastern Family Institute, Spectrum Youth and Family Services and numerous private counselors. School counselors also continue to meet with students who were struggling academically at each grade-reporting period to provide strategies for improving study habits and overall academic success.

Last year, Health Services worked with the University of Vermont's Department of Medicine to write and publish guidelines for treating concussions within schools. A consistent method of communication was developed when working with teachers and families to support students with concussions. Through Health and Fitness class, all ninth grade students received educational training on the risk of concussions and how to recognize symptoms. Health Services staff coordinated programs for staff related to CPR, allergies, OSHA training on blood borne illness, and they provided diabetes education to coaches and teachers. Health Services staff administered numerous daily medications, triaged and treated between 15-30 students per day, and made referrals to primary care physicians and counselors as needed.

Student interest and participation continue to grow in all of our cocurricular activities at MMU. This past spring our theater department enjoyed record audition try-out numbers and four sold-out shows for the musical Grease directed by Candy Padula. The fall play had similar success with the production of 39 Steps. In 2011, the theater department was able to produce their third annual self-funded senior theater production The Importance of Being Earnest.

MMU currently has 23 active clubs in addition to 42 sports teams, a marching band, and several choral and instru-

**Mount Mansfield Union School District # 17
2012-13 Proposed Budget Summary & Comparison**

Description	2010-11 Actual	2010-11 Budget	2011-12 Budget	2012-13 Proposed Budget	\$ Change	% Change
Expenditures						
Instructional Programs	\$ 11,704,400	\$ 11,738,901	\$ 11,663,753	\$ 12,199,639	\$ 535,886	4.59%
Special Education	5,069,901	5,192,796	4,860,940	4,979,000	118,060	2.43%
Vocational Education	970,718	973,411	1,028,936	1,082,017	53,081	5.16%
Co-Curricular Activities	224,801	234,943	226,575	223,839	(2,736)	-1.21%
Health Services	259,628	278,907	269,510	272,970	3,460	1.28%
Media Services	553,851	547,647	554,419	620,574	66,155	11.93%
Board of Education	44,043	52,113	69,823	53,526	(16,297)	-23.34%
Chittenden East Supervisory Union	732,136	732,136	763,005	815,539	52,534	6.89%
School Administration	895,875	926,518	926,036	951,182	25,146	2.72%
Secretarial Services	543,209	569,812	547,100	552,743	5,643	1.03%
Fiscal Services	109,648	119,200	114,200	114,200	-	0.00%
Operation/Maintenance of Plant	2,449,533	2,320,042	2,218,539	2,326,349	107,810	4.86%
Transportation Services	1,345,952	1,345,950	1,337,484	1,194,098	(143,386)	-10.72%
Food Services	45,334	50,800	30,117	20,704	(9,413)	-31.25%
Other Fiscal Services	321,500	140,000	140,000	20,000	(120,000)	-85.71%
Debt Services	879,097	888,597	648,383	625,684	(22,699)	-3.50%
Total Expenditures	\$ 26,149,625	\$ 26,111,773	\$ 25,398,820	\$ 26,052,065	\$ 653,245	2.57%
Estimated Revenue						
<u>State and Federal</u>						
Education Spending Revenue	\$ 20,576,841	\$ 20,576,885	\$ 20,762,568	\$ 20,931,264	\$ 168,696	0.81%
Education Spending Rev ARRA	744,106	744,106	-	-	-	-
Education Jobs Funds	-	-	-	70,000	70,000	-
Career & Tech Ed Transfer	485,375	485,331	517,790	551,023	33,233	6.42%
Drivers Education	15,784	16,330	14,000	14,000	-	0.00%
Transportation	496,522	481,872	420,925	545,645	124,720	29.63%
High School Completion Program	15,114	7,000	24,000	24,000	-	0.00%
<u>Special Education</u>						
Block Grant	599,295	599,367	606,197	606,590	393	0.06%
Reimbursement	1,723,828	1,718,482	1,756,231	1,983,962	227,731	12.97%
Extraordinary	31,455	95,080	71,683	27,203	(44,480)	-62.05%
IDEA-B	404,210	412,719	409,411	409,442	31	0.01%
IDEA-B ARRA	154,194	155,980	-	-	-	-
Medicaid	240,522	231,122	261,605	261,624	19	0.01%
Title 1	72,643	137,234	69,088	63,642	(5,446)	-7.88%
Title 1 ARRA	939	-	-	-	-	-
Title 1 School Improvement	58,286	-	-	-	-	-
<u>Local</u>						
Tuition	354,048	258,500	269,825	302,204	32,379	12.00%
Interest	84,209	100,000	102,000	102,000	-	0.00%
Impact Fees	42,312	42,313	35,822	35,822	-	0.00%
Other and Grants	45,241	5,000	4,000	4,000	-	0.00%
Prior Year Adjustments	40,055	-	-	-	-	-
Surplus/(Deficit)	193,127	44,452	73,675	119,647	45,970	62.39%
Total Estimated Revenue	\$ 26,378,106	\$ 26,111,773	\$ 25,398,820	\$ 26,052,068	\$ 653,248	2.57%

An independent audit of the accounts and financial statements of the Mt. Mansfield Union School District, for the period ending June 30, 2011, was conducted by Fothergill, Segale and Valley, CPAs. The report of the elected auditors and report of the independent auditors is available online at the CESU website www.cesu.k12.vt.us.

PUBLIC NOTICE REGARDING TOWN OF RICHMOND PROPOSED CHARTER AMENDMENTS

Pursuant to 17 VSA 2645, the Richmond Selectboard shall hold two public hearings regarding proposed amendments to the below listed sections of the Richmond Town Charter. The public hearings shall be held in the Richmond Free Library on Tuesday, January 10, 2012, at 7:30 p.m. and at Town Center, 203 Bridge Street, on Monday, March 5, 2012 at 7:00 p.m. at Camels Hump Middle School. The proposed amendments are set forth below. Copies may be obtained at the Richmond Town Clerk’s Office, 203 Bridge Street, Richmond, Vermont or by visiting: www.richmondvt.com – See “Documents” – “2012 Proposed Charter Amendments”.

Per 17 V.S.A. 2645(6) *New text Italicized*; deleted bracketed. Only sections of the current charter that have proposed changes are listed.

§ 143-107. Form of government

Pursuant to its provisions and subject only to the limitations imposed by the Vermont Constitution and by this charter, powers of the town shall be vested in an elective council, hereinafter referred to as the Selectboard, which shall enact ordinances, codes and regulations, adopt budgets and determine policies, and which shall execute the laws and administer the government of the town. *The town shall have a Town Manager as provided in § 502-503 of this charter.*

Subchapter 5 . Selectboard, Town Manager

§ 143-502. Town Manager

(a) *Appointment.* The Selectboard shall appoint a Town Manager.

(b) *Qualifications.* The Town Manager shall be selected with special reference to his or her education, training, and experience to perform the duties of such office, and without reference to his or her political beliefs.

(c) *Authority of Selectboard.* In all matters, the Town Manager shall be subject to the direction and supervision of the Selectboard. He or she shall at all times be an at will employee, and shall serve at the pleasure of the Selectboard, unless otherwise provided in an employment agreement between the town and the Town Manager.

(d) *Residency.* Town Manager need not be a resident of the town.

(e) *Method of appointment, conditions of employment; compensation.*

(1) *The conditions of employment and compensation of the Town Manager shall be determined by the Selectboard at the time of appointment, and annually thereafter on the anniversary date of the appointment.*

(2) *The Selectboard may consider the appointment, conditions of employment, compensation, discipline, and removal of the Town Manager, and any acting Town Manager, in executive ses-*

sion, provided that no formal or binding action shall be taken in executive session. Persons in attendance shall be limited to the Selectboard, and in the discretion of the Selectboard, its staff, clerical assistants, legal counsel, the Town Manager or acting Town Manager; as the case may be, and other persons whose information is needed.

(f) *Oath/Bond.* Before entering into the duties of office, the Town Manager shall be sworn to the impartial and faithful performance thereof. The Selectboard, in its discretion, may require that he or she give a bond in favor of the town for the faithful performance of his or her duties in a sum and with such sureties as the Selectboard may require. The town shall pay the premiums for the sureties.

(g) *Acting Town Manager:*

(1) *In the event that the Town Manager shall be, or notifies the Selectboard that her or she intends to be, absent from the town for a period exceeding two consecutive weeks, he or she shall designate an acting Town Manager, and shall fix his or her compensation, subject to review and modification by the Selectboard.*

(2) *In the event that illness, injury, or other incapacity renders the Town Manager unable to discharge his or her duties, or in the event that the Town Manager is suspended or placed on administrative leave, is terminated, or resigns, the Selectboard shall appoint an acting Town Manager to serve until such time as the Town Manager is able to assume regular duties or a new Town Manager is appointed.*

(3) *An acting Town Manager shall have all the authority and perform all duties of the Town Manager and shall be compensated at a rate of pay not inconsistent with the responsibilities of the position, determined as provided in § 502(g)(1), or otherwise as determined by the Selectboard. An acting Town Manager shall not serve for more than 90 days, but such time period may be extended for successive periods each not exceeding 90 days, should the Selectboard find it necessary. § 502(b), (c),(d), (e)(2), and (f) shall apply to the acting Town Manager.*

(h) *Town Manager Disqualification to Hold Certain Offices.* In no case shall a Selectboard member; town clerk, lister, town treasurer, or tax collector act as a Town Manager or as an acting Town Manager.

§ 143-503. *Responsibilities and authority of Town Manager:*

(1) *General authority.* The Town Manager shall be the chief administrative officer of the town. He or she shall be responsible to the Selectboard for the administration and general supervision of all business affairs and property placed in his or her charge pursuant to this charter, state statute, or otherwise.

(2) *Limits to authority in general.*

(A) *The authority of the Town Manager shall in no way extend to:*

(i) *The calling or administration of elections;*

(ii) *The assessment of taxes or property valuation judgments;*

(iii) *Judicial or legislative functions of the Selectboard, or other legal bodies, boards, and commissions;*

(iv) *Supervision of the elected town clerk, town treasurer, listers, or tax collector in the performance of their statutory duties, except as otherwise provided by this charter;*

(v) *the setting of water or sewage disposal rates and charges, or the establishment of rules or regulations for the control or*

operation of the town's water or sewage disposal systems.

(vi) Where general state law places the appointment or dismissal of an official in the control of some other official than the Town Manager, general state law shall control.

(B) The Town Manager may, upon request, advise or counsel officials in the performance of their duties.

(C) The Town Manager may not serve in any elective position in the town. He or she may, however, serve on appointed boards and commissions relevant to town functions in an ex officio, non-voting status, as may be determined by the Selectboard.

(3) Authority and duties in particular. The Town Manager shall be charged with full authority, and be responsible for the following:

(A) To organize, reorganize, continue, or discontinue such town departments as the Selectboard may determine.

(B) To direct and supervise the administration of all departments, offices, and agencies of the town except as otherwise provided by the charter or statute.

(C) To carry out the policies determined by the Selectboard and report to the Selectboard on their disposition;

(D) To maintain an appropriate budget control system.

(E) To keep the Selectboard informed on the financial condition of the town, including monthly and year-end reports showing in detail all receipts and expenditures for town functions.

(F) To keep the Selectboard informed as to the future needs of the town and make proper administrative provisions for long-term planning, in all areas within the scope of the duties of the Town Manager.

(G) To make such reports as the Selectboard may require, or the Town Manager deems appropriate, or may be required by law or ordinance regarding any and all functions under his or her supervision.

(H) To keep full and complete records of the actions of the Town Manager's office.

(I) To be present at all regular Selectboard meetings unless excused by the board, and to have the right to attend and take part in all special meetings of the Selectboard and subcommittees thereof, except when the conditions of employment, compensation, discipline or removal of the Town Manager is being discussed.

(J) To appoint, upon merit and fitness alone, and, when the Town Manager deems necessary for the good of the town, discipline, suspend or remove any subordinate official, employee, or agent. All such appointments may be without definite terms unless for provisional, temporary, or emergency service, in which case, terms shall not exceed the maximum periods prescribed by the personnel rules and regulations. The Town Manager may authorize the head of a department or of an office responsible to the Town Manager to appoint and remove subordinates in such office or department.

(K) To ensure the proper and equitable administration of the town's personnel system.

(L) To fix the compensation of town employees.

(M) To remain ultimately responsible to the Selectboard for all administrative actions under his or her jurisdiction although he or she may hold subordinate employees' offices or agents responsible for the faithful discharge of their duties.

(N) To draft an annual budget document and capital expenditure plan.

(O) To examine or cause to be examined, with or without notice, the affairs of any department under his or her control, or the conduct of any officer or employee thereof. For this purpose, the Town Manager shall have access to all books, papers, files, reports, or records of all departments that may be necessary for the proper performance of his or her duties unless prohibited by law.

(P) To oversee the preservation of the public peace, health, and safety of persons and property, and uphold the enforcement of this charter, ordinances, and state and federal laws as applicable.

(Q) To be the general purchasing agent for the town, with an independent purchasing authority set from time to time by the Selectboard.

(R) To have charge and supervision of all town buildings, properties, and facilities, all repairs thereon, and all construction by the town unless otherwise voted.

(S) To supervise and expend all special appropriations of the town, unless otherwise voted by the town or provided in this charter.

(T) To cause duties of the municipality not committed to the care of any particular officer to be duly performed and executed.

(U) To perform such other duties consistent with his or her office as may be required by a vote of the Selectboard, by law, ordinance, or mandate not inconsistent with this charter.

(V) To be the chief administrative officer of the town department or departments responsible for the town's water and sewage disposal systems, with the same authority and limitations provided in this § 503.

(4) Accountability, noninterference, and appointive power. The Town Manager shall be responsible to the Selectboard for the proper and efficient administration of the departments under his or her charge as outlined above in this charter. Neither the Selectboard, any individual member of the board, nor any of its committees or committee members shall dictate the appointment, discipline, or discharge of any town employee by the Town Manager, or in any manner interfere with his or her exercising of judgment in the appointment, discipline, or discharge of employees.

(5) Noninterference with administrative discretion and supervision. Except for the purposes of formal inquiries or investigations made under this charter, the Selectboard and its members shall deal with the administration, town officers, and employees who are subject to the Town Manager's direction and supervision, solely through the Town Manager. Neither the Selectboard nor any of its members shall give orders to, or request any action publicly or privately of any town employee. Communications for the purposes of information and background shall be considered proper when approved by the Town Manager.

§ 143-1710 Effective date. § 502-503 shall be effective upon passage by the general assembly.

Approved for posting at a meeting of the Board held on December 5, 2011.

Revised on January 10, 2012

Richmond Selectboard

RICHMOND CHARTER AMENDMENT

Notice is hereby given that the Richmond Selectboard will hold a public hearing regarding proposed amendments to Section 303 of the Richmond Town Charter. The public hearing will be held in the Richmond Free Library on Tuesday, January 10, 2012 at 7:00 p.m. (New matter italicized):

§ 143-303. Other Appointed officers

The Selectboard may appoint any officers required by the town's personnel regulations, this charter or the general law of this state and shall fix their compensation.

Notwithstanding anything elsewhere in this Charter, the general law, or any Town personnel rules, forthwith after the annual meeting the Selectboard shall appoint a col-

lector of delinquent taxes, who shall serve until the next annual meeting and until his or her successor is chosen. If the office of collector of the delinquent taxes becomes vacant, the board shall forthwith fill the vacancy for the unexpired term. The collector of delinquent taxes shall hold office at the will of the Selectboard and may be removed at any time by the board by majority vote. The compensation of the collector of delinquent taxes shall be determined by the board. Any commissions or other amounts established by law and collected by the collector of delinquent taxes shall be the property of the Town, and shall be turned over to the Town treasurer forthwith.

§ 143-1710 Effective date. § 303 shall be effective upon passage by the general assembly.



OFFICIAL WARNING
ANNUAL TOWN AND SCHOOL MEETING
MARCH 6, 2012
RICHMOND, VERMONT

The legal voters of the Town of Richmond, Vermont and the Town School District of Richmond, Vermont, are hereby notified and warned to meet at Camels Hump Middle School, in said Town, on Tuesday, March 6, 2012, at 9:00 AM to transact business on the following articles.

The voters are further warned to meet at Camels Hump Middle School, in said Town, on Tuesday, March 6, 2012 to vote the following by Australian ballot:
School Officers, Town Officers, Article 9 School Budget, Article 12 PACE District Designation, Article 13 and 14 Charter Amendments, Article 15 US Constitutional Amendment .


The polls will be open from 7:00 AM to 7:00 PM.


- Article 1.** To hear and act upon the reports of the School Officers.
- Article 2.** Shall the voters of the Richmond Town School District authorize the school board under 16 V.S.A. 562 (9) to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?
- Article 3.** To transact any other school business that may come legally before this meeting.
- Articles 4-8.** To elect school and town officers for terms posted on ballot.
(To be voted by Australian ballot)
- Article 9.** Shall the voters of the Richmond Town School District, Inc appropriate \$4,091,238 necessary for the support of its schools for the year beginning July 1, 2012? *(To be voted by Australian ballot)*
- Article 10.** To hear and act upon the reports of the Town Officers.
- Article 11.** Shall the voters of the Town of Richmond approve a budget of \$2,979,746 to meet the expenses and liabilities of the Town?
- Article 12.** Shall the voters designate the Town of Richmond as a Property Assessed Clean Energy (PACE) District as provided by 24 VSA Chapter 87 (Section 3261 et seq)? *(To be voted by Australian ballot)*
- Article 13.** Shall the Town of Richmond amend its charter to allow the Selectboard to appoint a Town Manager? *(To be voted by Australian ballot)*
- Article 14.** Shall the Town of Richmond amend its charter to change the office of Collector of Delinquent Taxes from an elected position to a position appointed by the Selectboard? *(To be voted by Australian ballot)*

Article 15. In light of the United States Supreme Court's Citizens United decision that equates money with speech and gives corporations rights constitutionally intended for natural persons, shall the town of Richmond **vote yes or no** on March 6, 2012 to urge the Vermont Congressional Delegation and the U.S. Congress to propose a U.S. Constitutional amendment for the States' consideration which provides that money is not speech, and that corporations are not persons under the U.S. Constitution, that the General Assembly of the State of Vermont pass a similar resolution, and that the town send its resolution to Vermont State and Federal representatives within thirty days of passage of this measure? *(To be voted by Australian ballot)*

Article 16. To transact any other Town business that may come legally before this meeting.

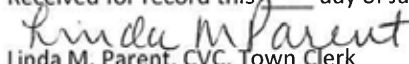
Richmond School Board


Jon T. Milazzo, Chair


Steve Znamierowski, Vice-Chair



Julie Waite


Scott Lowe


Received for record this ^{26th} day of January, 2012

Linda M. Parent, CVC, Town Clerk

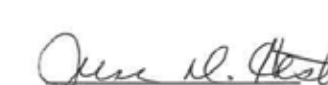
Richmond Selectboard


Jon Kart, Chair


Neil Boyden, Vice-Chair


Erik Filkorn


Christopher Granda


June Heston

SPECIAL NOTES

- Last day for **new voter registration** is Wednesday, February 29, 2012, until 5:00 PM.
- Requests for **early voter absentee ballots** will be accepted in the Town Clerk's Office until 5:00 PM on Monday, March 5, 2012.
- **Richmond School Board Budget:** The legal voters of the Richmond Town School District are warned and notified that an informational meeting will be held at the Richmond Elementary School (RES) in the Town of Richmond on Monday, February 27, 2012, commencing at 6:00 PM, for the purpose of explaining the 2012-2013 proposed budget.
- **Richmond Selectboard:** The legal voters of the Town of Richmond are warned and notified that an informational meeting will be held at Camels Hump Middle School in the Town of Richmond on Monday, March 5, 2012 commencing at 7:30 PM, for the purpose of explaining the 2012-2013 proposed budget and Australian ballot items.

**OFFICIAL BALLOT
ANNUAL TOWN AND SCHOOL DISTRICT MEETING
RICHMOND, VERMONT
MARCH 6, 2012**

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p align="center">MODERATOR</p> <p align="center">vote for not One Year Term more than one</p> <p>CLINT BUXTON <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">LIBRARY TRUSTEE</p> <p align="center">vote for not Five Year Term more than one</p> <p>CAMMY RICHELLI <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">TOWN SCHOOL DIRECTOR</p> <p align="center">vote for not Three Year Term more than one</p> <p>JOHN LAZZO <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center">SELECTBOARD</p> <p align="center">vote for not Three Year Term more than one</p> <p>ASHLEY LUCHT <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">LIBRARY TRUSTEE</p> <p align="center">vote for not Four Years remaining of a Five Year Term more than one</p> <p>KAREN TUFANO <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">TOWN SCHOOL DIRECTOR</p> <p align="center">vote for not Two Year Term more than one</p> <p>CATHERINE BURNS <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center">SELECTBOARD</p> <p align="center">vote for not Two Year Term more than one</p> <p>MARY HOULE <input type="radio"/></p> <p>AMY LORD <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">LIBRARY TRUSTEE</p> <p align="center">vote for not Three Years remaining of a Five Year Term more than one</p> <p>LAURIE DANA <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">TOWN SCHOOL DIRECTOR</p> <p align="center">vote for not Two years remaining of a Three year term more than one</p> <p>WENDY GAGLIARDI <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center">LISTER</p> <p align="center">vote for not Three Year Term more than two</p> <p>CARA J.C. LaBOUNTY <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">COLLECTOR OF DELINQUENT TAXES</p> <p align="center">vote for not One Year Term more than one</p> <p>LAURIE L. BR... <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">UNION SCHOOL DIRECTOR</p> <p align="center">vote for not Three Year Term more than one</p> <p>JOHN "CHIP" NOONAN <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>
<p align="center">CEMENTRY TRUSTEE</p> <p align="center">vote for not One Year Term more than one</p> <p>... <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	<p align="center">FIRST CONSTABLE</p> <p align="center">vote for not One Year Term more than one</p> <p>ROZ PAYNE <input type="radio"/></p> <p>_____ <input type="radio"/></p> <p align="center">(Write-in)</p>	

ARTICLES

- ARTICLE 9:** Shall the voters of the Richmond Town School District appropriate \$4,091,238 necessary for the support of its schools for the year beginning July 1, 2012? **YES** **NO**
- ARTICLE 12:** Shall the voters designate the Town of Richmond as a Property Assessed Clean Energy (PACE) District as provided by 24 VSA Chapter 87 (Section 3261 et seq.)? **YES** **NO**
- ARTICLE 13:** Shall the Town of Richmond amend its charter to allow the Selectboard to appoint a Town Manager? **YES** **NO**
- ARTICLE 14:** Shall the Town of Richmond amend its charter to change the office of Collector of Delinquent Taxes from an elected position to a position appointed by the Selectboard? **YES** **NO**
- ARTICLE 15:** In light of the United States Supreme Court's Citizens United decision that equates money with speech and gives corporations rights constitutionally intended for natural persons, shall the town of Richmond vote yes or no on March 6, 2012 to urge the Vermont Congressional Delegation and the U.S. Congress to propose a U.S. Constitutional amendment for the States' consideration which provides that money is not speech, and that corporations are not persons under the U.S. Constitution, that the General Assembly of the State of Vermont pass a similar resolution, and that the town send its resolution to Vermont State and Federal representatives within thirty days of passage of this measure? **YES** **NO**

APPOINTED TOWN OFFICIALS

Assistant Town ClerkMartha Laing 434-2221
Financial DirectorKim Moreno 434-2221
Fire ChiefThomas Levesque
434-2002 (non-emergency)
Highway Road Foreman Peter Gosselin 434-2631
Library Director Rebecca Mueller 434-3036
Police ChiefAlan Buck
434-2156 (non-emergency)
Town Administrator Geoffrey Urbanik 434-5170
Water Resources Superintendent Kendall Chamberlin
434-2178
Zoning Administrative OfficerGwynn Zakov 434-2430
Richmond Town HistorianHarriet W. Riggs 434-2556

APPOINTED VOLUNTEERS

Animal Control Agent..... Michael Mack 316-1979
Chittenden County Regional Planning Commission
Jon Kart 999-7515
Alternate..... Geoffrey Urbanik 434-5170
Chittenden Solid Waste District..Adam Sherman 338-7415
Alternate.....vacant
Civil Defense Director Thomas Levesque 434-2002
Energy Coordinator..... Jeff Forward 434-2344
Emergency Management Coordinator Thomas Levesque
434-2002
Town Health OfficerWright Preston 434-2789
Inspector of Wood & Coal Jeff Forward 434-2344
Lake Iroquois Committee Bruce Hoar 434-4197
Town Fence Viewers.....Toby Buxton 434-4850
Jared Katz 434-4995
Carole Furr 434-4601
Town Service OfficerMartha Laing 434-5689
Tree WardenToby Buxton 434-4850

SCHOOL OFFICIALS

Superintendent CES John Alberghini 434-2128
Principal, MMUHS Jennifer Botzjoorns 899-4690
Principal, CHMS..... Mark Carbone 434-2188
Principal, RES..... David Cobb 434-2461

STATE AND FEDERAL ELECTED OFFICIALS

Governor Peter Shumlin
1-802-828-3322
Lt. Governor Phil Scott
1-802-828-2226
Secretary of State Jim Condos
1-800-439-8683
U.S. Senator Patrick Leahy
863-2525 1-800-642-3193
U.S. Senator Bernard Sanders
1-800-339-9834
U.S. Representative Peter Welch
1-888-605-7270

State Senators -

Chittenden County

Tim Ashe, Burlington (D) 318-0903
Philp Baruth, Burlington (D) 503-5266
Sally Fox, So. Burlington (D) 860-6428
Virginia Lyons, Williston (D) 863-6129
Hinda Miller, Burlington (D) 660-4880
Diane Snelling, Hinesburg (R) 482-4382

Chittenden 4 Representative

Anne O'Brien
2406 Hinesburg Road
Richmond, VT 05477
Phone Statehouse 1-800-322-5616
Phone Home 434-4250
Email: AOBrien@leg.state.vt.us

CSWD Drop-off Center 434-2712

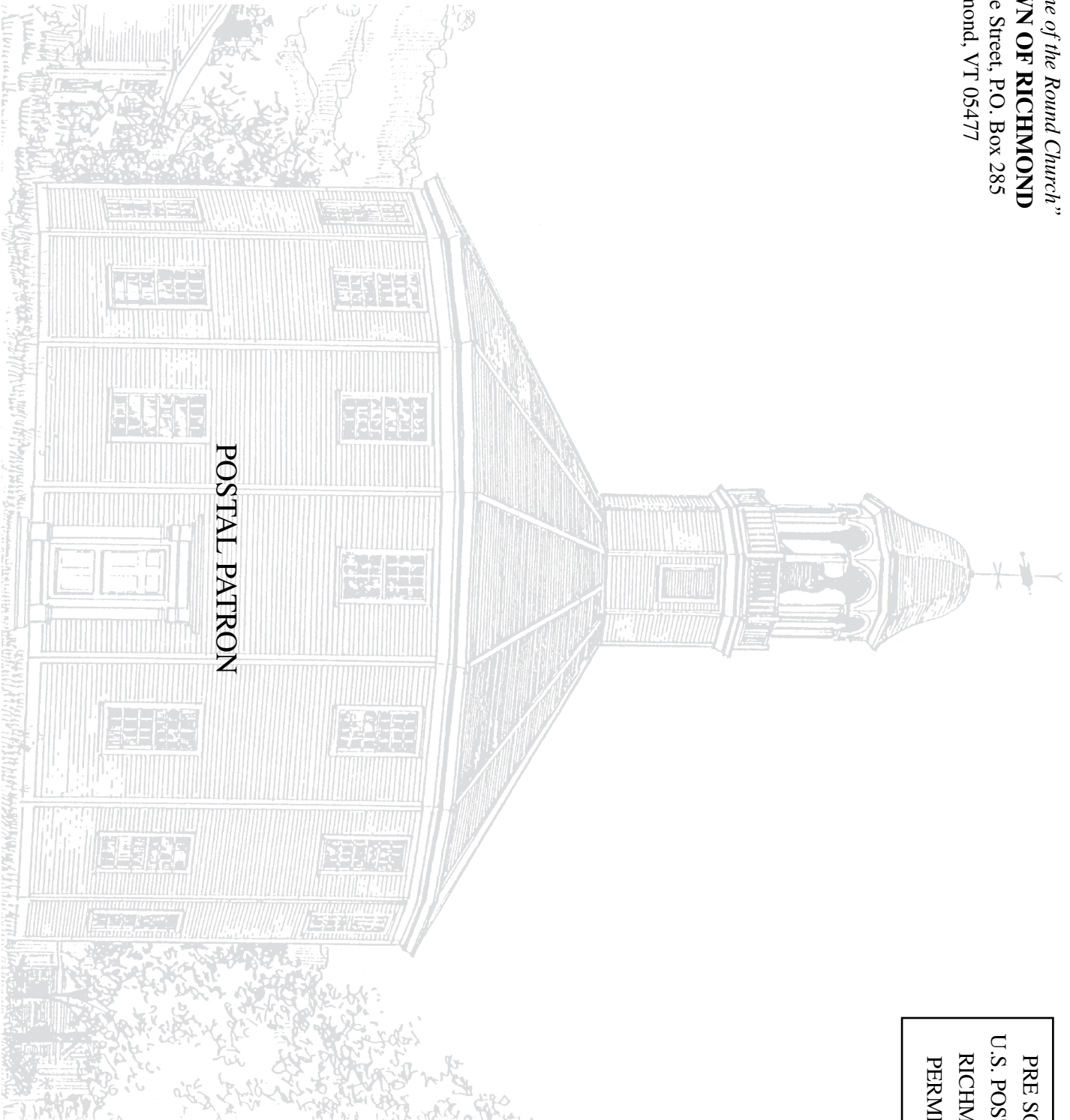
Located on Rogers Lane
Off Route 117 (River Road)
Open: Tuesday: 8:00 - 3:00
Thursday: 9:30 - 5:00
Saturday: 8:00 - 3:30



1794

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